PAYROLL-PERSONNEL SCHEDULE 2016-2017

PP No.	Pay Period	PP Begins Saturday	PPF's Due in HR by 5:00 p.m.	PPF's entered	PR Opens Timecard Online	PP Ends Friday	Timecard Closes@ 11:00 a.m.	Employee Paid
22	1601220	10/15/16	10/18/16	10/20/16	10/20/16	10/28/16	10/31/16	11/04/16
23	1601230	10/29/16	11/01/16	11/03/16	11/03/16	11/11/16	11/14/16	11/18/16
24	1601240	11/12/16	11/15/16	11/17/16	11/17/16	11/25/16	11/28/16	12/02/16
25	1601250	11/26/16	11/29/16	12/01/16	12/01/16	12/09/16	12/12/16	12/16/16
26	1601260	12/10/16	12/13/16	12/15/16	12/15/16	12/23/16	12/22/16	12/30/16
1	1701010	12/24/16	12/27/16	12/29/16	12/29/16	01/06/17	01/09/17	01/13/17
2	1701020	01/07/17	01/10/17	01/12/17	01/12/17	01/20/17	01/23/17	01/27/17
3	1701030	01/21/17	01/24/17	01/26/17	01/26/17	02/03/17	02/06/17	02/10/17
4	1701040	02/04/17	02/07/17	02/09/17	02/09/17	02/17/17	02/17/17	02/24/17
5	1701050	02/18/17	02/21/17	02/23/17	02/23/17	03/03/17	03/06/17	03/10/17
6	1701060	03/04/17	03/07/17	03/09/17	03/09/17	03/17/17	03/20/17	03/24/17
7	1701070	03/18/17	03/21/17	03/23/17	03/23/17	03/31/17	04/03/17	04/07/17
8	1701080	04/01/17	04/04/17	04/06/17	04/06/17	04/14/17	04/17/17	04/21/17
9	1701090	04/15/17	04/18/17	04/20/17	04/20/17	04/28/17	05/01/17	05/05/17
10	1701100	04/29/17	05/02/17	05/04/17	05/04/17	05/12/17	05/15/17	05/19/17
11	1701110	05/13/17	05/16/17	05/18/17	05/18/17	05/26/17	05/26/17	06/02/17
12	1701120	05/27/17	05/30/17	06/01/17	06/01/17	06/09/17	06/12/17	06/16/17
13	1701130	06/10/17	06/13/17	06/15/17	06/15/17	06/23/17	06/26/17	06/30/17
14	1701140	06/24/17	06/27/17	06/29/17	06/29/17	07/07/17	07/10/17	07/14/17
15	1701150	07/08/17	07/11/17	07/13/17	07/13/17	07/21/17	07/24/17	07/28/17
16	1701160	07/22/17	07/25/17	07/27/17	07/27/17	08/04/17	08/07/17	08/11/17
17	1701170	08/05/17	08/08/17	08/10/17	08/10/17	08/18/17	08/21/17	08/25/17
18	1701180	08/19/17	08/22/17	08/24/17	08/24/17	09/01/17	09/01/17	09/08/17
19	1701190	09/02/17	09/05/17	09/07/17	09/07/17	09/15/17	09/18/17	09/22/17
20	1701200	09/16/17	09/19/17	09/21/17	09/21/17	09/29/17	10/02/17	10/06/17
21	1701210	09/30/17	10/03/17	10/05/17	10/05/17	10/13/17	10/16/17	10/20/17
22	1701220	10/14/17	10/17/17	10/19/17	10/19/17	10/27/17	10/30/17	11/03/17
23	1701230	10/28/17	10/31/17	11/02/17	11/02/17	11/10/17	11/13/17	11/17/17
24	1701240	11/11/17	11/14/17	11/16/17	11/16/17	11/24/17	11/27/17	12/01/17
25	1701250	11/25/17	11/28/17	11/30/17	11/30/17	12/08/17	12/11/17	12/15/17
26	1701260	12/09/17	12/12/17	12/14/17	12/14/17	12/22/17	12/21/17	12/29/17

PPF's must be submitted to the Human Resources Departmment by 5:00 p.m. on the due date indicated above.

All timesheets must be entered & the Mangement approved timecard reports must be submitted to the Auditor's office via email "payroll@co.sutter.ca.us" or fax # 822-7439 no later than 11:00 a.m. on the due date indicated above.