



*Sutter County's First Official Flag*

**RECOMMENDED  
BUDGET**  
Fiscal Year 2011-2012

**SUBMITTED BY**

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District 5, Chairman

In May, the Sutter County Board of Supervisors approved the first official flag of Sutter County in 161 years. The flag was designed by Franklin Tarke and Francisco Ruiz of the Sutter Buttes 4-H Club as part of a citizenship project.

# COUNTY OFFICERS

## BOARD OF SUPERVISORS

Supervisor, District 1	Larry Montna
Supervisor, District 2	Stanley Cleveland, Jr.
Supervisor, District 3	Larry Munger, Vice Chairman
Supervisor, District 4	Jim Whiteaker
Supervisor, District 5	James Gallagher, Chairman

## ELECTED OFFICIALS

Assessor	Todd Retzloff
Auditor-Controller	Robert E. Stark
Clerk-Recorder	Donna M. Johnston
District Attorney	Carl V. Adams
Sheriff-Coroner	J. Paul Parker
Treasurer-Tax Collector	Steven Harrah

## APPOINTED OFFICERS & DEPARTMENT HEADS

Agricultural Commissioner- Sealer of Weights and Measures	Mark Quisenberry
Director of Child Support Services	Jamie E. Murray
Community Services Director	Larry Bagley
County Administrative Officer	Stephanie J. Larsen
County Counsel	Ronald S. Erickson
Farm Advisor	Chris Greer
Human Resources Director	Patricia Leland, Interim
Human Services Director	Tom Sherry
Director of Information Technology	John Forberg
Librarian	James Ochsner, Interim
Museum Director/Curator	Julie Stark
Chief Probation Officer	Christine D. Odom
Public Defender	Mark Van den Heuvel
Public Works Director	Douglas R. Gault
Veterans Services Officer	Marvin King

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# Budget Message

Stephanie J. Larsen  
County Administrative Officer



# County of Sutter

*Office of the County Administrator*

1160 Civic Center Boulevard  
Yuba City, California 95993  
Phone: (530) 822-7100 Fax: (530) 822-7103

June 7, 2011

To: The Honorable Board of Supervisors

Re: **Recommended Budget for FY 2011-12**



In 1839, Johann Augustus Sutter established a fort at the confluence of the Sacramento and the American Rivers. Sutter's Fort became a thriving trading post and a regular stop for Americans venturing into California, several of whom Sutter employed. Besides providing him with a profitable source of trade, this steady flow of immigrants provided Sutter with a network of relationships that offered some political protection when the United States seized control of California in 1846, at the outbreak of the Mexican War. The discovery of gold in the American River in 1848 did not benefit Sutter. In fact, it became his downfall. Suddenly, all of Sutter's workmen abandoned him to seek their fortune in the gold fields. Squatters swarmed over his land, destroying crops and butchering his herds. Rushing mobs of gold seekers tore out fences that got in their way. Whenever fences got torn down,

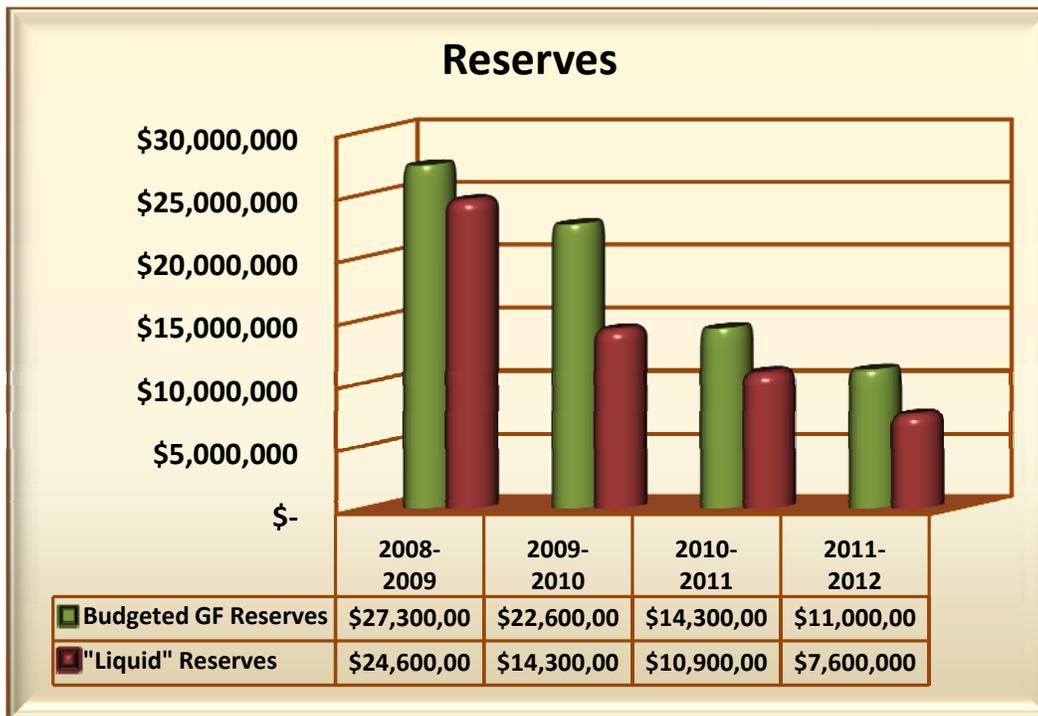
Sutter's animals broke out. Sutter tried, with partners, to become a merchant to the miners but his partners cheated him and his creditors pursued him. He tried to sell some of his land, but demand was low and his real estate agents also cheated him. In late 1849, Sutter sold his fort for \$7,000. He moved to Hock Farm, near Yuba City, with his wife and children.

By 1852, Sutter was bankrupt. In 1865, Sutter's home at Hock Farm was burned down by a disgruntled worker. For fifteen years afterwards, Sutter petitioned Congress for reimbursement of his losses associated with the Gold Rush, but little was done. On June

16, 1880, Congress adjourned, once again, without action on a bill which would have given Sutter \$50,000. Two days later, Sutter died in a Washington D.C. hotel.

John Sutter did not weather the changes in economic fortune that occurred after the onslaught of the Gold Rush. We believe that his namesake county will face its challenges better. Sutter County had two mini-Gold Rushes within the space of a decade: the Dot-Com boom of the late 1990s (followed by the Dot-Com bust of 2001) and the housing boom of the mid-2000s (which began to decline in 2007 and which was punctuated by a devastating stock market downturn in 2008). During the good times, Sutter County resisted the siren call to dramatically ramp up programs and services. Instead, the County prudently built up its reserves. By FY 2008-09, the County's total Reserves and Designations stood at \$27.3 million for the General Fund. It is generally recommended that a public entity retain 15% of its total budget for a fund in reserves. At that time, Sutter County's held a healthy 34.9% of its total General Fund budget in reserves.

Since then, however, the County has had to draw down on its reserves three years in a row to balance the budget. By FY 2010-11, the reserves stood at approximately half of what they had been a just two years earlier. Despite some significant budget-cutting (to be described in more detail in the following pages), we will need to draw down on reserves a third time to balance the budget for FY 2011-12.



Reserves are one-time savings that cannot underwrite ongoing expenditures forever, so we are forced by the economy and current circumstances to make significant cuts in our budget. In February, our office estimated a \$14.3 million budget deficit in the County's \$71.2 million General Fund budget.

Because of this, we instructed departments to submit budget scenarios representing a 20% reduction in General Fund contributions from the status quo level of funding. This has been very difficult for both our department heads and our employees, since Sutter County has enjoyed stable funding for many years. In developing the Recommended Budget, CAO staff has approached it with three goals: (1) minimize impacts in public services, (2) minimize staffing reductions, and (3) minimize the draw downs on reserves.

## Summary of Recommended Budget

The Recommended Budget for FY 2011-12 totals \$230.9 million.<sup>1</sup> The General Fund comprises \$62.0 million of this amount. These numbers were \$250.4 million and \$71.2 million, respectively, in FY 2010-11, and therefore represent decreases of \$19.5 million, or 7.8% for the total budget and \$9.2 million, or 12.9%, for the General Fund. A drawdown of \$3.3 million from reserves is required in order to balance the General Fund budget.

The \$9.2 million decrease in the General Fund is not as steep as the \$14.3 million originally envisioned in February because the estimated fund balance forward is looking more favorable (\$4.6 million vs. an estimated \$1.5 million in February) and the secured property tax roll will be declining by less than originally anticipated (a 3% decline rather than 5%). This means that budget reductions in the Recommended Budget are not as drastic as originally feared. Nevertheless, because 51% of the General Fund consists of salary and benefits costs, it is not possible to achieve a \$9.2 million decrease in the budget without affecting staffing. For the first time since FY 1992-93, the Recommended Budget for Sutter County includes a significant number of layoffs.

## Staffing Changes

The Recommended Budget includes a few additions in funding for 8.5 new and re-funded formerly-frozen positions, only 1.5 of which are General Fund. These include:

### *New Positions*

#### *Child Support Services*

- 1.0 Child Support Specialist I/II

#### *Community Services*

- 1.0 Kennel Assistant in the Animal Control Division

#### *Health*

- 1.0 Supervising Public Health Nurse
- 1.0 Office Assistant I/II

<sup>1</sup> Excluding dependent special districts and internal service funds.

***New Positions***

*Public Works*

- 0.5 Central Services Assistant I in the Purchasing Division (replaces a full-time Central Services Assistant III)

*Welfare*

- 4.0 Public Assistance Specialist I's

Most importantly – important because layoffs affect the lives of our employees – the Recommended Budget includes the elimination of 16 currently-filled positions, plus reductions in hours for three additional positions. These are shown in the tables below:

***Eliminated Filled Positions***

*Agricultural Commissioner*

- 1.0 Office Assistant II

*Assessor*

- 1.0 Auditor-Appraiser II
- 1.0 Assessment Technician II

*Auditor-Controller*

- 1.0 Executive Secretary I

*Clerk-Recorder*

- 1.0 Deputy Clerk-Recorder II

*District Attorney*

- 1.0 Legal Secretary II

*Farm Advisor*

- 0.5 Office Assistant (reduced from full-time to half-time)

*Human Resources*

- 0.4 Safety Coordinator in the Workers' Compensation Division (reduced from full-time to 0.6 FTE)

*Human Services Administration*

- 1.0 Information Security and Compliance Manager

*Information Technology*

- 1.0 Executive Secretary I

***Eliminated Filled Positions***

*Public Works*

- 1.0 Custodian in the Building Maintenance Division
- 1.0 Groundskeeper in the Building Maintenance Division
- 1.0 Office Assistant II in the Building Maintenance Division
- 1.0 Central Services Assistant III in the Purchasing Division (to be replaced by a half-time Central Services Assistant I)
- 1.0 Associate Civil Engineer in the Water Resources Division

*Sheriff*

- 2.0 Deputy Sheriffs in the Sheriff-Coroner budget
- 1.0 Food Service Worker in the Jail budget

*Treasurer-Tax Collector*

- 0.5 Treasurer-Deputy Collector (reduced from full-time to half-time)

Staffing reductions also include the elimination of 13.55 vacant positions and an additional 53.8 FTE positions which will be held vacant and unfunded. The list of vacant unfunded positions is rather lengthy, but is included in its entirety here so that we can track the cumulative impact of the recession on Sutter County staffing levels. Although the elimination or defunding of these vacant positions does not result in layoffs, the inability of departments to fill these positions still has a significant impact on the operational abilities of their respective departments.

***Vacant Unfunded Positions***

*Assessor*

- 1.0 Assistant Assessor

*Child Support Services*

- 1.0 Information Systems Coordinator
- 1.0 Chief Child Support Attorney

*Clerk-Recorder-Registrar of Voters*

- 1.0 Deputy Clerk-Recorder III

*Community Services*

- 1.0 Hazardous Materials Specialist in Community Services Administration
- 1.0 Senior Planner in the Planning Division

***Vacant Unfilled  
Positions***

*County Administrative Officer*

- 1.0 Senior Analyst

*District Attorney*

- 1.0 Deputy District Attorney
- 2.0 Senior Criminal Investigators
- 0.5 FTE Victim Advocate

*Human Resources*

- 1.0 Assistant Human Resources Director

*Human Services*

- 1.0 Administrative Services Manager

*Information Technology*

- 1.0 Deputy Director of Information Technology

*Library*

- 1.0 Library Services Coordinator
- 1.0 Supervising Library Technician
- 1.0 Library Assistant I
- 0.5 Library Technician

*Mental Health*

- 1.0 Intervention Counselor I in the Mental Health Division
- 0.85 FTE Medical Clerk in the Mental Health Division
- 1.0 Medical Records Supervisor in the Mental Health Division
- 2.4 Mental Health Therapists I in the Mental Health Division
- 0.4 FTE Mental Health Therapist III in the Mental Health Division
- 1.0 Psychiatric Technician in the Mental Health Division
- 2.0 Intervention Counselors I in the Mental Health Services Act budget
- 1.4 Mental Health Therapist I in the Mental Health Services Act budget
- 2.0 Resource Specialists in the Mental Health Services Act budget

***Vacant Unfilled Positions***

*Probation*

- 1.0 Deputy Probation Officer III
- 1.0 Probation Aide

*Public Works*

- 1.0 Highway Engineering Technician II in the Public Works Administration Division
- 3.0 Public Works Maintenance Supervisors in the Roads Division
- 2.0 Public Works Maintenance Worker Trainees in the Roads Division
- 2.0 Public Works Equipment Operators in the Roads Division
- 3.0 Custodians in the Building Maintenance Division
- 1.0 Building Services Worker in the Building Maintenance Division

*Sheriff*

- 1.0 Criminal Records Technician in the Communications Division
- 1.0 Supervising Public Safety Dispatcher in the Communications Division
- 1.0 Public Safety Dispatcher in the Communications Division
- 1.0 Patrol Lieutenant in the Sheriff-Coroner budget
- 5.0 Deputy Sheriffs in the Sheriff-Coroner budget

*Treasurer-Tax Collector*

- 1.0 Treasurer-Deputy Collector in the Treasurer's Division
- 1.0 Treasurer-Deputy Collector in the Office of Revenue Collections

***Eliminated Vacant Positions***

*Auditor-Controller*

- 1.0 Accountant II (to be replaced by the conversion of a Limited-Term Accountant II to a permanent position for no net loss in staffing)

*Health*

- 1.0 Account Clerk I/II
- 0.5 Health Program Specialist
- 2.0 Licensed Vocational Nurses

***Eliminated Vacant Positions***

***Health***

- 0.6 Office Assistant II
- 0.7 Physician
- 1.0 Public Health Aide

***Mental Health***

- 1.0 Intervention Counselor I

***Mental Health Services Act***

- 2.75 Intervention Counselor I's
- 1.0 Mental Health Worker I
- 0.75 Office Assistant II
- 0.25 Psychiatric Technician
- 1.0 Resource Specialist

## **Funding Risks and Items Not Included in Recommended Budget**

***Vehicle License Fee (VLF) Public Safety Funding***

The Recommended Budget includes some inherent risks. In 2009, the State Legislature temporarily increased vehicle license fees and sales taxes, and dedicated those funds to a variety of County-provided Law and Justice programs such as Small and Rural County Sheriff Law Enforcement, COPS, and several Juvenile Justice/Probation programs. These funds amount to approximately \$1.0 million annually for Sutter County. The temporary tax increases are slated to expire June 30 of this year. Governor Jerry Brown promised voters that he would not increase taxes without a vote of the people, but was unsuccessful in convincing the necessary two-thirds majority in the Legislature to place an extension measure on the June 7<sup>th</sup> ballot. The Recommended Budget assumes that either the temporary taxes will be extended, or that the State will provide an alternative funding source for these programs. We are not likely to know whether the funding is available until the State finalizes its own FY 2011-12 budget, which could be several months after the beginning of the fiscal year. If the State fails to provide funding, the County Administrative Office will need to return to your Board with revised budget recommendations.

***Animal Shelter***

Because of the volatile nature of Animal Control discussions with Yuba City and uncertainty regarding the future of the animal shelter project, the Recommended Budget does not include funding for construction of the new animal shelter.

***Animal Shelter***

We believe that the project is now slated to proceed on course, and that the County will be able to break ground later this year. The County's estimated share of the Animal Shelter construction project is approximately \$1.1 million. When the Public Works Department is ready to award bids, the County Administrative Office will return to your Board with a recommended budget amendment.

***Voluntary Early Retirement Incentive Program***

In order to minimize the number of employees who will lose their jobs due to the County's budget crunch, the Board approved a proposed Voluntary Early Retirement Incentive Program (VERIP) in May 2011. Those Sutter County employees of retirement age with more than five years of County service are eligible to receive a \$10,000 retirement incentive payment if they choose to retire by June 30, 2011. Departments will be required to leave all but the most critical positions vacant for one year. Because the deadline for declaring intent to retire (May 31<sup>st</sup>) is after the date that this budget book will go to press, the savings from the VERIP are currently unknown. Once the fiscal impacts of the VERIP are known, the County Administrative Office will provide amended budget recommendations to your Board. The goal would be to present amended budget recommendations in time to rescind some of the layoff notices.

## **Major Budget Impacts**

This section includes discussions of a number of issues which have had a significant impact on the County budget.

***Employee Concessions***

Beginning in November 2010 with the Law Unit and continuing through May 2010 with Management, Elected Officials, and Confidential employees, all County employees are now covered by new bargaining agreements. The General, Supervisory, and Professional Unit chose to open up a contract which did not expire until December 2011 in order to come to agreement on salary and benefits concessions.

All groups agreed to enact a Tier 2 retirement plan that would substantially reduce benefits for new County employees. Public Safety employees will now be covered by a 2% @50 retirement plan instead of the current 3% @50 plan. New Miscellaneous employees will be covered by a 2% @60 plan instead of the current 2.7% @55 plan. Retirement income will be calculated using an average of the salary for the three

***Employee Concessions***

highest consecutive years of service instead of the single highest year.

Current and future Public Safety employees will now contribute the full 9% of the employee's share of the pension contribution. Previously, Sutter County paid the employee's share. In return, the County agreed to implement a new 11-step salary system which added three new longevity steps to the existing 8-step salary system. Because of historical turnover rates, it is estimated that the savings from employees picking up their share of retirement costs will outweigh the costs of the additional salary steps.

Miscellaneous employees have a slightly different plan that also has employees picking up their share of pension costs, but Miscellaneous employees will phase in this provision over a three-year period. Instead of new longevity steps, Miscellaneous employees will receive a salary increase in an amount that compensates them for the increased pension costs. Miscellaneous employees receive salary increases of 2% in April 2011, 3% in December 2011, and 1.5% in December 2012. Their pension contributions will increase by 3%, 3%, and 2%, respectively, at the same time intervals. The cumulative effect is a 6.5% salary increase over a three-year period but an 8% reduction to pay for retirement contributions. The salary/pension swap is cost-neutral to the County.

These pension reform provisions met the Board's objectives to move to lower-cost pension plans, base pension payments on the average of the three highest years of income rather than the single highest year, and to have employees pick up their share of cost for pension contributions.

The most important piece of the bargaining agreements for FY 2011-12, however, was that all employees agreed to give up 3% raises that they would have received under their previous bargaining agreements. The Law and Fire Units agreed to forego 3% increases that had been promised to them in Summer 2010, and the remaining bargaining units agreed to forego 3% increases they would have received in December 2010. They had already deferred raises they would have received in 2009. All employees agreed to forego any increases for 2011, 2012, and 2013. By the end of the three-year contract period, Sutter County employees will have gone

***Employee Concessions***

without a raise for five consecutive years. Without these savings, the County's deficit would have been much higher and the budget reductions would have been much more severe.

***Special Revenue Funds***

As was done last year, if departments have special revenue funds that can legally be used for discretionary purposes, we have recommended that these funds be drawn in the same proportions that the General Fund is drawing down its reserves. The following three departments have met or exceeded this target amount. The draw downs include \$128,151 from Sheriff's Assessment Fees, \$131,450 from the Assessor's Property Tax Administration Program fund, and \$113,300 from the District Attorney's Asset Forfeiture, Local Anti-Drug Abuse funds, including a statewide legal settlement with the Target Corporation. The Sheriff will be using his Assessment Fees to fund a Legal Specialist position and avoid additional staffing reductions.

It is recommended that budgeted special revenue funds be transferred to the department operating budgets at the beginning of the fiscal year. Any unexpended funds in the departments' budgets at the end of FY 2011-12 should be used to decrease the County's General Fund contribution to that budget.

***Health Insurance***

The County's participation in the Tri-County Schools Insurance Group (TCSIG) has saved the County millions of dollars per year as compared to the cost of CalPERS health insurance. There was no increase in health insurance premiums over the last seven years. However, for a number of years, TCSIG was drawing down on reserves to keep health insurance costs stable. For FY 2011-12, a 13.3% increase in health insurance costs has been incorporated into the Recommended Budget. This is in addition to a 14% increase which took place in FY 2010-11.

There are no increases for dental, vision, or life insurance premiums.

***Vehicle Replacement and Fleet Management***

A total of four vehicles are included in the Recommended Budget. One patrol vehicle will be funded through the Sheriff's Assessment Fees Special Revenue Fund. Welfare has budgeted three replacement vehicles and will be releasing

***Vehicle Replacement  
and Fleet Management***

six vehicles in exchange. There is no direct General Fund cost associated with the purchase of these vehicles.

Each year, Fleet Management rates each vehicle's condition on a letter scale from A through E. Typically, a vehicle rated D or E will be recommended for replacement. This year, only those vehicles rated at the bottom of the list are being recommended for replacement and several vehicles, including patrol cars, are being deferred to next year for replacement.

***SunGard Personnel-  
Payroll-Financial  
Management-Budget-  
Purchasing System***

On March 31, 2009, your Board approved a contract with SunGard LLC to update and integrate the County's aging financial management systems. The new system will ultimately combine all five functions into one integrated and up-to-date software system. The project was split into two phases: Phase I includes the majority of the Personnel and Payroll modules, as well as an intermediate upgrade of the financial management system. Phase II will include the Purchasing and Budget modules, the remainder of the Personnel and Payroll modules, and conversion to the most current version of the Financial Management system. Phase I is over a year behind schedule. It is now expected to "go live" in early FY 2011-12. Phase II should also be completed during FY 2011-12, if the Information Technology Department's limited staffing permits. A total of \$40,500 is being re-budgeted in FY 2011-12. These costs include \$10,500 in the Auditor-Controller's budget for extra-help staffing for two months, and a re-budget of \$30,000 for extra-help in the County Administrative Office to implement the budget module.

***Sheriff – Coroner***

The Sheriff's eight budget units represent 22.6% of all General Fund expenditures.<sup>2</sup> Of necessity, the Sheriff's Office also bears the greatest share of budget cuts. In FY 2010-11, the Sheriff-Coroner's budget held three Deputy Sheriff positions vacant and unfunded. For FY 2011-12, the Recommended Budget assumes that three additional vacant positions will be left unfunded (a Patrol Lieutenant and two Deputy Sheriff positions) and an additional two Deputy Sheriff positions will be laid off. The cumulative effect over two years is the loss of eight law enforcement positions.

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<sup>2</sup> Two of the Sheriff's eight budget units, the Inmate Welfare Fund and Court Bailiffs, have no General Fund contribution.

### *Sheriff – Coroner*

The current public safety staffing level is already 11% below that of thirty years ago, when the total County population was approximately 55,000 (according to the 2010 census, the County's current population is approximately 96,000). In 1982, the Sheriff-Coroner budget unit had 52 total public safety positions. Currently, public safety staffing stands at 46.5 positions (two of which are paid through grant funds).

These staffing levels severely constrain the Sheriff's ability to provide effective patrol coverage to the unincorporated areas of Sutter County and to the southern portion of Yuba City. Patrol duties are being stretched increasingly thin due to the need to reassign patrol deputies to detective duties for homicides and other serious cases. As of this writing, there are currently nine accused murderers in the county jail whose cases must be investigated. To compound matters, when detectives are required to attend court hearings, patrol staffing gets stretched even thinner.

In recognition of the dangerous nature of public safety jobs, law enforcement officers have extended leave programs above and beyond those available to non-safety employees. Several deputies are currently on leave for a variety of reasons, but primarily due to work-related injuries. A few are on long-term leave and may eventually be on permanent disability. These positions are not backfilled. One deputy has been off duty for nearly two years. This places even more pressure on the Sheriff's limited patrol and detective staffing.

The Sheriff believes that the staffing levels in the Recommended Budget are insufficient to provide adequate public safety services.

### *Jail*

The Jail budget also has been affected by cumulative staffing reductions. In FY 2010-11, the Jail budget held three Correctional Officer positions vacant and unfunded. For FY 2011-12, the Recommended Budget proposes to eliminate one Food Service Worker position. The cumulative effect over two years is the loss of four positions. Although the goal is to staff the jail at a level that provides a ratio of one Correctional Officer per 20 inmates at any given time, current conditions (which would be continued in the Recommended Budget) provide a staffing ratio of one Correctional Officer per 27 inmates. The impact of the reduced staffing is already being felt in terms of less-favorable jail inspection reports from the Correctional Standards Authority.

### ***Welfare Administration***

Unlike many other budget units within the County, funding for Welfare Administration appears stable and is not endangered by any of the competing budget scenarios being considered in the State Legislature. The responsibilities of the Welfare and Social Services Division include eligibility determinations for assistance programs, CalWORKs employment services, child and adult protective services, and other related activities as mandated by state and federal law.

Regulatory changes to the Cal-Fresh (food stamps) program have expanded eligibility to households that were historically ineligible for the program. The U.S. Department of Agriculture's most recent participation rates for California indicate that only 50% of eligible Californians receive Cal-Fresh benefits. This represents an estimate of approximately 2.2 million eligible Californians not served. California's overall Supplemental Nutritional Assistance Program (SNAP, Cal-Fresh in California) participation rate was ranked second to last in the nation and the state's participation rate among the working poor, at 31%, is ranked last. Additional outreach is being strongly encouraged by the federal government to increase participation in the Cal-Fresh program.

Although Medi-Cal is referred to as one program, it has approximately 200 different categories with varying requirements and complex budgeting, which creates multiple budgets within a single family's case. Both Medi-Cal and Cal-Fresh have seen dramatic caseload increases over the last six years<sup>3</sup> while staffing has remained stagnant. In one of the rare additions to County staffing this year, the Recommended Budget includes four new Public Assistance Specialists to process the increased caseload. We anticipate that some of these new positions may be filled by internal transfers of existing County staff, thus reducing the number of employees the County will be forced to lay off.

### ***Animal Control***

Last year, the Animal Control budget included the elimination of two Animal Control positions because Yuba City capped its contribution to Animal Control at less than the actual cost of providing services. After many ups and downs, including being on the brink of terminating services to Yuba City, the two cities and the County have agreed to a "Ten Point Plan" for the short and long-term provision of animal control services. The plan addresses the creation of a new Animal

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<sup>3</sup> CalFresh households have more than doubled, from 2,012 in October 2004 to 4,258 in October 2010. The number of Medi-Cal households has increased by 31.5%, from 6,208 in October 2004 to 8,166 in October 2010. These figures represent ongoing cases. During this time period, the same 29 FTE positions have managed the rapidly growing caseloads for both programs.

### ***Animal Control***

Control Joint Powers Authority, key cost allocation provisions, and the eventual transition of lead agency responsibility for Animal Control from Sutter County to Yuba City. Three provisions in the Ten Point Plan have immediate impact on Animal Control for FY 2011-12: Yuba City has removed its artificial cap on Animal Control costs, the County has agreed to delete all A-87 costs from the Animal Control budget other than utilities and building maintenance costs, and the jurisdictions have agreed to fund a vacant Kennel Assistant position that had been defunded in prior years. The Kennel Assistant will provide a constant daily presence at the animal shelter, will supervise the work of the inmate-trustees, will assist the public by giving them access to view adoptable animals, and will assist in routine duties at the shelter such as feeding the animals, cleaning kennels and cages, and assisting the Animal Control Officers with the in-processing of new animals.

The County Administrative Office will be working with the Community Services Department, the Public Works Department, and the Cities of Yuba City and Live Oak to determine cost-effective improvements which can be made in the provision of animal control and animal shelter services between now and the time the new animal shelter can be constructed. If additional funding is needed for the improvements, the County Administrative Office will return to your Board with amended budget recommendations.

### ***Capital Projects***

Capital projects in the Recommended Budget include \$1.7 million in continuing projects and \$507,000 for six new projects. The new projects range from \$27,000 for the installation, surveying, and leveling of five County-maintained river gauge monitoring stations to \$308,000 for an expansion of the Agricultural Commissioner's offices (this includes relocation of staff). Of the \$1.7 million in continuing projects, approximately \$150,000 (an ongoing cost for the jail fuel tank removal/remediation project) will be funded from the General Fund.

## **What's Different This Year in the Recommended Budget Presentation**

Because the depth of the budget cuts exceeds anything the County has experienced in the last two decades, we have made several revisions to the standard budget book format. The "Requested" column has been eliminated from the budget tables. It would be unfair to department heads to characterize the 20% budget reduction scenarios they were required to submit as a "requested budget". For similar reasons, we have eliminated the

traditional sentence at the end of each budget narrative which indicates whether the department head concurs with the CAO budget recommendation or not. This year, we assume that none of the department heads concur with their budget recommendations. Wherever possible, we have attempted to describe prior year budget cuts, the impact of the recommended budget cuts on public and internal services, and to describe what further service impacts will be necessitated if additional cuts are made to a given budget.

## Emerging Issues

This section outlines two issues that have the potential for significant impacts on the County budget in the future: jail expansion and public safety realignment.

### *Jail Expansion*

Four years ago, the State Legislature passed Assembly Bill 900, the Public Safety and Offender Rehabilitation Services Act of 2007, which allocated \$2.4 billion to construct 8,600 jail beds: 7,600 as cells and 1,000 as dormitory beds. The original bill required a 25% local match and also required the County to agree to be a re-entry facility for state prisoners. Approximately \$750 million was made available in the first phase of funding. The County conducted a needs assessment, which recommended a 42-bed expansion project. Estimated at that time at \$7.3 million, the project would not only provide 42 additional beds, but would create a female exercise area, remodel and expand the nurses' station and sick bay (still at its original 1978 two-bed capacity despite a quintupling in average daily population since then), and upgrade the kitchen. Although Sutter County submitted a grant request at that time, funding was not awarded.

This year, the Legislature recently enacted AB 94, which lowers the local match requirement to 10%. Acting as a re-entry facility for the State is still a preference in ranking grant requests, but is no longer mandatory.

If Sutter County received a grant award, the County would be able to construct a 42-bed expansion to the jail and make other needed upgrades for less than \$1.0 million in upfront costs. The expansion would not require any additional Correctional Officers because the current maximum security facility design anticipated the addition of a new housing pod, which can be monitored from the existing control room. Any expansion of population capacity would necessarily increase costs for utilities, food, clothing, and medical care, but in this case would be accomplished at far less additional cost than would be required by the average jail expansion project.

In March 2011, the Legislature also enacted AB 109, the 2011 Realignment Legislation addressing public safety. This bill

### ***Jail Expansion***

(which does not become effective until related appropriations are made) “realigns” certain low level offenders, adult parolees, and juvenile offenders from state to local jurisdiction. Funding resulting from this bill may be able to be used to mitigate some of the increased costs of the jail expansion.

There are many unknowns at this point, such as how competitive Sutter County’s project would be in comparison to projects proposed by other counties, whether the new grant will consider in-kind matches, how much the additional costs of running the expanded facility would be, whether realignment will be funded and at what level, and whether realignment funding would cover some or all of the costs of the jail expansion.

### ***Public Safety Realignment***

In January, new Governor Jerry Brown proposed a “vast and historic” realignment of government services in California, transferring authority and responsibility to cities, counties, special districts, and school boards. The Governor proposed to eliminate duplicative administration of services, limit overhead costs, and allow for locally determined priorities while maintaining statewide goals and objectives.

For public safety, AB 109 realigns correctional duties for specified felony offenders to local governments and includes intent language to provide revenues to cover the related costs. Another key provision of AB 109 is that it shifts all offenders released from prison who do not have current convictions for serious or violent felonies, who are not “third strikers”, and who are not high-risk sex offenders to post-release supervision by counties rather than the state parole board. Post-release supervision is to be implemented in a manner consistent with evidence-based practices to reduce recidivism. In addition, the bill provides expanded authority to county correctional administrators to use home detention electronic monitoring programs to supervise jail inmates, authorizes counties to contract with the California Department of Corrections and Rehabilitation for the purpose of housing felony offenders, requires each county to develop an Executive Committee of its Community Corrections Partnership to recommend to its Board of Supervisors a plan to implement realignment and maximize the investment in evidence-based correctional sanctions and programs.

Funding the programs has become problematic. The Governor’s original proposal called for a five-year extension of sales taxes and vehicle license fees which were increased in 2009. The Governor hoped to place a measure on the June

***Public Safety  
Realignment***

2011 ballot for citizen approval which would extend the taxes, but the proposal required the concurrence of two Republicans in each house of the State Legislature, which did not happen. In the meantime, counties were concerned that funding would be reduced or substantially eliminated at the end of the five-year period. A State constitutional amendment that would guarantee funding to counties has been proposed. The May Revise continues to call for a five-year extension of the aforementioned taxes. As of this writing, the current proposal being suggested in Sacramento is for the Democrats to pass the tax extension without Republican concurrence and then ask the voters to retroactively approve the tax extensions on the November 2011 ballot. It is unclear, however, what happens if the Legislature approves the tax extensions and the voters subsequently reject them.

## **The State Budget**

The State budget is currently facing an estimated \$10.8 billion deficit for FY 2011-12. Legislators continue to be at an impasse regarding ways to permanently resolve the State's chronic budget deficit. The State also continues to find new and creative ways to extract money from local government rather than fix its own problems. For example, many believe that the proposed Realignment scheme will fund less than the actual costs of providing the "realigned" services, and continued ongoing funding is shaky. County government is greatly affected by the decisions made in Sacramento. It is not possible to predict what will ultimately be included or excluded from the State's budget, so the Recommended Budget you see before you does not attempt to anticipate potential State budget cuts. If the State budget that is ultimately adopted by the Legislature has significant impacts on the County budget, we will return to your Board with recommended revisions at that time.

## **In Summary**

Although the national economy and even the California statewide economy show signs of recovery, inland counties such as Sutter continue to be mired in recession. Sutter County's unemployment rate remains stubbornly high; it stood at 22.9% as of March 2011<sup>4</sup>. Our median household income in 2008 was \$49,146 as compared to a statewide average of \$61,017.<sup>5</sup> This Recommended Budget for FY 2011-12 is the second in what

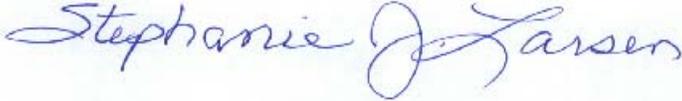
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<sup>4</sup> SOURCE: U.S. Bureau of Labor Statistics

<sup>5</sup> SOURCE: U.S. Bureau of the Census

is likely to be several years of constrained budgets. Although we face challenges in the upcoming years, we also have opportunities to find new and creative ways of providing services to our citizens.

Respectfully submitted,

A handwritten signature in blue ink that reads "Stephanie J. Larsen". The signature is written in a cursive style with a large, stylized initial "S".

Stephanie J. Larsen  
County Administrative Officer





# About Sutter County

John Sutter's Hock Farm, the first large scale agricultural enterprise in California, was located off Garden Highway south of Yuba City. In January, 2011, the Sutter County Historical Society completed the refurbishing of a memorial plaque--an entire wall of one of the original buildings, that was originally placed in the 1930s.

## About Sutter County

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Sutter County is one of California's original 27 counties. Agricultural and commercial operations in Sutter County pre-date California's entry into the United States. While its borders have changed somewhat since its founding (Auburn was once the County seat), Sutter County's chief economy remains agriculture and conservation of agriculture remains a shared goal of its residents and its government.

### History

Sutter County is named after one of the state's more engaging and complex historical personalities, and an agricultural visionary. John Augustus Sutter, a German native born to Swiss parents, was one of the first to recognize the Sacramento Valley for its potential as an agricultural empire. His Hock Farm, established on the Feather River just south of present-day Yuba City, was the site of the valley's first large agricultural enterprise.

At the age of 31, Sutter left Europe on a French passport and traveled a circuitous route that took him from New York to St. Louis to Oregon to Hawaii and then to Alaska. He sailed from Sitka, Alaska to Yerba Buena (San Francisco), arriving on July 1, 1839, at a time when California was part of Mexico. Sutter took Mexican citizenship on August 29, 1840 and between 1841 and 1844 was granted by Mexican authorities some 145,000 acres of land in the Sacramento Valley, including a portion he named New Helvetia that included parts of present day Sutter County. On some 600 acres along the Feather River in 1841, Sutter established Hock Farm, the first non-Indian settlement in the area. It became the site of a large grain, orchard, cattle and vineyards operation.

Yuba City, the County seat, was founded in 1849, and is the birthplace of John Joseph Montgomery (February 15, 1858), the first American to pilot an airplane, on August 28, 1883, 20 years before Orville and Wilbur Wright.

### Geography

Located in the heart of the Sacramento Valley, Sutter County's southern border is Sacramento County. It is bordered on the southwest by Yolo County, the northwest by Colusa County, on the north by Butte County, on the east by Yuba County, and on the southeast by Placer County.

Sutter County has a land mass of approximately 608 square miles, 88 percent of which is prime farm or grazing lands. Just 3 percent of the County is urbanized.

State highways 99 and 20 are the main traffic arteries through Sutter County, linking the County to Interstate 80 to the south and Interstate 5 to the west. They intersect at Yuba City, 45 miles north of the state capital, along the Feather River at its confluence with the Yuba River.

The Sacramento River drainage system that has provided rich soils and vast amounts of water for agriculture and industry also poses a physical threat to communities in Sutter County. Sutter County's battles against flooding are historic. Sutter County is the site of the first regional flood control effort in California—Levee District 1, created by the Board of Supervisors in 1868. When 19<sup>th</sup> century hydraulic mining for gold in the Sierra Nevada choked the rivers with debris and made flooding episodes more frequent and more damaging, Sutter County farmers spearheaded the formation of the Sacramento Valley Anti-Debris Association to force an end to hydraulic mining. Sutter

## About Sutter County

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County is bisected by a state flood control project—the Sutter Bypass—which diverts high water flows from the Sacramento River and channels them south. There are approximately 240 miles of earthen levees in Sutter County. Flood control is a constant priority for Sutter County government. In 2007, the County was instrumental in forming the Sutter Butte Flood Control Agency to provide regional flood control efforts in the 21<sup>st</sup> century.

Sutter County is home to the Sutter Buttes, a cluster of mountain peaks that rise in sharp relief to the flat landscape that dominates the Sacramento Valley. Seen for miles from every direction, the Sutter Buttes are the remnants of a volcano dormant for over a million years. Sometimes referred to as “The Smallest Mountain Range in the World,” they were known as *Histum Yani*, (variously translated as Middle Mountains of the Valley or Spirit Mountain) to the native Maidu who occupied Sutter County for perhaps as long as 10,000 years.

### Climate

Like all regions with Mediterranean climate, Sutter County experiences relatively mild winters. Summers in Sutter County can be warmer than other regions of the Sacramento Valley that are closer to the origin of the Delta breezes that provide some relief in the evenings. Sutter County has, on average, approximately 21 inches of rainfall each year. While temperatures sometimes exceed 100 degrees and infrequently fall below freezing, the average high temperature in July is 95 degrees and the average low temperature in January is 38 degrees. Snowfall is a rare occurrence, although it is less rare on the peaks of the Sutter Buttes.

### Population

According to the 2010 decennial US Census, Sutter County has a population of approximately 94,554. More than two-thirds, 64,925, live in the City of Yuba City, the County seat. Another 8,392 live in Live Oak.

### Government

Sutter County is a General Law County and is organized in accordance with the California Government Code and the California Constitution, with five elected members of the Board of Supervisors and elected positions of Sheriff-Coroner, District Attorney, Clerk-Recorder, Treasurer-Tax Collector, Auditor-Controller, and Assessor. The Board of Supervisors establishes enacts local ordinances and establishes the policies under which the County operates. Based on these policy decisions, the County Administrative Officer manages the activities of the County’s departments. County Counsel provides legal counsel to the Board of Supervisors and the Departments.

### Agriculture

In 2002, Sutter County had 1,391 farms on 371,964 acres. The value of the 2009 farm production was \$475 million, with rice, dried plums (prunes), walnuts, peaches, tomatoes and nursery products as the leading agricultural commodities. The County also is an important producer of cattle and calves, melons, hay and alfalfa. Industries directly or indirectly tied to agriculture benefit from agriculture, which returned more than \$1.94 billion to the local economy in 2009.

# About Sutter County

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## Natural Gas Production

Sutter County had 340 operating natural gas wells in 2008, an increase of 65 percent since 2005 and the largest number in a ten-county region. The assessed value of the gas wells in 2009 was \$217 million.

## Employment

Sutter County is part of the Yuba City Metropolitan Statistical Area (MSA), which

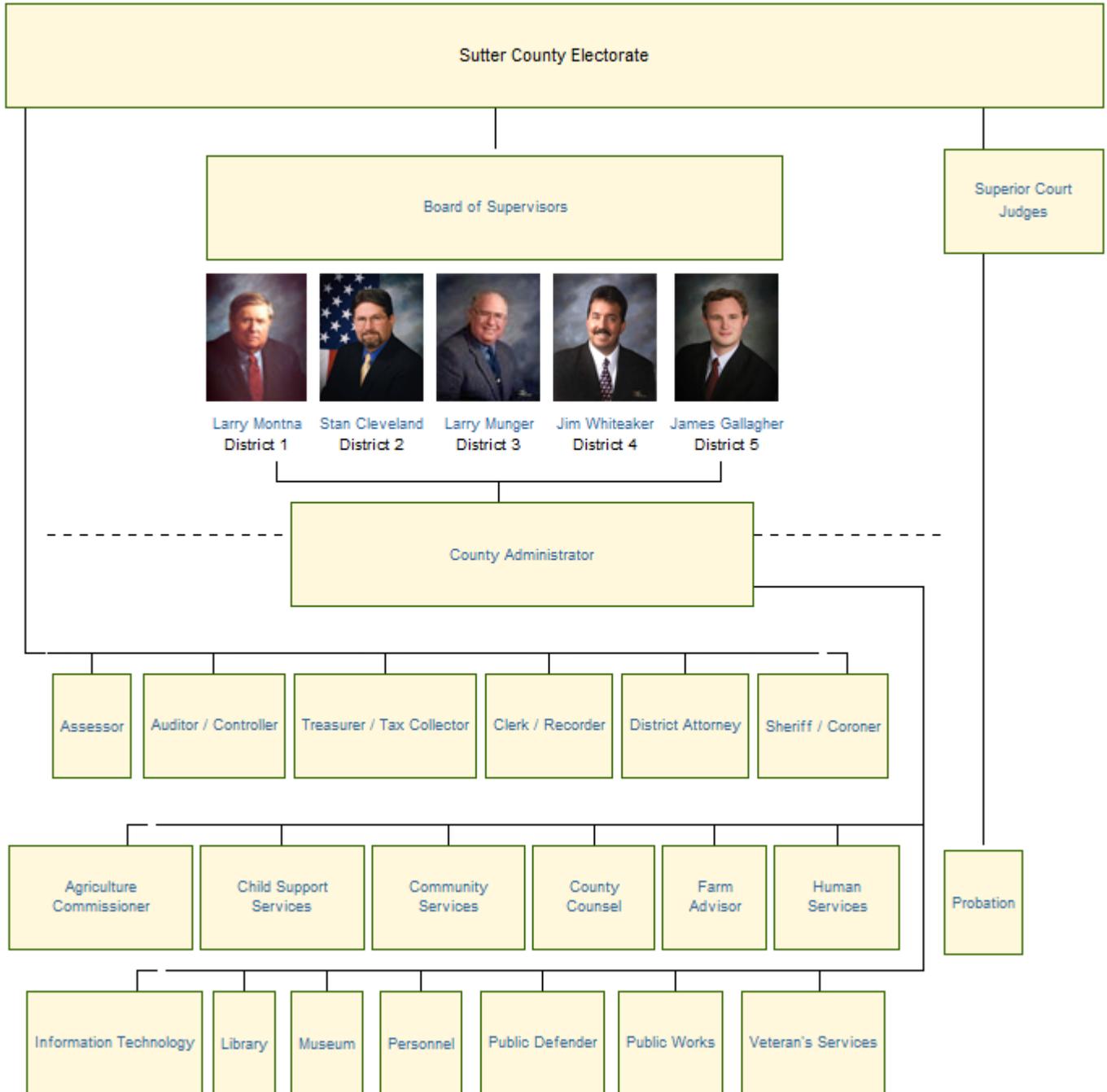
includes all of Sutter County and all of neighboring Yuba County. More than one-third of Sutter County residents commute outside of the County for work. More than one in four people employed in the Yuba City MSA work for the federal, state, or local governments, including schools.

The chart below represents the February, 2010 Employment by Industry breakdown for the Yuba City MSA according to California Department of Finance.

Government	11,200
Trade, Transportation & Utilities	7,700
Education and Health Services	6,000
Farming	3,500
Leisure and Hospitality	3,400
Professional and Business Services	2,700
Durable & Nondurable Goods	1,900
Natural Resources, Mining & Construction	1,800
Finance, Insurance and Real Estate	1,500
Other Services	1,200
Information	<u>500</u>
<i>Total Employees</i>	41,900

Sutter County's largest employers are Fremont Medical Center, Sutter County government, and Sunsweet Growers, respectively.

## County of Sutter Organization Chart





# Agriculture, Cultural & Educational

## *Section A*

Groundbreaking For New Addition To The Community Memorial Museum

# Wt Truck Replacement/Maintenance (0-290) *Mark Quisenberry, Ag Commissioner*

## EXECUTIVE SUMMARY

DEPT HEAD: MARK QUISENBERRY      UNIT: WEIGHT TRUCK REPLACEMENT/MNTN      FUND: WEIGHT TRUCK REPLACEMENT/MNTN      0290 0-290

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
OTHER CHARGES	5,779	1,327	8,000	8,000	.0
* GROSS BUDGET	5,779	1,327	8,000	8,000	.0
* NET BUDGET	5,779	1,327	8,000	8,000	.0
APPROPRIATION FOR CONTINGENCY	0	0	7,300	21,522	194.8
INCREASE IN DESIGNATIONS	0	0	2,722	0	100.0-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	5,779	1,327	18,022	29,522	63.8
<b>OTHER REVENUES</b>					
USER PAY REVENUES	13,000	13,000	13,500	13,000	3.7-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	1,809	1,477	1,800	1,900	5.6
CANCELLATION P/Y DESIGNATIONS	0	0	391	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	6,700-	0	2,331	14,622	527.3
TOTAL AVAILABLE FINANCING	8,109	14,477	18,022	29,522	63.8
* UNREIMBURSED COSTS	2,330-	13,150-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The California Business & Professions Code Section 12200 requires each county to establish an office of County Sealer of Weights & Measures and to appoint a person as the County Sealer of Weights and Measures. Each county sealer is mandated, by Section 12210, to inspect, try and test all weighing and measuring devices used for commercial purposes within his/her jurisdiction. In order for the County Sealer to meet this mandated responsibility, it is necessary for the sealer to purchase specialty testing equipment.

In 1989, the counties of Nevada, Yuba and Sutter entered into a joint powers agreement (JPA) to jointly purchase and use a heavy capacity commercial vehicle (Weight Truck)

for the purpose of testing large capacity commercial weighing devices.

## Major Budget Changes

There are no major budget changes for FY 2011-12

## Program Discussion

The 1989 JPA between the counties of Nevada, Yuba and Sutter established a vehicle maintenance and replacement fund which is administered by Sutter County. Contribution percentages for each county were determined: Sutter County – 50%, Yuba County – 30%, and Nevada County – 20%. These percentages are applied to all contributions made. The JPA also

## Wt Truck Replacement/Maintenance (0-290) Mark Quisenberry, Ag Commissioner

authorized an Administrative Committee to review the current use patterns and financial needs of this equipment on an annual basis to determine the counties' annual contributions to the fund.

	<u>Replacement</u>
Sutter County	\$ 2,500
Yuba County	\$ 1,500
Nevada County	<u>\$ 1,000</u>
<b>Total</b>	<b>\$ 5,000</b>

### Recommended Budget

This budget is recommended at \$29,522. This budget unit does not receive any funding directly from the General Fund, however, \$6,500, which is Sutter County's portion of the Maintenance and Replacement costs, is budgeted as an Interfund expense in the Agricultural Commissioner's budget unit (2-601). The rest of the funding is provided by revenues collected from Yuba and Nevada Counties.

At the end of FY 2011-12, the balances for replacement, after the above contributions, will be \$47,070 (Sutter County - \$23,535, Yuba County - \$14,121, Nevada County - \$9,414). The balances for maintenance will be determined after actual maintenance costs are paid.

An Appropriation for Contingency of \$21,522 is recommended reflecting revenues carried forward for future use.

### Use of Reserves/Designations

Designation accounts for each county are used to retain the funds allocated for the replacement and maintenance of the weight truck.

Seven designation accounts have been established: three (one for each county) to account for the maintenance of the weight truck, three (one for each county) to hold funds for the future replacement of the vehicle, and one for interest earned.

The contribution rates for FY 2011-12 are recommended at:

	<u>Maintenance</u>
Sutter County	\$ 4,000
Yuba County	\$ 2,400
Nevada County	<u>\$ 1,600</u>
<b>Total</b>	<b>\$ 8,000</b>

# Agricultural Commissioner (2-601) *Mark P. Quisenberry, Ag Commissioner*

## EXECUTIVE SUMMARY

DEPT HEAD: MARK P QUISENBERRY      UNIT: AGRICULTURAL COMMISSIONER      FUND: GENERAL      0001 2-601

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	2,106,384	1,717,074	2,211,512	2,136,337	3.4-
SERVICES AND SUPPLIES	335,447	230,434	276,525	134,090	51.5-
OTHER CHARGES	135,099	79,777	155,019	157,984	1.9
CAPITAL ASSETS	53,259	0	0	0	.0
* GROSS BUDGET	2,630,189	2,027,285	2,643,056	2,428,411	8.1-
INTRAFUND TRANSFERS	31,051-	6,209	15,683-	307,537	2,061.0-
* NET BUDGET	2,599,138	2,033,494	2,627,373	2,735,948	4.1
<b>OTHER REVENUES</b>					
USER PAY REVENUES	258,426	258,231	247,190	359,840	45.6
GOVERNMENTAL REVENUES	1,194,903	1,086,765	1,074,424	1,049,166	2.4-
OTHER FINANCING SOURCES	774	0	0	0	.0
TOTAL OTHER REVENUES	1,454,103	1,344,996	1,321,614	1,409,006	6.6
* UNREIMBURSED COSTS	1,145,035	688,498	1,305,759	1,326,942	1.6
ALLOCATED POSITIONS	23.00	23.00	23.00	22.00	4.3-

## Purpose

The County Agricultural Commissioner, as defined by law, is responsible for the local administration of federal, state, and county laws, rules, and regulations that protect the public's health, safety and welfare, the environment, agriculture, and the consumer. The Agricultural Commissioner is also the County Sealer of Weights and Measures as defined by law. Activities to carry out these responsibilities consist of twenty-one individual programs.

Our mission is to serve the public's interest by:

- Ensuring equity in the marketplace
- Promoting and protecting agriculture
- Assuring environmental quality
- Protecting the health, safety, and welfare of California's citizens

We fulfill our mission through the following programs:

- Pest Exclusion
- Pesticide Use Enforcement
- Pest Detection
- Fruit and Vegetable Standardization
- Egg Quality Control
- Pest Management
- Nursery Inspection
- Pest Eradication
- Seed Inspection
- Weights and Measures Enforcement
- Predatory Animal Control
- The Certified Unified Program Agency (CUPA)
- Other non-regulatory and special services programs

## Major Budget Changes

### Salaries & Benefits

- (\$54,809) Elimination of one filled Office Assistant II position
- (\$39,637) Elimination of Extra Help and overtime
- (\$21,000) FY 2010-11 retirement payout not in FY 2011-12

### Services & Supplies

- (\$140,000) Move purchase of Roadside Weed Chemicals to the Road Fund (see narrative below)

### Intrafund Transfers

- \$308,000 Increase in Intrafund Plant Acquisition for office space expansion project
- \$15,000 Reduction in reimbursements for CUPA inspections shown as a negative number

### Revenues

- \$109,700 Increase in user pay revenues for Roadside Weed Abatement (see narrative below)
- (\$31,837) Decrease in Unclaimed Gas Tax revenue associated with budget reductions, elimination of Weed Management Area program, and other subventions
- \$12,000 Increase in Mediterranean Fruit Fly revenue

## Program Discussion

Major program and policy matters for this Department will ebb and flow in tune with economic policies, although mandates to protect the public, environment and consumer will remain paramount.

Elevated pest exclusion and pest detection programs have incorporated insect pests new to this State. These include:

- The Brown Marmorated Stink Bug (a host of more than 300 plants including fruits, vegetables, and ornamentals)
- The Asian Citrus Psyllid (vector of Huanglongbing disease),
- The Light Brown Apple Moth
- Tomato Yellow Leaf Curl virus (disease)

Other essential pest detection and pest exclusion programs for insects, diseases, and noxious weeds that could impact agriculture and the environment remain in the forefront.

Our highly successful “Kill the Bug – Recycle the Jug” pesticide container-recycling program will continue with a grant from the Feather River Air Quality Management District.

Other priorities include:

- Enhanced pesticide Enforcement Response Regulations
- Nursery inspection
- Inter-county coordination of rice herbicide application systems
- Cooperation with the Feather River Air Quality Management District, the rice industry and UC Cooperative Extension involving rice disease assessment

- Management of noxious weeds
- Focused Weights and Measures laws and regulations enforcement

Additional responsibilities include land use planning issues outlined in the Agricultural Element of the General Plan, and collaboration with Community Services in the CUPA program in the inspection of (agriculture) Business Plans and sites.

## Recommended Budget

This budget is recommended at \$2,735,948. The General Fund provides 49% of the financing for this budget unit and is increased \$21,183 (1.6%) compared to FY 2010-11. However, excluding the one-time \$308,000 cost of the office expansion, explained in detail below, the General Fund financing for the budget is actually reduced \$286,817 (22%).

This recommendation reflects the elimination of one (1) filled Office Assistant II position. It is expected that members of the public may experience a longer wait at the counter and will have to utilize the automated phone system, already in place, when no one is available to answer the phones.

The recommended budget includes the elimination of overtime at a savings of approximately \$18,000. Currently, per section 6.2 of the Sutter County Rules Governing Employee Compensation, Benefits and Working Conditions (Rules), the Ag Commissioners office operates on a 24 - 7 basis whereby staff may accrue (compensatory) overtime. If the FY 2011-12 recommended budget is approved, all overtime will be eliminated and the Ag Department will no longer be able to operate on a 24 - 7 basis.

The 24 - 7 Standby (overtime) services provide (at a minimum of 4 hours per week and seasonally much higher):

- Response to (pesticide) Notice Of Intents
- Spray drift
- Application inspections
- Fumigation oversight
- Incoming plant shipments (intra- and inter-state quarantines, Fed-X, and other carriers)
- Export phytosanitary inspections
- Harvester (certified seed) inspections
- Fruit and vegetable quality standards
- Wildlife Services assistance
- Hazardous material spills
- Bee swarms
- Weights & Measures complaints
- Crop damage (weather related)

The recommended budget includes the elimination of all Extra Help staff. This will impact flexibility in staff resources and the Department's ability to respond to priorities. Because Extra Help expenses are partially reimbursed through Unclaimed Gas Tax revenue, this reduction will also impact revenue resources.

The recommended budget reflects the shifting of financial responsibility for the Roadside Weed Abatement Program, originally a Public Works service managed by this Department, to the Road Fund. The chemicals will be invoiced directly to the Road Fund and costs have therefore been removed from this budget unit. The Agricultural Commissioner will provide the staff and vehicles to fulfill this public safety responsibility and will invoice the Road Fund. A new Interfund revenue account has been added to this budget unit to reflect the reimbursement from the Road Fund.

Excluding specialty vehicles, the Department operates a fleet of seventeen (17) general purpose vehicles. The combined annual mileage driven is 145,550 miles. Although ten (10) of these vehicles have been identified as not meeting the county's annual mileage standard (8,400 miles), the total average annual mileage per vehicle of 8,512 miles exceeds the standard.

Fourteen (14) of these vehicles are assigned to field staff responsible for performing various field operations on a daily basis. Of the three remaining vehicles, one (1) is assigned to the Agricultural Commissioner and is used on a daily basis and two (2) are assigned to management staff and the usage is limited.

The recommended budget eliminates two (2) of the older vehicles and the Department is requesting that servicing intervals be based only on a mileage standard. Existing County policy is to service vehicles whenever a vehicle meets either a time standard or a mileage standard. Many of the Department's low mileage vehicles are being serviced when the vehicle meets the time standard, rather than the mileage standard. The Department believes it can reduce annual maintenance costs by utilizing the mileage standard, thereby extending the service intervals on these vehicles.

The recommended budget includes a project that will expand the Department's office space by approximately 1,100 square feet. The total cost of this project is budgeted at \$308,000. The current facility has long outgrown its ability to house the number of staff required to provide service to the County. In the early-1990s, reserves and designations for Ag Department capital projects were established. The Designation fund has a balance of \$30,000. In 2008, a (Federal) EDD grant was moving forward to

construct a central agricultural complex that would provide new and increased space for the Ag Department. However, the recent economy has refocused development and that project is currently not being pursued.

In this electronic age, staff and the public need to review and approve documents, fulfill training mandates, and communicate and coordinate processes through a computerized system. Currently, the average staff workspace (cubicle) is less than is recommended. Biologists are housed in an outbuilding and the Ag Field Assistants share a workspace, which equates to less than 25 sq. ft. of workspace each. There are no private conference rooms to allow staff and the public to conduct business.

The facility expansion project will allow the Commissioner to house most of the staff under one roof, allowing for greater oversight and coordination of staff resources and an improvement of general working conditions.

The Unreimbursed Cost of this project appears in this budget unit rather than in the Plant Acquisition budget unit to ensure a 40% reimbursement from the State Unclaimed Gas Tax. It is recommended that \$30,000 of the General Fund Designation for Future Remodel – Ag Building (account #37311) be liquidated to help fund the expansion project. This one-time revenue is included in the Cancellation of Prior Year Designations account in the General Revenues budget (1-209), along with a transfer in of \$278,000 of General Government Development Impact Fees (fund #0-101), to fund the County's share of cost for this project in FY 2011-12. It should be noted that an additional \$120,000 in revenue will be included in the Agricultural Commissioner budget over the next three years reflecting Unclaimed Gas

Tax reimbursement towards this project. This revenue will be used to reimburse the General Government Development Impact Fee fund in the year in which the revenue is received.

Precarious State and Federal government budgets, to which many of this department's governmental contracts are tied, as well as the disruption of usual revenue streams, have the potential to cause a major loss of Unclaimed Gas Tax revenue (approximately \$600,000) for this department.

Increased fees for services have been implemented; Unclaimed Gas Tax revenue will decrease as some services are reduced; and Pesticide Mill tax will increase as a result of a strong Pesticide Use Enforcement program.

In FY 2010-11, in anticipation of continued reductions to balance budgets in the future, this Department reduced its budget by 14% by decreasing Extra Help and reducing some program costs. Those reductions are continued into FY 2011-12.

Additional reductions to the Agricultural Commissioners budget, beyond the recommended level, would require additional staff reductions and the inability to complete the contracted and mandated services.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: CHRIS GREER	UNIT: BI-COUNTY FARM ADVISOR	FUND: GENERAL			0001 6-301	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	154,306	132,965	164,842	156,904	4.8-	
SERVICES AND SUPPLIES	19,187	15,124	24,005	23,205	3.3-	
OTHER CHARGES	17,444	9,690	20,325	19,350	4.8-	
* GROSS BUDGET	190,937	157,779	209,172	199,459	4.6-	
INTRAFUND TRANSFERS	30,249	1,202	23,941	29,223	22.1	
* NET BUDGET	221,186	158,981	233,113	228,682	1.9-	
OTHER REVENUES						
USER PAY REVENUES	216	37	18,000	0	100.0-	
GOVERNMENTAL REVENUES	82,672	55,190	65,319	83,319	27.6	
TOTAL OTHER REVENUES	82,888	55,227	83,319	83,319	.0	
* UNREIMBURSED COSTS	138,298	103,754	149,794	145,363	3.0-	
ALLOCATED POSITIONS	3.00	3.00	3.00	2.50	16.7-	

### Purpose

The Bi-County Farm Advisor Office (UCCE Sutter/Yuba Counties) operates under an agreement with the Counties of Sutter and Yuba and the University of California Cooperative Extension (UCCE). Its mission is to provide research-based educational programs to the residents of the two counties including:

- Agriculture & natural resources
- 4-H & youth development
- Nutrition education
- Home landscape or garden assistance

In addition, UC Agricultural and Natural Resource applied research is conducted with local producer cooperators.

### Major Budget Changes

#### Salaries & Benefits

- (\$21,964) Decrease in salaries and benefits due to reduction of Office Assistant II to a 50% (0.5 FTE) position

#### Intrafund Transfers

- \$5,900 Increase in Intrafund A-87 Building Maintenance charges

#### Revenues

- (\$18,000) Reduction in Contribution from Other Agency
- \$18,000 Increase in Governmental Revenues contribution from Yuba County

## Program Discussion

Today's UCCE Mission remains similar to that of 1918: to assist people at the local county level in accessing appropriate information to achieve their goals. This is accomplished through applied research and educational programs and events. In Sutter and Yuba Counties, programs are conducted related to agriculture, natural resource, youth development and nutrition education subject matters.

Farm and Natural Resource Advisors assist local clientele, through individual consultations and farm visits, with issues such as:

- Pest management
- Water quality
- Plant variety selection
- Plant fertility
- Farm and ranch planning
- Fire safety

In addition, advisors are responsible for identifying emerging issues and working with local clientele to develop and conduct research to address these areas of concern. Research activities in FY 2010-11 included:

- Water quality
- Pest management
- New variety evaluation
- Exotic and introduced pests
- Plant nutrition
- Cultural practices
- Farm/ranch economic viability
- Fire safety
- Alternative cattle feeds

Programs focus on local natural resources and economically important crops such as rice, dried plums, almonds, walnuts, and peaches; as well as interest in emerging or alternate crops.

In FY 2010-11 the 4-H Youth Development Program, funded by a Federal grant, utilized adult leader volunteers to serve students participating in traditional clubs as well as the Military Kids Program at Beale Air Force Base. 4-H is a non-formal educational youth program. The 4-H in Sutter and Yuba Counties offers many opportunities for youth in pragmatic educational settings. The purpose of the program is to empower young people, ages 5-19, to discover and develop themselves and grow into competent, contributing, caring citizens within their community. These learn by doing activities, youth-adult partnerships, and research-based educational programs, help young people enhance their leadership abilities, develop community service and citizenship and life skills. During FY 2010-11, one local 4-H group completed a project to develop and purchase a Sutter County flag. The 4-H members brought the idea, the design and the cost to the Board of Supervisors for approval, prepared several designs, received community input, and raised the funds to purchase several flags.

During FY 2010-11, the UCCE Sutter/Yuba Counties office continued to integrate the 4-H Science, Engineering and Technology Program into existing activities. This initiative, from the National 4-H office, has a goal of reaching more than 5 million youth with hands-on learning experiences to encourage young minds and fill the pipeline of young leaders proficient in science. The 4-H Science, Engineering and Technology Program will serve as an integral component of the long-term solution for improving the science literacy and aptitude of America's youth. This program is supported through a partnership of University, corporate sponsors, and volunteer leaders and has no significant impact on the County budget.

In FY 2010-11, the UC Master Gardener volunteers reached a large clientele through

the County office and outreach activities; contributing nearly 2,000 volunteer hours. The Master Gardeners participated in:

- The Total Home and Garden show
- The Yuba City Farmer’s Markets
- Spring and fall plant clinics at local nurseries
- The Gardening program at the Leo Chesney women’s prison in Live Oak
- Gardening programs in Sutter and Yuba County elementary schools
- Horticulture classes for homeowners and the community through the Sutter County Library
- Contributing to the garden competition at the County Fair

The Food Stamp Nutrition Education Program (FSNEP) was reinstated in Sutter/Yuba Counties in FY 2009-10. This educational program works through local public school teachers to develop and deliver curricula related to healthy lifestyles and eating habits. A University program representative was hired in late 2009 to manage and deliver the program to local clientele. Initial training, teacher/school recruitment, and initial program delivery occurred in FY 2009-10. Direct program delivery has continued to grow in FY 2010-11 and the program has received significant recognition from local media and program partners. This University position and program support are funded by a federal USDA grant administered by the State FSNEP Office within the College of Agriculture and Environmental Sciences at UC Davis and has minimal impact on the County budget.

Additional support, beyond that provided by the “resident advisors” in the bi-county office, is received from advisors in surrounding counties and campus-based specialists and/or faculty. This UC/County

partnership provides programs that are designated for local needs and solutions, while leveraging the resources of the County/University partners. UCCE Sutter/Yuba also secures substantial grants and gifts to augment county and UC funding. This allows staff to conduct activities and purchase equipment that UC or County budgets do not permit, such as grants that support research and education programs in the areas of:

- Crop production
- Integrated pest management
- Water quality and watershed management
- Nutrition education
- Youth development

During FY 2011-12, the Bi-County Farm Advisor’s office goal is to continue assisting local clientele by developing and delivering appropriate information to help them achieve their goals and needs. This will be accomplished through applied research and educational activities. In addition, we intend to foster expansion of the Food Stamp Nutrition Education Program and further develop the 4-H Science, Engineering and Technology Program to address local critical challenges facing our young people.

The total FY 2009-10 funding breakdown for the bi-county UCCE office is reported as follows:

UC Support	\$1,298,134
Sutter/Yuba Support	\$230,809
USDA Support	<u>\$400,308</u>
Total	\$1,929,241

This budget unit is funded in the following manner:

- Sutter/Yuba Counties
  - Clerical support (three positions)
  - Office space, supplies and expenses
  - Transportation
  - Fixed assets
  - Other expenses related to program
- University of California
  - Salaries and benefits for the five University Advisors and two University Program Representatives
  - Other expenses related to program as described below

Individual UC staff members have developed revenue streams to support additional field assistance, services and/or equipment including computers, printers, cameras, audio-visual equipment, office equipment, tools and labor. These items would typically be considered County funding responsibilities, but fiscal realities have required UC staff to develop significant external funding sources to meet these needs. University staff's travel to professional development activities such as national or international scientific conferences, technology workshops, and other learning opportunities is funded by a combination of UC and grant/gift money. Grant/gift funding also provides two permanent and three seasonal field assistants for the advisors.

Sutter County is the designated lead agency for the Bi-County Farm Advisor Department, which is located in Yuba City. Sutter County bills Yuba County for its

portion of the budget. Apportionment of costs, as agreed by the two funding counties, is 63% from Sutter and 37% from Yuba. This formula is based on a comprehensive evaluation of the workloads and an approximation of the time spent delivering UCCE programs in the respective counties.

## Recommended Budget

The budget is recommended at \$228,682. The General Fund provides 63% (\$145,363) of the financing for this budget and is reduced \$4,431 (3%) compared to FY 2010-11.

The recommended budget reflects the reduction of one of the three full-time Sutter County clerical employees (Office Assistant II) to a 50% position. The Farm Advisor expects that this reduction will have a significant negative impact on response time to client requests which require staff time to fulfill. In addition, University of California Advisors and Program Delivery personnel will be required to assume more of their own clerical responsibilities instead of directly serving clientele through research and program delivery activities.

Federal and California State funding are both essential components of the funding partnership of the UCCE Sutter/Yuba office. While both of these entities and the University of California have had, and continue to have, significant budget challenges, no significant budgetary or program impacts on the UCCE Sutter/Yuba office are anticipated for FY 2011-12. The Sutter/Yuba office is currently in an enviable position within UCCE because it is currently providing a full complement of programs. Many programmatic gaps exist in other county offices due to retirements or attrition.

The FY 2010-11 budget was reduced to accommodate a request from Yuba County to reduce its contribution by 20%. Services and Supplies and Fixed Assets were reduced and additional revenue from Other Agencies was added. Prior year reductions/additions will continue into FY 2011-12 to accommodate the continued reduction from Yuba County. The revenue from Yuba County has been budgeted to include the special grant funds obtained in FY 2010-11, which will continue in order to offset the reduction in funding from Yuba County.

Additional reductions to the Bi-County Farm Advisor's budget are not recommended and would result in the elimination of additional clerical positions and would require the office to be closed for a portion of each day. This would drastically reduce the time spent with clientele and the public.

## **Use of Reserves/Designations**

Although this budget unit does not include any reserves or designations, per Board of Supervisors approval in FY 1995-96, \$5,000 is to be budgeted in a Designation for Farm Advisor for improvements to the Sutter County owned Agriculture Building with the corresponding revenue budgeted in the Non-Departmental Expense budget #1-103 to be transferred to the General Fund Designation for Farm Advisor/Agriculture Building account # 37309.

EXECUTIVE SUMMARY					
DEPT HEAD: JAMES OCHSNER, INTERI UNIT: COUNTY LIBRARY	FUND: GENERAL				0001 6-201
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,172,145	924,602	1,146,645	1,010,468	11.9-
SERVICES AND SUPPLIES	387,841	158,450	372,213	248,595	33.2-
OTHER CHARGES	27,014	21,831	25,241	24,987	1.0-
* GROSS BUDGET	1,587,000	1,104,883	1,544,099	1,284,050	16.8-
INTRAFUND TRANSFERS	9,525	5,516	12,756	12,298	3.6-
* NET BUDGET	1,596,525	1,110,399	1,556,855	1,296,348	16.7-
OTHER REVENUES					
USER PAY REVENUES	116,233	77,805	66,776	82,776	24.0
GOVERNMENTAL REVENUES	304,179	281,578	328,582	307,163	6.5-
GENERAL REVENUES	594	496	800	0	100.0-
TOTAL OTHER REVENUES	421,006	359,879	396,158	389,939	1.6-
* UNREIMBURSED COSTS	1,175,519	750,520	1,160,697	906,409	21.9-
ALLOCATED POSITIONS	16.00	16.00	16.00	15.50	3.1-

## Purpose

Sutter County Library consists of the Main Library in Yuba City and four rural branch libraries in the communities of Live Oak, Sutter, Rio Oso and Pleasant Grove. The library is an educational, recreational and cultural resource that promotes reading, supports formal educational course work, and encourages lifelong learning for the residents of Sutter County. The library includes collections of books, magazines, newspapers and audiovisual materials, and public access to the Internet. It also provides online services which include databases, downloadable eBooks, and the online catalog which gives patrons access to interlibrary loan and other account features. Ongoing programs support children's services, pre-teen and teen services, adult services and literacy, including family literacy, citizenship preparation and civic

participation. The library values local partnerships, and seeks outside grant funding.

## Major Budget Changes

### Salaries & Benefits

- (\$46,544) Library Services Coordinator position to be held vacant and unfunded July through December 2011
- (\$43,344) Unfund one Library Technician position anticipated to be vacant by June 30, 2011
- (\$57,637) Reduction in Extra Help

Services & Supplies

- (\$17,496) Reduction in Computer Hardware due to opting out of PC replacements for FY 2011-12
- (\$32,625) Reduction in Office Expenses due to fewer supplies needed for Literacy Program, and reduced Library processing in Collection Development
- (\$27,000) Reduction in Collection Development due to cuts in magazine and book purchases

- 1,000 individual public computer sessions logged per week, not including Wi-Fi users in the library
- 37,000 Sutter County Library card holders: active accounts, many of which are shared by family members which translates into nearly 50% of the population using the library
- 440 new library cards issued monthly
- 370,000 items circulate each year: about 1,200 items checked out and returned daily

Revenues

- \$6,000 Increase due to higher average revenues from fines and fees
- \$10,000 Increase in budgeted Donations based on historical data
- (\$21,419) Decrease in overall State revenues based on historical data

With much economic uncertainty it must be said that the library values and enjoys strong local support. The Friends of the Sutter County Library truly live up to their name and have vowed to continue working hard to support library programs such as book clubs, Summer Reading Program, Library Expedition, crafts, collection development, and Literacy Services. Donations from the Friends are brought to the Board of Supervisors annually as a budget amendment.

The library’s atmosphere was greatly enhanced by the installation of a 38 x 8.5 ft photo of the Sutter Buttes in the main reading room. Several smaller photos are to be displayed as well. Much of this project was funded through private donations.

Program Discussion

In the FY 2010-11 budget, it was reported that, “The library is increasingly important simply as a public place that welcomes residents and provides an inviting social and educational environment.” This remains true as the number of participants in library programs continues steady and strong. A brief overview of statistics provides the following picture:

- 2,500 Average Daily Foot Traffic

The Live Oak Women’s Club has also been a long term, strong supporter of the Barber Branch Library in Live Oak. Their generous donation established the Live Oak Library Endowment Fund in 2009. The principal of this permanent county fund remains intact, with interest apportionment deposited in the library budget as ‘Live Oak Library’

Program 48 for the enhancement of collection and services at the Barber Branch Library.

Library staff continues to provide a high level of service to the public while facing challenges created by the loss of two key employees in FY 2010-11 through retirement: the Director of Library Services and the Supervising Library Technician Administrative Services. One Library Services Coordinator was appointed Interim Director of Library Services and that position has remained vacant.

The library is beginning to work on a model that would improve efficiency as the staff continues to shrink. The goal is to continue to provide exceptional public service to the residents of Sutter County.

## **Recommended Budget**

This budget is recommended at \$1,296,348. The General Fund provides 70% (\$906,409) of the financing for this budget and is reduced \$254,288 (22%) compared to FY 2010-11.

This recommended budget reflects the reduction of six (6) month's salary for the vacant Director of Library Services position. This key position retired in January 2010 and per Board direction is anticipated to be filled in January 2011, so no funding is provided for the first 6 months of FY 2011-12. The vacant Supervising Library Technician Administrative Services position and a half-time Library Technician position, anticipated to be vacant by June 30, 2011 will remain vacant and unfunded in the FY 2011-12 budget. The recommended budget also reflects a 62% reduction in Extra Help staff.

The drastic cut to Extra Help, on top of the staffing reductions implemented in both FY 2010-11 and FY 2011-12 will require the following reduction in service hours to the public:

- The Main Library's hours will be reduced by four hours per week, closing one hour earlier Monday through Thursday. This will affect approximately 200 evening library users each week who use the library until 8:00 pm. An additional 210 Adult Literacy and Citizenship students would be affected weekly by the reduction in hours.
- Branch Libraries will be reduced by 32 hours per week. Barber, Browns, and Sutter branches will decrease by two 4-hour days each, while Pleasant Grove will lose one 8-hour day. Branch staff would be assigned to the schedule at the Main Library to offset the loss of Extra Help. No funds are budgeted to provide Extra Help for Branch employee's vacations or sick leave. This could trigger closure of Branches during vacations/sick leave, causing further negative impact on outlying communities.
- A reduction in hours will also have an impact on the Summer Reading evening programs which draw approximately 3,000 people over a six to eight week run.

Due to the heavy use of public and staff computers, the library had established a four year replacement plan for PCs. The FY 2011-12 recommended budget puts the purchase of PCs on hold. A new rotation is being developed which prioritizes

replacement by the amount of use. A minimal amount has been budgeted to extend warranties and to provide backup.

The recommended decrease in Office Expenses is seen in Literacy Services as well as the Library. Both will spend more on extra help and less on supplies to meet the needs of the public. The Library will be purchasing nearly 30% fewer books and magazines, thus requiring fewer supplies.

User Pay Revenues have increased since June, due to increased fines and fees that were established at that time. The projected average in the recommended budget is conservative.

State Literacy grant funding is threatened in the Governor's proposed State budget. Affected programs are:

- Literacy (program 35) - which helps prepare a broad section of the population by giving them basic skills to move ahead
- Families Literacy (program 37) - helps families who possess limited language skills by providing concrete instruction in areas such as basic computers, filling out forms, making phone calls and helping their children
- English Language Intensive (program 34) - immerses participants in English language instruction at a young age assisting parents and teachers as they better prepare children for learning

These three programs represent \$46,925 in state funding that may be cut in the future. A modest reduction in State Funding is

reflected in the requested budget based on historical data.

Revenue programs administered by the California State Library are threatened in the Governor's proposed State budget. These include Public Library Fund (\$33,916), Direct Loan (\$19,734), and Interlibrary Loan (\$34,724). It is unclear, at this point, if these funds will be available in full, partially or not at all. The loss of these funds would likely trigger additional layoffs.

The library again submitted a project request to the Public Works Department to review the layout of the Main Library parking lot and various issues with the building entrance. Since this remains an area of ongoing public comment and complaint, the library has requested attention be given to the problem when funding is available to develop a permanent, long term solution to the problem— rather than approach the problem from a strictly maintenance perspective.

For several years, the library has participated in the Federal E-Rate program which provides valuable savings in communications costs. Since FY 2008-09 the library's data line vendor has had difficulty providing accurate billing for its services. This has required the library to apply for extensions with the Federal E-Rate program while awaiting proper billing.

The FY 2010-11 budget reflected a 13% reduction. This is seen in the cumulative staffing reductions, mentioned above, and includes holding one Supervising Library Technician position and one Library Assistant I position vacant and unfunded as well as leaving the vacant Director of Library Services position vacant for six (6) months. Prior year reductions will continue into FY 2011-12.

Additional reductions to the Sutter County Library Budget beyond the recommended level would result in additional staff reductions resulting in the closure of, at a minimum, the Pleasant Grove and Rio Oso Branches.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: JULIE STARK	UNIT: COMMUNITY MEMORIAL MUSEUM	FUND: GENERAL			0001 7-201	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	176,186	144,701	177,630	185,563	4.5	
SERVICES AND SUPPLIES	7,999	5,318	9,340	8,729	6.5-	
OTHER CHARGES	3,049	1,944	2,229	2,317	3.9	
* GROSS BUDGET	187,234	151,963	189,199	196,609	3.9	
INTRAFUND TRANSFERS	3,241	2,577	3,949	3,800	3.8-	
* NET BUDGET	190,475	154,540	193,148	200,409	3.8	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	14,850	0	17,373	53,423	207.5	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	14,850	0	17,373	53,423	207.5	
* UNREIMBURSED COSTS	175,625	154,540	175,775	146,986	16.4-	
ALLOCATED POSITIONS	2.00	2.00	2.00	2.00	.0	

**Purpose**

The mission of the Community Memorial Museum of Sutter County is to collect, preserve and interpret the cultural history of Sutter County.

**Major Budget Changes**

**Salaries & Benefits**

- \$7,933 General salary and benefits adjustments

**Revenues**

- \$36,050 Increase in County Museum reimbursements

**Program Discussion**

The Community Memorial Museum of Sutter County, built in 1975 through private donations and the efforts of the Sutter County Historical Society, is funded through a partnership of public and private funds. Museum staff is responsible for maintaining professional standards of artifact conservation, research, exhibits, and public education. Museum programs for community benefit are funded through private donations and public agency grants.

Museum operations are supported by the County of Sutter and the Community Memorial Museum Commission in the following manner:

- Sutter County provides funds for Salaries and Benefits, Liability Insurance, Copier Rental, and

- Information Technology charges for website presence.
- Other County departmental budgets provide for maintenance of buildings and grounds, and utilities for Museum facilities.
- The Museum Commission, through its ongoing fundraising efforts, provides funds for Extra Help staffing and Services and Supplies.

The progress on the Museum's long-term goal to complete the permanent exhibits in the Multi-Cultural wing is as follows:

- The Japanese-American section is complete, and the Sister City part is in progress.
- The Chinese section has been constructed, and the labels and furnishings are being completed.
- The Hispanic section is in preliminary stages.

The Museum funds cover these ongoing expenses until the projects are completed.

The long-promised Punjabi section, scheduled to be installed in the spring of 2011, is being funded by the Punjabi-American Heritage Society.

The digitization of the Museum's photograph collection continues, with Allan Lamb donating his time and effort, while the Museum funds the necessary materials. Digitization of the Museum's collection records for the first 25 years is underway as well, using volunteer efforts at no cost to the Museum.

The community will continue to benefit from the following programs conducted by the Museum.

- Educational museum tours for school children and youth and adult groups - 87 groups last year
- A timely response to requests for historical information and photographs - about 150 per year
- Changing museum exhibits - 5 to 6 per year
- Educational programs for adults and children - 8 to 12 annually
- The resource of a Museum Store - generated revenue of \$11,974 last year

The Museum hosted 8,313 visitors last year.

Two County employees manage the day-to-day activities of the Museum. Their efforts are supported by:

- Volunteers - 2,601 hours donated
- Museum Commissioners - 750 hours donated

## Recommended Budget

This budget is recommended at \$200,409. The General Fund provides 73% (\$146,986) of the financing for this budget and is reduced \$28,789 (16%) compared to FY 2010-11.

The Museum Director/Curator is recommending that the Museum staff and volunteers will work diligently to raise additional revenue as a means of reducing net County cost, rather than reducing staff hours.

Revenue from the Museum Commission is recommended at \$53,173, an increase of approximately \$37,354. Please note that the Services & Supplies request has been reduced by \$611 and that Extra Help expense, which helps to keep the Museum open on weekends and covers staff lunch

hours, illnesses and vacations, has been reduced to 543 hours, down from the customary 700 hours of previous years.

The Museum proposes to raise the additional \$37,354 in the following way:

- Increase membership by 20% (\$1,102) from \$5,512 to \$6,614 (35% of the total membership fee is shared with the Sutter County Historical Society)
- Increase Museum Store income by 20% (\$2,395) from \$11,974 to \$14,369
- Increase donations by 20% (\$1,161) from \$5,805 to \$6,966
- Increase income from the main fundraiser, Trees & Traditions, by 20% (\$2,040) from \$10,200 to \$12,240
- Introduce one additional fundraiser
- Realize rental income from the new meeting room building as soon as it is built and furnished. The goal for this revenue is based on operations from September 2011 through June 2012.

The Museum Commission has agreed to expand its membership to support the additional fundraising. The Commission has expanded its membership committee and is establishing an outside fundraising committee to assist and advise the Museum Commission and staff.

Currently, the Museum is conducting a fund raising campaign focusing on furnishing the meeting room kitchen. The campaign consists of:

- Accepting donations
- Selling kitchen items in the Museum Store

- Completing a local historical cookbook for publication in early fall
- Dedicating memorial donations received this year toward the kitchen
- Planning an extensive offsite yard sale in June

The County Administrator recommends revisiting the actual revenues raised and applied to the budget at mid-year. This will allow the Museum staff to propose an alternate plan if revenues are not materializing as anticipated.

Additional reductions to the Museum budget are not recommended at this time. Additional reductions to the Community Memorial Museum budget would result in the staff of two reducing salaries by 20% and would require the Museum to close one day per week. The Museum cannot be open to the public with one staff person due to security and logistical issues. If public hours were to be reduced, it is anticipated that the Museum would experience a reduction in Museum store revenue as well as possible reductions in donations and memberships. Fewer local history exhibits would be presented due to less staff time to devote to presentations. Staff would not have time to accommodate park use requests or requests for historical information, genealogical assistance, and historic photo reproduction services.

If the Museum were to be closed for one day, the public would also see a reduction in the following services:

- School and group tours
- Opportunities to attend changing and permanent exhibits, including the accompanying educational programs
- Research and informational opportunities

It is also anticipated that the backlog of curatorial work would increase.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: SUBSIDY REQUESTS ORGANIZATIONS FUND: GENERAL			0001 7-202		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	94,656	63,140	63,140	52,000	17.6-	
* GROSS BUDGET	94,656	63,140	63,140	52,000	17.6-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	94,656	63,140	63,140	52,000	17.6-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	94,656	63,140	63,140	52,000	17.6-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

This budget unit contains requests from local organizations for financial assistance. The budget is prepared by the County Administrator’s Office.

- Wildlife Rehabilitation and Release has requested funding of \$1,000. This is a new request for Sutter County.
- Yuba-Sutter Economic Development Corporation (YSEDC) has requested funding of \$52,000. Funding of \$52,000 was approved for FY 2010-11.

**Program Discussion**

There are no revenues directly attributable to this budget unit; therefore, the funding source is the General Fund. Sutter County has provided varying levels of funding for a variety of community organizations in the past. The local agency requests are as follows:

- The Acting Company has requested funding of \$5,000. No formal request was made for FY 2010-11.
- The Federal Technology Center has requested funding of “\$2,500 or more.” This amount was also requested in FY 2010-11.

Since the creation of the organization in 1994, Sutter County has provided funding for the YSEDC.

**Recommended Budget**

This budget is recommended at \$52,000 to fund the County’s contributions to the Yuba-Sutter Economic Development Corporation.

Funding for The Acting Company, The Federal Technology Center, and Wildlife Rehabilitation and Release is not recommended.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY					
DEPT HEAD: MARVIN KING	UNIT: VETERANS SERVICE OFFICER		FUND: GENERAL		0001 5-601
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
OTHER CHARGES	76,626	37,361	90,543	91,998	1.6
* GROSS BUDGET	76,626	37,361	90,543	91,998	1.6
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	76,626	37,361	90,543	91,998	1.6
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	0	0	0	0	.0
* UNREIMBURSED COSTS	76,626	37,361	90,543	91,998	1.6
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Veterans' Services Office helps veterans, survivors, and dependents obtain benefits by providing information and assisting them in filing claims with the U.S. Department of Veterans' Affairs (VA) and the California Department of Veterans' Affairs (CDVA).

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

This office is a Bi-County function with Yuba County acting as the lead agency. The office staff consists of a full-time Veterans' Services Officer (VSO), a full-time Veterans' Representative, and an Office Specialist. These staff members are Yuba County employees. Sutter and Yuba Counties share net costs (total cost less revenue) on a 50-50%

basis. Sutter County's share of the net cost is appropriated in this budget unit.

The office performs such tasks as:

- Explaining eligibility standards for the various types of programs
- Referring ineligible persons to other sources of assistance
- Reviewing military medical treatment records and physicians' records of treatment received after discharge to develop disability, pension, or survivor's benefit claims
- Helping veterans obtain appointments for medical care or hospitalization at VA facilities
- Calculating income from Social Security and other sources to determine pension eligibility
- Evaluating and approving tuition-fee waivers at state colleges and

universities for low-income children of disabled veterans

- Working with families and local funeral directors to obtain burial expense reimbursement and government memorial markers
- Visiting veterans in nursing and care homes
- Conducting briefings at Beale Air Force Base for separating members who plan to remain in the community
- Consulting with the Public Guardian, Health, Social Services and other County agencies to ensure that veterans are aware of other assistance available to them
- Providing information about CALVET home loans and VA loan guarantees, insurance, vocational rehabilitation, education, counseling, military discharge review and upgrade, and other programs

Revenues are derived from the following three sources: State Subvention program revenue administered and allocated according to a weighted factor of the claims filed by the office; the MediCal Cost Avoidance program granted by the State Department of Health under contract with CDVA and allocated on the basis of qualified referrals from Yuba and Sutter County Social Services' Departments; and the State Veterans' License Plate Fund derived from proceeds of Veterans' license plates and distributed according to each County's share of total statewide expenditures. As the lead agency, Yuba County receives all revenues; therefore, revenues are not reflected in the Sutter County budget.

## **Recommended Budget**

This budget is recommended at \$91,998. The General Fund provides 100% of the financing

for Sutter County's share of the Veteran's Services Officer budget and is increased \$1,455 (2%) compared to FY 2010-11.

This recommendation reflects only Sutter County's net share of cost.

This budget unit is based on a Bi-County agreement and any additional reductions would have to be negotiated with Yuba County.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.



# Community Services

## *Section B*

The Office of Emergency Management works cooperatively with local, state and federal agencies to coordinate emergency responses during disaster situations. OEM Emergency Manager John DeBeaux (above) helped coordinate resources after cracking and slipping developed on the northern Natomas Cross Canal levee in Reclamation District 1001, near Verona, which required sandbagging by a California Conservation Crew in March.

# Community Services Administration (2-721)

Larry Bagley, Community Services Director

EXECUTIVE SUMMARY						
DEPT HEAD: LARRY BAGLEY	UNIT: COMMUNITY SERVICE ADMIN	FUND: GENERAL			0001 2-721	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	967,635	790,319	966,775	923,154	4.5-	
SERVICES AND SUPPLIES	16,320	4,674	15,070	6,445	57.2-	
OTHER CHARGES	25,479	14,038	27,852	39,691	42.5	
* GROSS BUDGET	1,009,434	809,031	1,009,697	969,290	4.0-	
INTRAFUND TRANSFERS	1,011,011-	596,397-	738,115-	710,065-	3.8-	
* NET BUDGET	1,577-	212,634	271,582	259,225	4.6-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	73,293	71,244	91,020	65,300	28.3-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
OTHER FINANCING SOURCES	279	0	0	0	.0	
TOTAL OTHER REVENUES	73,572	71,244	91,020	65,300	28.3-	
* UNREIMBURSED COSTS	75,149-	141,390	180,562	193,925	7.4	
ALLOCATED POSITIONS	11.00	11.00	11.00	11.00	.0	

## Purpose

The Community Services Department is responsible for protecting the public health, safety, and welfare of the citizens and visitors of Sutter County through the services that are provided by the following divisions:

- Building Inspection
- Planning
- Environmental Health
- Animal Control
- Fire Services
- Emergency Services

## Major Budget Changes

### Salaries & Benefits

- (\$50,576) Interim salary savings resulting from the retirement of the Director on 06/30/11

### Services & Supplies

- (\$8,625) General decrease in Services and Supplies to achieve budget reductions

### Other Charges

- \$4,993 Increase in Interfund Insurance ISF Premium

- \$7,335 Increase in Interfund Fleet Admin charges, Fuel & Oil and Vehicle Maintenance

## Intrafund Transfers

- (\$50,000) Decrease in Intrafund Administrative Services Revenue due to reduced reimbursements from Department divisions
- (\$21,979) Decrease in Intrafund A-87 Cost Plan charges

## Revenues

- (\$25,000) Decrease in Interfund Admin – Misc Depts. revenue due to reduced reimbursements from Fire Services Administration and Emergency Services

## Program Discussion

### Division Operations

The Administration budget unit can be divided into two programs:

- Administration
- Permit Services

### Administration

This program provides the overall coordination and integration of divisional goals and operations as well as oversight and guidance to the Department's budget unit managers. It communicates closely with the Board of Supervisors, the County Administrative Office, and other County Departments to achieve countywide goals

and objectives relative to the needs of the community. Major functions include:

- Budget development and financial management
- Grant administration
- Personnel, payroll and records management

### Permit Services

The Community Services Permit Counter provides one-stop property development services to the general public and acts as a resource of information to other County Departments. Planning, Building, Environmental Health, Fire Services and CUPA staff support are coordinated by Permit Technicians, depending on the development project being addressed. Counter staff calculate and collect development fees and schedule inspection appointments.

This program also:

- Coordinates complaints received pertaining to building and zoning code compliance in the unincorporated county
- Coordinated complaints received pertaining to environmental health code violations for the entire county
- Processes, assigns, tracks and prepares all correspondence pertaining to Code Enforcement actions

### Accomplishments FY 2010-11

- Assisting with the coordination of the transfer of Animal Control responsibilities from the County to a

- newly created Joint Powers Authority
- Updated all departmental fees
- Completed a departmental management audit in conjunction with Sjoberg Evashenk Consulting
- Developed a department-wide records retention policy
- Closed out the 1979 Community Development Block Grant
- Applied and was approved for an \$800,000 Owner Occupied Housing Rehabilitation Grant through the Housing and Community Development HOME program

**Objectives FY 2011-12**

- Provide assistance to the newly formed Animal Control Joint Powers Agreement regarding the continued transition of responsibilities for animal control services including:
  - Completing the design, final architectural plans and construction documents for the new shelter
  - Selection of a contractor
  - Transition of records
  - Coordination of any services remaining under County jurisdiction
- Centralize all of the departmental and divisional policies, procedures, and forms documents within the administration unit creating one records management unit

- Continue to maximize cost recovery for services provided
- Implement and maximize the use of the Envision Connect software program to assist with inspection scheduling and invoice management

**Recommended Budget**

This budget is recommended at \$259,225. The General Fund provides 74.8% of the financing for this budget and is increased \$13,363 (7.4%) compared to FY 2010-11.

The recommended budget reflects salary and benefits savings due to the retirement of the Director of Community Services on June 30, 2011. It is anticipated that this position will be vacant for a period of four months prior to a new Director being in place.

The recommended budget also reflects reduced revenues from the Department's divisions due to anticipated reductions in Administrative support. This reduction contributed to the increase in General Fund contribution to this budget unit.

In anticipation of the challenging regional economic conditions, and as a result of the hesitation of property owners to submit development applications until the General Plan Amendment was completed, from FY 2009-10 through FY 2011-12, the Community Services Department left a number of positions unfilled as they became vacant through attrition. This includes:

- Community Services Admin (2-721)
  - 1 – Hazardous Materials Specialist
- Planning Division (2-724)
  - 1 – Senior Planner

- 1 – Associate Planner
- Animal Control (2-726)
  - 2 – Animal Control Officers II
  - 1 – Kennel Assistant
- Building Inspection Division (2-722)
  - 1 – Building Inspector III

No additional positions are proposed to be eliminated in the Community Services Department for FY 2011-12. Overall, the recommended budgets in the Community Services Department, which include Planning, Building Inspection, Environmental Health, Animal Control, Emergency Services and Fire Services, have a combined reduction of approximately 22% compared to FY 2010-11.

Additional reductions to the Community Services Administration budget, beyond the recommended level, would require staff reductions which would result in additional service reductions. Therefore, further reductions are not recommended at this time.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Community Services Building Inspection (2-722)

Larry Bagley, Community Services Director

EXECUTIVE SUMMARY						
DEPT HEAD: LARRY BAGLEY	UNIT: BUILDING INSPECTION	FUND: GENERAL			0001 2-722	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	312,988	261,314	320,868	247,649	22.8-	
SERVICES AND SUPPLIES	10,330	2,854	15,110	27,970	85.1	
OTHER CHARGES	23,839	19,637	33,698	30,421	9.7-	
* GROSS BUDGET	347,157	283,805	369,676	306,040	17.2-	
INTRAFUND TRANSFERS	219,606	190,243	237,410	243,279	2.5	
* NET BUDGET	566,763	474,048	607,086	549,319	9.5-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	244,413	197,487	277,175	247,050	10.9-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	244,413	197,487	277,175	247,050	10.9-	
* UNREIMBURSED COSTS	322,350	276,561	329,911	302,269	8.4-	
ALLOCATED POSITIONS	3.00	3.00	3.00	3.00	.0	

## Purpose

The Building Inspection Division is responsible for maintaining and enforcing the California Building Codes and local ordinances as adopted by the County of Sutter. The primary purpose of the division is to safeguard the public's health, safety, and general welfare through proper design and inspection of buildings. Statutory authority is provided by the California Health and Safety Code Section 17960.

## Major Budget Changes

### Salaries & Benefits

- (\$68,091) Decrease in Salaries and Benefits to reflect salary savings from the Building Inspection Manager position

following retirement in  
September

### Services & Supplies

- \$17,500 Increase in Professional/Specialized Services to cover reduced staffing in FY 2011-12

### Intrafund Transfers

- (\$10,000) Decrease in Intrafund Administration Services due to the decrease in Community Services Administration budget (2-721)
- \$15,854 Increase in Overhead (A-87) Cost Plan charges

## Revenues

- (\$30,000) Decrease in Construction Permit revenues

## Program Discussion

### Division Operations

The Building Inspection Division's operations include:

- Permit application and plans review
- Calculation of permit costs
- Code enforcement inspections during the construction process
- Complaint investigations
- Support to other County departmental programs
- Providing public education relative to building regulations

### Permit Application/Plan Review

Inspectors review all building permit applications and conduct plan checks to ensure that the proposed construction conforms to building code requirements. The division works closely with Planning, Environmental Health, Fire Services, Public Works, and other outside agencies to ensure all conditions of approval are addressed in the application process.

### Construction Inspections

Building Inspection staff performs scheduled field inspections for all building permits issued for the construction of residential, agricultural and commercial structures including additions, alterations, and equipment modifications. Types of inspections include:

- Structural support
- Plumbing, mechanical and electrical systems
- Fire and life/safety requirements
- Energy compliance
- Access for the disabled

### Complaint Investigations

Inspectors conduct complaint investigations relating to State and local housing, zoning, and Health and Safety Code violations; check structures for code conformance; and investigate alleged construction violations.

### Departmental Support

The division provides support and inspection services for Planning, Fire Services, and the Public Works Department relating to the enforcement of Zoning, Fire Code, and Flood Plain Management ordinance requirements. Emergency response by the division is provided in the event of fire or natural disaster.

### Public Education/Information

Information is provided by the division to the general public, property owners, contractors, design professionals, and other County departmental staff relating to building code requirements.

### 2010-11 Accomplishments

- Established procedures with the Public Works Department for permit applications submitted in flood hazard zones that require Public Works – Flood Plain Management approval
- Completed a review of divisional fees for submittal to the BOS for adoption by resolution
- Completed the 2010 Building Code ordinance adoption process

# Community Services Building and Inspection (2-722)

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Larry Bagley, Community Services Director

- Produced a handout to inform the public about major changes in the 2010 California Building Codes
- Inventoried the existing building plans stored off-site and included their applicable permit numbers in the Department's archives database for easier staff access

## 2011-12 Objectives

- Continue to provide quality plan review and inspection services with existing staff levels
- Train employees in all phases of division operations
- Provide education and training, in association with local building departments, to the general public, contractors and design professionals on revisions to the building codes

## Recommended Budget

This budget is recommended at \$549,319. The General Fund provides 58% of the financing for this budget and is reduced \$27,642 (8.4%) compared to FY 2010-11.

This recommended budget reflects the retirement of the current Building Inspection Manager on September 30, 2011. It is recommended that the Building Inspection division continue operations with the remaining two Building Inspectors and increase Professional and Specialized Services to contract for fill-in services on an as-needed basis.

Due to the slowdown of the State and local economy, combined with the impact of new Federal Emergency Management Agency flood insurance rate maps, Sutter County continues to experience a decline in building permit valuations and a moderate decrease in

building permit revenue. If the volume of permit applications remains constant, the Building Inspection Division believes that the remaining two employees will be sufficient to support the primary demand for inspections. Funding in the amount of \$20,000 has been included in the Professional/Specialized Services account for an outside consultant should activity increase or staffing be further reduced due to illness or other unforeseen situations.

It should be noted that it will be necessary to hire an additional Inspector as soon as there is any indication that the economy is recovering and building applications are returning to previous levels.

Over the past several years, staffing in the Building Inspection division has been reduced, through attrition, by 25%. This has been deliberate due to:

- Anticipation of the economic downturn
- Reduction in building permit/inspection activity

Additional reductions to the Building Inspection budget, beyond the recommended level, would require additional staff reductions which would severely impair the Department's ability to provide required services. Therefore, no further reductions are recommended at this time.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Community Services Environmental Health (2-725)

Larry Bagley, Community Services Director

EXECUTIVE SUMMARY						
DEPT HEAD: LARRY BAGLEY	UNIT: ENVIRONMENTAL HEALTH	FUND: GENERAL			0001 2-725	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	701,844	587,745	713,019	750,463	5.3	
SERVICES AND SUPPLIES	18,606	16,623	20,275	17,000	16.2-	
OTHER CHARGES	26,160	15,658	32,342	31,597	2.3-	
* GROSS BUDGET	746,610	620,026	765,636	799,060	4.4	
INTRAFUND TRANSFERS	108,562	77,290	120,725	99,484	17.6-	
* NET BUDGET	855,172	697,316	886,361	898,544	1.4	
OTHER REVENUES						
USER PAY REVENUES	856,332	508,036	886,536	898,494	1.3	
GOVERNMENTAL REVENUES	50	30	0	50	***	
TOTAL OTHER REVENUES	856,382	508,066	886,536	898,544	1.4	
* UNREIMBURSED COSTS	1,210-	189,250	175-	0	100.0-	
ALLOCATED POSITIONS	7.00	7.00	7.00	7.00	.0	

## Purpose

Environmental Health's mission is to protect and enhance the public's health through the control of potentially harmful materials, organisms, and conditions that may cause illness and injury by unsafe or unsanitary conditions through inspections, review of facility plans, and enforcement activities. The activities are mandated by way of the California Health and Safety Code and the California Plumbing Code.

## Major Budget Changes

### Salaries & Benefits

- \$37,444 General salary and benefits adjustments

### Services & Supplies

- (\$5,100) Decrease in Software License for CUPA Envision

### Intrafund Transfers

- (\$29,107) Increase in reimbursement for expenditures received from the Certified Unified Program Agency (CUPA) program (shown as a negative number)
- (\$10,000) Decrease in Administration Services provided for program oversight, due to a decrease in the Community Services Administration budget

- \$17,828 Increase in Overhead (A-87) Cost Plan charges

**Revenues**

- \$15,000 Increase in Food Facility Permits based on historical data
- \$25,000 Increase in land development permit fee revenues based on historical data
- (\$30,042) Decrease in Interfund Environmental Health transfer from Public Health, due to an overall reduction in net costs in this budget unit

**Program Discussion**

Environmental Health Services conducts inspections of:

- Food facilities
- Onsite sewage disposal systems
- Water wells
- Monitoring wells
- State small water systems
- Jail facilities
- Public pools and spas

The division investigates issues related to rabies control, vector control activities, and health and safety complaints. In addition, it conducts inspections and provides consultation to businesses that handle and store hazardous materials (CUPA budget 2-727).

The division includes three primary programs:

- Environmental Health Consumer Protection
- Hazardous Materials Program
- Environmental Health Land Use

**Environmental Health Consumer Protection**

The Consumer Protection Program's mission is to prevent illness and injury caused by unsafe or unsanitary conditions through 1) inspections and enforcement activities, and 2) the review of plan applications for pool construction.

The Consumer Protection Program consists of several elements:

- Food facilities inspections
- Substandard housing investigations
- Environmental lead assessments
- Vector control activities
- Jail inspections
- Rabies control
- Household garbage control
- Investigations
- Monitoring of pools and spas and safe drinking water supply

Staff regularly contacts and inspects individual water systems serving retail food facilities and State small water systems (i.e., systems consisting of 5-14 service connections) for compliance with existing Health and Safety Code requirements for safe drinking water.

**Hazardous Materials Program**

The description of the Hazardous Materials Program is included in the CUPA budget (2-727).

## Environmental Health Land Use

### The Land Use Program:

- Lends support to the Community Services Department to ensure that land use permit entitlements, granted by the County, prevent health hazards and mitigate environmental degradation resulting from improperly planned developments
- Protects public health through the proper sizing, design, construction, and operation of onsite sewage disposal systems
- Reviews adopted land use development projects referred to the Planning Division, and construction projects referred to the Building Inspection Division relative to liquid waste and drinking water supplies
- Reviews and approves the design and construction of new onsite sewage disposal systems and repairs to sites where these systems have failed

Despite the anticipated reduction in building construction applications, revenues from applications related to land use activity in FY 2010-11 are anticipated to be equal to FY 2009-10 (which were down 2% from FY 2008-09).

### Accomplishments FY 2010-11

- Environmental Health staff responded to service requests including failing septic systems, alleged food-borne illnesses, household garbage and substandard housing complaints, rabies related incidents, hazardous materials storage, methamphetamine labs,

vector problems, drinking water issues, public swimming pool and recreational health concerns.

- Began the transition for all of the Environmental Health programs to utilize a single software program (Envision Connect) for permit issuance, billing and tracking. This was accomplished by working with the vendor and the Information Technology Department.
- With the assistance of the District Attorney's Office, settled an existing Administrative Enforcement Case against a local business for noncompliance with the law.
- Issued three "Notice of Order" documents to the owners of property in Yuba City due to the discovery of a methamphetamine lab. Notice of Order requires the property owner to hire an authorized contractor to prepare a preliminary site assessment and work plan to evaluate and remediate the contaminated property.
- Completed a review of divisional fees for submittal to the BOS for adoption by resolution.

### Objectives FY 2010-11

- Continue activities that protect the health and well being of the citizens of Sutter County, our natural resources and the environment.
- Implement and maximize the use of the Envision Connect software program to assist with inspection scheduling and invoice management.

## Recommended Budget

This budget unit is recommended at \$898,544. This budget unit does not receive

any funding from the General Fund. The net cost of this budget unit is provided through permits and by an Interfund transfer from the Public Health Department.

This recommendation reflects a 1.4% increase in the Net Budget. However, due to increased User Pay Revenues, the portion of the budget covered by the Health Department has decreased by 6%.

Additional reductions would require reductions in personnel which would reduce the ability of the Department to provide the required services. Therefore, no further reductions are recommended at this time.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**Community Services  
Certified Unified Program Agency (2-727)**

Larry Bagley, Community Services Director

E X E C U T I V E S U M M A R Y						
DEPT HEAD: LARRY BAGLEY	UNIT: CUPA	FUND: GENERAL			0001 2-727	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	9,645	7,718	8,810	33,190	276.7	
* GROSS BUDGET	9,645	7,718	8,810	33,190	276.7	
INTRAFUND TRANSFERS	212,282	168,034	215,040	230,969	7.4	
* NET BUDGET	221,927	175,752	223,850	264,159	18.0	
OTHER REVENUES						
USER PAY REVENUES	156,581	131,460	152,500	175,312	15.0	
GOVERNMENTAL REVENUES	80,000	81,695	71,200	88,847	24.8	
TOTAL OTHER REVENUES	236,581	213,155	223,700	264,159	18.1	
* UNREIMBURSED COSTS	14,654-	37,403-	150	0	100.0-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

Within the Environmental Health Division is the hazardous materials program (the State Certified Unified Program Agency (CUPA), for Sutter County) which includes the incorporated cities within the County. The purpose of CUPA is to prevent or mitigate damage to the health and safety of persons and the environment in Sutter County from the release, or threatened release, of hazardous materials.

**Major Budget Changes**

**Services & Supplies**

- \$9,200 Increase in Software License annual costs for an upgrade to the *Envision Connect* software program

- \$14,200 Increase in Professional Services for the training of staff to use the new software

**Intrafund Transfers**

- (\$15,000) Decrease in Intrafund CUPA reimbursement to the Agricultural Commissioner for staff support
- \$29,107 Increase in Intrafund CUPA reimbursement to Environmental Health for staff support

**Revenues**

- \$23,312 Increase in Hazardous Materials fees
- \$17,647 Increase in State Grant revenues for software system

## Program Discussion

The CUPA Program is responsible for regulating hazardous materials business plans, and chemical inventory, hazardous waste and tiered permitting, underground storage tanks, aboveground petroleum storage and risk management plans.

CUPA provides on-site inspections and consultation to businesses that handle and store hazardous materials and investigates hazardous materials complaints from the public.

In the event of significant noncompliance, CUPA may enforce hazardous materials laws and regulations through an administrative enforcement procedure under the authority of the Health and Safety Code or refer cases to the District Attorney.

This program is supported through business plan fees and grants.

### Accomplishments FY 2010-11

1. Reviewed and amended all CUPA fees to insure that actual costs are covered by revenues charged for services.
2. Provided training for current Environmental Health Specialists to become certified as California UST inspectors in order to implement the UST program. One Environmental Health staff passed the California UST Inspector exam in December 2010.

### Objectives FY 2011-12

1. CUPA will transition from its current paper-based reporting system to an electronic reporting system as mandated

by Assembly Bill 2286. To achieve this goal, CUPA will upgrade from the existing *Envision* software database to *Envision Connect* software in FY 2011-12.

2. Continue activities which protect the health and well being of the citizens of Sutter County, our natural resources, and the environment.
3. Increase the participation of farming properties in submitting annual Business Plans.

## Recommended Budget

This budget is recommended at \$264,159. This budget unit does not receive any funding from the General Fund. All funding is provided through fees and grants. This budget unit was transferred to Community Services in FY 2009-10 and in FY 2010-11 changes were made to fees to align revenues and expenditures. This adjustment period is still continuing in FY 2011-12.

Assembly Bill 1130 (Chapter 626, Laws of 2007), which went into effect January 1, 2008, authorized the Hazardous Materials Program to implement the Above Ground Petroleum Storage Act (APSA). A grant, funded by the California Environmental Protection Agency for 2008-2010, provided funding over a three-year period for a total of \$56,001 to support this program. The grant has been extended and the unexpended balance of \$11,200 has been re-budgeted in FY 2011-12.

During the FY 2010-11 budget hearings, the recently vacated Hazardous Material Specialist position was unfunded and will remain so in FY 2011-12. This position

# Community Services Certified Unified Program Agency (2-727)

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*Larry Bagley, Community Services Director*

resides in the Community Services Administration budget unit (2-721) and the CUPA budget unit provides funds for services performed. The Environmental Health budget unit staff has been, and will continue to provide these services. The Interfund expense to Environmental Health, account #55222, reflects the increased payments for those services.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Community Services Animal Control (2-726)

Larry Bagley, Community Services Director

EXECUTIVE SUMMARY						
DEPT HEAD: LARRY BAGLEY	UNIT: ANIMAL CONTROL	FUND: GENERAL			0001 2-726	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	576,451	497,581	620,125	608,070	1.9-	
SERVICES AND SUPPLIES	126,782	72,646	111,200	97,150	12.6-	
OTHER CHARGES	43,636	26,589	53,444	51,575	3.5-	
* GROSS BUDGET	746,869	596,816	784,769	756,795	3.6-	
INTRAFUND TRANSFERS	310,710	193,614	594,490	126,801	78.7-	
* NET BUDGET	1,057,579	790,430	1,379,259	883,596	35.9-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	188,534	155,949	189,750	188,000	.9-	
GOVERNMENTAL REVENUES	381,520	470,067	457,930	524,105	14.5	
TOTAL OTHER REVENUES	570,054	626,016	647,680	712,105	9.9	
* UNREIMBURSED COSTS	487,525	164,414	731,579	171,491	76.6-	
ALLOCATED POSITIONS	10.00	10.00	10.00	8.00	20.0-	

## Purpose

The Animal Control Division is responsible for enforcing local, state, and federal laws and regulations, which pertain to animals and their care, for Sutter County and the Cities of Yuba City and Live Oak. The Division provides for the health and welfare of people and animals by administering a mandated rabies control program, impounding stray or vicious/potentially dangerous animals, monitoring a quarantined animal program and responding to complaints of cruelty, neglect, and the inhumane treatment of animals.

The County Animal Shelter:

- Cares for sick and injured animals
- Shelters animals no longer in the care of their owners
- Returns impounded animals to their owners

- Secludes potentially sick or dangerous animals from other animals for quarantined periods of time
- Adopts animals to new families.

## Major Budget Changes

### Salaries & Benefits

- \$44,975 Increase in Salaries and Benefits to restore funding for a Kennel Assistant position that had been held vacant and unfunded
- (\$18,000) Decrease in County Contribution Unemployment Insurance due to the one-time reduction in Animal Control Officer staff and

# Community Services Animal Control (2-726)

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Larry Bagley, Community Services Director

payment of associated  
Unemployment Insurance  
in FY 2010-11

- (\$2,177) Decrease in Interfund Workers Comp
- (\$36,853) Decrease in Salaries and Benefits due to the one-time reduction in Animal Control Officer staff in January 2011

## Services & Supplies

- (\$14,050) General decrease in Services & Supplies

## Intrafund Transfers

- (\$357,500) Decrease in Intrafund Plant Acquisition due to one-time design project costs in FY 2010-11
- (\$5,000) Decrease in Administration Services provided for program oversight, due to a decrease in the Community Services Administration budget
- \$26,023 Increase for Intrafund A-87 Building Maintenance due to negotiated reductions in overhead charges to the Animal Control budget
- (\$131,251) Decrease in Intrafund A-87 due to negotiated reductions in overhead charges to the Animal Control budget

## Revenues

- \$66,175 Increase in Governmental Revenues from Yuba City and Live Oak for contracted share of Animal Control costs

## Program Discussion

### Operations

Resulting from feedback provided by an independent review, the Occupational Health and Safety Administration, and the Sutter County Grand Jury, a number of operational improvements were implemented in FY 2010-11. Additional improvements are scheduled to be implemented in FY 2011-12 in advance of the transition to the negotiated Joint Powers Authority (JPA) and the lead agency change to Yuba City.

### New Shelter

Progress continues in the County's efforts to construct a new animal shelter. Architect Swatt/Meirs has provided a final draft of the proposed shelter configuration that has been reviewed and approved by all three jurisdictions. The design integrates current industry standards for construction materials along with a floor plan which effectively reduces both the stress level experienced by the animals being housed and the potential for contaminates.

Fiscal Year 2011-12 represents the start of the construction phase of the project where all jurisdictional staff will be working with contractors to begin construction.

# Community Services Animal Control (2-726)

Larry Bagley, Community Services Director

## Accomplishments FY 2010-11

- Completed 7,761 calls for service (a 5% decrease from FY 2009-10 handled by a 17% reduction in officer staffing).

Projected FY 10-11	Yuba City	Live Oak	County
#	5,604	980	1,177
%	72	13	15
FY 09-10	Yuba City	Live Oak	County
#	5,678	1,087	1,464
%	69	13	18

- Issued 5,656 dog licenses for a 7.9% decrease from FY 09-10 which may be attributed to local economic conditions.

Projected FY 10-11	Yuba City	Live Oak	County
#	4,211	563	882
%	74	10	16
FY 09-10	Yuba City	Live Oak	County
#	4,600	597	941
%	75	10	15

- Increased adoptions of dogs from the shelter by 13.2% and decreased euthanasia of all animals by 4.4%.

Projected FY 10-11	Adopt	Euth	Owner	Other
Cats	251	1,541	52	524
Dogs	773	556	510	185
FY 09-10	Adopt	Euth	Owner	Other
Cats	279	1,690	58	549
Dogs	683	503	520	115

- Made structural improvements to the existing facility and grounds to conform to OSHA requirements.

## Objectives FY 2011-12

- Transition animal control operations under the new JPA in a manner which is as seamless to the public as possible.

- Work with the Public Works Department to continue repairs and structural improvements as necessary throughout the year.
- Explore opportunities to develop a volunteer program that could replace the need to utilize trustee labor.
- Continue efforts to reduce operational costs.
- Continue public appearances to increase public awareness and public education at schools and community events on the benefit of licensing and spaying/neutering programs.
- Increase compassionate and humane education efforts aimed at promoting responsible pet ownership.
- Continue to increase animal adoptions from the shelter and strive to further reduce euthanasia rates.
- Provide additional training and complete national certification for all Animal Control Officers so they are prepared for disaster response.

## Recommended Budget

This budget is recommended at \$883,596. The General Fund provides 25% of the costs, net of outside revenue, per contractual agreement with Yuba City and Live Oak. This funding is reduced by \$202,588 compared to FY 2010-11 costs, absent the one-time Plant Acquisition costs.

The recommended budget is based on the negotiated share of cost percentages agreed to by all jurisdictions until such time that the new JPA and the new shelter facility are operational. At that time, Yuba City will become the lead agency for the JPA and will assume responsibility for the budget.

The budget reflects the funding of an approved, vacant Kennel Assistant position to assist with the shelter operations. The Kennel Assistant position had been held vacant and unfunded for FY 2010-11; it is recommended that funding for this position be restored and the position filled in FY 2010-11 to meet operational needs.

This budget does not include any funding at this time for the construction of the new shelter facility. A separate amendment will be brought forward during FY 2011-12 to budget for the new shelter construction. The reduction in the Intrafund Plant Acquisition account reflects the one-time costs spent in FY 2010-11 for the design contract.

The recommended budget also reflects a negotiated reduction (\$178,278) in Overhead A-87 costs, charged to the Animal Control Budget, to reflect only those costs associated with Building Maintenance. Charges to the Animal Control budget for Community Services Administrative staffing costs are reduced by \$5,000. Overall, Administrative costs, charged to this budget, have been reduced to 12% of the total budget.

Yuba City has agreed to lift the cap on its annual contribution to Animal Control, previously set by Yuba City at \$375,000, and will now pay its full 66% share of costs.

In January 2011, the Animal Control Division reduced two Animal Control Officer positions. Additional reductions to this budget unit, beyond those recommended, would result in loss of service to the public and reduction in the ability to operate the shelter efficiently.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Community Services County Service Area G (0-301)

Larry Bagley, Community Services Director

EXECUTIVE SUMMARY						
DEPT HEAD: LARRY BAGLEY	UNIT: COUNTY SERVICE AREA G	FUND: COUNTY SERVICE AREA G			0301 0-301	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	610,587	392,980	598,992	661,938	10.5	
OTHER CHARGES	93	25	33	61	84.8	
* GROSS BUDGET	610,680	393,005	599,025	661,999	10.5	
* NET BUDGET	610,680	393,005	599,025	661,999	10.5	
APPROPRIATION FOR CONTINGENCY	0	0	34,648	42,251	21.9	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	610,680	393,005	633,673	704,250	11.1	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	9,394	4,339	8,775	8,500	3.1-	
GENERAL REVENUES	635,935	359,573	590,250	695,750	17.9	
UNDESIGNATED FUND BALANCE 7/1	0	34,648	34,648	0	100.0-	
TOTAL AVAILABLE FINANCING	645,329	398,560	633,673	704,250	11.1	
* UNREIMBURSED COSTS	34,649-	5,555-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit represents County Service Area G, the area within Yuba City previously known as the Walton Fire Protection District. Its purpose is to provide a means by which the county is able to record homeowner property taxes within the Walton District and transfer the funds to the City of Yuba City.

## Major Budget Changes

### Services & Supplies

- \$70,577 Increase in the pass through agreement to Yuba City, due to the anticipated increase in property tax revenues

## Revenues

- \$70,577 Anticipated increase in property taxes

## Program Discussion & Summary Budget Request

County Service Area G was established in May 2001 to provide fire protection services to the residents within the former Walton Fire Protection District area. Resulting from anticipated growth and annexation of this area by the City of Yuba City from the County over a 25 year period, the Walton Fire Protection District Dissolution Agreement was created and signed in May 2002. The Agreement transferred fire

protection responsibilities in this area to the City of Yuba City.

This program was created as a pass-through of property tax and other revenue representing the unincorporated portion of CSA-G pursuant to the Dissolution Agreement.

## **Recommended Budget**

This budget is recommended at \$704,250. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest.

The recommended budget includes an increase of the pass through funds due to an anticipated increase in property taxes.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Community Services County Service Area F (0-305)

Larry Bagley, Community Services Director

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: LARRY BAGLEY	UNIT: COUNTY SERVICE AREA F		FUND: COUNTY SERVICE AREA F		0305 0-305
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	1,517,400	1,185,545	1,594,772	1,615,748	1.3
SERVICES AND SUPPLIES	319,526	229,760	352,930	337,842	4.3-
OTHER CHARGES	157,155	124,170	210,817	225,709	7.1
CAPITAL ASSETS	273,184	0	20,000	41,000	105.0
* GROSS BUDGET	2,267,265	1,539,475	2,178,519	2,220,299	1.9
* NET BUDGET	2,267,265	1,539,475	2,178,519	2,220,299	1.9
APPROPRIATION FOR CONTINGENCY	0	0	173,817	411,292	136.6
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	2,267,265	1,539,475	2,352,336	2,631,591	11.9
<b>OTHER REVENUES</b>					
USER PAY REVENUES	475,212	344,053	448,908	491,285	9.4
GOVERNMENTAL REVENUES	63,249	9,546	36,500	18,700	48.8-
GENERAL REVENUES	1,605,358	924,413	1,510,000	1,690,000	11.9
OTHER FINANCING SOURCES	4,473	0	0	0	.0
CANCELLATION P/Y DESIGNATIONS	0	0	37,919	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	393,368-	474,422-	319,009	431,606	35.3
TOTAL AVAILABLE FINANCING	1,754,924	803,590	2,352,336	2,631,591	11.9
* UNREIMBURSED COSTS	512,341	735,885	0	0	.0
ALLOCATED POSITIONS	14.00	14.00	14.00	14.00	.0

## Purpose

Consistent with the mission and values of Sutter County Fire Services, County Service Area F is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within approximately 254 square miles of the county. This area includes the City of Live Oak, which is served under contract, the community of Sutter, and the unincorporated area from the Butte County line to the Nicolaus Bridge, excluding the Fire Protection Districts.

## Major Budget Changes

### Salaries & Benefits

- \$43,476 General salary and benefits adjustments
- (\$22,500) Decrease in Extra Help

### Services & Supplies

- (\$8,900) Decrease Small Tools due to one-time purchase in FY 2010-11

# Community Services County Service Area F (0-305)

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Larry Bagley, Community Services Director

## Other Charges

- \$13,482 Increase in Interfund Overhead (A-87) charges

## Capital Assets

- (\$20,000) Decrease due to one-time purchase in FY 2010-11

## Revenues

- (\$10,000) Decrease in Mutual Assistance due to anticipated "Strike Team" revenues
- \$42,177 Increase in Interfund Misc. Transfer for one-time purchase of equipment using Homeland Security Grant funding
- (\$18,000) Decrease in Federal Grant 2010 Homeland Security Grant funding
- \$180,000 Increase in anticipated property tax revenue based on historical data

## Program Discussion

This budget unit operates four fire stations and has an equipment inventory of eight engines (Type I), five wild-land engines (Type III), one water-tender, and one heavy rescue/hazardous materials truck. Personnel include two Battalion Chiefs, nine Captains, three Engineers, 35 volunteers and up to four seasonal firefighters.

The Fire Department has been designated by the Insurance Services Office (ISO) as a Class 4 rating in the Sutter Community Services District, a Class 4 rating in the City

of Live Oak and a Class 5 rating in all non-hydranted areas within five miles of a fire station (one of only three fire departments in the State of California with this rating for non-hydranted areas). Areas located beyond five miles of a fire station are designated as a Class 10 rating. Each rating number represents a fire defense and physical condition measurement relative to insurance risk. Lower values indicate less insurance risk.

During 2010, the department collectively responded to 1,947 calls for service. All career personnel are certified Emergency Medical Technicians with a defibrillator endorsement (EMT-1D) and are Hazardous Materials Technicians or Specialists. Some of the volunteer members are similarly certified. Training is an ongoing process for all personnel, and the Department has always been supportive of advanced training regardless of the firefighters' career or volunteer status. State regulations require personnel to undergo more specialized training. Personnel have been trained and certified in confined space rescue, high angle rope rescue, and trench rescue techniques.

The Department conducts numerous fire inspections and fire investigations, and assists other fire departments in the County with those duties. In addition, the Department conducts fire prevention programs at all elementary schools within its jurisdiction.

The Sutter County Fire Department maintains a strong commitment to the State Mutual Aid System. The Department houses a fire engine provided by the California-Emergency Management Agency (Cal-EMA).

### **Continued Delay of Remodel of the Fire Apparatus Storage Building at the Oswald-Tudor Fire Station**

The 2007-08 Grand Jury recommended that Sutter County remodel the Oswald-Tudor Fire Station to provide security for Sutter County property. This recommendation was consistent with the 2006-07 Grand Jury recommendation.

In response to the recommendation, it was stated that the Fire Chief believed that funding would be available to replace the fire apparatus storage. Due to the continuing economic climate, the Department is required to again postpone the replacement of this building as well as the replacement of an additional fire engine.

### **Recommended Budget**

This budget is recommended at \$2,631,591. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest, and through an agreement with the City of Live Oak for the provision of fire services.

This recommended budget includes increases in Salaries, Mitigation Pay and Workers Comp, offset by a reduction in Retirement Allowance. The majority of the changes are recommended pursuant to the recently negotiated Memorandum of Understanding.

A reduction in Capital Assets reflects a one-time purchase of equipment through the Homeland Security Grants and the re-budget of \$41,000 for equipment not purchased as planned in FY 2010-11.

The estimated property taxes have been increased based on a review of historical data.

### **Use of Reserves/Designations**

This budget does not include increases to reserves or designations nor the cancellation of prior year designations. The estimated designation for Future Appropriation and fund balance (not including an outstanding loan to the General Fund for the construction of the Sutter Fire Station with a current remaining balance of approximately \$800,000) total approximately \$550,000.

# Community Services County Service Area C - East Nicolaus (0-309)

Larry Bagley, Community Services Director

## EXECUTIVE SUMMARY

DEPT HEAD: LARRY BAGLEY

UNIT: CNTY SERVICE AREA C-E NICOLAUS FUND: CNTY SERVICE AREA C-E NICOLAUS 0309 0-309

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	1,584	2,870	2,870	1,791	37.6-
SERVICES AND SUPPLIES	42,588	31,176	68,620	72,620	5.8
OTHER CHARGES	36,401	14,494	12,711	17,709	39.3
CAPITAL ASSETS	0	0	0	15,000	***
* GROSS BUDGET	80,573	48,540	84,201	107,120	27.2
* NET BUDGET	80,573	48,540	84,201	107,120	27.2
APPROPRIATION FOR CONTINGENCY	0	0	9,547	133,493	1,298.3
INCREASE IN DESIGNATIONS	0	0	192,879	0	100.0-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	80,573	48,540	286,627	240,613	16.1-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	612	4,000	8,000	100.0
GOVERNMENTAL REVENUES	2,716	1,106	2,150	2,200	2.3
GENERAL REVENUES	165,422	99,161	152,700	179,000	17.2
UNDESIGNATED FUND BALANCE 7/1	40,212	65,102-	127,777	51,413	59.8-
TOTAL AVAILABLE FINANCING	208,350	35,777	286,627	240,613	16.1-
* UNREIMBURSED COSTS	127,777-	12,763	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The East Nicolaus Volunteer Fire Department (CSA-C) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area.

## Major Budget Changes

### Services & Supplies

- \$4,000 Increase Strike Team reimbursement to volunteers

## Other Charges

- (\$1,717) Decrease in Interfund Fleet Administration charges
- \$4,125 Increase in Interfund Overhead (A-87) charges
- \$3,000 Increase in Interfund Contribution Other Agencies for seasonal Firefighters

## Capital Assets

- \$15,000 Increase for the purchase of one used Type III Fire Engine

# Community Services County Service Area C - East Nicolaus (0-309)

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Larry Bagley, Community Services Director

## Revenues

- \$4,000 Increase in Mutual Assistance reimbursements based on historical data
- \$24,300 Increase in net anticipated property tax revenues based on historical data
- \$2,000 Increase in Interest based on historical data

## Program Discussion

This budget funds the East Nicolaus Volunteer Fire Department (CSA-C). The service area encompasses approximately 62 square miles. The 2000 Census Report lists the population at 1,575 residents. Revenue to fund the Fire Department is derived primarily from property taxes.

The East Nicolaus Volunteer Fire Department is comprised of two fire stations. The main station (Station 1) is located at 1988 Nicolaus Avenue in East Nicolaus and houses four pieces of fire equipment. The Sub-Station (Station 2) is located at 176 Pleasant Grove Road in Rio Oso, and houses two pieces of fire equipment.

The Department consists of one Volunteer Fire Chief, one Volunteer Assistant Chief, two Volunteer Captains, and nine Volunteer Fire Fighters. All personnel are trained in emergency care and cardiopulmonary resuscitation. The department responded to 167 calls for services in 2010. This department is committed to participation in the State Mutual Aid System.

As with most fire departments, the East Nicolaus Volunteer Fire Department either

has, or is currently working on, automatic aid agreements with neighboring fire agencies.

## Recommended Budget

This budget is recommended at \$240,613. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest.

The recommended budget includes the one-time purchase of one used Type III Fire engine, via auction. This engine will replace unit #866, a 1978 type III Fire Engine.

## Use of Reserves/Designations

The County Service Area C – East Nicolaus fund contains a Designation for Future Appropriations. There are no recommended increases or decreases to the Designation. The estimated balance in the Designation account will be \$464,348.

# Community Services County Service Area D - Pleasant Grove (0-311)

Larry Bagley, Community Services Director

## EXECUTIVE SUMMARY

DEPT HEAD: LARRY BAGLEY

UNIT: CNTY SRVC AREA D-PLEASANT GROV FUND: CNTY SRVC AREA D-PLEASANT GROV 0311 0-311

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	1,630	3,027	3,027	2,798	7.6-
SERVICES AND SUPPLIES	36,364	62,564	94,800	98,800	4.2
OTHER CHARGES	17,352	12,457	14,037	12,640	10.0-
CAPITAL ASSETS	0	123,577	220,000	0	100.0-
* GROSS BUDGET	55,346	201,625	331,864	114,238	65.6-
* NET BUDGET	55,346	201,625	331,864	114,238	65.6-
APPROPRIATION FOR CONTINGENCY	0	0	32,385	203,120	527.2
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	55,346	201,625	364,249	317,358	12.9-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	5,026	4,060	4,000	8,000	100.0
GOVERNMENTAL REVENUES	3,263	1,580	2,900	3,100	6.9
GENERAL REVENUES	228,452	137,456	213,800	251,300	17.5
CANCELLATION P/Y DESIGNATIONS	0	0	61,699	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	99,543-	143,549	81,850	54,958	32.9-
TOTAL AVAILABLE FINANCING	137,198	286,645	364,249	317,358	12.9-
* UNREIMBURSED COSTS	81,852-	85,020-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Pleasant Grove Volunteer Fire Department (CSA-D) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area.

## Major Budget Changes

### Services & Supplies

- \$4,000 Increase in Strike Team reimbursement to volunteers

## Other Charges

- (\$2,172) Decrease in Interfund Fleet Administration charges
- (\$2,239) Decrease in Interfund Overhead (A-87) charges
- \$3,200 Increase in Interfund Contribution to Other Agencies for seasonal Firefighters

## Capital Assets

- (\$220,000) Decrease in Capital Assets due to one-time purchase in FY 2010-11

# Community Services County Service Area D - Pleasant Grove (0-311)

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Larry Bagley, Community Services Director

## General Revenues

- \$4,000 Increase in Mutual Assistance for Strike Team Pay
- \$33,000 Increase in net anticipated property tax revenues
- \$4,500 Increase in Interest based on historical data

## Program Discussion

This budget funds the Pleasant Grove Volunteer Fire Department (CSA-D). The service area encompasses approximately 71 square miles. The 2000 Census report lists the population at 1,105 residents. Revenue to fund the Fire Department is derived primarily from property taxes.

The Pleasant Grove Volunteer Fire department is comprised of two fire stations. The main station (Station 1) is located at 3100 Howsley Road in Pleasant Grove, and houses four pieces of fire equipment. The Sub-Station (Station 2) is located at the intersection of Sankey Road and Pleasant Grove Road in Pleasant Grove, and houses three pieces of fire equipment.

The department consists of one Volunteer Fire Chief, one Volunteer Assistant Chief, four Volunteer Captains, three Volunteer Engineers, and five Volunteer Fire Fighters. The department responded to 183 calls for service in 2010. This Department is committed to participation in the State Mutual Aid System.

As with most fire departments, the Pleasant Grove Volunteer Fire Department has, or is currently working on, automatic aid agreements with neighboring fire agencies.

## Recommended Budget

This budget is recommended at \$317,358. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest.

In FY 2010-11, a one-time purchase of a used water tender was completed for \$252,385.

## Use of Reserves/Designations

The County Service Area D – Pleasant Grove fund contains a Designation for Future Appropriations. There are no recommended increases or decreases to the Designation. The estimated ending balance in the Designation account will be \$302,601.

# Community Services Emergency Management (2-401)

Larry Bagley, Community Services Director

EXECUTIVE SUMMARY						
DEPT HEAD: LARRY BAGLEY	UNIT: EMERGENCY SERVICES	FUND: PUBLIC SAFETY			0015 2-401	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	133,056	113,628	136,825	142,380	4.1	
SERVICES AND SUPPLIES	84,912	46,046	166,262	22,100	86.7-	
OTHER CHARGES	179,145	87,158	166,608	375,485	125.4	
* GROSS BUDGET	397,113	246,832	469,695	539,965	15.0	
INTRAFUND TRANSFERS	127,137	176,526	184,057	53,199	71.1-	
* NET BUDGET	524,250	423,358	653,752	593,164	9.3-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	556,769	225,824	572,766	476,747	16.8-	
OTHER FINANCING SOURCES	5,005	0	0	0	.0	
TOTAL OTHER REVENUES	561,774	225,824	572,766	476,747	16.8-	
* UNREIMBURSED COSTS	37,524-	197,534	80,986	116,417	43.7	
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	.0	

## Purpose

The Emergency Management Division is responsible for activities associated with the planning, response, and recovery from natural and man-made emergencies/disasters throughout the County, and for the coordination of those activities with other local agencies, the California Emergency Management Agency (CalEMA), and the Federal Emergency Management Agency (FEMA).

## Major Budget Changes

### Salaries & Benefits

- \$5,555 General salary and benefits adjustments

### Services & Supplies

- (\$37,172) Decrease in Maintenance Equipment due to a one-time purchase in FY 2010-11
- (\$72,500) Decrease in Professional/Specialized Services due to a one-time expense in FY 2010-11
- (\$30,000) Decrease in Other Equipment due to a one-time purchase in FY 2010-11

### Other Charges

- \$151,332 Increase in Contribution Other Agency Yuba City to re-budget a portion of grant

# Community Services Emergency Management (2-401)

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Larry Bagley, Community Services Director

- funding to be transferred to Yuba City
- (\$36,172) Decrease in Interfund Misc. Transfer due to a one-time purchase in FY 2010-11
- (\$10,000) Decrease in Interfund Admin – Misc Depts. reflecting a reduction in charges from the the Community Services Administration budget unit (2-721), due primarily to a vacant Hazardous Materials Specialist position
- \$56,043 Increase in Overhead (A-87) Costs (not previously budgeted in this budget unit)
- \$49,870 Increase in Interfund Transfer Out due to a one-time grant-funded purchase in FY 2011-12

- Developing and maintaining plans in preparation for emergencies
- Assisting in the coordination of responses to emergencies
- Pursuing assistance in the process of recovery from emergencies

This includes the incorporation of the National Incident Management System (NIMS), the National Response Framework (NRF), and the Standardized Emergency Management System into these plans. It acts as the primary liaison between the State and the County for general mutual aid purposes (law enforcement and fire having their own mutual aid systems), and administers related grant programs.

As the local Operational Area Coordinator, the Emergency Operations Manager coordinates and/or provides training for first responders, emergency operations personnel, and disaster services workers to ensure preparedness.

## Intrafund Transfers

- (\$130,858) Decrease in Intrafund Other due to a one-time purchase in FY 2010-11

There are currently two active programs within the Emergency Management Division: Administration and Grants Management.

## Administration

The Emergency Operations Manager coordinates training and operational exercises for County personnel, develops public awareness programs (in conjunction with the County Public Information Officer) and develops the basis for cooperation with other jurisdictions in preparing for the response to emergency situations.

## Revenues

- (\$96,019) Decrease in revenues due to the completion of purchases provided through prior year Homeland Security Grants

## Program Discussion

The Emergency Management Division is responsible for:

# Community Services Emergency Management (2-401)

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Larry Bagley, Community Services Director

## Grants Management

Grant programs are actively sought for funding to supplement County resources. Grants can often be used for the purchase of incident response equipment, preparedness assessment activities, public education programs and the training of personnel in response to a disaster.

Current grants include:

*Emergency Management Performance Grant (EMPG)* - Funds are used to support activities that contribute to the County's ability to prevent, prepare for, mitigate against, respond to, and recover from emergencies and disasters.

*2009 Homeland Security Grant* – \$115,014 has been re-budgeted in FY 11-12 for the purchase of communications equipment

*2010 Homeland Security Grant* – \$211,733 has been re-budgeted in FY 11-12 for the purchase of communications equipment

*2011 Homeland Security Grant* – The amount of this grant has not yet been announced

## Accomplishments FY 2010-11

- Provided EOC position training by way of a one-day training exercise in December to meet State and Federal requirements
- Reviewed and updated Chapter 500 of the County of Sutter Ordinance, addressing changes in Emergency Management including titles, duties, and responsibilities
- Managed the upgrade of five county owned river gauges, ensuring compatibility with National

Oceanographic and Atmospheric Administration/National Weather Service changes to the Geospatial Orbiting Earth Satellite and the continued operation for early warning of river levels during high water events

- Conducted four communication exercises with local, state, and regional partners, testing communications capabilities among Public Safety agencies

## Objectives FY 2011-12

- Continue to enhance emergency operation plans through coordination with the CalEMA to confirm the County's compliance with NIMS and NRP
- Continue participation with CalEMA regarding a feasibility study review to develop a new emergency information management system
- Continue to research communications and information upgrades for the EOC and community notification/warning options that could be utilized in the event of an imminent emergency, including the new FEMA Integrated Public Alert and Warning System (IPAWS)
- Provide emergency management/EOC position training and conduct training exercises to meet State and Federal requirements
- Develop public awareness and education programs by way of web access and printed materials regarding emergency preparedness

## Recommended Budget

This budget unit is recommended at \$593,164. The General Fund provides 20% of the

## Community Services Emergency Management (2-401)

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*Larry Bagley, Community Services Director*

funding for this budget unit and is increased \$35,431 (43%) compared to FY 2010-11.

This budget recommendation reflects the addition of \$56,043 of Interfund A-87 Overhead costs to better reflect actual costs for outside billing purposes. The addition of this cost to the budget this year is a primary cause of the budget increase as compared to FY 2010-11. The comparison to FY 2010-11, minus the A-87 costs, equals a reduction of \$20,612 (26%).

This recommended budget reflects multiple adjustments based on purchases made with, and re-budgets of, the Federal and State grants obtained to improve emergency preparedness in the County.

Additional reductions to the Emergency Management budget, beyond the recommended level, would hamper the ability of the Emergency Operations Manager to complete his duties and would compromise the County's ability to apply for, receive and administer the multiple grants that are received through this budget unit. Therefore, further reductions are not recommended at this time.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Community Services Fire Services Administration (2-402)

Larry Bagley, Community Services Director

## EXECUTIVE SUMMARY

DEPT HEAD: LARRY BAGLEY	UNIT: FIRE SERVICES ADMINISTRATION		FUND: PUBLIC SAFETY		0015 2-402
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	178,868	154,554	186,759	195,184	4.5
SERVICES AND SUPPLIES	9,406	7,066	17,355	15,280	12.0-
OTHER CHARGES	45,862	54,112	64,143	80,015	24.7
CAPITAL ASSETS	44,299	0	0	0	.0
* GROSS BUDGET	278,435	215,732	268,257	290,479	8.3
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	278,435	215,732	268,257	290,479	8.3
OTHER REVENUES					
USER PAY REVENUES	1,029	1,277	9,000	8,000	11.1-
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	1,029	1,277	9,000	8,000	11.1-
* UNREIMBURSED COSTS	277,406	214,455	259,257	282,479	9.0
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	.0

## Purpose

Fire Services Administration consists of the Fire Services Manager/Fire Chief. The unit is responsible for coordinating and administering the County's fire protection programs and the activities of four County Service Areas (CSAs) for which the Board of Supervisors is the governing board.

The Fire Services Manager responds to emergencies and exercises overall supervision of rescue, firefighting, and hazardous materials release operations in the County Service Areas which provide fire protection from eight fire stations throughout the county. He is responsible for:

- Coordinating the annual budgets
- Enforcing the adopted fire codes and ordinances
- Preparing apparatus specifications for the CSAs
- Representing the County Fire Services with other jurisdictions, emergency personnel, governing officials and citizens

He also serves as the Operational Area Coordinator for fire services and remains committed to the State mutual aid system. This position may participate in strike team deployment throughout the state as a local government or California Emergency Management Agency strike team leader.

## Major Budget Changes

### Salaries & Benefits

- \$8,425 General salary and benefits adjustments

### Other Charges

- (\$5,289) Decrease in Interfund Insurance ISF Premium
- (\$15,000) Decrease in Interfund Admin – Misc Depts. due to a reduction in support services from the Community Services Administrative Division (2-721)
- \$36,402 Increase in Overhead (A-87) Costs (previously not budgeted in this budget unit)

## Program Discussion

County Service Areas include CSA-C, CSA-D, CSA-F, and CSA-G.

### CSA-C

This Service Area consists of the East Nicolaus Volunteer Fire Department operating out of two stations located in the communities of East Nicolaus and Rio Oso.

### CSA-D

This Service Area consists of the Pleasant Grove Volunteer Fire Department.

### CSA-F

This Service Area covers the largest portion of the county and includes the communities of Sutter, Live Oak and Oswald/Tudor. Fire

protection is provided to the City of Live Oak by contract.

### CSA-G

The county contracts with the Yuba City Fire Department for fire protection in CSA-G, which is the area formerly protected by the Walton Fire Protection District.

## Accomplishments FY 2010-11

- Reduced seasonal payroll and overtime costs in CSA-F by way of coordinated staff management
- Received one used International fire apparatus and completed the build-out of one water tender for CSA-D

## Objectives FY 2011-12

- Review specifications for replacement of rolling stock in coordination with an established replacement program
- Coordinate the revisions of current automatic aid agreements with local agencies
- Continue to be a strong supporter of the State Master Mutual Aid Plan

## Recommended Budget

This budget unit is recommended at \$290,479. The General Fund provides 97.2% of the financing for this budget unit and is increased \$23,222 (9%) compared to FY 2010-11.

This budget recommendation reflects the addition of \$36,402 of Interfund A-87 Overhead costs to better reflect actual costs

# Community Services Fire Services Administration (2-402)

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*Larry Bagley, Community Services Director*

for outside billing purposes. The addition of this cost to the budget in this year is the primary cause of the budget increase as compared to FY 2010-11. The comparison to FY 2010-11, minus the A-87 costs, equals a reduction of \$13,180 (5%).

Additional reductions to this budget unit, beyond those recommended, would hamper the ability of the Fire Services Manager/Fire Chief to complete his duties. Therefore, further reductions are not recommended at this time.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Community Services Planning (2-724)

Larry Bagley, Community Services Director

EXECUTIVE SUMMARY						
DEPT HEAD: LARRY BAGLEY	UNIT: PLANNING	FUND: GENERAL			0001 2-724	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	886,595	740,249	914,046	940,448	2.9	
SERVICES AND SUPPLIES	1,775,906	1,424,605	2,554,391	3,949,235	54.6	
OTHER CHARGES	46,545	36,218	49,663	41,812	15.8-	
* GROSS BUDGET	2,709,046	2,201,072	3,518,100	4,931,495	40.2	
INTRAFUND TRANSFERS	365,168	285,611	378,736	382,296	.9	
* NET BUDGET	3,074,214	2,486,683	3,896,836	5,313,791	36.4	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	1,259,532	1,613,868	1,875,714	3,925,000	109.3	
GOVERNMENTAL REVENUES	94,470	122,580	563,391	150,000	73.4-	
TOTAL OTHER REVENUES	1,354,002	1,736,448	2,439,105	4,075,000	67.1	
* UNREIMBURSED COSTS	1,720,212	750,235	1,457,731	1,238,791	15.0-	
ALLOCATED POSITIONS	8.00	8.00	8.00	8.00	.0	

## Purpose

The Planning Division's primary responsibility is to administer the County's planning program as adopted by the Sutter County General Plan and Zoning Code. Reports, studies, and recommendations are provided to the Planning Commission and the Board of Supervisors regarding land use applications and policy issues.

## Riego Road Interchange project

- (\$323,391) Decrease in Professional/Specialized Services (awaiting a new award to continue the NCCP/HCP project)
- (\$75,000) Decrease in Professional/Specialized Services due to Zoning Code update being completed in-house
- (\$400,000) Decrease in Professional/Specialized Services for the General Plan Update (completed in FY 2010-11)

## Major Budget Changes

### Salaries & Benefits

- \$26,533 General salary and benefits adjustments

### Service & Supplies

- \$2,200,000 Increase in Professional/Specialized Services for the

## Intrafund Transfers

- (\$25,000) Decrease in Intrafund Administration costs due to decrease in Community Services Administration budget unit (2-721)
- \$28,529 Increase in Overhead (A-87) Cost Plan charges

## Revenues

- (\$413,391) Decrease in State Fish & Game Grants
- (\$15,000) Decrease in LAFCO Contracts reimbursements
- (\$135,714) Decrease in Contribution from Other Agency due to decrease in NCCP/HCP processing
- \$2,200,000 Increase in Plan & Engineering Fees for the Riego Road Interchange project

## Program Discussion

### Division Operations

The Planning Division reviews and processes general plan and zoning applications, land divisions, use permits, variances, and other development related requests in conformance with California Environmental Quality Act (CEQA) requirements, as well as projects subject to the Surface Mining and Reclamation Act (SMARA) and code enforcement violations relative to the Zoning Code.

The Division also coordinates the Local Agency Formation Commission (LAFCO) functions in cooperation with the County Administrator's Office and administers the County's Geographic Information System (GIS) data functions.

Additionally, the Division participates in an ongoing joint project with Yuba County and the Cities of Yuba City, Live Oak and Wheatland on a Habitat Conservation Plan/Natural Communities Conservation Plan (HCP/NCCP). The administration of various grants associated with the HCP/NCCP is detailed in the Community Services Administration budget (2-721) narrative. The Planning Division provides review of the documents drafted by the contracted biological specialist and participates in public outreach efforts.

### Staffing

For FY 2011-12, the Planning Manager foresees the following primary tasks/responsibilities to be assigned to the principal planning staff:

#### Principal Planner –

- Implement the high-priority policies of the new General Plan (both internally and externally)
- Supervise and assist with the activities of assigned Planners
- Act as the "Plans Section Chief" in the event of the activation of the Emergency Operations Center

#### Principal Planner –

- Continue functions associated with being the County's Assistant Executive Officer to LAFCO, to

include the review/processing of 31 Municipal Service Reviews/Sphere of Influence Updates

- Coordinate the Measure M/Sutter Pointe development project with associated funding agreements relative to water supply, flood improvements, habitat mitigation compliance, etc.
- Supervise and assist with the activities of assigned Planners
- Act as the “Liaison Officer” in the event of the activation of the Emergency Operations Center

## Accomplishments FY 2010-11

- Completed the comprehensive General Plan update
- Developed and completed a Wind Energy Ordinance adopted by the Board
- Negotiated agreements and funding to allow the Riego Road Interchange project to be realized
- Updated the Sphere of Influence for various Districts and Cities in the County, including the preparation of Municipal Service Reviews for each District
- Completed a review of divisional fees for submittal to the BOS for adoption by resolution

## Objectives FY 2011-12

- Begin work on a comprehensive Zoning Code update and Consistency Rezoning, resulting from the adoption of the new General Plan
- Continue involvement in the HCP/NCCP development process with Yuba County, Wheatland, Yuba City and Live Oak.

## Recommended Budget

This budget is recommended at \$5,313,791. The General Fund provides 23.3% of the financing for the Division and is reduced \$218,940 (15%) compared to FY 2010-11.

The recommended budget includes an increase of \$2,200,000 in the Professional and Specialized Services account (with offsetting revenue) for the Riego Road Interchange project. This increase is offset by reduced expenses in the Professional and Specialized Services account due to several projects, which would normally be contracted out, being completed in FY 2010-11 or being completed in-house.

Over the past five years, staffing in the Planning Division has been reduced through attrition by 22.2%. This has been deliberate due to:

- Anticipation of the economic downturn
- Property owner’s waiting to submit applications for property development until the General Plan is updated

Although the economy has yet to fully rebound, the General Plan update is now complete. Revenues from applications related to land use activity in FY 2011-12 are anticipated to be equal to, or greater than, the previous fiscal year.

Additional reductions to the Planning budget, beyond the recommended level, would require staff reductions which would inhibit the Department’s ability to complete the major projects listed above in-house. It would be necessary to contract out for these

services. Therefore, further reductions are not recommended at this time.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.



# General Government

## *Section C*

Board of Supervisors members (from left) Larry Montna, Stan Cleveland, James Gallagher, Larry Munger, and Jim Whiteaker during a special Board of Supervisors meeting on the campus of East Nicolaus High School.

EXECUTIVE SUMMARY						
DEPT HEAD: TODD RETZLOFF	UNIT: ASSESSOR	FUND: GENERAL			0001 1-203	
		ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS		2,053,617	1,691,954	2,181,435	1,966,210	9.9-
SERVICES AND SUPPLIES		54,075	27,939	47,855	41,855	12.5-
OTHER CHARGES		210,927	90,211	267,269	172,558	35.4-
* GROSS BUDGET		2,318,619	1,810,104	2,496,559	2,180,623	12.7-
INTRAFUND TRANSFERS		35,996	34,355	37,450	37,556	.3
* NET BUDGET		2,354,615	1,844,459	2,534,009	2,218,179	12.5-
OTHER REVENUES						
USER PAY REVENUES		30,092	16,334	140,450	136,450	2.8-
GOVERNMENTAL REVENUES		0	0	0	0	.0
TOTAL OTHER REVENUES		30,092	16,334	140,450	136,450	2.8-
* UNREIMBURSED COSTS		2,324,523	1,828,125	2,393,559	2,081,729	13.0-
ALLOCATED POSITIONS		24.00	24.00	24.00	22.00	8.3-

**Purpose**

The County Assessor is charged with the annual responsibility of preparing the assessment rolls from which local property taxes are derived. As required by the State Constitution, the Assessor must locate, inventory, and value all taxable property in Sutter County.

- (\$10,251) Decrease in Extra Help expenses

**Services & Supplies**

- (\$2,500) Reduction in Transportation and Travel expenses
- (\$3,500) General net decrease in remaining services and supplies accounts

**Major Budget changes**

**Other Charges**

**Salaries & Benefits**

- (\$93,046) Decrease in Interfund Information Technology charges

- (\$116,291) Defund the vacant Assistant Assessor position
- (\$88,179) Elimination of one filled Auditor-Appraiser position
- (\$60,803) Elimination of one filled Assessment Technician position

**Revenues**

- (\$4,000) Decrease in Other Revenue

## Program Discussion

As noted above, the primary function of the Assessor is to set values of all taxable property within the County in accordance with applicable tax laws excepting those values relating to the state-assessed utility roll, which are established by the State Board of Equalization (BOE). Valuations established by the Assessor and BOE form the basis for property taxes, providing revenues to the County, cities, state, schools, and certain benefit assessment districts.

Although secondary to establishing property values, another important function of the Assessor is to provide responsive public service to the citizens, other County departments, outside agencies, and the cities by furnishing general information, answering property-related questions, researching ownership, assisting property owners with concerns regarding assessments, providing access to assessor’s maps and property characteristics data, and a host of other duties as required.

Once again, as during the preceding three fiscal periods, the primary focus of this department in the current fiscal period has been to address declining property values, pursuant to the provisions of Section 51 of the Revenue and Taxation Code (commonly referred to as “Prop 8”). Thousands of hours have been invested in this effort over the course of these most recent fiscal periods. The Assessor’s workload over the next few years will be continually impacted by Proposition 8 value properties, requiring annual reappraisal to market value and monitoring of the Proposition 13 value.

Although the circumstances triggering value declines have affected nearly every type of property, the highest level of overall Prop 8 activity has involved single-family residential properties. During 2010, the

number of Prop 8 properties soared to over 9,000 and in processing the 2011 tax roll, the Assessor’s Office has added a large number of commercial and industrial properties to what had been predominantly single-family residential properties. These influences indicate an increase to the workload in the real property division of approximately 14% from the previous year. The Assessor’s Office has succeeded in completing reviews for the majority of properties with potential for Proposition 8 reductions while office staff has continued to provide a complementary level of service to all areas required of the Assessor.

The high demand for reviews resulted in over 493 appeals in 2009, but through work-expediting reductions, in 2010 this number was reduced to 141. While the total number was smaller, the complexities of the issues were quite comprehensive and involved. Gas wells, power plants, and Measure M development land provided for additional challenges beyond a high number of commercial properties.

Based on the previous statements, it will again be necessary, for the fourth year running, to request Board of Equalization approval for a 30-day extension to complete the annual assessment roll. Therefore, the FY 2011-12 roll will not be delivered to the Auditor until the end of July 2011.

Although insufficient data is available to derive a reliable forecast, it is anticipated that the roll decline for FY 2011-12 likely could be slightly less than the prior year.

### Looking Forward

The Assessor recognizes three strategic forces influencing the path of the office:

- 1) The number of properties requiring annual appraisal to market value will

- continue to place severe workloads on the appraisers.
- 2) Budgetary constraints will force reductions in the working staff throughout the office.
  - 3) Political forces are pushing all governmental agencies toward innovation and efficiency.

The Assessor’s goal is to move toward the future by taking action to accommodate these and other challenges. Planning and implementation, if initiated timely, will allow for changes to take place before the urgency becomes overwhelming. In addition to making the AS400 system a more comprehensive tool for many processes, two years ago the office began using spreadsheets to allow for rapid review and batch inputting for values. The Assessor recently implemented technological improvements through the purchase of dual monitors and upgraded software. Despite ongoing efforts to increase efficiency, the Assessor strongly believes that a transition to a computer processing system designed specifically for the Assessment function is an essential step toward successfully handling the office’s future needs. The Assessor’s Office is currently investigating the options in this realm and has had very promising conversations with potential vendors.

**Positions & Impact**

The Assessor recognizes that budgetary constraints require reductions in the working staff throughout the office. After much thought and discussion, the Assessor will be reducing his staff by one Assessment Technician and one Auditor-Appraiser position. The Assessor believes he can mitigate the loss of the Assessment Technician position by spreading those job tasks to other staff with little or no impact on services. The Auditor-Appraiser position will have some effect on the County, as it

will reduce the number of audits completed annually to the minimum required by the state, along with the number of files reviewed annually. This could lead to some escapes being missed, but the Assessor plans to limit this by requesting the minimum value be raised to the \$5,000 level. This would eliminate several small businesses and boats, which take the same amount of processing time, yet the amount billed and collected is only \$50, leaving the Auditor-Appraisers more time to review the larger accounts.

**Postage & On-line Valuation Notices**

The Assessor’s Office is in the process of changing the methodology for Valuation Notices from mailing each property owner a notice to posting all valuation notices on the internet. This change in process will reduce Assessor staff time and would reduce postage costs by approximately \$26,000 per year. In addition to reducing costs, this information will now be made available to all the public. The Valuation Notice will be placed on Sutter County’s internet site by August 1 of each year.

In addition, the Assessor has moved the last date for property owners to file an appeal from September 15<sup>th</sup> to November 30<sup>th</sup>, allowing them the maximum amount of time to either review the property value from the internet or wait until they have received their tax bill.

**Printing & Process Changes**

To reduce costs, protect the environment and become more efficient, the Assessor’s Office has changed the way it does printing and copying. The appraisal staff has stopped printing single family residential photos and now reviews them from the computer. Assessment technicians and auditors review as many documents and information on the computer screen as

possible, to reduce the number of photocopies that need to be produced within the office.

impact revenue generating activities of the office. Therefore, further reductions are not recommended at this time.

### CAO Recommendation

### Use of Reserves/Designations

This budget is recommended at \$2,218,179. The General Fund provides 93.9% of the financing for this budget unit, and is reduced by \$311,830 (13.0%) compared to FY 2010-11. A portion of the costs for this budget unit are recouped from user pay revenues.

This budget unit does not include any reserves or designations.

The recommended budget includes the elimination of two filled positions: an Auditor-Appraiser I/II/III and an Assessment Technician I/II/III. The Assistant Assessor position will continue to be held vacant and unfunded during FY 2011-12. The salary savings from all three reductions equals \$265,273.

In addition, the Assessor's Office will be reducing Extra Help expenses by \$10,251.

As stated in the Program Discussion section, the Assessor's workload in the real property division has increased by 14% at the same time that the County will be making staffing reductions. The effects of the eliminated and vacant/unfunded positions will be a reduction in processing capacity, but the Assessor plans to adjust the workload within the department to minimize service impacts to the public.

Interfund Information Technology charges have been reduced by \$93,046 from the prior year to reflect reduced charges countywide, based on recommended reductions in the Information Technology Department budget.

Additional reductions would require the elimination of an additional filled position, limiting the office's ability to meet legal requirements and would begin to significantly

E X E C U T I V E S U M M A R Y						
DEPT HEAD: ROBERT E STARK	UNIT: AUDITOR-CONTROLLER		FUND: GENERAL		0001 1-201	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,122,517	936,001	1,126,536	1,090,049	3.2-	
SERVICES AND SUPPLIES	76,424	20,896	40,800	29,400	27.9-	
OTHER CHARGES	650,406	254,568	335,363	293,929	12.4-	
* GROSS BUDGET	1,849,347	1,211,465	1,502,699	1,413,378	5.9-	
INTRAFUND TRANSFERS	16,701	11,191	16,410	16,456	.3	
* NET BUDGET	1,866,048	1,222,656	1,519,109	1,429,834	5.9-	
OTHER REVENUES						
USER PAY REVENUES	2,619	2,653	2,500	3,679	47.2	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	2,619	2,653	2,500	3,679	47.2	
* UNREIMBURSED COSTS	1,863,429	1,220,003	1,516,609	1,426,155	6.0-	
ALLOCATED POSITIONS	13.00	13.00	13.00	11.00	15.4-	

**Purpose**

The Auditor-Controller’s mission is to independently ensure objectivity, accuracy, and full disclosure of material information in all aspects of communicating financial and management information

The Auditor-Controller, an elected official, serves as the chief accounting officer of the County, and is a key part of the internal control process. The Auditor-Controller provides general supervision of all organizations under the control of the Board of Supervisors as well as those special districts and school districts whose funds are maintained by the County Treasury. The responsibilities of the Auditor-Controller are defined in Government Code Sections 25260, 26880 - 26886 and 26900 – 26922, 27132, and 29083.

Other duties include serving on the Treasury Oversight Committee, the Management

Audit Ad Hoc Committee, and advising the joint Grand Jury/Board of Supervisors Audit Committee.

**Major Budget Changes**

**Salaries & Benefits**

- (\$78,400) Elimination of one vacant Accountant II position
- (\$65,110) Elimination of one filled Executive Secretary position
- \$10,500 Increase in Extra Help to fund two months of an Accountant II to assist in the implementation of the Sungard Personnel-Payroll System.

## Services & Supplies

- (\$6,625) Decrease in Employment Training and Training and Travel
- (\$4,775) General decrease in various Services & Supplies accounts

## Other Charges

- (\$18,000) Decrease in Interfund Projects expense related to implementation costs for the new Personnel/Payroll system incurred in FY 2010-11
- (\$24,100) Decrease in Interfund Information Technology charges

## User Pay Revenue

- \$1,179 Proposed increase in Civil Process Service revenue for new wage garnishment fee

## Program Discussion

### Staffing

The current staffing of the Auditor-Controller's Office includes 2.0 FTE for executive management and supervision of the office, one executive secretary for secretarial support, 2.8 FTE in the accounts payable section, 1.0 FTE to develop the County's A-87 cost plan, 2.0 FTE for general ledger and revenue reporting, 2.0 FTE (and extra help) for payroll processing, and 1.2 FTE in the Tax section.

The Accounts Payable section audits and processes all expenditure requests submitted

by County departments and special districts for compliance with Board policy and Auditor-Controller accounting policies. Staff distributes, upon direction from the State, all adoption assistance, childcare assistance, and job search transportation assistance warrants on behalf of the County. They also audit and distribute expenditure requests on behalf of the Sutter County Courts. In addition, this section monitors contract compliance requirements, appropriation controls, and maintains the County's financial reports.

The General Ledger/Revenue Reporting section manages accounting records for general and subsidiary ledger accounting and control for the County, and those districts that deposit funds into the County Treasury. Staff manages countywide capital assets, Consolidated Court revenue, and asset forfeiture distribution and reporting. The section also does County and Special District reporting.

Responsibilities of the Tax section include calculation of property taxes due based on the assessment roll, apportionment of property taxes collected, and accounting for various types of benefit assessments, special assessments, and bonds. The section manages the six property tax rolls. They also manage AB 8 (Chapter 282, Statutes of 1979) property tax allocations and prepare tax reports, the Unitary Tax formula, the annual Proposition 4 Gann Expenditure Limit Report, and the resolution submitted to the Board of Supervisors for approval. Staff audits the collection of property taxes to ensure all taxes are properly collected by the Tax-Collector and updates the property tax rolls to account for jurisdictional changes and property tax exchange agreements. The Department provides budget forecasts of property tax revenue to the County Administrative Office.

The Tax section also manages debt service, which provides funding for repayment of long-term lease and bond payment obligations, as well as the associated costs for the administering trustee bank and for required annual disclosure statements. This includes eight school bonds totaling over \$229 million.

## Legal Fees

A significant request in this budget unit is the reimbursement of legal fees to the Auditor-Controller and Assistant Auditor-Controller (\$460,000) and for independent legal counsel (\$40,000). The Auditor-Controller's case is currently pending a decision in the California Supreme Court. Charges against the Assistant Auditor-Controller were dropped in 2006. The request includes approximately \$60,000 for the Assistant Auditor-Controller's legal costs, the provision of or set-aside of an estimated \$400,000 for reimbursement of the Auditor-Controller's legal expenses, and \$40,000 to provide legal counsel for the Auditor-Controller's Office for necessary legal services needed by the office to conduct business due to the Declaration of Conflict of Interest by County Counsel.

## SunGard Personnel-Payroll System Implementation

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, Payroll, and Purchasing modules are now scheduled to be implemented in early FY 2011-12. The Recommended Budget includes \$11,158 to continue an extra-help Accountant II for two months, to provide ongoing assistance to regular staff while the new Payroll system is being implemented.

Much of these costs will be charged out to departments and will eventually be reimbursed through the A-87 cost plan.

## Accomplishments

Over the last year, the Auditor's Office has:

- (1) Published the 2009 Citizens' Report that summarizes the County's financial condition and gives a brief analysis of where the County revenues come from and where those dollars are spent.
- (2) Received the State Controller's Award for Achieving Excellence in Financial Reporting in 2009.
- (3) Continued to cross-train staff for full coverage of the office during absences due to illness and vacation, and to improve morale by increasing the potential for advancement.
- (4) Presented the third annual year-end closing procedures training workshops including new information on the A-87 Cost Plan.
- (5) Developed proposed departmental rate workbooks for both the County general departments and fire departments that are automated for ease of use and accuracy for County personnel.
- (6) Reconciled outstanding SB90 Mandated Costs and recorded almost \$5 million in accounts receivable that is owed by the State.
- (7) Acquired the knowledge, not only to process Payroll in the new IFAS system, but also to build new payroll codes to meet the County's MOU rules to remain in compliance with State, Federal and CalPERS laws, while maintaining the integrity of the original build of the new IFAS Payroll-Human Resources system.
- (8) Trained Time Entry Personnel to include Management on Timecard Online Module and familiarized the trainees with new concepts incorporated in the new build.

(9) Trained departments to enable them capability to run their own Click Drag and Drill reports. This was accomplished effectively by training those within the County who perform these functions now, and by providing training materials to help departments meet the challenges of training new personnel in the future.

## FY 2011-12 Objectives

The goals of the Auditor-Controller's Office for FY 2011-12 are (1) to complete implementation of the new SunGard payroll system; (2) to complete publication of the Auditor-Controller's policies and procedures manual; (3) to produce the 2010 Citizens' Report; (4) and to continue to hold annual meetings with service departments and others to increase general Cost Plan knowledge in the County and update them on procedures for developing rates and allocations. This is intended to increase efficiency and reduce workload by providing authoritative information at the outset of the process. Additional goals are (5) to increase payroll efficiency by encouraging more employees to sign up for direct deposit. Based on the experience of other entities, 90% is a reasonable goal; (6) to streamline the journal entry process; (7) to continue to educate and inform departments on how to prepare a journal entry; (8) to establish a migration and implementation plan for conversion of the Fixed Asset Access Database to the Capital Asset SunGard application; (9) to begin a Tax Rate Area consolidation process in order to provide efficiencies in the County property tax system; and (10) to work with county departments to bring in additional revenue for the County related to A-87 Cost reimbursement through fees, grants and reimbursements from the State and Federal Government and through the billing of A-87

costs to non-county departments and agencies.

## Recommended Budget

The Auditor-Controller did not provide the County Administrative Office with a workable 20% reduction scenario, so the County Administrative Office has had to develop a recommended budget with limited input from the department head.

The Auditor-Controller's first budget submittal counted raises his staff never received as "budget reductions." It also included unilateral reductions in Information Technology expenses, although departments had received instructions that Information Technology charges would be handled centrally. Even after subtracting out the Auditor's perennial \$500,000 request for legal expenses, the submitted budget scenario represented an approximate \$52,500 (3.5%) *increase* in General Fund expenses rather than a 20% decrease.

After being informed that his first budget submittal was unacceptable, the Auditor submitted a second budget request which eliminated 100% of all Services and Supplies expenses, and depended upon furloughs of all 13 staff members for 1.5 days of every five (a 30% furlough) in order to meet budget reduction targets.

Since neither of the Auditor's proposed options are viable alternatives, the Recommended Budget looks quite different from what was submitted.

This budget is recommended at \$1,429,834. The General Fund provides 99.7% of the financing for this budget unit and is reduced by \$90,454 (6.0%) compared to FY 2010-11.

In April 2009, the Board authorized a limited-term Accountant II position for the Auditor-Controller's Office to assist permanent staff during the implementation of the new Sungard Personnel-Payroll system. Authorization to continue the limited-term position has been granted by the Board of Supervisors ever since. During FY 2010-11, one of the Accountant II positions assigned to payroll retired. The Auditor is currently using one permanent Accountant II, one limited-term Accountant II, and a part-time extra-help retired annuitant to provide payroll services.

In order to maintain staffing levels and continuity in the payroll section, the Recommended Budget eliminates the vacant Accountant II position, converts the Limited Term Accountant II to a permanent position, and provides \$10,500 to continue the extra-help position for an additional two months until the Sungard system can "go live" (estimated to take place in early FY 2011-12). This recommendation effectively maintains professional staffing levels within the Auditor's office at the same historic level it had prior to the addition of the Limited Term position and allows the Auditor-Controller's office to maintain the experienced and trained staff that is currently in place.

This budget recommendation also includes the elimination of one filled Executive Secretary position, resulting in a budget reduction of \$65,110. As reported by the Auditor, the Executive Secretary position provides secretarial support for executive management and office staff.

Reductions totaling \$11,400 are also recommended in various Services & Supplies line items, excluding the Legal Fees line item, based primarily on a review of historic actual expenditures.

For the 6<sup>th</sup> year in a row, the Auditor-Controller has requested funding (\$500,000) for reimbursement of legal fees and for on-going legal representation. This amount has not been included in the Recommended Budget. The Board has repeatedly turned down the Auditor's request for reimbursement of legal expenses (\$460,000) related to the defense of the Auditor-Controller and Assistant Auditor-Controller against their indictments. The remaining \$40,000 was intended for outside counsel to respond to business-related legal questions the Auditor may have.

In addition to the \$10,500 in Extra-Help mentioned above to augment payroll staffing, an additional \$14,123 is recommended to fund approximately 875 hours of an Account Clerk III position. This includes 325 hours for the Auditor-Controller's requested assistance during peak workload periods, such as year-end. It also includes 550 hours for data entry duties which have been previously performed by the Computer Operator in the Information Technology Department. Because the Computer Operator position remains defunded and will continue to be held vacant, this recommendation reflects these duties being performed by the Auditor-Controller's office with a respective increase in Extra Help hours. The \$14,123 figure is essentially the same as in the prior year's budget.

The Auditor-Controller has proposed a new Civil Process fee on wage garnishment orders, estimated to generate an additional \$1,179 of revenue annually. Pursuant to Government Code Section 706.034, the Board will need to authorize this payroll deduction fee.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY					
UNIT: BOARD OF SUPERVISORS			FUND: GENERAL		0001 1-101
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	261,887	209,873	257,048	259,554	1.0
SERVICES AND SUPPLIES	49,280	39,759	60,700	54,950	9.5-
OTHER CHARGES	87,391	81,549	99,333	78,495	21.0-
* GROSS BUDGET	398,558	331,181	417,081	392,999	5.8-
INTRAFUND TRANSFERS	3,316	3,052	4,173	4,137	.9-
* NET BUDGET	401,874	334,233	421,254	397,136	5.7-
OTHER REVENUES					
USER PAY REVENUES	1,838	1,765	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	1,838	1,765	0	0	.0
* UNREIMBURSED COSTS	400,036	332,468	421,254	397,136	5.7-
ALLOCATED POSITIONS	5.00	5.00	5.00	5.00	.0

**Purpose**

Technology and Liability Insurance Premium charges

The Board of Supervisors serves as the legislative body for Sutter County and provides policy direction for all branches of County government. The Board of Supervisors determines, pursuant to applicable Federal and State laws, the funding allocation for all County programs.

**Program Discussion**

This budget includes only the five members of the Board of Supervisors and the costs necessary to support their office’s operation. The budget is prepared by the County Administrator's Office.

**Major Budget Changes**

**Services & Supplies**

- (\$5,750) General decrease in Special Departmental Expense, Employment Training and Transportation & Travel accounts

**Other Charges**

- (\$20,838) General Decrease in Interfund Information

In FY 2010-11 the Board of Supervisors addressed short-term and long-term financial concerns brought on by the collapse of the national economy; declared a countywide State of Emergency to support emergency operations during March rain and wind storms; adopted a new General Plan to guide land use decisions; secured more than \$45 million in construction funding for projects on Highway 99 and Highway 113; reached agreement to proceed with a modern, regional animal shelter; dealt with myriad other policy issues; and did something no

Board of Supervisors has done in 161 years: approved an official County Flag.

In advance of the FY 2011-12 budget hearings, the Board of Supervisors, working in partnership with employee bargaining groups, negotiated substantial changes to employee compensation structures and pension benefits. The concessions reached with employee groups paved the way for the County to reduce the projected General Fund deficit, creating immediate cost savings and setting the stage for long-term cost reductions.

- The Board of Supervisors set the example for budget negotiations in 2010 by voting to require Board members to make contributions to their own pension fund. Board members continue to receive compensation well below the median for 10 comparable counties in a wage survey.
- Following through on the stated priority of reforming the County's pension system, the Board of Supervisors negotiated three important changes: reduced contributions by the County into the PERS pension fund for all existing and future employees by requiring employees to pay their own share of retirement costs, and reduced pension benefits from the fund for future County employees by creating a new pension tier with a lower retirement formula. Pension income under the new formula will be calculated based upon an average of the employee's three highest years of income instead of the single highest year. Over the course of several years, this will achieve significant savings in employee costs. More immediate financial relief was achieved when bargaining units agreed to forego already negotiated pay increases.
- In March 2011, the Board of Supervisors declared a local state of emergency after a levee near Verona was damaged by high water in the Natomas Cross Canal, threatening the Nicolaus basin, and causing in excess of \$4 million damage.
- The Board waived the \$17 fee for the whooping cough vaccine for the duration of an epidemic that emerged in mid-2010.
- On the heels of a successful benefit assessment election conducted by the Sutter Butte Flood Control Agency, the Board of Supervisors designated \$650,000 of Proposition 13 state bond flood control money toward completion of the U.S. Army Corps of Engineers feasibility study for the flood basin that includes Yuba City and Live Oak, and which will identify future flood control projects. The Board continued to contend with issues related to the Federal Emergency Management Agency's National Flood Insurance Program (NFIP), and accepted designation of the County as a "6" in the NFIP's Community Rating System, which provides for discounts of up to 20 percent for flood insurance.
- Completing a four-year process, the Board of Supervisors in March approved the new General Plan to guide land use decisions for the next two decades.
- Addressing a structural deficit in the operations of the Sutter County Airport, the Board negotiated a 70% increase to commercial property rentals on Airport land.
- In February, the Board adopted an ordinance granting preference to local vendors when the County purchases goods and services.

- In April, the Board completed the sale of 4.1 acres of land to the State of California for a modern Sutter County courthouse. The \$72 million, 79,000 square foot construction project at the southeast corner of Civic Center Boulevard and Veterans Memorial Circle is expected to begin in 2013 and be completed in 2014
- In October 2010, Board members attended the ribbon cutting for the Highway 99 Tudor Bypass, the next-to-last segment of highway between Yuba City and Sacramento to be widened to four lanes. The final four lane segment is under construction with the bridge over the Feather River at Nicolaus.
- Two interchange projects on Highway 99 are also planned. The Board transferred \$3.8 million of federal highway demonstration funds to Caltrans for a \$25 million interchange at Highway 99 and Riego Road. These monies will be repaid by the Sutter Pointe developers when their project breaks ground. The Board also lobbied successfully to get another \$19.4 million for an interchange at Highway 99 and 113 with no County share of cost required.
- In January 2011, Board members attended the ribbon cutting ceremonies for the new boat dock on the Feather River at Live Oak Park and the new Curry Creek Bridge on Pleasant Grove Road in southern Sutter County.
- In December, Board members attended the ground breaking for an expansion of the Community Memorial Museum. The Board granted a loan from the General Fund to help fund the project, which is paid for primarily with state park bond money and proceeds from a museum

trust fund. The General Fund loan will be repaid with proceeds from rentals of the new meeting hall.

- In May, the Board completed one entire year of web-streaming and archiving video of its meetings on the internet. This allows interested members of the public, who are unable to attend meetings in person or who do not have access to cable television, to view Board meetings. Interest in the live web-streaming is expanding. In one month from April 23 to May 23, 2011, 271 unique visitors came to the web-streaming site 458 times. The high water mark was a May 11 meeting when 66 people visited the site for the live web-streaming. To further improve the process of government transparency, the Board adopted the County's first written policy on how the County is to implement the requirements contained in the California Government Code for disclosing public records, to minimize confusion for the public and the departments which maintain the records.

## Recommended Budget

This budget is recommended at \$397,136. The General Fund provides 100% of the financing for this budget unit and is reduced \$24,118 (5.7%) as compared to FY 2010-11.

The FY 2011-12 Recommended Budget reflects a decrease in various Services & Supplies accounts including Special Departmental Expense, Employment Training and Transportation & Travel accounts to achieve additional budget reductions.

The Interfund Information Technology and Interfund Liability Insurance Premium accounts reflect decreases based on allocated costs provided by the respective departments.

As a cost saving measure in FY 2010-11, the Board of Supervisors voluntarily began paying a portion of their County-paid pension costs. The FY 2010-11 Adopted Budget contained additional savings related to decreases in Maintenance Equipment, Memberships, Office Expenses, Office Equipment and Transportation & Travel, as compared to the FY 2009-10 Adopted Budget.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Clerk-Recorder Clerk of the Board (1-105)

Donna M. Johnston, Clerk-Recorder

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: CLERK OF THE BOARD	FUND: GENERAL			0001 1-105	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	160,974	131,771	174,492	182,312	4.5	
SERVICES AND SUPPLIES	5,513	3,749	7,025	6,200	11.7-	
OTHER CHARGES	5,931	4,343	7,271	6,571	9.6-	
* GROSS BUDGET	172,418	139,863	188,788	195,083	3.3	
INTRAFUND TRANSFERS	1,282	865	1,309	1,323	1.1	
* NET BUDGET	173,700	140,728	190,097	196,406	3.3	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	626	212	100	50	50.0-	
GOVERNMENTAL REVENUES	1,500	900	1,700	1,320	22.4-	
TOTAL OTHER REVENUES	2,126	1,112	1,800	1,370	23.9-	
* UNREIMBURSED COSTS	171,574	139,616	188,297	195,036	3.6	
ALLOCATED POSITIONS	2.10	2.15	2.15	2.15	.0	

## Purpose

The County Clerk is Ex-Officio Clerk of the Board of Supervisors. This office is charged with the responsibility of safekeeping all books, papers, and records which are deposited with this office, in accordance with State law.

This office attends all meetings, and maintains all minutes and records of the Board of Supervisors, the Assessment Appeals Board, and other Board functions.

Regular public meetings of the Board of Supervisors are held most Tuesdays at 7:00 p.m. in Yuba City.

## Major Budget Changes

### Salaries & Benefits

- \$7,820 General salary and benefits adjustments

### Program Discussion

The Clerk of the Board budget includes funding for two Board Clerk positions. This budget unit also includes a portion of the County Clerk-Recorder position for oversight of the office and a portion of the Staff Analyst position for the performance of financial duties.

For FY 2011-12, the Clerk of the Board staff will continue to focus on serving the citizens of Sutter County.

## **Recommended Budget**

This budget is recommended at \$196,406. The General Fund provides 99.3% of the financing for this budget unit and is increased by \$6,739 (3.6%) compared to FY 2010-11.

The recommended budget reflects a slight increase in net costs due primarily to an increase in health insurance premium costs. Efforts have been made to reduce budgeted costs for various Services and Supply line items; however, due to the limited size of the budget, these reductions will not offset the increased salary and benefit costs.

Due to the limited size of the Clerk of the Board budget, any reduction to the budget would necessitate a reduction in staffing. A reduction in staffing would inhibit the County's ability to meet legal requirements regarding regular business and meetings of the Board of Supervisors. Staff reductions in this budget would also affect official recordkeeping efforts. Therefore, reductions are not recommended.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Clerk-Recorder County Elections (1-502)

Donna M. Johnston, Clerk-Recorder

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: ELECTIONS	FUND: GENERAL			0001 1-502	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	390,759	389,302	436,325	456,820	4.7	
SERVICES AND SUPPLIES	219,205	204,296	359,645	275,936	23.3-	
OTHER CHARGES	37,207	22,817	52,433	41,597	20.7-	
* GROSS BUDGET	647,171	616,415	848,403	774,353	8.7-	
INTRAFUND TRANSFERS	7,035	6,291	8,612	8,551	.7-	
* NET BUDGET	654,206	622,706	857,015	782,904	8.6-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	32,637	224,801	233,500	41,350	82.3-	
GOVERNMENTAL REVENUES	1,281	17,230	17,745	1,800	89.9-	
TOTAL OTHER REVENUES	33,918	242,031	251,245	43,150	82.8-	
* UNREIMBURSED COSTS	620,288	380,675	605,770	739,754	22.1	
ALLOCATED POSITIONS	4.80	5.00	5.00	5.05	1.0	

## Purpose

This budget unit is administered by the County Clerk-Recorder and funds all local elections for the Federal and State governments, as well as all County, City, school and Special District elections in Sutter County. This includes all aspects of registration, precincts and reporting, as well as voter registration maintenance.

- (\$73,945) Decrease in Special Department Expense due to the implementation of cost savings measures related to the June 2012 Primary Election

## Intrafund Transfers

- (\$10,480) General decrease in Interfund Information Technology charges

## Major Budget Changes

### Revenues

### Salaries & Benefits

- (\$198,500) Decrease in Election Services revenue – costs for the June 2011 Primary Election are not eligible for reimbursement

- \$20,495 General salaries and benefits adjustments

### Services & Supplies

- \$9,200 Increase in Candidate Filing Fee revenue – candidates are required to pay filing fees for

- (\$4,500) Decrease in Office Equipment

participation in the June 2012  
General Election

## Program Discussion

The Elections Budget Unit funds the elections that the County administers, as well as elections administered on behalf of other entities such as the cities of Yuba City and Live Oak as well as various School Districts and other Special Districts. Elections that are administered for other entities are consolidated with countywide elections, and the County is reimbursed for the other jurisdictions' proportionate share of costs.

There is one election anticipated for FY 2011-12 - the June 2012 Primary Election. Costs for Primary Elections are a responsibility of the Counties and are therefore not eligible for State reimbursement.

Goals for FY 2011-12, in addition to conducting the election, include the implementation of redistricting changes and preparing for the online voter registration system.

## Recommended Budget

This budget is recommended at \$782,904. The General Fund provides 94.5% of the financing for this budget unit and is increased by \$133,984 (22.1%) compared to FY 2010-11.

As previously mentioned, there is one election anticipated for FY 2011-12 - the June 2012 Primary Election. Costs for Primary Elections are a responsibility of the Counties and are therefore not eligible for State reimbursement.

Previous budgets have included funding for smaller, less frequent landowner and utility district elections. This budget does not include funding for these elections. In the event an election is called, such as a Special Election, a budget amendment requiring Board action would be required. If one of these elections is called, it would be reimbursed by the entity requiring the election.

Cost savings measures have been the focus of Elections for the past few years. A combination of continued streamlining of processes, printing reductions, Extra Help reductions and implementation of new Elections regulations have led to decreases in overall cost of conducting elections.

Additional reductions to the Elections budget would require the elimination of filled positions, because the County is mandated to cover the cost of the Primary Election. Staff reductions in the Elections office would hamper the office's ability to meet legal requirements and could compromise the ability for the County to administer a legal election. Therefore, further reductions are not recommended.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Clerk-Recorder County Recorder (2-706)

Donna M. Johnston, Clerk-Recorder

		EXECUTIVE SUMMARY				
DEPT HEAD: DONNA M. JOHNSTON	UNIT: RECORDER	FUND: GENERAL			0001 2-706	
		ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>						
	SALARIES AND EMPLOYEE BENEFITS	480,582	344,898	497,285	365,363	26.5-
	SERVICES AND SUPPLIES	58,767	39,089	54,847	51,286	6.5-
	OTHER CHARGES	39,288	26,786	46,629	38,888	16.6-
	* GROSS BUDGET	578,637	410,773	598,761	455,537	23.9-
	INTRAFUND TRANSFERS	11,119	8,882	11,500	11,522	.2
	* NET BUDGET	589,756	419,655	610,261	467,059	23.5-
<b>OTHER REVENUES</b>						
	USER PAY REVENUES	589,756	318,681	495,480	421,300	15.0-
	GOVERNMENTAL REVENUES	0	0	0	0	.0
	TOTAL OTHER REVENUES	589,756	318,681	495,480	421,300	15.0-
	* UNREIMBURSED COSTS	0	100,974	114,781	45,759	60.1-
	ALLOCATED POSITIONS	6.65	6.70	6.70	5.25	21.6-

## Purpose

The County Recorder is responsible for recording and filing documents which verify ownership, liens, or encumbrances, of all land in Sutter County. The Recorder's duties also include reproducing and indexing documents, papers, maps, and notices for which State law requires recording. Duties also include filing and maintaining birth, death, and marriage records for the County of Sutter.

## Major Budget Changes

### Salaries & Benefits

- (\$50,834) Elimination of one filled Deputy Clerk-Recorder II position (reflecting this budget unit's share of cost)

- (\$59,980) Defund one Deputy Clerk-Recorder III position following retirement of the incumbent (reflecting this budget unit's share of cost)
- (\$33,258) Decrease to this budget unit due to the reallocation of remaining Clerk-Recorder staff (increase shown in County Clerk budget unit 2-710)

### Services & Supplies

- (\$2,150) Decrease in Professional/Specialized Services due to reduction in quantity of documents requiring digitizing

### Other Charges

- (\$7,476) General decrease in Interfund Information Technology charges

# Clerk-Recorder County Recorder (2-706)

Donna M. Johnston, Clerk-Recorder

Fiscal Year	Deeds	Deed of Trust	Notice of Default	Notice of Trustee Sale	Trustee Deed	Total All Recording Types
<i>Estimated</i>						
2010-11	3235	2569	984	995	650	22247
2009-10	3272	2413	1117	1068	707	21533
2008-09	3132	2319	1163	947	682	19886
2007-08	3484	3988	1313	856	614	25019
2006-07	4507	7246	586	298	182	32590

## Revenues

- \$25,000 Increase in Recording Fees reflecting an increase in recordings and an approved fee increase
- (\$105,380) Decrease in Interfund Transfers-In from Special Revenue Funds due to decrease in staff performing projects that are billable against these funds

## Program Discussion

The Recorder Budget Unit funds the Recorder operations, which are funded by document recording fees. Document recording fees are regulated by Government Code and a specified portion of these fees are set aside into special revenue funds for specific recorder projects. These special revenue funds and their purposes are: 1) the Micrographic Fund (0-237), which funds the cost of converting the document storage system to micrographics, 2) the Clerk/Recorder Upgrade Fund (0-232), which funds the support, maintenance, improvement and provision of the Recorder operation for modernized creation, retention, and retrieval of information in the County's recorded document system, 3) the Vital Statistics Fund (0-288), which funds the modernization of vital records operations,

and 4) the Social Security Truncation Fund (0-280), which funds the redaction of social security numbers on recorded documents.

## Recommended Budget

This budget is recommended at \$467,059. The General Fund provides 9.8% of the financing for this budget unit and is reduced by \$69,022 (60.1%) compared to FY 2010-11.

This recommendation includes the elimination of one filled Deputy Clerk-Recorder II position. Additionally, one Deputy Clerk-Recorder III position will be defunded and held vacant following the retirement of the incumbent. These positions have historically been allocated across multiple budget units within the Clerk-Recorder Department. Therefore, the recommended reduction for the Clerk-Recorder budget unit reflects only this budget unit's share of the two full-time positions.

The recommended budget also reflects the reallocation of remaining Clerk-Recorder staff away from this budget unit to compensate for the recommended staffing reductions in other areas of the Department. A corresponding increase is shown in County Clerk budget unit (2-710).

It is anticipated that members of the public may experience longer service waiting times as a result of the reduction in staff. Greater service impacts are expected if recording activity increases over the coming year. Additionally, the reduction in staff will decrease the Department's ability to perform special project work related to funding from the Department's special revenue funds. Because service requests from members of the public will be addressed first, these

# Clerk-Recorder County Recorder (2-706)

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*Donna M. Johnston, Clerk-Recorder*

projects, such as the truncation of social security numbers from previously recorded documents, will be performed as staff is available.

Additional reductions would require the elimination of an additional filled position, limiting the office's ability to meet legal requirements regarding recording of documents and would significantly compromise the Department's ability to provide services to the public. Therefore, further reductions are not recommended.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Clerk-Recorder County Clerk (2-710)

Donna M. Johnston, Clerk-Recorder

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: COUNTY CLERK	FUND: GENERAL			0001 2-710	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	191,672	140,390	179,513	190,924	6.4	
SERVICES AND SUPPLIES	8,142	6,092	10,555	10,045	4.8-	
OTHER CHARGES	9,642	32,670	6,063	20,279	234.5	
* GROSS BUDGET	209,456	179,152	196,131	221,248	12.8	
INTRAFUND TRANSFERS	3,161	1,875	4,061	4,032	.7-	
* NET BUDGET	212,617	181,027	200,192	225,280	12.5	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	108,546	83,660	101,200	98,780	2.4-	
GOVERNMENTAL REVENUES	2,566	0	0	0	.0	
TOTAL OTHER REVENUES	111,112	83,660	101,200	98,780	2.4-	
* UNREIMBURSED COSTS	101,505	97,367	98,992	126,500	27.8	
ALLOCATED POSITIONS	2.45	2.15	2.15	2.55	18.6	

## Purpose

The County Clerk is responsible for issuing marriage licenses, processing passport applications, filing fictitious business name statements, registering notaries, process servers and professional photocopiers, performing wedding ceremonies, and other related work.

(reflecting this budget unit's share of cost)

- \$33,258 Increase to this budget unit due to the reallocation of remaining Clerk-Recorder staff (decrease shown in Clerk-Recorder budget unit 2-706)

## Major Budget Changes

### Salaries & Benefits

- (\$12,708) Elimination of one filled Deputy Clerk-Recorder II position (reflecting this budget unit's share of cost)
- (\$14,995) Defund one Deputy Clerk-Recorder III position following retirement of the incumbent

## Program Discussion

The County Clerk budget unit funds the County Clerk operations, which include the acceptance of passport applications, Fictitious Business Name Statements, as well as marriage licenses and ceremonies. Vital records such as birth certificates are also available for purchase.

The Clerk's office prides itself on accuracy and continues to have no fraudulent passport applications as determined by the US Department of State.

# Clerk-Recorder County Clerk (2-710)

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*Donna M. Johnston, Clerk-Recorder*

Fictitious Name Statement revenue has decreased over the past year. The numbers of filings are shown below:

FY 2005-06	767
FY 2006-07	853
FY 2007-08	755
FY 2008-09	627
FY 2009-10	725
FY 2010-11 est.	678

provide services to the public. Therefore, further reductions are not recommended.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## Recommended Budget

This budget is recommended at \$225,280. The General Fund provides 56.2% of the financing for this budget unit and is increased by \$27,508 (27.8%) compared to FY 2010-11.

This recommendation includes the elimination of one filled Deputy Clerk-Recorder II position. Additionally, one Deputy Clerk-Recorder III position will be defunded and held vacant following the retirement of the incumbent. These positions have historically been allocated across multiple budget units within the Clerk-Recorder Department. Therefore, the recommended reduction for the County Clerk budget unit reflects only this budget unit's share of the two full-time positions.

The recommended budget also reflects the reallocation of remaining Clerk-Recorder staff to this budget unit from other areas of the Department to compensate for the recommended staffing reductions. A corresponding decrease is shown in Clerk-Recorder budget unit (2-706).

Additional reductions would require the elimination of an additional filled position, limiting the office's ability to meet legal requirements regarding recording of documents and would significantly compromise the department's ability to

# Clerk-Recorder Domestic Violence (2-711)

Donna M. Johnston, Clerk-Recorder

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: DOMESTIC VIOLENCE CENTERS	FUND: GENERAL	0001 2-711			
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	22,477	13,539	21,000	21,000	.0	
* GROSS BUDGET	22,477	13,539	21,000	21,000	.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	22,477	13,539	21,000	21,000	.0	
OTHER REVENUES						
USER PAY REVENUES	22,477	13,539	21,000	21,000	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	22,477	13,539	21,000	21,000	.0	
* UNREIMBURSED COSTS	0	0	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The purpose of this budget is to collect funds from fees generated by the issuance of marriage licenses and to distribute those funds to domestic violence programs, pursuant to Government Code §26840 and Welfare and Institutions Code §18305. The County may either forward these additional fees to the State for distribution to domestic violence centers, or it may distribute the funds to a local domestic violence center.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

We recommend that the Board of Supervisors distribute the collected funds locally to Casa de Esperanza for local

domestic violence programs. Casa de Esperanza provides a safe house for victims, as well as counseling services for victims of domestic violence.

The statistics of Marriage licenses for the past several years are as follows:

<u>Fiscal Year</u>	<u>Number of Marriages</u>
2010	601
2009	606
2008	578
2007	565
2006	538
2005	527
2004	535
2003	471
2002	442
2001	459
2000	437

## Clerk-Recorder Domestic Violence (2-711)

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*Donna M. Johnston, Clerk-Recorder*

### Recommended Budget

This budget is recommended at \$21,000.  
The General Fund does not provide any financing for this budget unit.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Contingency (9-900)

Stephanie J. Larsen, County Administrative Officer

E X E C U T I V E S U M M A R Y						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: CONTINGENCY		FUND: GENERAL		0001 9-900	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	.0	
* NET BUDGET	0	0	0	0	.0	
APPROPRIATION FOR CONTINGENCY	0	0	750,000	750,000	.0	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	0	0	750,000	750,000	.0	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	0	0	750,000	750,000	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

These funds are appropriated to be available for unanticipated expenses or unanticipated revenue shortfalls in the County General Fund. Transfers of funds from contingencies require approval by a 4/5ths vote of the Board of Supervisors.

This budget is prepared by the County Administrator's Office.

## Program Discussion

The Contingencies budget is used for unanticipated requirements occurring in all County operations during the fiscal year. It acts as a hedge against unanticipated adverse state and federal budget actions, funds mid-year employee salary and benefits adjustments, and provides funds for unanticipated needs that may occur during the course of the fiscal year. The recommended

amount of \$750,000 represents approximately 1.25% of recommended total General Fund expenditures.

The zeroes shown in the "Actual" columns for prior years can appear misleading. To avoid double-counting of expenditures within the General Fund, the Auditor-Controller's Office reduces the budgeted amount in the Contingency Reserve and adds to the budgeted amount in the new budget unit when a transfer is made. For example, the originally-budgeted amount for FY 2010-11 was \$750,000. However, as of April 30, 2010, transfers totaling \$174,719 have been approved for various projects during the year, following the approval of the FY 2010-11 Adopted Budget. These transfers have therefore reduced the adjusted budget to \$575,281 for FY 2010-11. The same procedure will be used for FY 2011-12. Any funds not transferred out of Contingencies during a given fiscal year remain in the General Fund.

### **Recommended Budget**

The Recommended Appropriation for Contingencies is \$750,000. There is no change from FY 2010-11.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: COUNTY ADMINISTRATOR	FUND: GENERAL			0001 1-102	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,046,576	793,759	1,086,328	1,007,483	7.3-	
SERVICES AND SUPPLIES	44,326	18,538	46,400	28,300	39.0-	
OTHER CHARGES	45,890	25,074	67,569	62,294	7.8-	
* GROSS BUDGET	1,136,792	837,371	1,200,297	1,098,077	8.5-	
INTRAFUND TRANSFERS	1,361	772	2,043	2,080	1.8	
* NET BUDGET	1,138,153	838,143	1,202,340	1,100,157	8.5-	
OTHER REVENUES						
USER PAY REVENUES	5,258	302	3,900	3,900	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	5,258	302	3,900	3,900	.0	
* UNREIMBURSED COSTS	1,132,895	837,841	1,198,440	1,096,257	8.5-	
ALLOCATED POSITIONS	8.00	8.00	8.00	8.00	.0	

## Purpose

The County Administrative Officer (CAO) is appointed by the Board of Supervisors to manage the day-to-day operations of the County and to provide staff support to the Board of Supervisors. The duties of the CAO and her staff include attending all Board meetings; providing policy recommendations for matters being considered by the Board; preparing and submitting the annual proposed County budget to the Board of Supervisors; and monitoring the fiscal condition of all County departments. Additionally, the CAO assists the Board in administering policy, including managing County operations to ensure overall effectiveness. This department is also responsible for representing the Board of Supervisors to other jurisdictions such as the Cities of Yuba City and Live Oak, neighboring counties, and the State of

California. In addition, the CAO provides staff to the Local Agency Formation Commission (LAFCO).

## Major Budget Changes

### Salaries & Benefits

- (\$44,223) Decrease to reflect a 5% voluntary furlough for the County Administrative Officer, the Assistant County Administrator, the Deputy County Administrative Officer, the Senior Analyst, and the Public Information Officer. The County Administrative Officer will also voluntarily forgo a \$5,000 salary increase included in her contract for FY 2011-12.

- (\$21,894) Decrease related to removing the remaining funding for one vacant Senior Analyst position, which was left vacant and partially defunded in FY 2010-11
- (\$12,728) General salary and benefits adjustment

## Services & Supplies

- (\$1,500) Decrease in Professional & Specialized Services
- (\$1,500) Decrease in Subscriptions & Publications
- (\$2,000) Decrease in Office Equipment
- (\$2,500) Decrease in Employee Training
- (\$7,500) Decrease in Transportation and Travel
- (\$1,850) Miscellaneous decreases in Services & Supplies

## Other Charges

- (\$7,042) Decrease in Interfund Information Technology charges
- \$2,000 Increase in Interfund Projects charges

## Program Discussion

The County Administrative Office is the administrative arm of the Board of Supervisors. The CAO provides leadership

and guidance in the implementation of the policies of the Board of Supervisors. The CAO analyzes issues and makes recommendations to the Board regarding the administration and operation of County departments and programs. The CAO and her staff coordinate and oversee the County budget and monitors the use of financial and human resources. The Public Information Officer, housed within the CAO's office, provides media relations and related support to all departments.

The CAO's office oversees the SB 90 state mandate reimbursement contract, and approves interdepartmental rates charged out to departments by the Information Technology and Fleet Services internal service funds.

The CAO's office also prepares and administers the budgets for Non-Departmental Expenses (1-103), General Revenues (1-209), Contingency (9-900), Subsidy Requests (7-202), three Court-related budgets (2-109, 2-110, and 2-112), the Board of Supervisors (1-101), Economic Development Block Grant funds, the nine County Share budgets representing the County General Fund contributions to other funds, and other special revenue funds not specifically under the purview of another department.

Accomplishments in FY 2010-11 include:

- In conjunction with the Cities of Yuba City and Live Oak, as well as Community Services, Public Works, and Yuba County, conducted a study of the most cost-effective ways to provide animal control services and replace the badly-aging animal shelter.

- Concluded negotiations for the State to purchase County land on Civic Center Boulevard, a major first step in construction of a new Sutter County Courthouse.
- Prepared budget recommendations for the most fiscally challenging County budget in at least two decades, including evaluation of early retirement incentive options and a voluntary furlough program.
- Conducted the County's first formal mid-year budget report.
- Completed and updated the countywide fee study begun in FY 2009-10.
- Participated in ongoing negotiations with the Cities of Yuba City and Live Oak regarding the formation of a Joint Powers Authority for Animal Control and related issues regarding funding, designation of lead agency for future operations, and construction of the replacement animal shelter.
- Provided oversight and budgetary management for the implementation of the County's new Sungard software system for Personnel, Payroll, Purchasing, and Budgeting.
- Reviewed Airport funding in detail for the Airport Ad Hoc Committee.
- Worked with County Counsel, outside counsel, Public Works, Community Services, Golden State Water Company, and the Sutter Pointe developers for a mutually agreeable solution to provide healthy and economical water service to Robbins and the future community of

Sutter Pointe. Also worked with the Yuba-Sutter Economic Development Corporation to acquire grants to improve the Robbins wastewater system.

The County Administrative Office goals for FY 2010-11 include:

- To complete negotiations for the development of the Animal Control Joint Powers Authority, an orderly transition of lead agency responsibilities for Animal Control, and begin construction of the new animal shelter.
- To provide continued oversight of the countywide Sungard project and implementation of the new budgeting module.
- To continue annual updates of the countywide fee structure.
- To complete a study of fleet services to identify potential cost-savings.
- To identify other areas within County government where additional cost-efficiencies can be achieved.

## Recommended Budget

The budget is recommended at \$1,100,157. The General Fund provides 99.6% of the financing for this budget unit, and is reduced by \$102,183 (8.5%) compared to FY 2010-11. A portion of the costs for this budget unit are recouped from the Local Agency Formations Commission for staff support, and through the annual A-87 cost plan.

The five professional staff within the County Administrative Office are proposing to take a voluntary 5% furlough during FY 2011-

12, resulting in a reduction of \$44,223 in Salaries & Benefits expenses. This amount also includes the County Administrative Officer's voluntary elimination of a \$5,000 salary increase that would have gone into effect in FY 2011-12, in addition to the 5% furlough amount.

An additional savings of \$21,894 results from eliminating the remaining funding for a Senior Analyst position which was left vacant and partially unfunded in FY 2010-11.

The primary service impact of these staffing reductions is that response times will be slowed, and completion of projects and/or initiatives will be delayed or may not be able to be addressed at all. This would affect both internal and public service requests. There may be a need to increase extra help funding or contract out for special projects, if necessary.

In addition to staffing reductions, Interfund Information Technology charges have been reduced by \$7,042 from the prior year due to recommended reductions in the Information Technology Department budget.

This budget recommendation also includes reductions to various services and supplies accounts in an effort to reduce costs in recognition of reduced countywide financing.

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, and Payroll modules are scheduled to be implemented in early FY 2011-12. The Recommended Budget includes a re-budget of \$30,000 for one extra-help position to

assist regular staff during the implementation of the budget module, which has been deferred for over a year pending completion of the Personnel and Payroll modules.

Due to the limited size of the budget for the County Administrative Office, additional reductions would necessitate the elimination of a filled position. This would be in addition to the Senior Analyst position that is currently being held vacant and unfunded. Further staff reductions would limit the office's ability to meet requirements of the office, including legal requirements such as the preparation of the annual Recommended Budget and responses to Public Records Act requests. Further reductions are not recommended at this time.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: RONALD S. ERICKSON	UNIT: COUNTY COUNSEL	FUND: GENERAL			0001 1-301	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	958,616	719,440	941,913	1,057,628	12.3	
SERVICES AND SUPPLIES	132,623	107,768	171,220	52,220	69.5-	
OTHER CHARGES	12,998	7,374	15,872	14,718	7.3-	
* GROSS BUDGET	1,104,237	834,582	1,129,005	1,124,566	.4-	
INTRAFUND TRANSFERS	304-	1,408	2,697	2,716	.7	
* NET BUDGET	1,103,933	835,990	1,131,702	1,127,282	.4-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	27,285	37,574	36,000	36,000	.0	
GOVERNMENTAL REVENUES	8,319	0	0	0	.0	
TOTAL OTHER REVENUES	35,604	37,574	36,000	36,000	.0	
* UNREIMBURSED COSTS	1,068,329	798,416	1,095,702	1,091,282	.4-	
ALLOCATED POSITIONS	6.50	6.50	6.50	6.50	.0	

**Purpose**

The County Counsel serves as the chief civil law attorney for the County of Sutter, providing legal advice to County officials and officers and prosecuting and defending lawsuits on behalf of the County.

**Services & Supplies**

- (\$70,000) Decrease in Professional and Specialized Services to eliminate funding for contract counsel services to assist the Department while one position was on unpaid status for a portion of FY 2010-11

**Major Budget Changes**

**Salaries & Benefits**

- \$93,730 Increase to reflect a full year of funding for one position that was on unpaid status for a portion of FY 2010-11
- (\$43,160) Decrease to reflect a 5% voluntary furlough for the County Counsel, Assistant County Counsel and Deputy County Counsel employees

- (\$32,000) Decrease in Professional and Specialized Services related to standard outside counsel services
- (\$10,000) Decrease in Subscriptions and Publications related to law research services
- (\$6,000) Decrease in Transportation and Travel
- (\$1,000) Decrease in Memberships

## Program Discussion

The County Counsel budget provides funds for the office to perform duties prescribed by state statute, local ordinance, and as assigned by the Board of Supervisors. As part of the County Counsel's function, an attorney from the office attends meetings of the Board of Supervisors, the County Planning Commission, and the Assessment Appeals Board. County Counsel also attends meetings of the Gilsizer County Drainage District and the Feather River Air Quality Management District, both independent special districts. Pursuant to contract, the County advises the Local Agency Formation Commission and attends its meetings. Additionally, County Counsel provides advice to various independent special districts located in the County on an as-needed basis. The primary duties of the County Counsel's office are as follows:

- Representing the Public Guardian in establishing and renewing conservatorships under the Probate Code and under the Welfare and Institutions Code.
- Representing the Mental Health facility before the Superior Court in writs of habeas corpus and informed consent proceedings.
- Representing the Child Protective Services division of the Welfare and Social Services Department in juvenile court proceedings.
- The office renders legal opinions in writing and orally in response to requests from the Board of Supervisors, the County Administrative Officer, County

department heads, other management employees and special districts.

- The County Counsel provides litigation services in lawsuits both by and against the County including those relating to planning, zoning, California Environmental Quality Act, code enforcement, writs of mandate, tax matters, and other complex litigation.
- Advising County department heads and the Personnel Department in employee disciplinary matters and litigating such matters from the initial procedures to arbitration to court proceedings.
- County Counsel has been very active in enforcing bail bond forfeitures and will continue this practice in FY 2011-12.
- County Counsel coordinates with the Risk Manager and the County's insurance adjuster with regard to tort litigation and the selection of counsel.
- From time to time, County Counsel contracts with outside counsel in cases where County Counsel's office has a conflict of interest or where expertise in a specific legal area is required.
- County Counsel's goal for FY 2011-12 is to continue to provide timely and quality legal services to the County, to vigorously defend and prosecute lawsuits on behalf of the County, and to provide well-researched and reasoned advice to County officers and departments.

## Recommended Budget

This budget is recommended at \$1,127,282. The General Fund provides 96.8% of the financing for this budget unit and is reduced by \$4,420 (0.4%) compared to FY 2010-11. A portion of the costs for this budget unit are recouped from outside and subvented funds through the annual A-87 cost plan.

The five professional staff within the County Counsel Department are proposing to take a voluntary 5% furlough during FY 2011-12 resulting in a reduction of \$43,160 in Salaries and Benefits expense. A 5% furlough equates to 13 un-paid days per year. It should be expected that staff members of furlough will be unavailable on their specified furlough days.

Further reductions to the budget are recommended as follows:

- The Subscriptions and Publications account has been reduced by \$10,000 (in addition to a \$5,000 reduction in FY 2010-11). Law Research contracts and subscriptions have been reduced. The Department has agreed to keep only one legal resource subscription, and will use internet-based research to the extent possible.
- The Professional and Specialized Services account has been reduced by \$32,000 (in addition to a \$52,000 reduction in FY 2010-11). It should be noted that additional appropriations will be required for outside counsel in the event that larger cases arise which would exceed the capacity of the Department.
- The Transportation and Travel account has been reduced by \$6,000 (in

addition to a \$2,000 reduction in FY 2011-12). The Department must keep a minimum appropriation for Transportation and Travel for professional staff to attend trainings where they receive continuing education credits, as this is the most economical means to meet licensing requirements.

- The Memberships account has also been reduced by \$1,000, based on estimated actual costs.

These recommended budget reductions are offset by increases in Salaries and Benefits related to general increases in negotiated benefits (such as health insurance premiums). Additionally, the budget returns funding for six months of the Assistant County Counsel position, which had been defunded in FY 2010-11 to reflect the un-paid status of the incumbent. This essentially created a budget savings of \$89,750 in FY 2010-11. At that time, \$70,000 of that savings was added to the Professional and Specialized Services account to allow the County Counsel Department to contract for additional counsel services to help offset the vacant position. That \$70,000 in funding has been removed from the FY 2011-12 recommended budget for the Professional and Specialized Services account. The cost increase for adding back the six months of funding for the Assistant County Counsel position in FY 2011-12 is \$93,730.

The primary service impact of the furloughs and expense reductions will be seen by County departments, including the Board of Supervisors and the County Administrative Office, rather than by members of the public. County departments can expect to experience a reduction in service response times (i.e., longer waiting times).

Additionally, the Board of Supervisors will potentially need to increase Extra Help funding or contract out for special services in the event that larger cases arise which exceed the current capacity of the Department.

Therefore, the impact of these reductions will need to be monitored during the year and potentially reevaluated for FY 2012-13.

The County Counsel Department is relatively small, staffed by the County Counsel, an Assistant County Counsel and three Deputy County Counsel, plus one full-time Administrative Assistant and one part-time Legal Secretary. Further budget reductions in the County Counsel department would, depending on the desired reduction amount, require the reduction of at least one professional position and would result in a commensurate reduction in legal services available to the Board of Supervisors and County departments. Therefore, no further reductions are recommended in this budget unit.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# County Share Budgets Trial Courts - General (2-110)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: TRIAL COURTS-GENERAL		FUND: TRIAL COURT		0014 2-110	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	0	0	0	0	.0	
OTHER REVENUES						
USER PAY REVENUES	3,880,345	4,590,000	4,742,344	4,292,148	9.5-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	13,948-	724-	0	0	.0	
UNDESIGNATED FUND BALANCE 7/1	0	204,157-	204,576-	0	100.0-	
TOTAL AVAILABLE FINANCING	3,866,397	4,385,119	4,537,768	4,292,148	5.4-	
* UNREIMBURSED COSTS	3,866,397-	4,385,119-	4,537,768-	4,292,148-	5.4-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget, which is prepared by the County Administrative Officer, shows the contribution from the County General Fund necessary to balance the Trial Court Fund. The Trial Court Fund consists of the budgets for Probation, Sheriff's Court Bailiffs, the Public Defender, and the County General Fund contribution to operation of Superior Court and conflict indigent defense costs.

## Major Budget Changes

### Revenues

- (\$450,196) Decrease in Interfund General Fund cost

## Program Discussion/ Recommended Budget

The recommended General Fund Contribution is \$4,292,148, which is a decrease of \$450,196 (9.5%) compared to FY 2011-12. As noted, this Unreimbursed Cost represents the County share of all recommended budgets in the Trial Court Fund.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Trial Court Funding (2-114)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: TRIAL COURT-COUNTY SHARE		FUND: GENERAL		0001 2-114	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	3,880,345	4,590,000	4,742,344	4,292,148	9.5-	
* GROSS BUDGET	3,880,345	4,590,000	4,742,344	4,292,148	9.5-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	3,880,345	4,590,000	4,742,344	4,292,148	9.5-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	3,880,345	4,590,000	4,742,344	4,292,148	9.5-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit, which is prepared by the County Administrator's Office, reflects the General Fund cost of the Trial Court Fund. The amount appropriated is shown as revenue in the Trial Court General Budget (2-110).

The recommended amount equals the revenue that is required to meet the Unreimbursed Costs of all the budget units within the Trial Court Fund, which include Sheriff's Court Bailiffs (2-103), Public Defender (2-106), Trial Court Funding (2-109), Superior Court (2-112) and Probation (2-304).

## Major Budget Changes

### Other Charges

- (\$450,196) Decrease in Interfund Trial Court cost

The decreased County Contribution to this fund is primarily due to decreases in unreimbursed costs of \$396,943 in the Probation budget unit and \$69,376 in the Public Defender budget unit compared to FY 2010-11.

## Program Discussion/ Recommended Budget

The recommended General Fund contribution is \$4,292,148, which is a decrease of \$450,196 (9.5%) compared to FY 2010-11.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Public Safety - General (2-210)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY					
DEPT HEAD: STEPHANIE J LARSEN	UNIT: PUBLIC SAFETY-GENERAL		FUND: PUBLIC SAFETY		0015 2-210
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
* GROSS BUDGET	0	0	0	0	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	0	0	0	0	.0
OTHER REVENUES					
USER PAY REVENUES	20,119,062	15,241,430	22,161,796	20,299,110	8.4-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	50,788-	7,577	0	0	.0
TOTAL OTHER REVENUES	20,068,274	15,249,007	22,161,796	20,299,110	8.4-
* UNREIMBURSED COSTS	20,068,274-	15,249,007-	22,161,796-	20,299,110-	8.4-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget unit, which is prepared by the County Administrator's Office, was created by the Board of Supervisors in 1993. It shows both the revenue derived from the ½ percent sales tax increase the State's voters approved when they passed Proposition 172 in November 1993 and the contribution from the County General Fund necessary to finance public safety costs. The General Fund contribution is budgeted in the Public Safety - County Share budget unit (2-215).

Public Safety Augmentation  
Fund (0-282)

## Program Discussion/ Recommended Budget

The Revenue for this budget is recommended at \$20,299,110 which is a decrease of \$1,862,686 (8.4%) compared to FY 2010-11. The recommended General Fund contribution is \$14,699,110, which is a decrease of \$2,212,686 (13.1%) compared to FY 2010-11.

## Major Budget Changes

### Revenues

- (\$2,212,686) Decrease in Interfund General Fund Cost
- \$350,000 Increase in Interfund Transfer In-Special Revenue from the

Proposition 172 revenue is estimated at \$5,600,000. This revenue estimate assumes an increase of \$350,000 from the prior fiscal year. Based on recent receipts, it is anticipated this sales tax based revenue will increase in FY 2010-11 and will again increase slightly, in FY 2011-12.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Public Safety (2-215)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY					
DEPT HEAD: STEPHANIE J LARSEN	UNIT: PUBLIC SAFETY-COUNTY SHARE	FUND: GENERAL	0001 2-215		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
OTHER CHARGES	14,707,012	10,900,000	16,911,796	14,699,110	13.1-
* GROSS BUDGET	14,707,012	10,900,000	16,911,796	14,699,110	13.1-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	14,707,012	10,900,000	16,911,796	14,699,110	13.1-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	0	0	0	0	.0
* UNREIMBURSED COSTS	14,707,012	10,900,000	16,911,796	14,699,110	13.1-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget unit, which is prepared by the County Administrator's Office, reflects the General Fund cost of the Public Safety Fund.

The amount appropriated in this budget unit appears as revenue in the Public Safety - General budget unit (2-210), which is located in the Public Safety Fund.

## Major Budget Changes

### Other Charges

- (\$2,212,686) Decrease in Interfund Public Safety Costs

## Program Discussion/ Recommended Budget

This budget is recommended at \$14,699,110, which is a decrease of \$2,212,686 (13.1%) compared to FY 2010-11. The General Fund contribution to the Public Safety Fund reflects the total of the recommended Unreimbursed Costs of all budgets within the Public Safety Fund.

The recommended decrease in the General Fund contribution to the Public Safety Fund is primarily the result of reductions in the Sheriff, District Attorney, Emergency Services and Fire Services budgets.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Mental Health Fund (4-107)

Stephanie J. Larsen, County Administrative Officer

## EXECUTIVE SUMMARY

DEPT HEAD: STEPHANIE J LARSEN	UNIT: MENTAL HEALTH-COUNTY SHARE	FUND: GENERAL	0001 4-107		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
OTHER CHARGES	1,575,220	1,209,293	1,664,212	1,646,000	1.1-
* GROSS BUDGET	1,575,220	1,209,293	1,664,212	1,646,000	1.1-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	1,575,220	1,209,293	1,664,212	1,646,000	1.1-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	1,575,220	1,209,293	1,664,212	1,646,000	1.1-
TOTAL OTHER REVENUES	1,575,220	1,209,293	1,664,212	1,646,000	1.1-
* UNREIMBURSED COSTS	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

As required by State law, the Mental Health share of the Motor Vehicle In-Lieu Realignment revenues are first placed into this budget unit, then transferred to the Mental Health Realignment Special Revenue Fund, and subsequently transferred to the Mental Health operating budget (4-102).

This budget unit is prepared by the County Administrator's Office.

## Major Budget Changes

- (\$18,212) Decrease in projected Motor Vehicle In-Lieu (MVIL) Realignment revenue reflecting economic trends

## Program Discussion/ Recommended Budget

This budget is recommended at \$1,646,000, which is a decrease of \$18,212 (1.1%) compared to FY 2010-11. Funding is essentially stable. There is no County Share contribution required for this budget unit. The Mental Health fund is self-contained and does not have an Unreimbursed County Cost.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Health Care - General (4-110)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: HEALTH CARE-GENERAL		FUND: HEALTH		0012 4-110	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	2,996,118	2,396,894	2,996,118	2,996,118	.0	
* GROSS BUDGET	2,996,118	2,396,894	2,996,118	2,996,118	.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	2,996,118	2,396,894	2,996,118	2,996,118	.0	
OTHER REVENUES						
USER PAY REVENUES	8,524,094	7,932,606	9,377,461	8,818,203	6.0-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	5,198-	3,953	0	0	.0	
TOTAL OTHER REVENUES	8,518,896	7,936,559	9,377,461	8,818,203	6.0-	
* UNREIMBURSED COSTS	5,522,778-	5,539,665-	6,381,343-	5,822,085-	8.8-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Health Care – General budget unit includes Health Realignment Revenue received by the County and a contribution from the County General Fund which constitutes that fund’s share of health costs. It should be noted that Health Realignment Revenue is transferred into the Health Fund from Special Revenue Fund 0247 and consists of two components: Motor Vehicle In-Lieu Revenue (MVIL) and Sales Tax Revenue.

In addition, this budget unit contains an appropriation (\$2,996,118) that represents the portion of the County’s Health Realignment revenue that is transferred to the County Medical Services Program (CMSP). This amount was previously budgeted in the Non-County Providers budget, but was relocated to this budget unit after the County Board of Supervisors

agreed to allow the State Controller to make direct payments to CMSP (instead of the revenue being sent to the County, and the County making the payments).

This budget unit is prepared by the County Administrator's Office.

## Major Budget Changes

### Revenues

- (\$559,258) Decrease in General Fund share of cost for the Health Fund

## Program Discussion/ Recommended Budget

The recommended revenue is \$8,818,203, which is a decrease of \$559,258 (6%) compared to FY 2010-11. This decrease

# County Share Budgets

## Health Care - General (4-110)

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*Stephanie J. Larsen, County Administrative Officer*

represents a savings to the General Fund of the same amount.

Other Charges is recommended at \$2,996,118 to fund the County contribution to the County Medical Services Plan (CMSP) for indigent medical services. This amount is the same as the FY 2010-11 Adopted Budget.

The recommended budget for the MVIL portion of Health Realignment revenue is recommended at \$4,400,000; the same as in FY 2010-11. The Motor Vehicle In-lieu (MVIL) portion of the Health Realignment revenue is first deposited in the General Fund and is then transferred to this budget unit.

The recommended amount for the sales tax portion of the Health Realignment revenue, which, by statute, is first deposited to the Health Realignment Fund (Special Revenue Fund 0-247), is recommended at \$1,300,000. It is anticipated that Sales Tax revenues will remain stable in FY 2011-12.

The Realignment revenue amounts are set each year by the State Controller's Office. Based on current economic conditions, it is anticipated that these revenues will remain constant, with no increase or decrease, in FY 2011-12. It should be noted that these budgeted figures are subject to change once revenue estimate information becomes available from the State Controller's office later in the year. Staff believes that there is limited possibility that these numbers will further decrease in FY 2011-12.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Health Fund (4-112)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: HEALTH-COUNTY SHARE	FUND: GENERAL			0001 4-112	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	7,226,960	7,052,967	8,077,461	7,518,203	6.9-	
* GROSS BUDGET	7,226,960	7,052,967	8,077,461	7,518,203	6.9-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	7,226,960	7,052,967	8,077,461	7,518,203	6.9-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	4,379,900	3,278,155	4,400,000	4,400,000	.0	
TOTAL OTHER REVENUES	4,379,900	3,278,155	4,400,000	4,400,000	.0	
* UNREIMBURSED COSTS	2,847,060	3,774,812	3,677,461	3,118,203	15.2-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Health Fund – County Share budget unit includes the County's share of the cost of the budget units and programs of the Health Services Fund 0012. This budget unit also includes Health Realignment Motor Vehicle In-Lieu (MVIL) revenue. Health Realignment MVIL revenue is budgeted as a pass-through in this budget unit in order to meet State law, which requires that Realignment MVIL revenue be first placed in the General Fund and, upon receipt, be transferred to the Health Realignment Special Revenue Fund (Fund 0-247).

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Other Charges

- (\$559,258) Decrease in General Fund share of cost for the Health Fund

## Program Discussion/ Recommended Budget

This budget is recommended at \$7,518,203, which is a decrease of \$559,258 (6.9%) compared to FY 2010-11.

MVIL Realignment revenues are recommended at \$4,400,000, the same as in FY 2010-11.

The General Fund share of cost is recommended at \$3,118,203, which is \$559,258 less than FY 2010-11. The General Fund contribution to the Health

# County Share Budgets Health Fund (4-112)

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*Stephanie J. Larsen, County Administrative Officer*

Fund reflects the total of the recommended Unreimbursed Costs of all budget units within the Health Fund.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Welfare/Social Services General (5-110)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY					
DEPT HEAD: STEPHANIE J LARSEN	UNIT: WELFARE/SOCIAL SERVICES-GENRL FUND: WELFARE/SOCIAL SERVICES			0013 5-110	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
* GROSS BUDGET	0	0	0	0	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	0	0	0	0	.0
OTHER REVENUES					
USER PAY REVENUES	1,643,122	4,588,130	4,462,746	3,520,812	21.1-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	8,882	45,449	0	0	.0
TOTAL OTHER REVENUES	1,652,004	4,633,579	4,462,746	3,520,812	21.1-
* UNREIMBURSED COSTS	1,652,004-	4,633,579-	4,462,746-	3,520,812-	21.1-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Welfare/Social Services General budget unit is a revenue-only budget unit that is used to balance the Welfare Fund to the total cost of all budget units within the Welfare Fund. This budget unit contains revenue from the Social Services Realignment Special Revenue Fund (0-248) and a revenue contribution from the General Fund. The latter constitutes the County's share of aggregate Welfare/Social Services' costs. The County's share of the cost is shown as a corresponding appropriation in General Fund Budget Unit 5-113. The revenue included in this budget unit equals the sum of the Unreimbursed Costs of all the other budget units in the Welfare/Social Services Fund.

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Other Charges

- \$14,000 Increase in Interfund General Fund Cost to meet the County's Maintenance of Effort requirements
- (\$955,934) Decrease in required contribution from the Welfare/Social Services Realignment Fund

## Program Discussion/ Recommended Budget

The recommended revenue is \$3,520,812, which is a decrease of \$941,934 (21.1%) compared to FY 2010-11.

The recommended amount for the sales tax portion of the Social Services Realignment

# County Share Budgets

## Welfare/Social Services General (5-110)

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*Stephanie J. Larsen, County Administrator*

Revenues (SSRR), which, by statute, is first deposited to the Welfare/Social Services Realignment Fund (Fund 0-248), is recommended at \$2,896,812. It is anticipated that Sales Tax receipts in FY 2010-11 will remain constant, with no increase or decrease, for FY 2011-12.

The recommended budget for the MVIL portion of the SSRR is \$175,000, the same as budgeted in FY 2010-11. The Motor Vehicle In-lieu (MVIL) portion of the SSRR is first deposited in the General Fund and is then transferred to this budget unit.

The SSRR amounts are set each year by the State Controller's Office. Based on current economic conditions, it is anticipated that these revenues will remain constant from FY 2010-11 to FY 2011-12. It should be noted these budgeted figures are subject to change once revenue estimate information becomes available from the State Controller's office later in the year.

Staff believes there is limited possibility these numbers will further decrease in FY 2011-12. However, in the event that Realignment Revenues do not meet the budgeted amount (due to a decrease in statewide sales tax collections) there are sufficient reserve funds available in the Welfare/Social Services Realignment Fund to support the FY 2011-12 recommended budget.

The recommended General Fund share of cost for the Welfare/Social Services Fund is \$449,000, which is \$14,000 (3.2%) higher than in FY 2010-11. This increase reflects the Maintenance of Effort requirement that the County is obligated to fund for Welfare and Social Services-related programs.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Welfare/Social Services Fund (5-113)

Stephanie J. Larsen, County Administrative Officer

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: WELFARE-COUNTY SHARE		FUND: GENERAL		0001 5-113	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	437,398	133,307	610,000	624,000	2.3	
* GROSS BUDGET	437,398	133,307	610,000	624,000	2.3	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	437,398	133,307	610,000	624,000	2.3	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	178,109	133,307	175,000	175,000	.0	
TOTAL OTHER REVENUES	178,109	133,307	175,000	175,000	.0	
* UNREIMBURSED COSTS	259,289	0	435,000	449,000	3.2	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Welfare/Social Services Fund – County Share budget unit includes the County's share of the cost of the budget units and programs included in the Welfare/Social Services Fund (Fund 0013). The amount appropriated in this budget unit is shown as revenue in Budget Unit 5-110 (Welfare/Social Services - General). The Motor Vehicle In-Lieu (MVIL) Realignment revenue shown in this budget unit is required by law to first be deposited in the County's General Fund before being transferred to the Welfare/Social Services Realignment Special Revenue Fund (0-248).

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Other Charges

- \$14,000 Increase in General Fund Cost for the Welfare/Social Services Fund, to meet the County's Maintenance of Effort requirements

## Program Discussion/ Recommended Budget

The recommended budget is \$624,000, which is an increase of \$14,000 (2.3%) compared to FY 2010-11.

MVIL Realignment revenues are recommended at \$175,000, the same amount as FY 2010-11.

The General Fund contribution is recommended at \$449,000, which is \$14,000 higher than the prior year.

## County Share Budgets Welfare/Social Services Fund (5-113)

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*Stephanie J. Larsen, County Administrative Officer*

The Unreimbursed Cost of this budget unit represents the County share of all recommended budgets in the Welfare/Social Services Fund. The increase of \$14,000 represents the Maintenance of Effort requirements that the County is obligated to pay towards provision of Welfare/Social Services related programs.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# General Revenues (1-209) *Stephanie J. Larsen, County Administrative Officer*

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: GENERAL REVENUES	FUND: GENERAL			0001 1-209	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
OTHER CHARGES	0	13,018	0	32,414	***	
* GROSS BUDGET	0	13,018	0	32,414	***	
INTRAFUND TRANSFERS	9,292-	307,898-	411,225-	322,128-	21.7-	
* NET BUDGET	9,292-	294,880-	411,225-	289,714-	29.5-	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASE IN DESIGNATIONS	0	0	3,242,556	182,759	94.4-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	9,292-	294,880-	2,831,331	106,955-	103.8-	
<b>OTHER REVENUES</b>						
GENERAL REVENUES	35,088,403	19,435,085	33,606,494	33,925,032	.9	
OTHER FINANCING SOURCES	1,729	0	0	0	.0	
RESIDUAL EQUITY TRANS-IN	0	0	0	182,759	***	
CANCELLATION P/Y DESIGNATIONS	0	0	4,535,267	3,000,000	33.9-	
UNDESIGNATED FUND BALANCE 7/1	18,627,610	13,563,586	11,941,578	4,600,000	61.5-	
TOTAL OTHER REVENUES	53,717,742	32,998,671	50,083,339	41,707,791	16.7-	

## Purpose

The General Revenues budget unit accounts for the general revenues of the County's General Fund. General revenues include property taxes; the undesignated fund balance; fines, sales and use taxes; various revenues from the State; miscellaneous taxes and other revenues which are not accounted for in other budget units. In the Recommended Budget, the estimated undesignated fund balance expected to be available is included in the General Revenues budget. These general revenues finance the "Unreimbursed Cost" of all other budget units within the General Fund.

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Revenues

- (\$800,500) Budgeted decrease in property tax revenues, including in-lieu of vehicle license fee revenue, as compared to the FY 2010-11 Adopted Budget
- \$379,440 Budgeted increase in local sales and use tax revenue, in-lieu local sales and use taxes, as compared to the FY 2010-11 Adopted Budget
- (\$250,000) Budgeted decrease in projected interest earnings based on reduced funds earning interest

- (\$50,000) SB21 Revenue moved to Trial Court Funding budget unit to more accurately reflect revenue received from court related fees and fines
- \$739,176 Increase in A-87 cost reimbursements, based upon the cost plan prepared by the Auditor-Controller

## **Program Discussion & Recommended Budget**

The estimate for the General Revenue category is \$33,925,032, which is an increase of \$318,538 (0.9%) compared to the FY 2010-11 Adopted Budget.

The relative increase in General Revenues is primarily due to a \$278,000 interfund transfer in of General Government Impact Fee funds to cover the Unreimbursed Cost of the recommended expansion of the Agricultural Commissioner's offices at 142 Garden Highway.

The County's three major General Revenues have traditionally been the property tax, the sales tax, and the motor vehicle in-lieu payments from the State. However, significant changes occurred in FY 2004-05 regarding how two of these major revenue streams, the sales tax and the motor vehicle in-lieu (MVIL) payments, are received from the State.

Regarding sales tax, the voter approved Proposition 57 (2004), officially called The Economic Recovery Bond Act, implemented a set of transactions, also known as the "Triple Flip," whereby a share of revenues that had previously appeared under the Sales and Use

Taxes account are now shown in the related In-Lieu Local Sales and Use Tax account. The amount that each county receives for In-Lieu Local Sales and Use Tax is provided each year by the State Controller's Office. This "temporary" shift of revenues by the State is to last until all of the revenue bonds issued by the State, pursuant to Proposition 57, are paid off.

Up until 2004, a primary source of revenue for California counties was the motor vehicle in-lieu. Due to the voter approved Proposition 1A (Protection of Local Government Revenues Act of November 2004), the State now receives the motor vehicle in-lieu revenues and have "swapped" that revenue for property tax. That revenue is budgeted in the Property Tax In-Lieu – Vehicle License Fee account. The intent of Prop 1A was to protect revenues collected by local governments (cities, counties, and special districts) from being transferred to the California state government for statewide use. This is a permanent change to the County-State relationship regarding these revenues, and the County will continue to receive Property Tax revenues in lieu of MVIL. Property Tax In-Lieu - Vehicle License Fee revenues are calculated each year by a formula determined by the State Controller's Office. It should be noted that these In-Lieu Property Tax revenues are not related to, nor should they in any way impact, the amount received in the Property Tax – Secured account.

With this Recommended Budget, property tax revenues (including secured, unsecured, and property tax in lieu of Motor Vehicle License Fees) are projected to be approximately \$21.3 million. This represents a decrease of approximately \$0.8 million, or 3.6%, from the FY 2010-11 Adopted Budget, based on the initial property tax roll estimate. The County Administrative Officer and the Assessor

## General Revenues (1-209) *Stephanie J. Larsen, County Administrative Officer*

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estimate that property tax revenue will continue to decline in FY 2011-12, due primarily to the number of applications for re-assessment for both personal and business properties.

The budget for sales and use tax revenue is recommended at \$2.17 million. Sales tax based revenues declined substantially in FY 2008-09 and FY 2009-10. The decline in sales tax revenues appears to be leveling off in FY 2010-11, with sales tax based revenue projected to come in slightly over what was included in the FY 2010-11 Adopted Budget. The County Administrative Office is projecting that sales tax receipts will remain essentially flat through FY 2011-12.

The County receives Franchise Fee revenue from three sources: PG&E, Recology Yuba-Sutter, and Comcast, with the majority of the fee revenue coming from PG&E. Because the PG&E franchise fee is tied to electric and gas use, this revenue source fluctuates from year to year. FY 2009-10 franchise fee revenue from PG&E came in lower than anticipated. Total franchise fee revenue is projected to be \$1.6 million for FY 2010-11 and will remain essentially flat through FY 2011-12.

The SB21 Recorder revenue account has been moved from the General Revenues 1-209 budget unit into Trial Court Funding budget unit to more accurately reflect revenue received from court related fees and fines. This also simplifies the calculation of the Court Fine & Forfeiture maintenance-of-effort payment to the State, which is calculated and paid at year-end by the Auditor-Controller's office.

An Interfund Transfer-In from the General Government Impact Fee fund (#0-101) in the amount of \$278,000 is recommended to fund

the County's share of cost of the recommended expansion of the Agricultural Commissioner's offices at 142 Garden Highway.

The estimated Fund Balance Available from FY 2010-11 is \$4.6 million. This represents carry-forward monies generated from on-going County operations which we estimate can be, and needs to be, used to fund on-going County expenditures.

It should be noted that the actual estimated Fund Balance Available will not be known until the financial books of the County are closed by the Auditor-Controller, typically in October of each year, and it is likely that the actual fund balance will differ from what is included in this recommendation. At this time, we anticipate that any change in Fund Balance Available that results from the closing of the County books at year-end will be adjusted to the Increases in Designations account, to be placed in the Designation for Capital Projects in the Final Budget.

### Use of Reserves/Designations

It is recommended that \$322,000 of the Designation for Capital Projects (account 37312) be liquidated in FY 2011-12 to fund the cost of General Fund projects in the Plant Acquisition budget (budget unit 1-801).

It is recommended that \$30,000 of the Designation for Future Remodel – Ag Building (account 37311) be liquidated to help fund the recommended expansion of the Agricultural Commissioner's offices at 142 Garden Highway. This project is included and discussed in the Plant Acquisition budget.

It is recommended that \$27,000 of the Designation for Flood Control Projects

## General Revenues (1-209) *Stephanie J. Larsen, County Administrative Officer*

(account 37306) be liquidated to fund the recommended installation and surveying of eight river gauges within Sutter County. This project is included in the Plant Acquisition budget.

Projects fund (4-100) that is recommended to be returned to the General Fund.

\$15,570 from the Designation for Wellness Program (account 37310) has been cancelled in FY 2011-12 to offset costs of the County's Wellness Program. These costs are budgeted in the Public Health budget unit.

The Board of Supervisors established the Designation for Williamson Act Subvention in 2004 as a means of accumulating and saving these State subvention revenues for the purpose of using the funds to offset any future decline or elimination of the subvention in the State budget. The subvention was effectively eliminated by the State in 2009. The County is no longer entering into new contracts or renewing existing contracts. Due to the structure of Williamson Act contracts, it will take 10 years for existing contracts to terminate. Therefore, it is recommended that one-tenth of the FY 2010-11 balance of the Designation for Williamson Act Subvention (account 37338), equaling \$51,150, be cancelled in FY 2011-12 to offset the loss of that revenue source.

It is recommended that \$2,554,280 held in the General Fund's Designation for Capital Projects (account 37312) be liquidated to meet on-going financing requirements.

The total Cancellation of Prior Year Designations in the General Revenues budget unit for FY 2011-12 is recommended at \$3,000,000.

It is recommended that the Designation for Capital Projects be increased by \$180,259, reflecting residual equity from the Capital

# Non-Departmental Expenses (1-103)

*Stephanie J. Larsen*  
County Administrative Officer

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: STEPHANIE J LARSEN	UNIT: NON-DEPARTMENTAL EXPENSES	FUND: GENERAL	0001 1-103		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	0	0	40,000	0	100.0-
SERVICES AND SUPPLIES	446,534	475,518	703,428	506,300	28.0-
OTHER CHARGES	0	11,873	12,000	23,140	92.8
* GROSS BUDGET	446,534	487,391	755,428	529,440	29.9-
INTRAFUND TRANSFERS	5,000-	3	5,000-	5,000-	.0
* NET BUDGET	441,534	487,394	750,428	524,440	30.1-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	68,338	44,665	34.6-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	441,534	487,394	818,766	569,105	30.5-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	100,544	23,088	88,900	54,490	38.7-
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	100,544	23,088	88,900	54,490	38.7-
* UNREIMBURSED COSTS	340,990	464,306	729,866	514,615	29.5-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Non-Departmental Expenses (NDE) budget unit finances certain general service costs of County government, which are not readily allocated to any specific department. Typical costs include professional services for legislative advocacy and conducting the annual independent audit of County government finances.

cost has been moved to budget unit 1-104, Personnel Transition Costs

## Major Budget Changes

### Salaries & Benefits

- (\$40,000) Decrease in County Contribution to Unemployment Insurance - this place-holder

### Services & Supplies

- (\$12,000) Decrease due to the elimination of the County's participation in the annual State Fair Exhibit
- (\$60,000) Decrease in Auditing Fees based on reduced contract cost for the annual Audit of Financial Statements
- (\$42,000) Decrease in Professional and Specialized Services to reflect

# Non-Departmental Expenses (1-103)

*Stephanie J. Larsen*  
*County Administrative Officer*

a reduction in special services required for FY 2011-12

- (\$76,928) Decrease in Special Department Expense Flood - the County's annual Assessment (paid to Sutter Butte Flood Control Agency) has been move to the Building Maintenance budget unit (1-700)

## Other Charges

- \$11,140 Increase in Contribution to Others – the County's contribution to the Area Agency on Aging has been moved into the NDE budget unit from the Subsidy Request budget unit (7-202)

## Revenues

- (\$32,410) Decrease in Interfund Audit Expense revenue based on reduced contract cost for the annual Audit of Financial Statements

## Program Discussion

As indicated above, this budget unit finances certain general service costs of County government, which are not readily allocated to any specific department. Typical costs financed by this budget unit include professional services for legislative advocacy and conducting the annual independent audit of County government finances.

Within the Salaries and Benefits object level, the only account traditionally budgeted in

NDE is Unemployment Insurance, which each year has served as a “place-holder” for possible Unemployment Insurance payments for General Fund Departments. Departments that are currently incurring on-going Unemployment costs have budgeted anticipated amounts in their individual budget units. For FY 2011-12 anticipated Unemployment Insurance payments due to filled positions that are recommended to be eliminated are reflected in the Personnel Transition Costs budget unit (1-104).

Revenues include an Interfund transfer from non-General Fund departments to pay for their proportionate share of the annual County financial audit.

## Recommended Budget

This budget is recommended at \$569,105. The General Fund provides approximately 90.4% of the financing for this budget unit and is reduced by \$256,671 (35.0%) compared to FY 2010-11.

Audit Fees are recommended at \$190,000, reflecting a reduction of \$60,000 based on reduced contract cost for the annual Audit of Financial Statements. In March 2010, the County entered into a contract for Management Audit services. The term of the contract covered the remainder of FY 2009-10 with the completion of work being in FY 2010-11. This account includes \$100,000 as a place-holder for the potential extension of the contract in order to conduct management audits of additional departments.

The Professional and Special Service – Legal line item is recommended at \$10,000 to cover possible residual legal issues related to the Measure M project.

## Non-Departmental Expenses (1-103)

*Stephanie J. Larsen*  
*County Administrative Officer*

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The Professional/Specialized Services account is recommended at \$133,000, reflecting a reduction of \$42,000 due to a reduction of special contract services required in FY 2011-12.

joint Agricultural Commissioner/Farm Advisor facility.

The Contribution to Others account now reflects the County's contribution to the Area 4 Agency on Aging (pursuant to a current Joint Powers Agreement). This annual payment has been moved into the NDE budget unit from the Subsidy Request budget unit (7-202).

Intrafund Transfers include a negative \$5,000 (essentially a revenue) in Intrafund Rents/Leases related to the Farm Advisor's building lease. This account is budgeted each year.

The Interfund Audit Expense revenue account has been reduced proportionally to the reduction in the cost for the annual Audit of Financial Statements.

### Use of Reserves/Designations

Increases in Designations are recommended at \$44,665:

- \$39,665 is recommended to transfer actual net revenues from FY 2009-10 Transient Occupancy Tax (TOT) payments to the Designation for Transient Occupancy Tax (account #37339).
- \$5,000 is recommended to be placed in the Designation for Farm Advisor/Ag Building (account #37309). This designation will be used to offset costs for any future improvement to or replacement of the

# Personnel Transition Costs (1-104)

*Stephanie J. Larsen*  
County Administrative Officer

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: PERSONNEL TRANSITION COSTS	FUND: GENERAL	0001 1-104			
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	0	0	0	277,317	***	
* GROSS BUDGET	0	0	0	277,317	***	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	0	0	0	277,317	***	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
CANCELLATION P/Y DESIGNATIONS	0	0	0	277,317	***	
TOTAL OTHER REVENUES	0	0	0	277,317	***	
* UNREIMBURSED COSTS	0	0	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	16.00	***	

## Purpose

The Personnel Transition Costs budget unit is a new budget unit created in FY 2011-12. This budget unit represents the County's total anticipated Unemployment Insurance liabilities associated with the recommended elimination of filled positions. This budget unit also includes one month of funding and the position allocation for those positions that are recommended to be eliminated in FY 2011-12.

## Major Budget Changes

### Salaries & Benefits

- \$90,117 Transition funding for positions recommended to be eliminated in FY 2011-12, based on an estimated one-month cost

- \$187,200 County Contribution for Unemployment Insurance for employees affected by eliminated positions

## Recommended Budget

This budget is recommended at \$277,317.

It is recommended that the costs associated with this budget unit be funded with a Cancellation of Prior Year Designations, from the Designation for Capital Projects (account #37312).

# Treasurer Tax-Collector Highland Estates Improvement Reserve (0-391)

Steven L. Harrah, Treasurer Tax-Collector

## EXECUTIVE SUMMARY

DEPT HEAD: STEVEN L. HARRAH

UNIT: HIGHLAND ESTATE IMPRVMT RSRVE FUND: HIGHLAND ESTATE IMPRVMT RSRVE 0391 0-391

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
OTHER CHARGES	44,592	0	0	3,918	***
* GROSS BUDGET	44,592	0	0	3,918	***
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	44,592	0	0	3,918	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	44,592	0	0	3,918	***
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	1,917	1,174	1,000	1,000	.0
CANCELLATION P/Y DESIGNATIONS	0	0	44,475	2,418	94.6-
UNDESIGNATED FUND BALANCE 7/1	2,800-	1,000-	45,475-	500	101.1-
TOTAL AVAILABLE FINANCING	883-	174	0	3,918	***
* UNREIMBURSED COSTS	45,475	174-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the reserve fund related to the Limited Obligation Improvement Bonds, Highland Estates Improvement Project bond issue of \$375,380, which matures on September 2, 2013.

## Major Budget Changes

### Other Charges

- \$3,000 Increase in Contributions to Others to maintain the required balance in the Reserve fund

## Revenues

- \$3,000 General increase in interest revenue

## Program Discussion

In FY 2009-10, \$44,592 was transferred from the Reserve Fund to the Bond Redemption Fund to bring the balance of the Reserve account to \$37,538, which is the amount required by the bond issuance.

## Recommended Budget

This budget is recommended at \$3,918. The General Fund does not provide any financing for this budget unit.

# Treasurer Tax-Collector Highland Estates Improvement Reserve (0-391)

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*Steven L. Harrah, Treasurer Tax-Collector*

The Contributions to Others account is recommended at \$3,918. This account is used to transfer interest earnings, and any funds received during the year, to the Bond Redemption Fund, in order to maintain the required balance in the Reserve fund.

## Use of Reserves/Designations

The Highland Estates Improvement Reserve fund contains a Designation for Future Appropriations. The balance of the Designation account is currently at \$39,206, which is \$2,418 greater than required. Therefore, it is recommended that \$2,418 be cancelled from the Designation.

# Treasurer - Tax Collector Tax Collector (1-202)

Steven L. Harrah, Treasurer-Tax Collector

EXECUTIVE SUMMARY						
DEPT HEAD: STEVEN L. HARRAH	UNIT: TREASURER-TAX COLLECTOR	FUND: GENERAL			0001 1-202	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	593,122	531,460	628,547	630,089	.2	
SERVICES AND SUPPLIES	114,062	53,113	144,875	117,200	19.1-	
OTHER CHARGES	99,482	110,219	120,338	114,264	5.0-	
* GROSS BUDGET	806,666	694,792	893,760	861,553	3.6-	
INTRAFUND TRANSFERS	26,533	25,976	26,237	26,252	.1	
* NET BUDGET	833,199	720,768	919,997	887,805	3.5-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	277,089	253,554	325,940	336,040	3.1	
GOVERNMENTAL REVENUES	17,484	2,336	0	0	.0	
TOTAL OTHER REVENUES	294,573	255,890	325,940	336,040	3.1	
* UNREIMBURSED COSTS	538,626	464,878	594,057	551,765	7.1-	
ALLOCATED POSITIONS	7.67	7.67	7.67	7.17	6.5-	

## Purpose

The Treasurer-Tax Collector's office provides services to other County departments and performs functions for several local government agencies not under the control of the County Board of Supervisors. Tax collections are performed for all taxing agencies including the County, cities, school districts and various special districts. The Treasurer also safeguards and invests the monies for the County, school districts, and most of the special districts in Sutter County as part of its Treasury function.

## Major Budget Changes

### Salaries & Benefits

- (\$21,185) Reduction of one filled Treasurer-Deputy Collector

position to a 50% (0.5 FTE) position

### Services & Supplies

- \$4,000 Increase in Auditing Fees for Pooled Money Investment Board annual Compliance Audit
- (\$8,425) Decrease in Office Expenses to achieve budget reductions
- (\$20,000) Decrease in Special Department Expense for Bank Fees based on a review of actual expenses
- (\$3,250) Decreases in remaining services and supplies accounts to achieve additional budget reductions

# Treasurer - Tax Collector Tax Collector (1-202)

*Steven L. Harrah, Treasurer-Tax Collector*

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## Revenues

- \$6,100 Increase's in Installment Plan Fees and return Unsecured Collection Fees based on a review of actual revenues
- \$4,000 Increase in Treasury Fees to recoup costs of annual Compliance Audit

## Program Discussion

The Treasurer-Tax Collector's Office is accountable for three primary functions. As the County's banking depository, the Department provides pooled treasury services to County departments, schools and special districts. These services include receiving cash receipts and depositing them with the County's banking institution; paying County warrants issued by the auditor or schools; and managing and investing funds.

Cash balances in the County treasury average \$150 to \$200 million each day. Every month, the Department banks approximately 15,000 checks in addition to cash and pays anywhere from 12,000 to 15,000 county and school warrants.

The Treasurer-Tax Collector's Office administers the property tax collection function for the county, cities, schools and special districts. Tax activities include mailing bills, recording payments and reconciling accounts with the Auditor-Controller for the secured, unsecured and supplemental property tax rolls. Annually, this office mails approximately 45,000 tax bills and collects and processes more than \$90 million in tax payments.

The Office of Revenue Collections is the third division located in the Treasurer-Tax Collector's Office. Budgetary details for this function appear under budget unit 1-204.

## Recommended Budget

This budget is recommended at \$887,805. The General Fund provides 62.1% of the financing for this budget unit and is reduced \$42,292 (7.1%) compared to FY 2010-11.

This recommendation reflects the reduction of one (1.0 FTE) Treasurer-Deputy Collector position in the Tax Collectors office to a 50% (0.5 FTE) position. The Department will also continue to hold vacant and unfunded one Treasurer-Deputy Collector position that was frozen and unfunded in FY 2009-10. It is expected that members of the public will experience longer wait periods, especially during peak tax payment seasons. Additionally, it is expected that the processing of payments will be delayed during those periods of increased workload. It should be noted that if a significant delay in processing of payments occurs, this could result in a loss of investment revenue, as those delayed payments would not be immediately available for investment.

Bank Fee expense, reflected in the Special Department Expense line items, has been decreased by \$20,000 based on a review of historic actual expenses. Bank Fees paid by the County are recouped through Treasury Fees, paid by all participants in the treasury.

The cost of the annual Compliance Audit for the Pooled Money Investment Board (conducted pursuant to Government Code Section 27134) has been added this year to the Treasurer-Tax Collector budget unit. It

is anticipated that the cost of the audit will be recouped through Treasury Fees. Therefore, Audit Fees expense and Treasury Fees revenue have been increased by \$4,000 respectively.

Additional reductions would require the elimination of an additional filled position, limiting the office's ability to meet legal requirements regarding hours of operation (the Tax Collector is required to remain open until 5 pm). Further staffing reductions would also lead to longer delays in processing of payments. Therefore, further reductions are not recommended at this time.

Major projects and policy issues for this budget unit in the upcoming year will include the implementation of internet property tax payments. This project is to continue the efforts in applying modern technology necessary to stay current with subsequent property tax billings and collections and for the convenience of our citizens. Modernization of processes is also expected to increase efficiency in the Tax Collector functions, especially during peak tax payment seasons.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**Treasurer - Tax Collector  
Office of Revenue Collections (1-204)**

*Steven L. Harrah, Treasurer-Tax Collector*

EXECUTIVE SUMMARY					
DEPT HEAD: STEVEN L. HARRAH	UNIT: OFFICE OF REVENUE COLLECTION FUND: GENERAL			0001 1-204	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	182,710	119,589	176,770	183,068	3.6
SERVICES AND SUPPLIES	19,569	15,194	18,950	14,550	23.2-
OTHER CHARGES	5,773	2,879	7,443	6,259	15.9-
* GROSS BUDGET	208,052	137,662	203,163	203,877	.4
INTRAFUND TRANSFERS	3,912	34	9,876	9,893	.2
* NET BUDGET	211,964	137,696	213,039	213,770	.3
<b>OTHER REVENUES</b>					
USER PAY REVENUES	64,584	35,372	82,500	98,747	19.7
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	64,584	35,372	82,500	98,747	19.7
* UNREIMBURSED COSTS	147,380	102,324	130,539	115,023	11.9-
ALLOCATED POSITIONS	3.33	3.33	3.33	3.33	.0

**Purpose**

The Office of Revenue Collection is a division of the Treasurer-Tax Collector's Office. The office pursues payment of delinquent debts owed to the County, once the referring department's collection attempts have been exhausted, and the Superior Court. Currently, the Office of Revenue Collections has in excess of 18,000 accounts, 5,000 County and 13,000 Superior Court, logged into the system's inventory with unpaid balances exceeding \$10 million. There is and has been a decrease in revenue due to the downturn in the economical status of the ORC clientele. Our goal is to continue to pursue aggressive collections in areas that create greater revenues.

The Office of Revenue Collections is the third division located in the Treasurer-Tax Collector's Office.

**Major Budget Changes**

**Salaries & Benefits**

- \$6,298 General salary and benefits adjustments

**Services & Supplies**

- (\$4,400) General decrease in overall services and supplies expenses

**Revenues**

- \$16,247 Increase in Interfund Transfer-In from the ORC Collections special revenue fund (0-243)

## **Program Discussion**

In FY 2009-10 over \$676,000 was recovered in delinquent debts owed to the County Departments and courts which includes: Agriculture Department; Auditor; Child Support; Clerk-Recorder; Community Services-Fire; District Attorney-Victim Witness; Human Services-Health, Mental Health and Welfare; Juvenile Hall; Library; Probation; Public Defender; and Sheriff. It is projected that \$700,000 will be realized in FY 2010-11, and the goal for FY 2011-12 is \$735,000. In FY 2009-10, the collection of delinquent taxes was transferred from the Office of Revenue Collection to the Tax Collection function of the Treasurer-Tax Collector's Department.

Court restitution collections recovered by the Office of Revenue Collections apply to the maintenance of effort requirement for trial court funding. Additionally, the State of California rebates 10% of restitution collections to the Office of Revenue Collections for collection enhancements.

One of the major projects and policy issues for this budget unit in the upcoming year is to implement a credit card system to maintain the Department's status as a Comprehensive Collection Program under California Penal Code 1463.007.

## **Recommended Budget**

This budget is recommended at \$213,770. The General Fund provides 53.8% of the financing for this budget unit and is reduced \$15,516 (11.9%) compared to FY 2010-11.

The recommended budget reflects the elimination of funding for Computer Hardware and for Transportation and Travel,

as well as reductions to Communications, Maintenance of Equipment and Professional/Specialized Services expenses. These reductions are made in an effort to reduce County costs for FY 2011-12. Cost reductions will be re-evaluated for FY 2012-13.

An increase of \$16,247 is recommended in the Interfund Transfer-In from the ORC Collections special revenue fund (0-243). Increased funding is intended to offset costs associated with administering Office of Revenue Collections programs.

The Office of Revenue Collections division is currently staffed by two Treasurer-Collector Deputy positions, and is allocated a portion of the Assistant Treasurer-Tax Collector position for management oversight. In FY 2011-12, the department will continue to hold vacant and unfunded a third Treasurer-Deputy Collector position that was frozen and unfunded in FY 2010-11. Further reductions are not recommended at this time.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.



# Human Services

## *Section D*

Public Health employee Ericka Lansdon (left) leads the jump rope during Family Fun Night in the Park at Regency Park in Yuba City; WIC employee Diane Bull provides nutritional information (upper right) during a Community Celebration of the smoke-free Gauche Aquatic Park in May.

# Human Services Administration (4-120)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: HUMAN SERVICES ADMINISTRATION FUND: HEALTH			0012 4-120		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	484,295	335,344	489,489	390,547	20.2-	
SERVICES AND SUPPLIES	21,162	13,849	22,510	28,100	24.8	
OTHER CHARGES	27,268	5,912	18,782	13,971	25.6-	
* GROSS BUDGET	532,725	355,105	530,781	432,618	18.5-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	532,725	355,105	530,781	432,618	18.5-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	451,990	104,905	446,088	365,345	18.1-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	451,990	104,905	446,088	365,345	18.1-	
* UNREIMBURSED COSTS	80,735	250,200	84,693	67,273	20.6-	
ALLOCATED POSITIONS	5.00	5.00	5.00	4.00	20.0-	

## Purpose

The Human Services-Administration budget contains the salary, benefits, and related support costs of the Director of Human Services and support staff. The Director provides executive leadership for the Department of Human Services, Sutter County's largest department, which is comprised of three divisions: the Health Division, the Mental Health Division, and the Welfare and Social Services Division. The Department's total approved budget for FY 2010-11 was more than \$84 million and contained over 380 Full Time Equivalent positions.

## Major Budget Changes

### Salaries & Benefits

- (\$113,286) Elimination of one filled Information Security and Compliance Manager position
- \$6,000 Increase in Extra Help funding

### Services & Supplies

- \$5,590 General increase due primarily to increases in Rents/Leases Structures

### Other Charges

- (\$4,811) Decrease in Interfund Information Technology charges

# Human Services Administration (4-120)

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*Tom Sherry, Director of Human Services*

## Revenues

- (\$80,743) Decrease in transfers from the Mental Health and Welfare/Social Services Divisions for their respective shares of administrative support costs

## Program Discussion

This budget funds the Director and support staff that provide leadership and administrative support functions for the Department of Human Services.

Major projects for this year include the continuing cash management for the Department's two largest divisions, Mental Health and Social Services. Continual changes at the State will again require the Department to monitor its cash flow needs and develop strategies to address this problem.

Efforts to increase integration of services provided by the Human Services Department and other agencies continue. Proposition 63 (Mental Health Services Act) and other legislation continue to provide additional incentives to work toward this goal. It is hoped these efforts will result in more efficient and effective service delivery and improved outcomes.

The planned construction of a new Human Services Building adjacent to the Mental Health Facility at 1965 Live Oak Boulevard, Yuba City, remains a long term goal when funding becomes available. Although funding for this project is currently unavailable, it is important to maintain this goal should an opportunity for funding arise in the future. The ability to coordinate services and increase efficiencies would be a

significant benefit from co-location of Department operations.

The cost of Human Services Administration has generally been apportioned between the Department's three Divisions based on the number of employees allocated to each Division. The state-mandated compliance program for the Mental Health Plan is now located in Mental Health. Because the Director of Human Services' office is located in the Health Building, this budget has been placed in the Health Fund.

## Recommended Budget

This budget is recommended at \$432,618, which is a decrease of \$98,163 (18.5%) compared to FY 2010-11.

The biggest change in this budget is the elimination of the Information Security and Compliance Manager position. This position is recommended to be eliminated in order to reduce costs for the Human Services Department. Information security and compliance duties will be transferred to and split between two current employees.

It is recommended to continue to leave the Administrative Services Manager position vacant and unfunded. Extra Help funding is recommended at \$6,000 in the event additional administrative assistance is required.

The \$67,273 unreimbursed cost, which is decreased by \$17,420 (20.6%) over FY 2010-11, represents the Health Department's share of the Human Services-Administration budget. This Unreimbursed Cost is, in concept, partially funded by the General Fund through the General Fund's contribution to the Health Fund.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Human Services - Health Emergency Medical Services Fund (0-252)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: EMERGENCY MEDICAL SERVICES		FUND: EMERGENCY MEDICAL SERVICES		0252 0-252
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	149,245	119,858	253,325	125,802	50.3-
OTHER CHARGES	44,018	0	44,275	33,718	23.8-
* GROSS BUDGET	193,263	119,858	297,600	159,520	46.4-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	193,263	119,858	297,600	159,520	46.4-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	193,263	119,858	297,600	159,520	46.4-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	2,576	795	175,000	149,520	14.6-
GENERAL REVENUES	176,471	114,273	0	0	.0
CANCELLATION P/Y DESIGNATIONS	0	0	128,421	10,000	92.2-
UNDESIGNATED FUND BALANCE 7/1	8,394	122,600	5,821-	0	100.0-
TOTAL AVAILABLE FINANCING	187,441	237,668	297,600	159,520	46.4-
* UNREIMBURSED COSTS	5,822	117,810-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

Sutter County Health is responsible for the administration of the Emergency Medical Services (EMS) Fund.

In 1987, State Senator Ken Maddy authored legislation that allowed counties to establish an EMS Fund. The County Board of Supervisors established such a fund in 1990 (Resolution 90-22), and designated the Health Department (which is now a division of the Human Services Department) as the administrative agency for the fund.

## Major Budget Changes

### Services & Supplies

- (\$25,480) Decrease due to total of claims submitted for payment now exceeds annual collections and does not include a decrease in designation as in 2010-11.

### Other Charges

- (\$10,557) General decreases in Other Charges accounts due primarily to reduction of administrative costs

### Revenues

- (\$25,480) Decrease in collections from fines.

# Human Services - Health Emergency Medical Services Fund (0-252)

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*Tom Sherry, Director of Human Services*

## Program Discussion

The EMS Fund (hereafter referred to by its more common name 'Maddy Fund') is intended to reimburse physicians and medical facilities for emergency services provided to patients who do not pay for the cost of their medical care. Its revenues are derived from penalty assessments on various criminal offenses and motor vehicle violations, traffic violator school fees, and revenues from taxes on tobacco products under Proposition 99 (the Tobacco Tax and Health Protection Act of 1988).

Counties must use Maddy revenues for purposes established in the statute. A County can use an amount equal to actual expenditures or up to 10% of total Maddy revenues for administration of the fund. Of the remaining funds, 58% is allocated to an account for physicians and surgeons who provide emergency medical services (and are not employed in County hospitals), 25% is allocated to an account for hospitals that provide emergency services as defined in State law, and 17% is allocated to an account for discretionary emergency medical related services as determined by the County.

For Maddy Funds established before July 1, 1991, such as Sutter County's, the law specifies a limit on the amount of revenues that counties can deposit in the funds. This limitation restricts the annual increase in revenues to no more than 10% and is tied to the annual growth, if any, in the County's total penalty assessments. The law allows Counties that had not established a Maddy Fund before July 1, 1991, to receive Maddy revenues from County penalty assessments without limitations on annual growth. Changes were made to the law in 2002 to establish limits on the amount of Maddy revenue that a County may retain in an

Emergency Services Fund reserve from year to year.

It should be noted that the majority of the revenues in the Designated Fund Balances were received prior to 2002, before the current reserve limits were established in law. The Designated Fund Balances do not appear in the budget because they are theoretically not available for current budgeted expenses. With Board approval, these reserve funds will be used in the event that the EMS Fund cannot make payments for all claims in a given year from current year revenues.

The State legislature, in FY 2010-11, was considering taking action to redirect \$55 million in local Maddy Funds to Medi-Cal. There was also a possibility that the legislature would utilize the entire Maddy Fund to backfill a like amount of General Fund dollars in Medi-Cal. This proposal which was to sweep all accounts: the 58% for emergency physician uncompensated care, 25% for trauma hospital funding and the 17% for "other EMS purposes" that Sutter County uses to help fund Sierra Sacramento Valley EMS agency was not approved.

After intense lobbying by the California Medical Association and California Chapter of the American College of Emergency Physicians an alternative proposal was introduced stating the following:

1. The current Maddy penalties (both original and SB 1773) would be eliminated.
2. A new statewide, \$4 penalty would be created, which would be distributed as follows:
  - 7.5% would stay at the County for pediatric trauma services

# Human Services - Health

## Emergency Medical Services Fund (0-252)

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*Tom Sherry, Director of Human Services*

- 7% would stay at the County for “other EMS services” (this is the same language as the current 17% discretionary pot most counties use to help support their EMS Agencies)
- 53% would go to the State to backfill Medi-Cal (up to a maximum of \$55 million)
- 32.5% would go to a newly created State Emergency Physician’s Uncompensated Care Fund to be administered by the California Department of Public Health (CDPH)

3. Hospital funds would be completely eliminated (except for the pediatric trauma portion)

This would be a permanent change to the Maddy Fund. The 53% going to Medi-Cal would sunset after five years, at which time those funds would go into the Emergency Physicians Account.

At the time of this writing, the State legislature placed this recent proposal on hold as CDPH has not agreed to administer the Emergency Physician’s Uncompensated Care Fund. No changes to the Maddy Fund legislature were implemented at the time of this writing.

### Recommended Budget

The Requested Budget is \$159,520, which is a decrease of \$138,080 compared to FY 2010-11. Further reductions are not recommended as budgeted expenses are based exactly on expected revenues.

### Use of Reserves/Designations

The EMS fund contains Designated Fund Balance accounts for each type of expenditure, as established by law. Allocated funds that are not spent within the fiscal year are placed in the respective Designated Fund Balance account. The fund also includes a Designation for Future Appropriations as well as a Designation for EMS funds collected prior to 2002. Monies held within these accounts may be used in the future, with Board approval, in the event collections in the EMS decrease below current levels.

Projected Physician Revenue for FY 2011-12 is less than projected Physician Expenses; therefore the recommended budget includes a cancellation of prior year designations (account 37336) in the amount of \$10,000 to fund anticipated Physician Expense claims for FY 2011-12.

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: COUNTY HEALTH		FUND: HEALTH		0012 4-103	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	5,652,984	4,947,894	6,139,018	5,988,657	2.4-	
SERVICES AND SUPPLIES	1,257,579	777,946	1,211,762	900,298	25.7-	
OTHER CHARGES	699,988	322,944	760,489	672,797	11.5-	
CAPITAL ASSETS	9,719	11,461	0	9,000	***	
* GROSS BUDGET	7,620,270	6,060,245	8,111,269	7,570,752	6.7-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	7,620,270	6,060,245	8,111,269	7,570,752	6.7-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	913,014	425,309	754,121	902,601	19.7	
GOVERNMENTAL REVENUES	2,124,973	1,325,428	2,057,303	1,886,264	8.3-	
GENERAL REVENUES	0	1	0	0	.0	
TOTAL OTHER REVENUES	3,037,987	1,750,738	2,811,424	2,788,865	.8-	
* UNREIMBURSED COSTS	4,582,283	4,309,507	5,299,845	4,781,887	9.8-	
ALLOCATED POSITIONS	67.60	67.60	67.60	64.80	4.1-	

**Purpose**

Sutter County Health is responsible for the operation of three distinct medical service units within the County. Those units are: Public Health, Sutter County PeachTree Clinic contract services, and Jail Medical Services.

Public Health is responsible for providing basic preventive health services to the residents of Sutter County to improve the health and wellness of the individual in accordance with the mandates of the Health and Safety Code or the California Code of Regulations, Title 17 and Title 22.

The Clinical Services component is responsible for providing non-emergency medical care to Sutter County residents. The clinic fulfills the County Welfare and Institutions Code 17000 requirement to provide medical care to residents who are indigent. Effective June 2011, this

requirement is met through the County's contract with PeachTree Healthcare for the management and provision of services through the Outpatient Clinic.

Jail medical services are provided to inmates in conformance with a Consent Decree the County entered into in 1994 with the United States District Court for the Eastern District of California.

**Major Budget Changes**

**Salaries & Benefits**

- (\$151,361) Elimination of one filled 0.7 FTE Physician position (transferred to Mental Health Services)
- (\$152,198) Elimination of two vacant full-time Licensed Vocational

Nurse positions in May of 2011

- \$112,225 Increase due to the addition of one Supervising Public Health Nurse position in May of 2011

Services & Supplies

- (\$311,464) General decrease in Medical, Dental, and Lab Supplies, related to the transfer of the management of the Outpatient Clinic

Other Charges

- (\$87,692) Decrease in various accounts due primarily to a decrease in Interfund Information Technology, Jail Support and Care of Persons, and A-87 Building Maintenance charges

Revenues

- \$264,645 Increase in revenue pursuant to the contract with PeachTree Healthcare for the rental and use of the County’s Outpatient Clinic facility
- (\$160,000) Decrease in Private Pay revenue due to the transfer of the management of the Outpatient Clinic
- (\$310,000) Decrease in clinic fee revenue due to clinic transfer to FQHC
- (\$40,000) Decrease due to Sutter County no longer participating in Medi-Cal Administrative Activities (MAA) program

Program Discussion

This budget funds the Health Division that staffs and operates the County’s Public Health unit, Jail Medical Services, and oversees the provision of services to medically indigent Sutter County residents.

The traditional role of public health services is generally directed toward the identification, removal, and control of the causes of disease which affect the community as a whole. Top priorities include communicable disease control, environmental health services and child health programs. That traditional role has been expanded to include the provision of a number of special programs for community and individual wellness and improvement of lifestyle, with the goal of reducing chronic disease incidence. Preparing for and responding to public health emergencies, including natural disasters, acts of terrorism, and pandemic diseases is another added role.

Health Reorganization

Since the closing of the County hospital in 1983, Sutter County has operated an Outpatient Primary Care Clinic.

On April 5, 2011 the Board of Supervisors authorized PeachTree Healthcare to begin operation of the Outpatient Health Clinic on June 6, 2011 as “Sutter County PeachTree Clinic.” On May 17, 2011, the Board approved the reorganization of the Public Health Division. This budget request includes the required budget changes related to the approved clinic and Public Health operations changes.

The Board has approved the transfer of the management of the Outpatient Medical Clinic to PeachTree Healthcare; however, the County remains obligated in providing on-call and in-patient hospital service. The County has

provided this type of coverage since the closure of the Sutter County Hospital.

Sutter County indigent patients who require inpatient hospital care receive that service at either Fremont Medical Center or Rideout Hospital, both private nonprofit hospitals, under an agreement for medical services with Sutter County. The cost for physician on-call services is contained in this budget unit.

On May 17, 2011, the Board also authorized the reorganization of Public Health. This represents the first detailed review of operations since the Clinic and Public Health were combined in 1994. The realigned programs take into account emerging Public Health concerns such as obesity, heart disease, diabetes, stroke, and high blood pressure, which have become pertinent to Public Health in the recent decade.

To provide operational realignment to meet the needs of the community, the following programs were authorized by the Board under the Health Education and Promotion Unit: Targeted Chronic Disease Management; Community Chronic Disease Prevention; and, Injury Prevention. The Board also authorized the reorganization of the Public Health Nursing unit, which included providing adequate supervision for the Public Health Immunization clinic, Communicable Disease Control and Child Health Services.

Funding for the realigned programs is contained in the recommended budget.

### Environmental Health

In FY 1993-94, the Board of Supervisors transferred environmental health services from Public Health to a newly created Community Services Department. The unreimbursed cost of the Environmental Health program is now reflected in the Non-County Providers budget unit (4-201). A memorandum of understanding

between the Health Officer and the Director of Environmental Health specifies the relationship of the Environmental Health service to the Public Health Division.

### Public Health Laboratory Services

There has been a continuous decline in workload in Public Health Lab Services over the past six years. One reason for this decline may be due to an increase in use of private clinical lab services in the local area. Limited Public Health Lab tests are currently provided, resulting in reduced use of staff time. Reduced costs in the services and supplies budget are due in part to the reduced number of lab tests being performed. The FY 2010-11 adopted budget included 0.50 FTE Public Health Microbiologist. The remaining 0.50 FTE Public Health Microbiologist and 0.50 FTE Director of Public Health Lab are requested to be left vacant and unfunded this year due to the reduction in lab services. The department currently maintains a stand-by/on-call Public Health Microbiologist and has retained the Lab Director on a contract basis.

### Jail Medical Services

Jail medical costs reflect the provision of nursing coverage in the jail seven days per week, 19.5 hours per day; sick-call coverage by Physicians and/or Nurse Practitioners; medical supplies including pharmaceuticals; emergency room care; inpatient hospital care; and dental care. All direct jail medical costs are contained in this budget unit. It should be noted that the administration of this program requires a significant amount of public health staff time from the Health Officer and Assistant Director of Human Services. These costs are contained within the administration program of this budget and are not reflected as direct jail medical costs.

The provision of medical care to the Sutter County Jail continues to be the single largest item in the Public Health/Clinical Services

Division budget. The jail medical services program has court imposed staffing requirements that limit the ability to reduce and contain costs. Clerical support is noted as one of the areas of staffing needs in the court order. The Jail Health program will fund and fill a 0.6 FTE Office Assistant II position that was left vacant and unfilled in FY 2010-11. As part of the reorganization plan, 0.6 FTE clerical support will be transferred to the Jail Health unit from the Administration unit.

The severity of inmate health conditions and the problems presented upon booking have resulted in utilization of more inpatient hospital days and emergency room visits and have contributed to an increase in expenses. In general, there is an on-going shift of resources from traditional public health programs to the jail medical program to meet the requirements of inmate health.

### **Specialized Health Programs**

In addition to basic public health, indigent medical care, and jail medical services programs, the Health Division budget also funds various specialized health programs. These include administration of the California Children's Services Program; Emergency Medical Care Committee; administration of the Proposition 99 Tobacco Tax Fund, and Realigned Health Fund components; administration of the Emergency Medical Services Maddy Act Funds; representation of Sutter County to the County Medical Services Program (CMSP); Women, Infants, and Children's Supplemental Nutrition program.

### **Future Considerations**

The Health Division's patient care management and billing software dates from 1992 and is in need of updating in order to meet reorganized and future needs. The software upgrade had been postponed pending a decision regarding proposed clinic reorganization and subsequent re-evaluation of

software requirements. With the approval of the reorganization of the Health Division, an evaluation for software updates and requirements is necessary. The update is expected to increase efficiency of data collection and records management, and to facilitate electronic health information exchange in Public Health.

### **Funding of the Health Division**

Overall, the FY 2011-12 Health Division budget reflects an attempt to maintain programs at a consistent level based on current funding and actual need and to protect the public health of the community.

Health Division services are financed through a combination of County General Fund dollars, State grants and realignment funds. There is some uncertainty regarding the future level of State support for certain Public Health programs. The Women Infant and Children's (WIC) program has received an increase in the base allocation in previous fiscal years; however, it is reported by the State WIC program that an increase is unlikely in FY 2011-12.

The County has participated in the SB 910 Program (Targeted Case Management – TCM – and Medi-Cal Administrative Activities – MAA) since the inception of the program in 1992. Federal rules governing the program have been suspended without issuance of replacement rules. Because of the continued revision of State and Federal program rules, the Health Division will not participate in the program in FY 2011-12, however, will closely monitor program development.

The Health Division oversees six special revenue funds, where certain grant revenues are designated for specific program uses. These funds are: Bioterrorism Trust (fund 0-124), Pandemic Influenza Preparedness (fund 0-139), Bicycle Helmet Safety (fund 0-178), Tobacco Education Trust (fund 0-246), Vital Statistics Trust (fund 0-287), and Child

Passenger Restraint (fund 0-298). Revenue from these special revenue funds is transferred into the Health Division budget as needed to support the designated programs and as dictated by the individual fund requirements.

### Recommended Budget

This budget is recommended at \$7,570,752, which is a decrease of \$540,517 (6.7%) compared to FY 2010-11. The General Fund has a state-mandated minimum funding requirement for Health known as a Maintenance of Effort (MOE). This recommended budget over-matches the MOE by \$215,793, which is a reduction of \$538,055 (71.4%) compared to FY 2010-11.

Due to the aforementioned transfer of the management of the Outpatient Clinic and expansion of Public Health programs, the recommended budget includes a number of changes to staffing. It should be noted that there are no layoffs related to these changes. Recommended changes include the elimination of:

- 0.7 FTE Physician
- 1.0 FTE Licensed Vocational Nurse
- 0.5 FTE Health Program Specialist
- 1.0 FTE Public Health Aide

The addition of:

- 1.0 FTE Supervising PHN
- 1.0 FTE Office Assistant I/II

In addition, the following positions partially backfilled with Extra Help in FY 2010-11, are also to be eliminated:

- 1.0 FTE Licensed Vocational Nurse
- 1.0 FTE Account Clerk I/II
- 0.6 FTE Office Assistant II

A 1.0 FTE grant funded WIC Nutrition

Assistant position was also added mid year unrelated to the Health Division reorganization.

The following is a summary of the aforementioned staffing changes:

2010-11 Adopted	67.6 FTE
Eliminated	- 3.2 FTE
Added	+2.0 FTE
Unfunded	-2.6 FTE
WIC Addition	+1.0 FTE
2011-12 Requested	64.8 FTE

Of the 64.8 FTE positions contained in the Health Department budget, 1.5 FTE positions are contracted to PeachTree Clinic, while 26.68 FTE positions are grant funded. The positions that are contracted to PeachTree Clinic and positions that are grant funded have no General Fund cost.

### Use of Reserves/Designations

The Health Fund, separate from this budget unit, contains a Reserve for Imprest Cash (Petty Cash) and a Designation for Future Appropriations. In prior budget years, the Board of Supervisors has directed the funds contained in the Designation for Future Appropriations be utilized for future major capital asset purchases.

The General Fund contains a Designation for Wellness Program. A portion of this designation will be cancelled and transferred to the Health Fund in concept as part of the General Fund Contribution to Health, in support of the Wellness Program.

# Human Services - Health Non County Providers (4-201)

Tom Sherry, Director of Human Services

E X E C U T I V E S U M M A R Y						
DEPT HEAD: TOM SHERRY	UNIT: NON-COUNTY PROVIDERS		FUND: HEALTH		0012 4-201	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	26,400	22,000	26,400	26,400	.0	
OTHER CHARGES	808,469	513,127	867,962	838,025	3.4-	
* GROSS BUDGET	834,869	535,127	894,362	864,425	3.3-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	834,869	535,127	894,362	864,425	3.3-	
OTHER REVENUES						
USER PAY REVENUES	27,129	0	26,775	23,718	11.4-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	27,129	0	26,775	23,718	11.4-	
* UNREIMBURSED COSTS	807,740	535,127	867,587	840,707	3.1-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

Sutter County Health administers this budget unit which includes the County's share of the cost of health programs which are provided to County residents by County Departments outside of the Health Fund or by health related non-County agencies.

## Major Budget Changes

### Other Charges

- (\$30,042) Decrease in Interfund transfer to Environmental Health reflecting recommended net reductions in the Environmental Health budget unit (2-725)

## Program Discussion

This budget unit appropriates Sutter County's cost for participation in the Joint Powers Agreement for the Sierra Sacramento Valley Emergency Medical Services (EMS) Agency. The County Share in the EMS Agency is based on the per capita population rate of forty-one cents (\$0.41), plus a \$10,000 base, for a total of \$51,750. The anticipated cost for participation in this joint powers agreement is based on California State Department of Finance projections for the population of Sutter County. It is anticipated that additional funds will be required for this item should the Department of Finance population projections for Sutter County differ from those used by the Health Division. A portion of this fee is offset by the use of Emergency Medical Services Fund (Maddy Act) undesignated funds (Fund 0-252).

## Human Services - Health Non County Providers (4-201)

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*Tom Sherry, Director of Human Services*

This budget unit also appropriates \$26,400 for a contract with Bi-County Ambulance Services for indigent medical transportation.

Sutter County participates in the County Medical Services Program (CMSP) through an agreement between the County and Governing Board of the CMSP. This budget contains the participation fee (\$188,781) set by legislation for the County to participate in the CMSP. Under the agreement with the CMSP Governing Board, the County agrees to share in a risk limitation amount should the CMSP require more funds to operate the program. In prior years, the CMSP Governing Board did invoke the risk limitation requirements, which resulted in an increased cost to Sutter County of \$165,809. The CMSP Governing Board has yet to determine whether or not it will require additional funds to operate the program in FY 2011-12; however, the Governing Board did report a fund balance of total CMSP funds as of January 31, 2011 to be approximately \$172,000,000. Should the CMSP Governing Board vote to enforce a risk limitation, additional funds would have to be allocated to this budget unit. Although technically not part of the participation fee, the risk limitation payment and the participation fee are budgeted as one item under the CMSP Participation fee account.

The original CMSP legislation set up a program comprised of State funds and County funds to provide care to indigent adults in small Counties. In FY 2000-01, the State withdrew its contribution of \$20.5 million to the program. In addition, beginning that year, the State charged CMSP an additional \$3 million for administrative costs. A combination of factors, including program cost increases for pharmaceutical supplies and medical care coupled with the State reduction of funds and imposition of an administrative cost has resulted in the CMSP requiring additional funds to operate. Those additional

funds have come from the participating Counties. CMSP has attempted to remedy these additional costs by reducing benefits to providers, reducing the number of those eligible for the program by eliminating program eligibility to those with an income over 200% of the Federal poverty level, reducing benefits to eligible participants and entering into a pharmacy benefits contract. CMSP has terminated the agreement with the State for management services and now contracts with Anthem Blue Cross for this service.

Sutter County has participated in the CMSP since 1983. The County has the option of continuing participation in this program or operating its own medical services program for indigent adults. CMSP is a fee-for-services program with the scope of services identical to the Medi-Cal program. Should Sutter County operate its own program, the County would determine the scope of services and a provider group eligible for payment.

It is estimated that CMSP expends approximately \$5.2 million dollars for medical care to Sutter County indigent adults and receives approximately \$4.5 million of realignment money for that care. Sutter County directly contributes \$2,996,118 of realignment funds (shown in the Health Care-General budget unit 4-110) plus the cost of the participation fee and a risk assessment fee. The participation and risk payments are made with general fund monies. The additional realignment funds that CMSP receives are from "growth monies," which are appropriated directly to CMSP by the original realignment legislation. CMSP receives approximately \$1.5 million dollars, which represents the Sutter County share of realignment growth funds based on a calculation of the total growth fund available.

# Human Services - Health

## Non County Providers (4-201)

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*Tom Sherry, Director of Human Services*

Should Sutter County withdraw from the CMSP, the only realignment funds available to Sutter County would be the \$2,996,118 contained in the original legislation. The realignment growth funds would be retained by CMSP and would not be available to Sutter County.

On November 2, 2010, the Federal government approved California's five year, "Bridge to Reform" Section 1115 waiver proposal through which California will advance program changes related in particular to Medi-Cal expansion. This will help the State transition to the federal reforms which are proposed to take effect in January, 2014. In addition, a program known as the Low Income Health Program (LIHP) is a new optional program to be established at the local level in California. It is authorized by Chapter 723, Statutes of 2010 (Assembly Bill 342), Welfare and Institutions Code Sections 15909-15915 and is approved under California's section 1115 (a) Medicaid Demonstration, "Bridge to Reform". The LIHP provides California with the opportunity to begin an early implementation of key coverage expansion components of the Patient Protection and Affordable Care Act and is authorized to use a combination of uncapped and restricted levels of Federal funds for the LIHP. The LIHP will expand health care coverage to eligible low-income adults, who are aged 19-64 and with family incomes at or below 200 percent of the Federal Poverty Level.

A recent analysis performed by the Lewin Group, under the direction of the Governing Board, indicates that the CMSP program could realize savings by implementing the LIHP depending on how far the eligibility level is extended and when the expansion is implemented. The CMSP Governing Board has submitted an application to the California Department of Health Care Services (DHCS) under the State's 1115 Medicaid waiver to

establish a LIHP for the 34 CMSP counties. The CMSP LIHP is expected to begin January 1, 2012.

## Recommended Budget

This budget is recommended at \$864,425, which is a decrease of \$29,937 (3.3%) compared to FY 2010-11.

The County is currently in a multi-year contract with Bi-County Ambulance Services for indigent medical transportation. The annual cost for these services is \$26,400.

The County Share in the EMS Agency is \$51,750. The anticipated cost for participation in this joint powers agreement is based on California State Department of Finance projections for the population of Sutter County.

This budget contains the participation fee (\$188,781) set by legislation for the County to participate in the CMSP.

The budget also includes \$597,494 to be transferred to the Environmental Health budget unit, as Environmental Health service is part of the County's required health care Maintenance of Effort. Environmental Health (budget unit 2-725) is a division of the Community Services Department. The amount budgeted in the interfund account for Environmental Health is based on the Environmental Health division's budgeted Unreimbursed Cost for FY 2011-12.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Human Services - Health California Children's Services (CCS) (4-301)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: CALIFORNIA CHILDREN SERVICES			FUND: HEALTH	0012 4-301	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	60,247	32,010	60,000	63,000	5.0	
OTHER CHARGES	138,065	176,356	210,368	210,368	.0	
* GROSS BUDGET	198,312	208,366	270,368	273,368	1.1	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	198,312	208,366	270,368	273,368	1.1	
OTHER REVENUES						
USER PAY REVENUES	141,150	0	141,150	141,150	.0	
GOVERNMENTAL REVENUES	0	7,073	0	0	.0	
TOTAL OTHER REVENUES	141,150	7,073	141,150	141,150	.0	
* UNREIMBURSED COSTS	57,162	201,293	129,218	132,218	2.3	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The California Children's Services (CCS) Program is a State mandated program to the County under Article 2, Section 248 of the Health and Safety Code.

## Major Budget Changes

### Services & Supplies

- \$3,000 Increase due to medical malpractice insurance costs related to therapy services

## Program Discussion

The California Children's Services (CCS) program has been in continuous operation since it was established in 1927 by the State Legislature. CCS is a statewide tax-supported program of specialized medical care and

rehabilitation for eligible children. The program provides diagnostic, treatment, and therapy services to children who are handicapped, have catastrophic illnesses, or are victims of accidents and whose families cannot afford wholly or in part to pay for these services. Therapy services are provided at the County level while diagnostic and treatment services are provided by private medical providers. Therapy services for Sutter County are provided at the Virginia School in Wheatland, with Yuba County providing therapy staff and Sutter County reimbursing Yuba County for a portion of the cost based on claims submitted by Yuba County.

Prior to FY 1991-92, the cost of services provided under the CCS program was shared between the State and the County on a 75/25 percent basis, respectively. The State's "realignment" of health, mental health, and social services programs, which was enacted in 1991, shifted a higher percentage of the

# Human Services - Health California Children's Services (CCS) (4-301)

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*Tom Sherry, Director of Human Services*

costs to counties. The cost sharing ratio is now 50/50. The additional 25% of cost shift to the County is offset from the realignment funds shifted to the County from the State. CCS realignment funds are by law placed in the Social Services Trust Account. The assumption made in placing CCS funds in the Social Services Trust Account was that it would assure funding of caseload growth every year. The 25% realigned amount transferred from the Social Services Trust Account is the only amount within the Health Division that is subject to growth allocation.

The California Department of Health Care Services (DHCS) in FY 2010-11 implemented a radically different methodology for funding both CCS County Administration and the Medical Therapy Program (MTP). This action was taken because DHCS had been overspending its State budget appropriations for both CCS County Administration and MTP for a number of years. A refinement of the methodology used last year is expected for FY 2011-12; however is not yet available at the time of this writing. In the past, the State made a commitment to match one dollar for each dollar a County appropriates for CCS service expenditures above its maintenance of effort (MOE) level, and provided additional State matching funds if a County appropriated additional funds to meet the demands of their local program. DHCS implemented a policy of capped allocations in FY 2008-09. This allocation policy in effect reduced funding an average of 17% when compared to FY 2007-08.

State statute requires a minimum County contribution, or "Maintenance of Effort" (MOE), to the CCS program equal to at least 50 percent of the total actual expenditures for the CCS program in FY 1990-91, unless the State certifies that a smaller amount is

required. Sutter County's MOE is \$154,465, with the State then matching that amount on a dollar-for-dollar basis. Historically, Sutter County policy has been to budget an "overmatch" to the state's contribution of \$154,465, with the understanding that the State would contribute additional matching funds as needed.

In recent years, State budget proposals have included either the elimination or reduction in the Healthy Families program. Although the program has not been projected to see reductions in FY 2011-12, there remains some uncertainty about the program at the current level of operation due to State budget concerns. Should changes occur in the Healthy Families program, there may be impacts to the CCS program in that counties may see cost increases due to children moving from Healthy Families (in which counties have a 17% share) to Basic CCS (in which counties have a 50% share). Approximately 25% of the total CCS caseload has Healthy Families insurance. In addition, the CCS County administration allocation may be reduced by as much as 33% (\$95,000) if the Healthy Families program is eliminated. With a potential decrease in funds, adjustments to program eligibility or services to this medically fragile population may be required.

## Recommended Budget

This budget is recommended at \$273,368, which is an increase of \$3,000 (1.1%) compared to FY 2010-11. This budget unit does not receive any financing from the General Fund. The County's share of cost is met by a transfer of Welfare/Social Services Realignment funding.

At this time, the State has not determined the amount of its contribution to the Sutter

# Human Services - Health California Children's Services (CCS) (4-301)

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*Tom Sherry, Director of Human Services*

County CCS Program in FY 2011-12. As mentioned above, in the past, as a policy item, the County has budgeted an amount in excess of the MOE in order to meet the potential demand for service, which can be very volatile. This budget request for \$210,368 is consistent with the Board of Supervisors' past policy in this area. However, the Board could opt to reduce this budget request to the minimum MOE of \$154,465, to match a potential reduced State contribution. At this time it is unknown whether State contribution will match the amount appropriated over the MOE.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Human Services Mental Health (4-102)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: MENTAL HEALTH SERVICE	FUND: BI-COUNTY MENTAL HEALTH			0007 4-102	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	11,282,841	8,722,207	12,175,886	11,966,111	1.7-	
SERVICES AND SUPPLIES	5,797,990	4,669,655	5,259,542	4,783,346	9.1-	
OTHER CHARGES	4,181,413	2,705,423	4,600,991	4,150,265	9.8-	
* GROSS BUDGET	21,262,244	16,097,285	22,036,419	20,899,722	5.2-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	21,262,244	16,097,285	22,036,419	20,899,722	5.2-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	8,411,539	4,197,353	7,675,506	7,540,672	1.8-	
GOVERNMENTAL REVENUES	12,784,249	10,082,290	15,062,439	12,543,943	16.7-	
GENERAL REVENUES	21,854	19,796	15,000	16,000	6.7	
UNDESIGNATED FUND BALANCE 7/1	671,923-	715,829-	716,526-	799,107	211.5-	
TOTAL AVAILABLE FINANCING	20,545,719	13,583,610	22,036,419	20,899,722	5.2-	
* UNREIMBURSED COSTS	716,525	2,513,675	0	0	.0	
ALLOCATED POSITIONS	108.73	107.23	108.73	106.13	2.4-	

## Purpose

Bi-County Mental Health, also referred to as Sutter-Yuba Mental Health Services (SYMHS), is a division of the Sutter County Human Services Department. Under a Joint Powers Agreement entered into between the counties of Sutter and Yuba in 1969, SYMHS provides mental health services to residents of both Counties. Subsequently, in the mid-1970s, by resolution of both Boards of Supervisors, it was determined that bi-county drug and alcohol services would be provided under the auspices of SYMHS. SYMHS provides the full range of clinical operations for specialty mental health services to eligible Sutter and Yuba County Medi-Cal beneficiaries; provides crisis and specialty mental health services for all Sutter and Yuba County residents regardless of

payor status; administers managed-care contracts for mental health services with private for profit and nonprofit agencies; and provides a comprehensive system of care for the mentally ill, to the extent resources are available.

## Major Budget Changes

### Salaries & Benefits

- (\$502,904) Decrease in Salaries and Benefits due to defunding or eliminating 7.05 FTE vacant positions, offset by general salaries and benefits adjustments
- \$44,416 Increase in Special Pay, Other Pay and Extra Help accounts, plus associated FICA

# Human Services

## Mental Health (4-102)

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*Tom Sherry, Director of Human Services*

- \$12,850 Increase for anticipated Unemployment Insurance costs

### Services & Supplies

- (\$476,196) Decrease in Services and Supplies due primarily to a decrease in utilization of locum tenens psychiatrists

### Other Charges

- (\$750,000) Decrease in Contribution to Child Individualized Educational Program (IEP) due to suspension of the state's AB 3632 mandate for County mental health agencies to provide services to special education students with an IEP
- (\$100,000) Decrease in Contribution to Institutions for Mental Disease (IMD) Facilities based upon recent experience with placements in IMD facilities
- (\$131,125) Decrease in Interfund Information Technology charges
- \$725,375 Increase in Interfund Overhead (A-87) Cost charges as provided by the Auditor-Controller's Office

### Revenues

- (\$144,000) Decrease in Inpatient Fees due to lower than anticipated direct payments from patients for use of the Psychiatric Health Facility (PHF) and use of a different revenue account for funds received from other counties for placement of their residents

- \$177,432 Increase in State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program for all children and youth who are Medi-Cal eligible

- \$564,960 Increase in State Inpatient consolidated SGF due to an increase in allocation SYMHS receives for the Medi-Cal Managed Care for Mental Health Plan for Sutter and Yuba Counties, previously paid from SGF

- \$132,000 Increase in State Mental Health Medi-Cal Administration revenue due to increased Medi-Cal billings

- (\$365,000) Elimination of State Aid for Mental Health Residential Care for Seriously Emotionally Disturbed Students revenue due to suspension of the AB 3632 mandate to provide services to special education students with an IEP

- (\$150,000) Decrease in State Mandated Costs revenue due to suspension of the AB 3632 mandate. SYMHS is owed millions of dollars in reimbursement for unfunded State mandates.

- (\$154,221) Decrease in Federal Grant revenue from the Edward Byrne Memorial Justice Assistance Grant (JAG/Byrne Grant)

- (\$2,446,246) Decrease in Federal Mental Health Medi-Cal funding reflecting the end of the increase in federal Medicaid match in the Federal American Recovery and Reinvestment Act

# Human Services

## Mental Health (4-102)

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*Tom Sherry, Director of Human Services*

- (\$202,609) Decrease in Federal Safe and Drug-Free Schools Grant due to end June 30, 2011
- \$1,515,633 Increase in Undesignated Fund Balance to reflect estimated funds available as a result of FY 2010-11 operations

### Program Discussion

SYMHS typically serves over 5,000 unique mental health clients each year. Over the years there has been a significant increase in demand for mental health services due in part to expanded children's services supported by Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) funds, which became available in 1995. This together with the Medi-Cal consolidation that became effective in 1998 and the growth in local population has resulted in more than a doubling of clients being served.

Under Medi-Cal consolidation, SYMHS has been the Mental Health Plan for the 40,000 Medi-Cal beneficiaries in Sutter and Yuba Counties. Mental health treatment is an entitlement under Medi-Cal. SYMHS is responsible for assessing and treating, or referring for treatment, all Medi-Cal eligible individuals who meet medical necessity criteria and seek Specialty Mental Health Services on either an inpatient or outpatient basis. In addition to providing direct service, SYMHS has established contracts with licensed therapists in the local community and statewide to serve area children who have been placed out-of-home.

SYMHS has a long term contract relationship with Victor Community Support Services, Inc. (VCSS). VCSS provides assessment and treatment services to youth on school campuses. Over the years their con-

tract has grown significantly in response to identified community need. These services are funded primarily through a combination of Medi-Cal and EPSDT. In addition, VCSS provided services to children with individualized educational programs (IEPs) which authorized mental-health services under Chapter 26.5 of the California Government Code. The state mandate for these services, also known as the AB 3632 mandate, has been suspended and it was not clear at the time of this writing what services and funding arrangement would be implemented to allow schools to comply with their Federal mandate to provide these services.

SYMHS provides drug and alcohol services to local residents under Net Negotiated Amount (NNA) contracts with the State Department of Drug and Alcohol Programs, which include significant funding from Federal Substance Abuse Prevention and Treatment (SAPT) block grants; under the California Work Opportunity and Responsibility to Kids (CalWORKs) program for Sutter County; and under drug court grant funding. SYMHS provides a number of judicially-linked programs. These include PC 1000 Drug Diversion services authorized under section 1000 of the California Penal Code; services to individuals referred by the courts in both Counties for mental health treatment and substance abuse counseling; psychiatric services to youth in juvenile hall and youth in the Maxine Singer Youth Guidance Center; services to inmates in both Counties' jails; and services to individuals involved in drug courts in both Counties.

Federal JAG/Byrne grants have funded a program operated jointly with the Sutter County Probation Department that provides substance abuse treatment to persons convicted of specific crimes. These grant funds

# Human Services

## Mental Health (4-102)

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come from the American Recovery and Reinvestment Act of 2009 and will only be available for a limited time.

SYMHS also provides an intensive day treatment program to pregnant women and women with small children under its First Steps program. First Steps is widely recognized to be a very effective substance abuse treatment program with many successful graduates in our communities.

SYMHS, through funding agreements with Sutter and Yuba Counties' Social Services agencies, provides additional treatment services for Child Protective Services in Sutter County and the CalWORKs programs of both Counties.

### Recommended Budget

This budget is recommended at \$20,899,722, which is a decrease of \$1,136,697 (5.2%) compared to FY 2010-11. This budget unit receives no financing from the General Fund.

SYMHS' rates are required by federal law to be based on actual costs. Medi-Cal is billed using estimated rates which may not exceed statewide maximum allowable rates set by the California Department of Mental Health (DMH). These rates are reconciled to actual costs at the end of each fiscal year through a cost report process. DMH has held the statewide maximum allowable rates down for State budgeting purposes, guaranteeing that counties' mental health programs will operate at a loss when treating Medi-Cal beneficiaries.

To address this problem, the California Department of Health Care Services has negotiated a State Plan Amendment (SPA) with the Federal Centers for Medicare and Medi-

caid Services under which Counties will be reimbursed by the Federal government at the Federal matching rate for the difference between the statewide maximum allowable rates and actual cost. The SPA was approved for FY 2009-10 and has been tentatively approved for FY 2010-11. This new funding will be available upon cost report settlement, typically two years or more after expenses are incurred. The process for claiming this reimbursement is still under negotiation between the State and Federal governments.

For FY 2011-12, SYMHS will charge \$843.22 per day on the Inpatient Unit. Other services are charged by the minute: \$7.02 per minute for Medication Support, \$2.94 per minute for Case Management/Brokerage, \$3.80 per minute for Mental Health Services, and \$5.65 per minute for Crisis Intervention. NOTE: These rates will be adjusted upon completion of the FY 2009-10 Cost Report.

From a financial perspective, several factors are affecting the FY 2011-12 Mental Health budget.

- Since FY 2003-04, both locally and statewide, Mental Health realignment allocations have remained flat or declined. Mental health realignment revenues are based on portions of sales taxes and motor vehicle license fees. Although FY 2010-11 realignment revenues are currently running slightly higher than projected, for FY 2011-12 it is anticipated that SYMHS Realignment funding will remain flat. The cost of doing business has continued to increase. Even in more robust economic times, statewide growth in realignment funding has gone to pay for increasing caseloads in Child Welfare Services, foster care, and/or In

# Human Services

## Mental Health (4-102)

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*Tom Sherry, Director of Human Services*

Home Supportive Services, programs which, by statute, have first draw on realignment growth dollars. The Mental Health Division uses realignment funding as match to draw down the federal contributions to Medi-Cal.

- For FY 2011-12 the Federal Medical Assistance Percentage (FMAP) has reverted to its historical level of 50% for the State of California. The FMAP is the share of Medi-Cal paid by the Federal Government. A higher FMAP requires less use of realignment funds as match to Medi-Cal. The American Reinvestment and Recovery Act of 2009 increased California's FMAP to 61.59% from December 1, 2008 through December 31, 2010. The Education, Jobs and Medicaid Assistance Act of 2010 provided for a phase-out period that reduced the FMAP in two quarterly steps in the first half of calendar year 2011.
- Governor Schwarzenegger's line-item veto of funding to reimburse Counties for past mental health services provided to seriously emotionally disabled special education students with IEP's, coupled with suspension of the AB 3632 mandate has deprived SYMHS of significant revenue. This has also created great uncertainty state-wide as to how schools will meet the requirements of their Federal mandate and what role County mental health agencies may have in this. At the time of this writing, no direction has been forthcoming from the State on this issue.
- The State has enacted legislation (AB 100) that redirects a statewide total of \$861 million in Mental Health Services Act (MHSA) funds in FY 2011-12 to

fund three traditional mental health programs previously funded by the State General Fund (SGF): EPSDT, Mental Health Managed Care, and Mental Health Services for Special Education Students (formerly the AB 3632 mandate). Estimated funding for the first two has been provided, but details such as program structure, claiming requirements and audit provisions have yet to be determined.

- Drug and Alcohol funding has also remained flat or declined slightly for the past five fiscal years. Thus, as costs of doing business have increased, staff costs in Drug and Alcohol have been reduced slightly by leaving vacancies unfilled. Additionally, the end of the long-running Safe and Drug-Free Schools Grant has reduced funding available for substance abuse prevention activities.

Due to these fiscal challenges, for FY 2011-12, the Division proposes to continue a "soft" hiring freeze, at the department level, with few exceptions. Most vacant positions were eliminated from this budget unit in the final FY 2009-10 budget. Additional positions have become vacant since then and SYMHS proposes to unfund or delete 6.3 FTEs. It remains SYMHS' objective to keep the Mental Health budget and the Mental Health Services Act budget in balance and to fully utilize all available funding in a fashion most advantageous to our Counties.

Mental Health is not recommending the elimination of any filled positions in FY 2011-12. However, the State has not completed its efforts to resolve its structural budget deficit and additional changes for mental health are still possible for the budget year. Once the State's budget is adopted, additional signifi-

cant adjustments to the Mental Health budget may be required.

The State's practice of deferring payments to Counties as a means of addressing its fiscal shortcomings continues to cause cash flow problems for SYMHS. The Board of Supervisors has assisted SYMHS in meeting this difficult challenge by authorizing borrowing from internal funds. SYMHS pays interest on these cash flow loans, but the State does not pay interest on the payments it defers. This practice in essence increases costs for SYMHS due to the additional cost of borrowing.

An additional area of concern is the effect of prior year audits. The State Department of Mental Health Audit Division is becoming much more aggressive in their audit reviews. Generally these audits occur between four and five years after the year the services were provided, which means any error discovered may have continued to be made in subsequent years. In effect, a relatively minor error made in one year could have a magnified effect over time.

### **Use of Reserves/Designations**

The Mental Health fund contains a Reserve for Imprest Cash (Petty Cash) and a Reserve for Sutter County Use. No changes are recommended to the Reserve accounts in FY 2011-12.

# Human Services

## Mental Health Services Act (4-104)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: MENTAL HEALTH SERVICES ACT		FUND: MENTAL HEALTH SERVICES ACT		0008 4-104	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	4,140,807	3,345,574	5,140,920	4,511,287	12.2-	
SERVICES AND SUPPLIES	536,049	326,606	914,995	586,204	35.9-	
OTHER CHARGES	2,468,403	245,037	2,483,255	2,116,153	14.8-	
* GROSS BUDGET	7,145,259	3,917,217	8,539,170	7,213,644	15.5-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	7,145,259	3,917,217	8,539,170	7,213,644	15.5-	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	7,145,259	3,917,217	8,539,170	7,213,644	15.5-	
OTHER REVENUES						
USER PAY REVENUES	38,063	33,465	134,828	145,828	8.2	
GOVERNMENTAL REVENUES	9,254,730	6,023,750	8,065,749	6,620,700	17.9-	
GENERAL REVENUES	53,227	74,099	35,000	55,000	57.1	
UNDESIGNATED FUND BALANCE 7/1	1,897,170-	281,567	303,593	392,116	29.2	
TOTAL AVAILABLE FINANCING	7,448,850	6,412,881	8,539,170	7,213,644	15.5-	
* UNREIMBURSED COSTS	303,591-	2,495,664-	0	0	.0	
ALLOCATED POSITIONS	56.64	58.14	56.64	52.94	6.5-	

## Purpose

The passage of Proposition 63, known as the Mental Health Services Act (MHSA), in November 2004, provided the first opportunity in many years for Sutter-Yuba Mental Health Services (SYMHS) to provide increased funding, personnel and other resources to support County mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults and families. The MHSA addresses a broad continuum of prevention, early intervention and service needs and the necessary infrastructure, technology and training elements that will effectively support this system. The MHSA budget unit (4-104) was created in FY 2005-

06, beginning with the Community Services and Supports component. The Mental Health Services Act requires counties to place MHSA funds in a local Mental Health Services Fund, invest the funds consistent with County practice for other funds, and transfer any interest earned back into the fund. The MHSA prohibits using MHSA funds to supplant funding that was previously provided for Mental Health Services by other sources.

## Major Budget Changes

### Salaries & Benefits

- (\$826,980) Decrease in Salaries and Benefits due to defunding or eliminating 11.4 FTE vacant positions
- \$197,347 General salary and benefits adjustments

### Services & Supplies

- (\$328,791) Decrease Services and Supplies accounts due primarily to a reduction in Professional & Specialized Services expenses

### Other Charges

- (\$151,951) Decrease in Support and Care of Persons due to reduced estimates for placements in psychiatric hospitals, skilled nursing facilities and rehabilitation centers
- (\$208,607) Decrease in Interfund Overhead (A-87) Cost charges as provided by the Auditor-Controller's Office

### Revenues

- (\$332,900) Decrease in State MHSA revenue due to reduced State income tax revenues
- (\$90,336) Decrease in State funding for Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) based on projected services

- \$309,465 Increase in State Mental Health Medi-Cal Administration revenue for projected Medi-Cal billings
- (\$1,331,278) Decrease in Federal Mental Health Medi-Cal revenue reflects the end of the increase in Federal Medicaid match included in the American Recovery and Reinvestment Act and projected billing for services in MHSA programs

## Program Discussion

The Mental Health Services Act (MHSA), also known as Proposition 63, was passed by voters in November 2004. MHSA funds for counties are used to expand and transform mental health services.

SYMHS has approved programs in three MHSA components. These components and programs are listed below. It should be recognized that the capacity to accept clients into these programs is directly related to available staffing.

### Community Services and Supports (CSS) Component

- The **Urgent Services Program** has been developed to serve all ages with distinct, age-appropriate services for youth and adults who have acute mental health issues and are at greatest risk of harming themselves or others, are at risk of hospitalization, or are at risk of incarceration in jails or juvenile justice institutions. SYMHS also works with school-based counselors and other school personnel to identify children at greatest risk.

# Human Services

## Mental Health Services Act (4-104)

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*Tom Sherry, Director of Human Services*

- The **Older Adult Services Program** has been developed to serve older adults aged 60 and above who are physically or geographically isolated and have psychiatric disabilities. Further priority is given to those whose cultural identity places them in underserved populations within our community. The program enables participants to obtain and maintain positive social connections; experience respect from their providers of mental health services; feel empowered and listened to in the process of planning and obtaining their services; and have continuity in their providers. The program incorporates peer-delivered services; uses a family-friendly approach to service planning and delivery; and provides housing services and treatment, leading to recovery, to promote the program's goals of reducing disparities in services and decreasing homelessness.
- The **Ethnic Outreach Program** targets our major underserved populations: Latino, Hmong, and Punjabi speaking Asian Indians. Each program is intergenerational, serving children, youth, transition-aged youth, adults and older adults within each cultural group. Within these broader categories, females are specifically targeted as they are more likely to be underserved in our system, and specifically within these cultures.

The program enables participants to obtain and maintain positive social connections; live in safety and in a setting which is of their choosing; and have access to integrated mental health and drug and alcohol treatment for those with co-occurring disorders. Participants can also obtain assistance to engage in meaningful activity such as em-

ployment or education/training; receive services which recognize their developmental process as "normal" and do not marginalize issues of wellness; and experience respect from their providers of mental health services.

As a result, clients feel empowered and listened to in the process of planning and obtaining their services; have continuity in their providers; and have individualized service plans which recognize the uniqueness of each person within the context of their ethnic/racial/cultural identity.

- The **Integrated Full Service Partnership Program** serves individuals from all age groups with serious mental illnesses or serious emotional disturbances. This population is significantly more at risk for victimization, addiction disorders, overuse of emergency rooms, psychiatric hospitalizations, and incarceration in jails/juvenile justice institutions. Transition age youth are especially at risk to enter into the cycle of homelessness, unemployment, and substance abuse.

Within the Integrated Full Service Partnership, specific services are available to serve children ages 0-5 and youth aged 6-15 who have severe emotional disturbances or severe mental illnesses that result in significant social, emotional, or educational impairments and/or who are at risk of homelessness or going into out-of-home care. Children ages 0-5 are the most underserved population and have the most potential to need extensive resources over the longest time should they go untreated. SYMHS works with the Ethnic Outreach programs to find

# Human Services

## Mental Health Services Act (4-104)

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*Tom Sherry, Director of Human Services*

children whose cultural identity places them in underserved populations within our community (Hispanic, Asian Indian or Hmong).

Services are available for Transition Age Youth (TAY) aged 16-25 who have severe emotional disturbances or mental illnesses that result in significant social, emotional, educational and/or occupational impairments or who are at risk of homelessness. TAY within our community who are unserved, underserved, or inappropriately served include young women with self-harming, high-risk behaviors; youth aging out of foster care, and youth transitioning from children's mental health/probation systems to adult systems. Priority for services is given to those with co-occurring substance abuse and mental health disorders, those at significant risk of gang involvement, the uninsured, and those whose cultural identity places them in underserved populations within our community.

Services are available for adults and older adults who have co-occurring mental health and substance abuse disorders and who are homeless, or at risk of homelessness. Priority will be given to those whose cultural identity places them in underserved populations within our community (Latino, Asian Indian or Hmong).

The Wellness Recovery Centers serve adults and older adults with serious and persistent mental illness who meet the target population criteria established by Sutter-Yuba Mental Health Services.

### Prevention and Early Intervention (PEI) Component

The PEI component of MHSA was approved by the State and implemented by SYMHS during FY 2009-10. PEI approaches are intended to be transformational by restructuring the mental health system to a "help-first" approach. Prevention programs bring mental health awareness into the lives of all members of the community through public education initiatives and dialogue. PEI builds capacity for providing mental health early intervention services at sites where people go for other routine activities (e.g., health providers, education facilities, community organizations). A goal of PEI is to help mental health become part of wellness for individuals and the community, reducing the potential for stigma and discrimination against individuals with mental illness.

The SYMHS implementation of PEI has two major components:

- The **Community Prevention Team** is intended to serve individuals experiencing onset of serious psychiatric illness; children and youth in stressed families; children and youth at risk for school failure; children and youth at risk of or experiencing juvenile justice involvement; and underserved cultural populations. It will work with agencies in the community to enhance overall community capacity for prevention and early intervention. They will expand mentoring programs for youth, expand use of the Strengthening Families model throughout the community, and support recreational opportunities for youth that fight stigma and build self esteem.

# Human Services

## Mental Health Services Act (4-104)

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*Tom Sherry, Director of Human Services*

- The **First Onset** component is directed toward individuals experiencing the first onset of serious psychiatric illness. It includes mental health consultation with pediatricians or other primary care providers to improve individuals' access to quality mental health interventions by increasing providers' capacity to offer effective mental health guidance and early intervention service; implementation of Teen Screen, a program of voluntary school screening to identify youth at risk for suicide and potentially suffering from mental illness; provide Aggression Replacement Training® to aid in early identification of mental illness and address stigma issues with the goal of improving social skill competence, anger control, and moral reasoning; and provide education and training at sites in the local community.

In addition to the above PEI programs, MHSA includes within PEI funding for the following statewide projects: Suicide Prevention, Student Mental Health Initiative, and Stigma and Discrimination Reduction. Funding for these projects is allocated to each County, but the projects will be executed on a regional or statewide basis. SYMHS has joined with mental health agencies in 33 other Counties to form the California Mental Health Services Authority (CalMHSA) under a Joint Exercise of Powers Agreement (JPA) to implement these projects. SYMHS has reassigned its FY 2008-09 and FY 2009-10 allocations totaling \$300,400 to CalMHSA. Allocations for two additional years have not yet been assigned. Counties formed CalMHSA to ensure that the priorities of Counties were truly reflected in the execution of these important projects. The alternative was to

assign this funding to the California Department of Mental Health.

### Capital Facilities and Technology Needs Component

During FY 2010-11, SYMHS received approval for its **Wellness & Recovery Center (WeRC) Project**. This provides \$197,550 to remodel the former nurses' quarters of the old county hospital, also known as the "little white house," to serve as the main activity space and offices for the Wellness and Recovery Program. SYMHS and Public Works are working to complete this project in FY 2011-12. The WeRC will also have "smart classrooms" that will incorporate computer equipment funded through the technology needs portion of this component.

At the time this is written, SYMHS is awaiting final approval of its **Electronic Health Record (EHR) System Project**. This will provide \$1,567,750 to implement EHR infrastructure, practice management, clinical data management, and computerized provider order entry. This will replace SYMHS's 1980s-vintage, COBOL-based information system with a modern EHR and billing system. This is a critical step toward compliance with upcoming Federal mandates for implementation of EHRs and Health Information Exchange. These funds will be budgeted upon final approval.

### Recommended Budget

This budget is recommended at \$7,213,644, a decrease of \$1,325,526 (15.5%) compared to FY 2010-11. This budget unit receives no financing from the General Fund.

MHSA is a volatile and economically sensitive funding source. As a result of the current economic downturn, estimated funding

# Human Services

## Mental Health Services Act (4-104)

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for future years will be limited. To live within these future estimates, Sutter-Yuba Mental Health Services (SYMHS) has maintained an internal “soft” hiring freeze at the department level since August 2008. It is anticipated that hiring to fill vacant positions will be very limited through FY 2011-12. The Department has held off on filling vacant positions in order to maintain current programs and to avoid layoffs to the greatest extent possible. In this budget, SYMHS is proposing to unfund or delete vacant positions totaling 11.4 FTEs.

The State has enacted legislation (AB 100) that redirects a state-wide total of \$861 million in Mental Health Services Act (MHSA) funds in FY 2011-12 to fund three traditional mental health programs previously funded by the State General Fund (SGF): Early and Periodic Screening, Diagnosis, and Treatment (EPSDT), mental health managed care, and mental health services for special education students (formerly the AB 3632 mandate). The process by which Counties receive MHSA funding is also changing. Counties previously received funds 18 to 24 months after they were received by the State as tax revenue. The benefit of this approach was that it allowed Counties to plan ahead for changes in anticipated revenue. Funds will now be transferred to counties based on their allocations and approved MHSA plans monthly as tax revenue is received. Details of this process were still incomplete at the time of this writing. The process will now be managed by the Department of Finance instead of the Department of Mental Health.

It is anticipated the redirection of MHSA funds authorized by AB 100 will result in a reduction in MHSA funds received by Counties as compared to amounts previously

allocated, but this reduction will be at least partially mitigated by the new funding process. The net result on MHSA revenues is unclear.

For FY 2011-12, no Mental Health staff layoffs are being recommended at this time. However, the State has not completed its efforts to resolve its structural budget deficit and additional changes for mental health are possible. As further information becomes available, it may become necessary to make adjustments to the MHSA budget.

The State’s practice of deferring payments to counties as a means of addressing its fiscal shortcomings continues to cause cash flow problems for SYMHS. The Board of Supervisors has assisted SYMHS in meeting this difficult challenge by authorizing borrowing from internal funds of the Human Services Department. SYMHS pays interest on these cash flow loans, but the State does not pay interest on the payments it defers, thereby increasing costs for SYMHS.

### Use of Reserves/Designations

The MHSA Fund (0008) contains a Reserve for MHSA/Housing Authority. No increases or decreases to this Reserve are recommended for FY 2011-12.

# Human Services Public Guardian (2-709)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: PUBLIC GUARDIAN & CONSERVATOR FUND: GENERAL				0001 2-709
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	182,449	164,706	188,119	206,073	9.5
SERVICES AND SUPPLIES	7,636	6,813	11,560	13,490	16.7
OTHER CHARGES	8,314	3,566	8,736	8,009	8.3-
* GROSS BUDGET	198,399	175,085	208,415	227,572	9.2
INTRAFUND TRANSFERS	770	588	799	822	2.9
* NET BUDGET	199,169	175,673	209,214	228,394	9.2
OTHER REVENUES					
USER PAY REVENUES	99,909	70,633	97,894	91,894	6.1-
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	99,909	70,633	97,894	91,894	6.1-
* UNREIMBURSED COSTS	99,260	105,040	111,320	136,500	22.6
ALLOCATED POSITIONS	2.00	2.00	2.00	.00	100.0-

## Purpose

The Public Guardian-Conservator is appointed by the Sutter County Superior Court as the personal representative (Conservator) for physically and/or mentally disabled individuals who cannot provide for their own food, clothing and shelter. The Conservator may be appointed to manage both the person and the estate of the conservatee, may give informed consent for medical and psychiatric treatment for those who may be deemed to be incompetent, and will be responsible to protect the rights and estates from those who may take advantage of/or project undue influence on the conservatees.

## Major Budget Changes

### Salaries & Benefits

- \$17,954 General salary and benefits adjustments

### Service & Supplies

- \$2,700 Increase in Professional & Specialized Services for Conservatee moving assistance services on an as-needed basis

## Program Discussion

The Public Guardian-Conservator provides two types of conservatorships: Mental Health Conservatorships and Probate Conservatorships.

# Human Services

## Public Guardian (2-709)

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*Tom Sherry, Director of Human Services*

Lanterman-Petris-Short (LPS) Act (Cal. Welfare & Institutions Code, sec. 5000 et seq.), Mental Health Conservatorships are reserved for persons requiring mental health treatment that often requires placement in locked psychiatric facilities.

Probate Conservatorships are for individuals that have a prominent medical condition that renders the person unable to make daily decisions about his/her care and/or finances.

Individual persons are referred to the Public Guardian-Conservator through a multitude of local service providers based on a specific disorder or medical condition.

Since a conservatorship is an action of the “last resort,” the Public Guardian program is administered with the highest ethical regard for the conservatee’s best interests.

The Public Guardian’s office has two full-time staff, one Public Guardian and one Deputy Public Guardian, and two extra hire positions, an Account Clerk II and an Office Assistant II.

Currently, the Public Guardian’s office has sixty-six (66) Conservatees, twenty-nine (29) of which are probate cases and thirty seven (37) of which are LPS (mental health).

## Recommended Budget

This budget is recommended at \$228,394, which is an increase of \$19,180 (9.2%) compared to FY 2010-11. The increase is primarily due to an adjustment in salary step-level for the Public Guardian-Conservator position. This position was mistakenly classified at a lower salary step in the previous fiscal year, and the correction took place in FY 2010-11.

No reductions are recommended for this budget unit. Any reductions to staffing would necessitate a reduction in service to conservatees and may cause frequent closing of the office while staff are attending court hearings and providing mandated services for conservatees.

## Use of Reserves/Designations

This budget unit does not include any Reserves or Designations.

# Human Services - Welfare Welfare Administration (5-101)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: WELFARE ADMINISTRATION	FUND: WELFARE/SOCIAL SERVICES			0013 5-101	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	10,607,947	9,035,625	11,869,919	12,021,852	1.3	
SERVICES AND SUPPLIES	1,145,943	732,828	2,440,419	1,719,047	29.6-	
OTHER CHARGES	3,250,721	1,930,043	4,355,379	3,569,977	18.0-	
CAPITAL ASSETS	21,885	0	10,000	149,500	1,395.0	
* GROSS BUDGET	15,026,496	11,698,496	18,675,717	17,460,376	6.5-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	15,026,496	11,698,496	18,675,717	17,460,376	6.5-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	611,823	209,676	609,226	612,143	.5	
GOVERNMENTAL REVENUES	14,702,225	7,239,262	16,922,262	15,914,835	6.0-	
OTHER FINANCING SOURCES	4,452	0	0	0	.0	
TOTAL OTHER REVENUES	15,318,500	7,448,938	17,531,488	16,526,978	5.7-	
* UNREIMBURSED COSTS	292,004-	4,249,558	1,144,229	933,398	18.4-	
ALLOCATED POSITIONS	146.00	146.00	146.00	150.00	2.7	

## Purpose

The Welfare and Social Services Division of the Human Services Department is responsible for the administration and management of multiple programs. This budget unit finances all personnel and operational costs for the Division.

- \$230,312 Increase in Salaries and Benefits due to addition of four Public Assistance Specialist I positions

## Services & Supplies

- \$22,675 Increase in Computer Hardware for the purchase of replacement computers for the aging Child Welfare System/ Case Management System

## Major Budget Changes

### Salaries & Benefits

- (\$332,794) Decrease in Overtime and Extra Help to reflect completion of the conversion from the Income Maintenance ISAWS computer system to the C-IV system

- (\$619,753) Decrease in Professional/ Specialized Services to reflect remaining allocation provided by the State Department of Health Care Services in order to meet Medi-Cal Security requirements; these funds have no County share

# Human Services - Welfare Welfare Administration (5-101)

Tom Sherry, Director of Human Services

## Other Charges

- (\$241,185) Decrease in CalWORKs (Temporary Aid) Child Care expenses related to temporary exemption of adult participants in the Welfare to Work program
- (\$300,000) Decrease in Interfund Capital Projects budgeted amount related to the deferral of the Human Services Building project and the associated elimination of the Capital Projects budget unit
- (\$79,501) Decrease in Interfund Investigation due to a State reduction in funds for IHSS Investigations

## Capital Assets

- \$79,500 Replacement of three vehicles for the Social Services Branch
- \$70,000 Replacement telephone system for Welfare office at 190 Garden Highway, Yuba City

## Revenues

- (\$578,863) Decrease in State revenue related to reduction in related expenditures based upon recent experience
- \$97,883 Increase in State revenue due to creation of four Public Assistance Specialist positions
- \$115,156 Increase in Federal revenue due to creation of four Public

Assistance  
positions

Specialist

- (\$627,101) Reduction in Federal revenue due to the elimination of Medi-Cal Security funding

## Program Discussion

The responsibilities of the Welfare & Social Services Division include eligibility determinations for assistance programs, CalWORKs Employment Services, Child and Adult Protective Services, and other related activities as mandated by Federal and State law.

The Welfare Administration budget unit does not include direct costs of aid payments (for example, TANF, Adoptions Assistance Program, etc.) to recipients. These costs are reflected in other budget units within Welfare & Social Services.

A continuing endeavor of the Employment Services Branch is facilitating the employment and self-sufficiency of all TANF/CalWORKs recipients. Employment Services will continue to work with these clients in collaboration with private employers and private non-profit agencies.

The Child and Adult Protective Services branch continues to work collaboratively with Mental Health, Health, Probation, the Courts and other public service agencies by using a multidisciplinary team approach to address the problems of families and adults.

Regulatory changes to the Cal-Fresh (Food Stamps) program have expanded eligibility to households that were historically not eligible to the program. The United States Department of Agriculture (USDA) most

recent (2008) State level Supplemental Nutritional Assistance Program (SNAP, Cal-Fresh in California) participation rates indicate that only 50% of eligible Californians receive Cal-Fresh benefits. This represents an estimate of approximately 2.2 million eligible Californians not served.

California's overall SNAP participation rate was ranked second to last in the nation and the State's participation rate among the working poor (31%) is ranked last. Additional outreach via media and other publications as well as easier access to benefits such as on line applications and telephone interviews are now in place in California to encourage and increase participation in the Cal-Fresh program.

## Recommended Budget

This budget is recommended at \$17,460,376, which is a decrease of \$1,215,341 (6.5%) compared to FY 2010-11.

The Welfare/Social Services fund as a whole receives \$449,000 in financing from the General Fund in order to meet the County's Maintenance of Effort (MOE) for receipt of CalWORKs and related realignment funding.

Four new Public Assistance Specialist I/II positions are being recommended, effective July 1, 2011, to process an increase in Medi-Cal and Cal-Fresh applications and to assist the Department in managing its ongoing caseload. Both programs are becoming increasingly complex and are experiencing numerous changes. Without the addition of these new positions, current staff is unlikely to be able to continue completing eligibility determinations within time limits required

by law. This could result in audit findings and fines against the County.

Although Medi-Cal is referred to as one program, it has approximately 200 different categories with varying requirements and complex budgeting, which creates multiple budgets within a single family's case. The current emphasis on outreach for both Medi-Cal and Cal-Fresh is anticipated to further increase caseloads as the unemployment rate continues to hover around 17%.

Capital Assets recommendations include the purchase of one mini-van and two sedans to replace aging vehicles within the Division's fleet. In return, the Division is releasing six vehicles for surplus to aid in overall reduction of the County's fleet size.

The recommended new telephone system will replace the aging, and often malfunctioning, current system. The new system has increased capabilities, allowing of transferring of calls between the three separate locations the Division occupies.

The Governor's Proposed Budget for FY 2011-12 contains numerous reductions to social services programs. This budget has been prepared based on the allocations and expenditures as they exist in FY 2010-11. If, as a result of State actions, the Division receives reductions below anticipated levels, Human Services will reassess its resources and may return to the Board with recommended budget amendments.

## Use of Reserves/ Designations

This budget unit does not include any reserves or designations.

# Human Services - Welfare IHSS (5-201)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: IN-HOME SUPPORTIVE SRVS (IHSS) FUND: WELFARE/SOCIAL SERVICES				0013 5-201
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
OTHER CHARGES	1,629,545	1,407,867	1,887,790	1,723,189	8.7-
* GROSS BUDGET	1,629,545	1,407,867	1,887,790	1,723,189	8.7-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	1,629,545	1,407,867	1,887,790	1,723,189	8.7-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	1,229,906	905,305	1,229,906	1,229,906	.0
GOVERNMENTAL REVENUES	134,814	328,267	200,000	200,000	.0
TOTAL OTHER REVENUES	1,364,720	1,233,572	1,429,906	1,429,906	.0
* UNREIMBURSED COSTS	264,825	174,295	457,884	293,283	35.9-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

In-Home Supportive Services (IHSS) is a statewide program under the direction of the California Department of Social Services (CDSS).

The Sutter County IHSS Public Authority (PA) Governing Board was established in 2002 in response to Assembly Bill 1682 (Chapter 90, Statutes of 1999), to act as the employer of record for Sutter County IHSS providers for the purposes of negotiating salary, benefits and work related issues.

The IHSS program pays providers to care for qualified aged, blind or disabled individuals who require personal care and/or homemaking assistance in order to continue living in their homes. CDSS makes the payments to the providers, and then invoices the County for its share of the costs. This budget unit funds the County share of both

the provider payments and the IHSS Public Authority.

## Major Budget Changes

### Other Charges

- (\$164,601) Decrease in the County Share for IHSS provider wage and benefit costs primarily due to an increase in Federal Funding

## Program Discussion

Appropriations in this budget provide for payment of the County's share of provider wages, which are paid to the State, as well as for the transfer of operating funds to the IHSS Public Authority. Funding for this budget unit has historically come from a combination of State Social Services Realignment sales tax revenue, State IHSS Waiver Program reimbursement revenue, and County general funds. Realignment

funds are transferred in to this budget unit from the Welfare/Social Services Realignment Trust fund (0-248).

As per an agreement between the Sutter County PA Governing Board and the IHSS Providers, the hourly wage for Providers is currently \$9.25 per hour.

## **Recommended Budget**

This budget is recommended at \$1,723,189, which is a decrease of \$164,601 (8.7%) compared to FY 2010-11. The General Fund is not providing any financing to this budget unit for FY 2011-12. The County's share of cost is recommended to be met by a transfer of Welfare/Social Services Realignment funds.

Per the Federal Register, the Enhanced Federal Medical Assistance Percentages for Fiscal Year 2012 has been calculated pursuant to the Social Security Act. The enhanced Federal medical assistance percentage is 65%. The previous medical assistance percentage was 61.594%

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Human Services - Welfare Temporary Aid for Needy Families (5-204)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: TANF-FAMILY GROUP	FUND: WELFARE/SOCIAL SERVICES			0013 5-204	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	9,949,019	8,443,402	13,732,100	10,564,168	23.1-	
* GROSS BUDGET	9,949,019	8,443,402	13,732,100	10,564,168	23.1-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	9,949,019	8,443,402	13,732,100	10,564,168	23.1-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	9,722,971	7,399,381	13,438,798	10,350,064	23.0-	
TOTAL OTHER REVENUES	9,722,971	7,399,381	13,438,798	10,350,064	23.0-	
* UNREIMBURSED COSTS	226,048	1,044,021	293,302	214,104	27.0-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit finances the Temporary Assistance to Needy Families (TANF) cash assistance program. The TANF program assists eligible families and/or children who meet specific income, property and other regulatory requirements. This budget unit is primarily financed with Federal and State funding.

## Major Budget Changes

### Other Charges

- (\$3,167,932) Decrease in TANF expenditures due to projected caseload

### Revenues

- (\$3,088,734) Decrease in Federal revenue related to projected caseload

## Program Discussion

TANF is a public assistance program which provides for children who are deprived of the care and support of one or both of their parents. In most cases it also provides for the child's caretaker(s).

A child is considered to be deprived of care and support if one of the following situations exists:

1. Either parent is physically or mentally incapacitated;
2. Either parent is deceased;
3. The parent who is the primary wage earner is unemployed;
4. Either parent is continually absent from the home in which the child resides.

# Human Services - Welfare Temporary Aid for Needy Families (5-204)

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*Tom Sherry, Director of Human Services*

If any of the above circumstances exists, and the child plus his/her caretaker meets the property and income tests, a TANF case including the child, his/her caretaker and other related children living in the home, if eligible, may be established. Most of qualified persons also receive a Medi-Cal card and CalFresh Supplemental Nutrition assistance.

All able-bodied adults receiving TANF are required to participate in the CalWORKs Employment Services program. The program requires recipients to participate in a work, training or job search activity for a minimum number of hours each week in order to remain eligible for assistance. In addition to participation requirements, there is a time limit for adults on cash assistance.

## Recommended Budget

This budget is recommended at \$10,564,168, which is a decrease of \$3,167,932 (23.1%) compared to FY 2010-11. The General Fund does not provide any financing to this budget unit. The County's share of cost is met with Welfare/Social Services Realignment funds.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Human Services - Welfare Foster Care (5-206)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: TANF-FOSTER CARE	FUND: WELFARE/SOCIAL SERVICES			0013 5-206	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	3,114,857	3,284,402	5,382,318	4,291,214	20.3-	
* GROSS BUDGET	3,114,857	3,284,402	5,382,318	4,291,214	20.3-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	3,114,857	3,284,402	5,382,318	4,291,214	20.3-	
OTHER REVENUES						
USER PAY REVENUES	0	4,784	0	0	.0	
GOVERNMENTAL REVENUES	2,137,434	1,398,674	3,534,504	2,840,434	19.6-	
TOTAL OTHER REVENUES	2,137,434	1,403,458	3,534,504	2,840,434	19.6-	
* UNREIMBURSED COSTS	977,423	1,880,944	1,847,814	1,450,780	21.5-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Foster Care budget unit contains seven programs which provide financial aid on behalf of children who are living in out-of-home placements or are at risk of being removed from their home. These funds are provided on behalf of children whose families are unable or unwilling to care for them and who are in need of temporary or long-term substitute parenting or assisted parenting.

## Major Budget Changes

### Other Charges

- (\$1,091,104) Decrease in TANF Foster Care expenditures due to projected caseload

## Revenues

- (\$694,070) General decrease in State and Federal revenues related to projected caseload

## Program Discussion

This budget unit provides Foster Care financing for seven programs as follows:

1. Welfare Department Institutional Placements funds payments for the placement costs of Sutter County Dependents who are placed in a group home.
2. Welfare Department Foster Home Placements funds payments for the placement costs of children who require out of home care due to removal from their parents' care.

3. Probation Department Institutional Placements funds payments for the placement costs of Juvenile Court Wards who are placed in a group home.
4. Seriously Emotionally Disturbed Children Institutional Placements funds payments for the placement costs of children who are in out of home placement care due to emotional disabilities.
5. Kinship Guardianship Assistance Payment Program funds the costs of children that are living with relatives other than their parents.
6. Transitional Housing Program-PLUS is a comprehensive housing and support program for youth ages 18-24 that have emancipated from foster care.
7. Wrap-Around is a family-centered, strength-based process that is designed to promote re-establishment of youth and families into community support systems.

Caseloads within each of the seven programs fluctuate from year to year.

## Recommended Budget

This budget is recommended at \$4,291,214, which is a decrease of \$1,091,104 (20.3%) compared to FY 2010-11. The General Fund does not provide any financing to this budget unit. The County's share of cost is met with Welfare/Social Services Realignment funds.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Human Services - Welfare Refugee Cash Assistance (5-207)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: REFUGEE CASH ASSISTANCE		FUND: WELFARE/SOCIAL SERVICES		0013 5-207
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
OTHER CHARGES	2,723	0	14,800	14,800	.0
* GROSS BUDGET	2,723	0	14,800	14,800	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	2,723	0	14,800	14,800	.0
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	2,723	0	14,800	14,800	.0
TOTAL OTHER REVENUES	2,723	0	14,800	14,800	.0
* UNREIMBURSED COSTS	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Refugee Cash Assistance Program (RCA) is a federally mandated and funded program established to assist refugees with resettlement.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

The RCA program assists refugees with resettlement and services towards self-support by providing cash assistance, medical assistance and social services. RCA is provided to refugees who have been determined to be ineligible for CalWORKs or SSI/SSP. RCA eligibility is for an eight month period, beginning with the month of entry into the United States.

## Recommended Budget

This budget is recommended at \$14,800. There is no change from the amount budgeted in FY 2010-11. The General Fund does not provide any financing to this budget unit. This budget unit is 100% federally funded.

## Use of Reserves/ Designations

This budget unit does not include any reserves or designations.

# Human Services - Welfare Aid for Adoption (5-209)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: AID FOR ADOPTION		FUND: WELFARE/SOCIAL SERVICES		0013 5-209	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	3,275,248	2,893,988	4,262,000	3,849,700	9.7-	
* GROSS BUDGET	3,275,248	2,893,988	4,262,000	3,849,700	9.7-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	3,275,248	2,893,988	4,262,000	3,849,700	9.7-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	2,835,953	1,619,151	3,626,483	3,287,795	9.3-	
TOTAL OTHER REVENUES	2,835,953	1,619,151	3,626,483	3,287,795	9.3-	
* UNREIMBURSED COSTS	439,295	1,274,837	635,517	561,905	11.6-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Adoptions Assistance program provides cash payments to parents who have adopted children out of the Child Welfare System, in order to provide for the special needs of the child they are adopting.

## Major Budget Changes

### Other Charges

- (\$412,300) Decrease in Support & Care of Persons based on projected caseload

### Revenues

- (\$338,688) General decrease in State and Federal revenues related to projected caseload

## Program Discussion

The Adoptions Assistance program provides financial assistance to adoptive parents in cases where children have been relinquished for adoption or parental rights have been terminated. Children eligible for this program are special needs children who were previously dependents of the Juvenile Court. These children often have other barriers such as mental, physical, emotional or medical disabilities.

Eligibility and determination of grant amounts are established and administered by the California Department of Social Services, which then provides payment instructions to the County for payment to the adoptive parents.

## **Recommended Budget**

This budget is recommended at \$3,849,700, which is a decrease of \$412,300 (9.7%) compared to FY 2010-11. The General Fund does not provide any financing to this budget unit. The County's share of cost is met with Welfare/Social Services Realignment funds.

## **Use of Reserves/ Designations**

This budget unit does not include any reserves or designations.

# Human Services - Welfare General Relief (5-301)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: GENERAL RELIEF	FUND: WELFARE/SOCIAL SERVICES			0013 5-301	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	17,187	16,545	19,750	23,000	16.5	
OTHER CHARGES	31,418	33,182	80,600	60,550	24.9-	
* GROSS BUDGET	48,605	49,727	100,350	83,550	16.7-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	48,605	49,727	100,350	83,550	16.7-	
OTHER REVENUES						
USER PAY REVENUES	12,188	11,060	16,350	16,208	.9-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	12,188	11,060	16,350	16,208	.9-	
* UNREIMBURSED COSTS	36,417	38,667	84,000	67,342	19.8-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget provides funding for the General Relief Cash Assistance, Interim Assistance and Indigent Burial programs. The General Relief Cash Assistance program is for indigent persons who do not qualify for any other cash assistance program and who are temporarily unable to finance their own needs. The Interim Assistance program is a loan program for indigent persons while they are pending SSI/SSP. The Indigent Burial program is for the burial of individuals who had no burial coverage and whose families, if known, are financially unable to provide for the burial.

## Major Budget Changes

### Services & Supplies

- \$3,250 Increase in Indigent Burial costs

### Other Charges

- (\$20,050) Decrease in Support & Care costs based upon prior years' data

## Program Discussion

The Welfare and Institutions Code requires that each County provide relief and support for all incompetent, poor, indigent persons, and those incapacitated by age, disease, or accident, who are lawfully residents in the County, when they are not supported by their friends, relatives, or by their own means. In order to comply with this mandate Sutter County administers the General Relief, Interim Assistance, and Indigent Burial programs. These programs are financed by County funds except for funds received from County burial permits and reimbursement

from Interim Assistance payments. All able-bodied persons receiving General Relief must participate in a job search and work project.

As stated in the Sutter County Indigent Burial Policy, approved by the Sutter County Board of Supervisors on August 16, 2005, the amount of money authorized to be paid for each individual service or product shall be adjusted every year beginning July 1, 2006 and on July 1 of each year thereafter. The amount will be adjusted to reflect the percentage change in the California Consumer Price Index, (CPI) All Urban Consumers, San Francisco-Oakland-San Jose subset published by the California Department of Industrial Relations, for the period beginning July 1 of the previous year and ending June 30 of the year in which the calculation is to be made. Based on the 7/1/09 – 6/30/10 CPI, the rate increase for FY 2011-12 is 1.1%.

### **Recommended Budget**

This budget is recommended at \$83,550, which is a decrease of \$16,800 (16.7%) compared to FY 2010-11.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.



# Law & Justice

## *Section E*

The Sutter County Gang Task Force, a collaboration between the Sutter County Sheriff's Department, Yuba City Police Department, Sutter County District Attorney's Office, and the Narcotics Enforcement Team, has been successful in reducing the number of shootings by taking gang members, drugs and guns off the streets.

EXECUTIVE SUMMARY					
DEPT HEAD: JAMIE E. MURRAY		UNIT: CHILD SUPP SERV REIMB/ADJUSTME FUND: CHILD SUPP SERV REIMB/ADJUSTME 0112 0-112			
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	2,502,359	2,054,893	2,579,725	2,645,739	2.6
SERVICES AND SUPPLIES	279,268	164,830	196,790	235,951	19.9
OTHER CHARGES	91,769	170,685	243,925	310,090	27.1
CAPITAL ASSETS	7,580	0	0	0	.0
* GROSS BUDGET	2,880,976	2,390,408	3,020,440	3,191,780	5.7
INTRAFUND TRANSFERS	386	0	0	0	.0
* NET BUDGET	2,881,362	2,390,408	3,020,440	3,191,780	5.7
APPROPRIATION FOR CONTINGENCY	0	0	237,253	0	100.0-
INCREASE IN DESIGNATIONS	0	0	0	310,686	***
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	2,881,362	2,390,408	3,257,693	3,502,466	7.5
OTHER REVENUES					
USER PAY REVENUES	646	438	0	0	.0
GOVERNMENTAL REVENUES	2,878,317	2,454,579	3,041,731	3,218,600	5.8
GENERAL REVENUES	9,952	7,463	10,800	10,800	.0
CANCELLATION P/Y DESIGNATIONS	0	0	167,452	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	30,155	205,162	37,710	273,066	624.1
TOTAL AVAILABLE FINANCING	2,919,070	2,667,642	3,257,693	3,502,466	7.5
* UNREIMBURSED COSTS	37,708-	277,234-	0	0	.0
ALLOCATED POSITIONS	33.00	33.00	33.00	33.00	.0

**Purpose**

The mission of the Sutter County Department of Child Support Services is to enhance the quality of life for children and families by providing child support establishment and enforcement services which ensures that both parents share the obligation to support their children. The department is responsible for:

- Establishing paternity and child support orders
- Enforcing the obligation of parents to provide child support and medical support to their minor children

- Recouping from non-custodial parents a portion of the Temporary Assistance for Needy Families (TANF) grants paid to families who are dependent on CAL-WORKS.

Department mandates involve:

- Locating and determining the income and assets of non-custodial parents
- Enforcing support obligations
- Collections and disbursement of child support to families

The department establishes paternity through court actions that follow DNA genetic testing

of parents and children. The department has the authority to attach income; place liens on real and personal property; intercept Federal and State tax refunds; report delinquencies to credit bureaus; and suspend or withhold business, professional and driver’s licenses.

**Major Budget Changes**

**Salaries & Benefits**

- (\$82,438) Decrease in Salaries and Benefits due to defunding the Information Systems Coordinator position
- \$58,674 Increase in Salaries and Benefits due to funding the approved Child Support Specialist I/II position
- \$89,778 General salary and benefits adjustments

**Services & Supplies**

- \$22,422 Increase in Office Expenses
- \$10,986 Increase in Employee Training and Transportation/Travel

**Other Charges**

- \$67,241 Increase in Interfund Overhead (A-87) costs

**Revenues**

- \$79,450 Increase due to additional funding from the State for an Early Intervention Program
- \$97,419 Increase due to allocation from Federal Advance

**Program Discussion**

There are no General Funds appropriated to this Department. Beginning in FY 2009-10, this budget has been maintained as an operating budget in Special Revenue Fund (0-112) rather than budget unit #2-108.

Local program costs are 100% reimbursed by Federal (66% share) and State (34% share) funding. The funding consists of three allocations, the Administrative funding (\$2,890,188), the Electronic Data Processing (EDP) funding (\$84,271) and, for the third year, Early Intervention Revenue Stabilization Funding (\$79,450). The EDP funding was increased by 15% for FY 2010-11 and will remain for FY 2011-12. This is an annual request and cannot be relied upon for approval each fiscal year.

With the continuation of the Revenue Stabilization Allocation (RSA) and the State Department of Child Support Services (DCSS) funding, we will target Early Intervention programs and monitor the progress of this program. This funding allowed us to maintain our current staffing levels.

The CSDA Annual Training Conference will be held in Sacramento in September 2011. We recommend a slight increase in the Training and Transportation/Travel to take advantage of this local training opportunity. It will enable us to have greater participation in the conference because it will be in Northern California.

**Recommended Budget**

This budget is recommended at \$3,502,466. This budget unit does not receive any funding from the General Fund. All funding is provided through State and Federal sources.

The recommended budget reflects a change in two positions that was approved by the Board

of Supervisors in FY 2010-11 and will continue for FY 2011-12. The approved change is:

- Defunding the Information Systems Coordinator position due to a retirement
- Funding an approved Child Support Specialist I/II position

In FY 2010-11, the Chief Child Support Attorney position was unfunded and it is recommended that this continue for FY 2011-12.

Other recommended increases, as reflected under “Major Budget Changes” are based on increased State and Federal funding.

Additional reductions in this budget unit could jeopardize the amount of State and Federal funding that this budget unit would receive in the future. The budget unit must spend all of the funding that is received from these sources in order to maintain this level of funding.

### Use of Reserves/Designations

The Child Support Services fund contains a Designation for Future Appropriations account. This account is recommended to increase \$310,686. The estimated ending balance in this account will be \$342,777.

**District Attorney  
Criminal Division (2-125)**

*Carl V. Adams, District Attorney*

EXECUTIVE SUMMARY						
DEPT HEAD: CARL V ADAMS	UNIT: DISTRICT ATTORNEY	FUND: PUBLIC SAFETY			0015 2-125	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	3,285,707	2,517,423	3,524,554	3,242,903	8.0-	
SERVICES AND SUPPLIES	149,543	105,266	198,485	147,340	25.8-	
OTHER CHARGES	204,215	136,647	243,039	225,263	7.3-	
CAPITAL ASSETS	32,464	0	21,500	0	100.0-	
* GROSS BUDGET	3,671,929	2,759,336	3,987,578	3,615,506	9.3-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	3,671,929	2,759,336	3,987,578	3,615,506	9.3-	
OTHER REVENUES						
USER PAY REVENUES	315,920	203,397	422,378	409,825	3.0-	
GOVERNMENTAL REVENUES	266,676	109,466	240,466	240,516	.0	
OTHER FINANCING SOURCES	3,413	0	0	0	.0	
TOTAL OTHER REVENUES	586,009	312,863	662,844	650,341	1.9-	
* UNREIMBURSED COSTS	3,085,920	2,446,473	3,324,734	2,965,165	10.8-	
ALLOCATED POSITIONS	32.50	31.50	32.50	30.50	6.2-	

**Purpose**

This budget unit funds the entire District Attorney's operation including administration, with the exception of one grant-funded Deputy District Attorney position and one Senior Criminal Investigator position in the Anti-Drug Abuse budget (see budget unit 2-302). The District Attorney is responsible for both adult and juvenile criminal prosecution. The District Attorney's Office provides a number of collateral activities including the Victim/Witness Assistance Program, assistance to law enforcement, investigative assistance to the Grand Jury, and on rare occasions, investigative support for the County Administrative Office.

**Major Budget Changes**

**Salaries & Benefits**

- (\$65,092) Elimination of one full-time Legal Secretary position
- (\$34,330) Unfund and leave vacant one half-time Victim Advocate position
- (\$104,739) Unfund and leave vacant one full-time Deputy District Attorney position
- (\$90,212) Unfund and leave vacant one full-time Senior Criminal Investigator position

- (\$51,540) Unfund and leave vacant one full-time Senior Criminal Investigator position for nine months

### **Services & Supplies**

- (\$51,145) General decreases in various services and supplies accounts to generate additional budget reductions

### **Other Charges**

- (\$17,776) Total decrease due primarily to a \$26,598 reduction to Interfund Information Technology charges offset by increase of \$10,476 in Interfund Fuel & Oil costs

### **Revenues**

- (\$12,553) General revenue adjustments primarily related to the following:
  - Reduction in Interfund Welfare reimbursement revenue for investigation and prosecution of Welfare Fraud cases
  - Increase in use of Special Revenue Fund monies

## **Program Discussion**

The District Attorney is responsible for both adult and juvenile criminal prosecution. The District Attorney also administers the grant-funded Victim/Witness Assistance Program and provides legal and investigative assistance to other departments and agencies.

Approximately 6 of the 31 FTEs in the District Attorney's Office are reimbursed by State programs. This includes Welfare Fraud Investigation and the Victim-Witness Assistance program. Mandated activities involving child abduction are also reimbursed by the State.

The Victim/Witness Program provides support services to victims and witnesses of crimes as constitutionally required under the Victims' Bill of Rights Act of 2008: Marsy's Law. This program provides victims with information and referrals to other service agencies and provides victims and witnesses with court support services including a general orientation to the criminal justice system, information on case status and disposition and court transportation and escort when required. Victim Advocates also assist victims with claims for assistance from the California Restitution Fund. One half-time Victim Advocate position is being eliminated from this program.

District Attorneys are mandated to provide Child Abduction Program services under the provisions of California Family Code §3130. The Uniform Child Custody Jurisdiction and Enforcement Act requires that the District Attorney assist the Courts in locating and returning children who are unlawfully removed and detained from the Court's jurisdiction. Reimbursement for these activities has not been paid by the State in recent years.

The Welfare Fraud Prosecution Program investigates and prosecutes criminal welfare fraud, including cases from the Temporary Assistance to Needy Families and CalFresh programs, as well as vendor fraud cases. The program is funded by federal and state welfare administration funds received by the

Human Services Department for administering Federal and State welfare programs at the local level. A small amount to investigate In-Home Supportive Services (IHSS) fraud is included.

The Statutory Rape Vertical Prosecution (SRVP) program provides funding to assist the District Attorney's efforts to prosecute criminal cases against adults who have sexual contact of all types (voluntary or not) with minors. These grants are funded by Vehicle License Fee related revenue, which will be discontinued on June 30, 2011 if the State does not approve further funding. The District Attorney has chosen not to include this revenue in the FY 2011-12 budget. If the State appropriates funding for this program, the budget will be adjusted accordingly. Regardless of whether the SRVP grants are funded in the future, the District Attorney is still obligated to prosecute these crimes. The D.A. will receive funds for this program of \$33,009, which must be expended by December, 2011.

#### Sutter County Gang Task Force

The Sutter County Gang Task Force was formed by action of the Sutter County Board of Supervisors in October, 2008. The intent was to accomplish better investigation and prosecution through a cooperative and focused approach.

There has been a significant increase in gang activity in the last decade. Gang-related cases have increased from almost none in 2001 to an explosion of such cases during the last several years. Gang cases are always difficult and time-consuming to prosecute because victims and witnesses are often themselves gang members and often refuse or are reluctant to

cooperate with law enforcement. Fiscal Year 2010-11 costs have been affected by arrests made in a series of gang-related homicides going back to 2004 and 2005.

#### General Criminal Prosecution

At the start of FY 2010-11, there were 10 individuals charged with murder in various stages of the legal process. Two of these cases are death penalty cases. The costs associated with a murder trial can be significant and the number of cases pending is without precedent in Sutter County. The Criminal Division budget does not include any provision for the cost of changes of venue nor for special prosecutions as that cost is speculative.

### **Recommended Budget**

This budget is recommended at \$3,615,506. The General Fund provides approximately 59% of the financing for this budget unit and is decreased by \$411,959 (an estimated 16.2%) compared to FY 2010-11.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions.

The District Attorney's operations will be strongly impacted by the proposed budget. The elimination of staff and the defunding of other positions will necessitate reductions in caseload. The District Attorney is planning to implement a diversion program for many misdemeanors. In such cases there would be no prosecution, conviction nor

sentence. Other duties in the office will be reassigned and many operations reduced.

The District Attorney is eliminating one filled Legal Secretary II position as part of the budget reduction. Though the related work load will likely increase, there are no other viable alternatives to reducing costs.

Further, the District Attorney will defund and leave vacant one full-time Deputy District Attorney position, two full-time Senior Criminal Investigator positions and one half-time Victim Advocate position to further reduce costs. These positions are currently vacant. As originally planned in FY 2009-10, one of the Senior Criminal Investigator positions will be refilled from the Anti-Drug Abuse budget unit (2-302) in March 2012, upon the expiration of the Anti-Drug Abuse Recovery Act grant.

Due to the State's fiscal crisis, all State grants and State-funded programs, such as Child Abduction, are potentially at risk of being reduced or eliminated. At the time of this writing, it is not known if there will be further reductions to the District Attorney's programs. However, any significant budget cuts at the State level could have a further impact on the District Attorney's Office budget.

There is currently \$28,048 budgeted for State Citizens' Option for Public Safety (COPS) revenue and \$105,865 budgeted for California Emergency Management Agency (CalEMA) grant revenue in the District Attorney's budget. Receipt of this revenue is contingent upon the extension of Vehicle License Fee (VLF) public safety related funding. If the State does not extend this funding past the current sunset date of June 30, 2011, this revenue may not be realized.

Mid-year adjustments may need to be made to account for this situation.

Further reductions are not recommended at this time. The District Attorney has reduced this budget unit's General Fund cost by approximately \$360,000 compared to FY 2010-11. Budgeted reductions approved in FY 2010-11 previously reduced the budgeted unreimbursed cost by \$125,211 over FY 2009-10. Further reductions would result in the elimination of additional personnel and would directly affect the current level of service provided to the County.

## **Use of Reserves/Designations**

This budget does not include any Reserves or Designations.

# District Attorney Anti-Drug Abuse (2-302)

Carl Adams, District Attorney

EXECUTIVE SUMMARY						
DEPT HEAD: CARL V ADAMS	UNIT: ANTI-DRUG ABUSE ENFORCEMENT	FUND: PUBLIC SAFETY	0015 2-302			
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	348,055	466,712	560,073	509,067	9.1-	
SERVICES AND SUPPLIES	900	950	900	900	.0	
OTHER CHARGES	4,605	2,412	3,132	4,478	43.0	
* GROSS BUDGET	353,560	470,074	564,105	514,445	8.8-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	353,560	470,074	564,105	514,445	8.8-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	140,548	227,811	401,746	310,851	22.6-	
TOTAL OTHER REVENUES	140,548	227,811	401,746	310,851	22.6-	
* UNREIMBURSED COSTS	213,012	242,263	162,359	203,594	25.4	
ALLOCATED POSITIONS	3.00	5.00	5.00	5.00	.0	

## Purpose

Since January 1988, the Board of Supervisors has accepted grant funds from the State of California to be used to impact and curtail the use, manufacture and sale of illegal drugs and narcotics in Sutter County.

## Major Budget Changes

### Salaries & Benefits

- (\$51,006) Decrease due to transfer of Deputy Probation Officer III position and Senior Criminal Investigator position out of the budget unit effective March 2012

## Revenues

- (\$90,895) Decrease in CalEMA grant revenue due to March 2012 expiration of Anti-Drug Abuse Recovery Act funding

## Program Discussion

The Anti-Drug Abuse (ADA) budget consists of one staff member from each of the three Departments involved: a Deputy District Attorney, a Deputy Sheriff, and a Deputy Probation Officer. With the addition of the ADA Enforcement Recovery Act program, grant money was used to support one new Limited Term Senior Criminal Investigator and one new Limited Term Deputy Probation Officer III in this program. The additional staff provided by the grant augments Sutter County's efforts to arrest and aggressively

prosecute individuals who participate in the manufacture, use, or sale of illegal drugs.

The California Emergency Management Agency (CalEMA), as the grant administrative agency, continues to make grant funds available to each County for local anti-drug efforts.

CalEMA Grant awards have fluctuated as follows:

- The FY 2000-01 grant was \$183,515
- The FY 2001-02 grant was \$190,489
- The FY 2002-03 grant was \$185,896
- The FY 2003-04 grant was \$213,378
- The FY 2004-05 grant was \$216,786
- The FY 2005-06 grant was \$198,946
- The FY 2006-07 grant was \$123,451
- The FY 2007-08 grant was \$142,791
- The FY 2008-09 grant was \$137,563
- The FY 2009-10 grant was \$123,451
- The FY 2010-11 grant was \$150,858

## **Recommended Budget**

The recommended budget is \$514,445. This represents a decrease of \$49,660 (8.8%) compared to FY 2010-11. This decrease is related to the transfer of one Deputy Probation Officer II position and one Senior Criminal Investigator position out of the budget unit, effective March 2012. No additional reductions are recommended. The General Fund cost increase of \$41,235 compared to FY 2010-11 is directly related to the expiration of grant funds.

The FY 2011-12 CalEMA grant amount is projected to be \$150,858. ADA Recovery Act grant funds of \$308,863 awarded in 2010 must be expended before March 1, 2012. The District Attorney's Office administers the grant.

The Sheriff, Chief Probation Officer and District Attorney all concur with the current distribution of funds.

Due to the State's fiscal crisis, all State grant funds are potentially in peril. At this time, it is not known if the Anti-Drug Abuse grant will be affected but there is room for optimism since the funding is largely from Federal funds.

Any further reductions to this budget unit would directly affect the level of services provided. Due to the lack of any budgeted services and supplies in this budget unit, all reductions would necessarily involve personnel. These reductions would subsequently be further reflected in the District Attorney, Probation and Sheriff's budget units.

## **Use of Reserves/Designations**

This budget does not include any Reserves or Designations.

# Grand Jury (2-104)

EXECUTIVE SUMMARY					
UNIT: GRAND JURY	FUND: GENERAL			0001 2-104	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	29,277	26,252	25,950	33,353	28.5
OTHER CHARGES	4,427	1,512	4,228	6,008	42.1
* GROSS BUDGET	33,704	27,764	30,178	39,361	30.4
INTRAFUND TRANSFERS	1,419	987	600	600	.0
* NET BUDGET	35,123	28,751	30,778	39,961	29.8
<b>OTHER REVENUES</b>					
USER PAY REVENUES	15	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	15	0	0	0	.0
* UNREIMBURSED COSTS	35,108	28,751	30,778	39,961	29.8
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Grand Jury is impaneled once each year and has three basic functions: weigh criminal charges and determine whether indictments should be returned; weigh allegations of misconduct against public officials and determine whether to present formal accusations requesting their removal from office; and act as the public's "watchdog" by investigating and reporting upon the affairs of local government.

## Major Budget Changes

### Services & Supplies

- \$7,403 General increase in Services and Supplies based upon the prior four years' historical expenses

## Program Discussion

The Grand Jury serves as an ombudsperson for citizens of the County. It may receive and investigate complaints by individuals concerning the actions and performances of public officials.

The Grand Jury's 19 members are appointed by the Superior Court. Grand jurors generally serve for one year. Some jurors may serve for a second year to provide an element of continuity from one jury to the next. Continuity of information is also provided by documents collected and retained in the Grand Jury library. The Superior Court provides staff services to the Grand Jury.

Members of the Grand Jury are sworn to secrecy and most of the jury's work is conducted in closed session. All testimony and deliberation are confidential.

## Grand Jury (2-104)

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Money appropriated in this budget is used for office supplies, clerical support, grand juror training, travel expenses and other costs incurred by the Grand Jury members.

### Recommended Budget

The Total Budget is \$39,961. The General Fund provides 100% of the financing for this budget unit, which is increased \$9,183 (29.8%) compared to FY 2010-11.

Upon reviewing prior years' budget data, it was noted the Grand Jury budget unit has historically been under-budgeted.

In an attempt to remedy this situation and provide a more accurate appropriation for the Grand Jury budget, the FY 2011-12 recommended budget is based upon the prior four years' average annual expenditures. Although there is a resulting overall increase in General Fund budgeted costs, this approach is being utilized in order to provide a more realistic approach to budgeting annual Grand Jury expenses.

Additionally, it should be noted that many of the expenditures incurred by each year's Grand Jury are authorized in Government Code and are not restricted by the County's annual budget. These expenditure items are based on the needs of each year's Grand Jury and may vary from year to year. The County ultimately has limited ability to affect or predict expenditures.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Probation Juvenile Hall Unit (2-309)

Christine D. Odom, Chief Probation Officer

EXECUTIVE SUMMARY						
DEPT HEAD: CHRISTINE D ODOM	UNIT: BI-COUNTY JUVENILE HALL		FUND: PUBLIC SAFETY		0015 2-309	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	1,767,919	1,170,557	1,897,341	1,600,000	15.7-	
* GROSS BUDGET	1,767,919	1,170,557	1,897,341	1,600,000	15.7-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	1,767,919	1,170,557	1,897,341	1,600,000	15.7-	
OTHER REVENUES						
USER PAY REVENUES	15,911	2,931	9,000	3,000	66.7-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	15,911	2,931	9,000	3,000	66.7-	
* UNREIMBURSED COSTS	1,752,008	1,167,626	1,888,341	1,597,000	15.4-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Juvenile Hall and Maxine Singer Youth Guidance Center are Bi-County institutions owned equally by Yuba and Sutter Counties. Pursuant to a Joint Powers Agreement (JPA), the facilities are administered by Yuba County. All Juvenile Hall and Camp staff is employed by Yuba County. Juvenile Hall's main purpose is the detention of youth pending Court proceedings, although some commitments are made to the facility. The Camp provides a multi-faceted long term commitment program.

## Major Budget Changes

### Other Charges

- (\$297,341) Decrease in Sutter County's budgeted share of cost for the bi-county facility

## Program Discussion

The capacity for the Bi-County facilities consists of 60 beds within the Camp, 45 beds for temporary detention in the Juvenile Hall building and a 15-bed Security Housing Unit. The total of 120 beds allows the two counties to provide comprehensive programs for minors locally. The Probation Department's extensive use of "Camp Singer" as a local commitment program affords families the opportunity to work on their issues together as opposed to sending minors out of the area to group homes.

The line-item figures in the budget unit reflect Sutter County's share of the total operational costs of this bi-county facility. Cost sharing by the counties is calculated by a formula based on 50% of certain agreed-upon "base costs," in addition to a pro-rata share of certain variable costs, which are determined monthly based upon the proportional number of minors detained from each respective county. The formula provides that "no County shall pay

# Probation

## Juvenile Hall Unit (2-309)

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*Christine D. Odom, Chief Probation Officer*

less than 25% of these variable costs." There is continued discussion about modifying the JPA to more inclusively reflect A-87 overhead costs. This action could result in increased costs to Sutter County not currently reflected in the recommended budget.

### Recommended Budget

This budget is recommended at \$1,600,000. The General Fund provides approximately 70% (\$1,122,880) of the financing for this budget unit and is reduced by \$305,861 (21.4%) compared to FY 2010-11.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions.

The budget for Other Charges is reduced by \$297,341 (15.7%) compared to FY 2010-11. This decrease is due to a combination of factors including a reduction of personnel related expenses for Yuba County and reduced utilization by Sutter County.

Placer, Tuolumne, Colusa and Calaveras counties continue to contract to utilize the Maxine Singer Youth Guidance Center, generating revenue at the rate of \$3,500 per month/per minor. Bed space rental for the Camp has increased significantly over the past year. The recommended budget assumes 10 contract beds per month for a total of \$420,000. It also assumes \$160,000 (1/2 to Sutter County) in Juvenile Probation and Camp Funds (JPCF) from Vehicle License Fee revenues that face elimination absent action by

State Legislators. This revenue is reflected in the recommended budget through the reduced share of cost. It is anticipated that Juvenile Hall can cover any lost JPCF funds within its recommended budget.

The average daily population ratio for the period of July 2010 – February 2011 places Sutter County's average share at 58%, compared to the 65% estimated for FY 2010-11. At the time of this writing, the Sutter County share has dropped to an all time low of 37%.

While a reduced population for Sutter County is believed to be a direct result of the commitment by staff to implement evidenced based practices, the ability to identify this lower use as a new trend would be premature. As a result, the department has used a conservative estimate of 59% for Sutter County for cost sharing for FY 2011-12. This recommendation is based on the possibility that contract bed rentals could potentially decline and additional funds would be required to keep the facility operational.

Should the Probation Department be successful in keeping Sutter County's population reduced to a level that results in budget savings, it is recommended those excess funds be used to offset any potential losses in State revenue for juvenile probation services.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Probation Delinquency Prevention Commission (2-303)

Christine D. Odom, Chief Probation Officer

## EXECUTIVE SUMMARY

DEPT HEAD: CHRISTINE D ODOM

UNIT: DELINQUENCY PREVENT COMMISSION FUND: PUBLIC SAFETY

0015 2-303

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	303	0	990	990	.0
OTHER CHARGES	5	0	10	10	.0
* GROSS BUDGET	308	0	1,000	1,000	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	308	0	1,000	1,000	.0
<b>OTHER REVENUES</b>					
USER PAY REVENUES	1,000	0	1,000	1,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	1,000	0	1,000	1,000	.0
* UNREIMBURSED COSTS	692-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Juvenile Justice and Delinquency Prevention Commission (JJC) provides oversight of juvenile justice programs and delinquency prevention activities as determined by the Commission. Activities include inspection of the Bi-County Juvenile Hall/Maxine Singer Youth Guidance Center, and sponsorship of public awareness events. Along with the Yuba City Rotary, JJC members sponsor the Rodger Kunde Youth Service Award, an ongoing recognition program for individuals in Sutter County who have made contributions benefiting youth in our community.

## Program Discussion

The Commission membership is composed of no fewer than 7 and no more than 15 adults and students. The Juvenile Court Judge appoints members of the Commission.

This budget remains at a constant level each year. In April 2010, a prescription drug awareness event included a prescription drug drop off opportunity to emphasize the importance of safely disposing of prescription drugs. Refreshments are acquired for public awareness events and to thank commissioners for their voluntary participation in commission activities. Funds are also used to compensate student commissioners for travel costs.

## Recommended Budget

This budget is recommended at \$1,000. This budget unit does not receive financing from the General Fund. This program is funded by Realignment funds, which are transferred to this budget from the Local Health and Welfare Trust, Social Services Fund #0248.

**Probation  
Delinquency Prevention Commission (2-303)**

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*Christine D. Odom, Chief Probation Officer*

**Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: CHRISTINE D ODOM	UNIT: PROBATION	FUND: TRIAL COURT			0014 2-304	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	4,027,856	3,267,789	4,262,199	4,326,205	1.5	
SERVICES AND SUPPLIES	145,375	82,238	182,240	208,716	14.5	
OTHER CHARGES	203,206	177,619	342,183	350,964	2.6	
* GROSS BUDGET	4,376,437	3,527,646	4,786,622	4,885,885	2.1	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	4,376,437	3,527,646	4,786,622	4,885,885	2.1	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	755,790	243,203	775,199	1,187,199	53.1	
GOVERNMENTAL REVENUES	742,851	405,030	591,530	675,736	14.2	
TOTAL OTHER REVENUES	1,498,641	648,233	1,366,729	1,862,935	36.3	
* UNREIMBURSED COSTS	2,877,796	2,879,413	3,419,893	3,022,950	11.6-	
ALLOCATED POSITIONS	43.00	43.00	43.00	43.00	.0	

**Purpose**

“Within an environment of integrity and professionalism, the Sutter County Probation Department provides for the welfare and safety of the community through prevention, intervention, and enforcement efforts; thereby emphasizing accountability and self-sufficiency.”

The Probation Department serves both juveniles and adults. The Department serves as an arm of the Court preparing court investigations, including contact with victims; handling juvenile delinquency matters and supervising juvenile and adult offenders. The Department also operates a wide variety of prevention and intervention services.

The Chief Probation Officer of Sutter County is appointed by the Presiding Judge of the Superior Court, with the approval of all Sutter County Judges and with the consensus of the

Board of Supervisors and Juvenile Justice Commission. Welfare & Institutions Code §270, et seq. and Penal Code §1203, et seq. delineate the responsibilities of the Department related to juveniles and adults falling under their purview.

**Major Budget Changes**

**Salaries & Benefits**

- (\$112,146) Defund one vacant Deputy Probation Officer III position in the Juvenile Division following an anticipated retirement, and cease services to one YCUSD elementary school
- (\$63,768) Defund one vacant Probation Aide position in the Adult Services division

- (\$50,151) Decrease due to a budgeting change to properly reflect 45% of the cost of a Deputy Probation Officer III position (Drug Court Officer) as being paid directly from the Mental Health Budget
- \$290,071 General salary and benefits adjustments

Services & Supplies

- \$38,175 Increase in Special Departmental Expense directly related to SB678 and GREAT program revenue

Other Charges

- \$28,356 Increase in payment to Mental Health for Substance Abuse Counselor services, funded with Justice Assistance Grant (JAG)-Probation Stimulus funds.
- (\$29,889) Decrease in Interfund Information Technology charges

Revenues

- \$360,000 Increase due to new Community Corrections Partnership Incentive Fund (CCPIF/SB 678) activities
- \$59,050 Increase in Youthful Offender Block Grant (YOBG) funds to offset reduced Vehicle License Fee (VLF) revenues for juvenile services

- \$30,000 New anticipated revenue from Juvenile Reentry Fund for Wards released from the Department of Juvenile Justice (DJJ)
- \$60,000 Anticipated increase in Federal Title IV-E revenue for time spent working with youth at risk of foster care

Program Discussion

Adult Unit

The Adult Unit performed 951 Criminal Court investigations in 2010, and supervised, on average, 775 largely felony offenders, not including those with active warrants; with the ultimate goal of reducing offender risk and recidivism, while improving offender outcomes and public safety.

Intensive supervision and support of drug offenders is provided through specialized funding for Drug Court and Justice Assistance Grant Stimulus funds (JAG-Probation & OTP). Officers providing services via an Anti-Drug Abuse Grant in coordination with NET-5 are allocated within a budget overseen by the District Attorney. Federal stimulus funds support a second Deputy Probation Officer until February 28, 2012. Two officers are currently assigned to the Sutter-Yuba County Gang Task Force, carrying a caseload of 54 gang members and performing task force enforcement duties.

**Community Corrections Performance Incentive Fund (CCPIF/SB678)**

Probation services remain a less expensive and more effective solution to prison commitments for non-violent offenders; especially when current fixed costs to house a prison inmate are estimated at \$29,353 per year. The Department has been able to reduce the

number of probation revocations by at least 4% in 2010.

The Department will be able to expand the implementation of evidenced based practices, to include assessment of risk and needs; and targeted case planning and management to address criminogenic needs, placing the most resources with those offenders who are at greatest risk to reoffend. As a result, active caseload sizes will be reduced, allowing officer's to concentrate their efforts on harm-reduction and public safety, which in the end results in reduced recidivism and a healthier, more productive system overall. Improvements to the adult system have slowly evolved over the past two years and the reduction of prison commitments to date can be attributed to the dedication of staff and justice partners who were asked to adapt to a changing world with few resources.

### **Realignment of Supervision & Incarceration of Offenders**

Included in the current State Budget proposal and accompanying trailer bills (AB 109 and SB 69) is the realignment of responsibility for supervision and housing of non-violent, non-serious, non-sex offenders to local control. In return for State funds, locals would be responsible for supervising offenders who were previously subject to State parole supervision and for housing non-violent offenders who were previously housed within the State prison system. At the time of this writing, an agreement for funding these new local responsibilities has not been made by the legislature. Should adequate funding be found, this Department is prepared to work with local stakeholders to expand alternative sanctions to minimize the impact on the jail population and to develop an expanded array of services to meet the needs of this population, many of whom would be eligible and appropriate for community supervision.

### **Juvenile Unit**

In 2010, the juvenile unit provided intake services for 723 juvenile referrals, including violations of probation, and supervised an average of 135 minors. The ultimate goals are to reduce the number of offenders who enter the juvenile justice system or to minimize their time within the system with the ultimate intent of reducing offender risk and recidivism, while improving offender outcomes and public safety.

Specialized caseloads include out-of-home placement, Aftercare Supervision for Camp Singer Wards, and caseload carrying School Resource Officers for Feather River Academy, Yuba City High School and River Valley High School.

Prevention and intervention services are provided with a truancy officer for Yuba City Unified School District School, and officers at Gray Avenue Middle School and King Avenue Elementary schools as it is believed that the answer to reducing juvenile crime is intervention at the earliest possible age, in coordination with families to provide education and support regarding risk factors and to build and emphasize protective factors.

Support services are provided by probation officers with Functional Family Therapy (FFT), and Cognitive Behavioral Therapy (CBT) for Adolescents with Substance Abuse Disorders.

It is with reluctance that the Department must recommend the elimination of prevention services to King Avenue School due to County budget reductions.

### **Gang Risk Education & Training**

In February 2011, the Department implemented the Gang Resistance Education And Training (GREAT) program with a Federal grant that will be extended to

December 2011. The grant paid for staff training and travel expenses and incentives for elementary and middle school students served by the program. Two Deputy Probation Officers, two Criminal Investigators and one Yuba City Police Officer are facilitating the program in ten schools. In FY 2011-12 the Department will offer GREAT services as time allows, but the opportunity for prevention services will be limited with this proposed budget.

### **Department of Juvenile Justice (DJJ)**

Effective February 2011, AB 1628 has transferred responsibility for DJJ Wards to community supervision under the jurisdiction of the Courts and supervision of County probation upon their discharge from the institution. In return, counties are to be allocated \$15,000 per Ward per year for up to two years for support, care and community supervision. It is anticipated that two Wards will be released in 2011 and two sometime after January 2012. An additional \$115,000 will be received for Wards who are detained in juvenile facilities (not jails) after committing a violation of their supervision conditions. Whether these funds will cover the cost of board and care is still subject to dispute.

Included in the proposed FY 2011-12 State Budget public safety realignment package is the restructuring of the Department of Juvenile Justice institution to only accept Juvenile Court commitments and housing of juveniles tried as adults, if the county contracts with DJJ for these services. Should the legislature provide funding to effect this change, counties will need to determine whether to use realignment funds to house these youth locally or to pay the State to house them. This Department will have to review this issue in more depth with Yuba County to determine the best course of action.

### **Funding Concerns for Juvenile Services**

Comprehensive juvenile services have been supported via a complex combination of State, Federal and local funding, including Juvenile Justice Crime Prevention Act (JJCPA), Juvenile Probation and Camp Funds (JPCF), Title IV-E, Youthful Offender Block Grant (YOBG) and YCUSD revenues. Each of these sources is increasingly at risk.

JJCPA and JPCF funds are directly linked to VLF revenues deposited into the Local Safety and Protection Account created in the State's budget in FY 2009-10. Authority for these fees ends June 30, 2011, absent further action by the State Legislature. This would have a devastating impact on the services provided by the Department and its employees.

Through coordinated local efforts, systems change and the development of new programs with the use of a variety of revenues, Sutter County can clearly show evidence of reduced out of home placements and 50% fewer minors on probation from twelve years ago. The juvenile division and the population it serves has fully benefited from the implementation of evidenced based practices, with officers showing their commitment to adapting to principles of effective intervention for the well being of the offenders and the community they serve.

Although the Juvenile Hall population has been at an unprecedented low, there are continuing concerns regarding juvenile gang violence, juvenile sex offenders, and youth with mental health or developmental disorders. The Department is especially concerned that youth with mental health and developmental disorders will enter the probation system as other funding sources diminish. Should the Department continue to keep the Juvenile Hall and Camp population low, it will be

recommended that fund balances be used to keep vulnerable probation programs in place.

The past decade of progressive, broad-based and outcome oriented juvenile services is at significant risk due to decreasing revenues and the potential loss of VLF funding. Should the State and County fail to support services at their current level, the impact on the community will be far reaching and will result in even greater costs for years to come both fiscally and to the well-being of families overall.

### **Departmental Needs & Future Goals**

In order to adequately carry out the mission of the Department to support existing and new responsibilities for the supervision, care and treatment of juvenile and adult offenders, the Department will need at least a base level of funding and staffing. If State funds are realigned, the Department will need to have funds specifically identified to continue systems reform, with the continued implementation of evidenced-based practices and the expansion of support services for offenders. The Department has proven its ability to improve outcomes for offenders and looks forward to the opportunity to continue on this path with new and expanded programs in collaboration with local stakeholders.

Given current fiscal restraints, the continued request for reorganization of the Department, including the reclassification of the Administrative Services Officer and the addition of the Senior Probation Officer class, is once again reserved for a future date. Should vast realignment of State offender services occur, the Department will likely bring forward a request to reorganize the Department.

## **Recommended Budget**

This budget is recommended at \$4,885,885. The General Fund provides 61.9% of the financing for this budget unit and is reduced by \$396,943 (11.6%) compared to FY 2010-11.

CCPIF/SB 678 provides financial incentives to counties who are able to reduce probation revocation rates with increased local services via evidenced based practices. The Department has been able to reduce the number of probation revocations by at least 4% in 2010, which will result in an estimated \$360,000 in new revenue. As a result, the Department will continue the Substance Abuse Services efforts developed with federal stimulus funds in FY 2010-11, in coordination with Mental Health staff. The CCPIF/SB 678 funds will be utilized as follows:

- \$107,362 Transfer of Deputy Probation Officer III from General Fund and JAG-Probation and Offender Treatment Program (OTP) to SB678 activities
- \$109,714 Transfer Deputy Probation Officer III from General Fund funded Gang Task Force, leaving only one Deputy Probation Officer in the Gang Task Force program
- \$35,802 Transfer Deputy Probation Officer III from the Anti-Drug Abuse Budget (2-302) when Federal Stimulus funds end February 28, 2012. The officer will move into a position that has been unfunded since FY 2009-10.
- \$20,298 will be utilized for an Extra Help part-time Probation Aide position
- \$86,824 will cover costs related to substance abuse counseling, residential

drug treatment and Special  
Departmental Expenses

prevention services to enable further  
reductions in prison commitment rates.

The intended use of these funds as outlined in this budget, will need to be reviewed by a Community Corrections Partnership (1230 (b) (1) PC) to be convened by the Chief Probation Officer. These funds and accompanying transfers of current staff to new SB678 programs/services have been key to the Department's ability to reduce County General Fund costs. The related transfers result in the reduction of services in enforcement positions via transfer of one officer from the Gang Task Force effective July 1, 2011 and one officer in the Anti-Drug Abuse program effective February 28, 2012.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

Unfortunately, it is recommended that prevention services be eliminated from King Avenue School to meet the requested reduction of General Fund unreimbursed costs. The related position is fully funded by the General Fund and is not able to draw revenue from other sources.

The loss of VLF funds could result in a reduction of an estimated \$387,088 and the potential for lost programs and a reduction of staff. YOBG funds have been used to offset JJCPA program costs as VLF revenues have been significantly reduced, however YOBG funds would not be able to cover the loss of all VLF revenue.

This budget unit receives \$71,000 in Realignment funds, which are transferred from the Local Health and Welfare Trust, Social Services Fund (0-248).

Further reductions to the Probation Department budget are not recommended. To implement SB678 and increase revenue received through this program, current personnel are needed to provide ongoing

EXECUTIVE SUMMARY					
DEPT HEAD: MARK R VAN DEN HEUVEL UNIT: PUBLIC DEFENDER			FUND: TRIAL COURT		0014 2-106
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	128,155	109,061	132,021	136,450	3.4
SERVICES AND SUPPLIES	556,120	454,952	567,400	504,800	11.0-
OTHER CHARGES	6,224	12,963	18,231	7,326	59.8-
* GROSS BUDGET	690,499	576,976	717,652	648,576	9.6-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	690,499	576,976	717,652	648,576	9.6-
OTHER REVENUES					
USER PAY REVENUES	8,573	7,643	7,200	7,500	4.2
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	8,573	7,643	7,200	7,500	4.2
* UNREIMBURSED COSTS	681,926	569,333	710,452	641,076	9.8-
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	.0

## Purpose

The Public Defender’s Office, when appointed by the Court, represents defendants charged with crimes committed in Sutter County who cannot afford their own attorney. Cases include felonies, misdemeanors, and juvenile crimes. In addition, the Public Defender’s Office is appointed to represent parents in Juvenile Dependency actions involving the Welfare Department, individuals being requested for appointment of conservatorships through the County Counsel’s Office, along with Writ of Habeas Corpus filings and Reise filings for those individuals detained at the Sutter-Yuba Mental Health facility or local private facilities. The Public Defender’s Office is appointed on Contempt matters involving the Family Support Division, when private attorneys file complaints for contempt against an indigent person and to those

whose parental rights are being requested to be terminated in adoption matters.

## Major Budget Changes

### Services & Supplies

- (\$62,600) Total decrease in Services & Supplies due primarily to a \$60,800 reduction in Professional & Specialized Services due to a reduction in contract attorney costs and investigative costs

### Other Charges

- (\$10,905) Total decrease in Other Charges due primarily to a \$10,726 reduction in Information Technology charges

## Program Discussion

This budget funds the Sutter County Public Defender's Office that staffs the Sutter County Public Defender, three Deputy Felony Attorneys who handle the criminal felony appointment cases and violation of probation cases, two Deputy Misdemeanor Attorneys who handle the misdemeanor appointment cases, two Deputy Juvenile Attorneys who alternate handling juvenile delinquency appointment and dependency appointment cases on an alternating weekly basis, and one Deputy Attorney that handles the Conservatorship hearings, Writ of Habeas Corpus proceedings, and Reise hearings. In addition, the Public Defender's Office represents individuals charged in homicide cases, Petition for Involuntary Treatment under Penal Code § 2970, sexually violent predator cases, termination of parental rights, family law and child support contempt actions, individuals seeking relief from firearms prohibition under Welfare and Institutions Code § 8103 and appointments on mental health issues arising from local private facilities.

The Public Defender's Office contracts with one investigator who handles the investigative work for all cases assigned to the office for the felony, misdemeanor, and juvenile attorneys.

Excluding the salaries and benefits that pertain to the Public Defender and Interfund Information Technology expenses, 93% of the Public Defender's services and supplies budget is designated solely for the salaries of the Deputy Public Defenders assigned to felony, misdemeanor, juvenile and conservatorship cases and the costs associated with the investigator.

## Recommended Budget

This budget is recommended at \$648,576. The General Fund provides 98.8% of the financing for this budget unit and is decreased by \$69,376 (9.8%) compared to FY 2010-11.

In an effort to reduce overall costs yet maintain the quality of services provided to indigent defendants and assure that court proceedings are not interrupted or delayed because the Public Defender's Office is unable to accept an appointment, it is recommended that the Services and Supplies portion of the budget be reduced as follows:

- Criminal Jury Witness fees: The FY 2010-11 budget amount of \$2,000 is reduced to \$1,000.
- Professional & Specialized Services: The FY 2010-11 budget amount of \$530,000 is reduced to \$469,200. Because of a reduction in misdemeanor cases, the Deputy Misdemeanor Attorney's salary will be reduced from \$5,000 to \$4,500 per month. The Deputy Juvenile Attorney position will be reduced from \$3,500 to \$2,500 per month and/or the position would be consolidated for one attorney to handle all juvenile cases at a rate of \$5,000 per month. Further, the investigative costs will be reduced from \$75,000 to \$60,000 annually.
- Juvenile Dependent/Physician: The FY 2010-11 budget amount of \$7,800 will be reduced to \$7,000.

Though the Superior Court is ordering in some cases, as a condition of probation, the payment of a nominal fee for reimbursement to the County of Sutter for the services of the Public Defender's Office, it is difficult to

predict how much revenue will be generated in FY 2011-12.

The Sutter County Public Defender's Office has been able to collect payment for services rendered to those who have been involuntarily held at private psychiatric centers. The Department projects receiving reimbursement revenues totaling \$7,500 for FY 2011-12.

Additional reductions are not recommended at this time. Further cuts would directly impact the number of Deputy Public Defenders available to represent defendants. This would result in services becoming unavailable for court appointed defendants and a strong possibility of having experienced attorneys unwilling to work for a reduced wage with an increase in appointments.

Another possible consequence of a further reduction would be the unavailability of Deputy Public Defenders from the Public Defender's Office. This would likely result in the utilization of court-appointed attorneys who would charge much higher rates of reimbursement than that of Deputy Public Defenders under contract. Costs to the County could greatly increase in this circumstance.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY					
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF INMATE WELFARE	FUND: SHERIFF INMATE WELFARE			0184 0-184
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	83,319	70,870	87,772	90,608	3.2
SERVICES AND SUPPLIES	183,878	109,838	168,600	168,650	.0
OTHER CHARGES	1,074	0	50	50	.0
* GROSS BUDGET	268,271	180,708	256,422	259,308	1.1
* NET BUDGET	268,271	180,708	256,422	259,308	1.1
APPROPRIATION FOR CONTINGENCY	0	0	211,068	258,949	22.7
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	268,271	180,708	467,490	518,257	10.9
<b>OTHER REVENUES</b>					
USER PAY REVENUES	319,031	169,580	284,500	284,500	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	2,551	2,607	1,800	1,800	.0
CANCELLATION P/Y DESIGNATIONS	0	0	100,204	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	27,676	181,190	80,986	231,957	186.4
TOTAL AVAILABLE FINANCING	349,258	353,377	467,490	518,257	10.9
* UNREIMBURSED COSTS	80,987-	172,669-	0	0	.0
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	.0

## Purpose

The operation of the Sheriff Inmate Welfare Fund (SIWF) is mandated by California Penal Code §4025(e) and Title 15 of the California Code of Regulations. The money in this fund is to be used by the Sheriff for the benefit, education and welfare of jail inmates.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

The law provides:

“The money and property deposited in the inmate welfare fund shall be expended by the sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of county jail facilities may include the salary and benefits of personnel used in the programs to benefit the inmates, including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the sheriff. Inmate welfare funds shall not be used to pay required county expenses of confining inmates in a local detention system, such as meals, clothing, housing, or medical services or expenses, except that

inmate welfare funds may be used to augment those required county expenses as determined by the sheriff to be in the best interests of inmates. An itemized report of these expenditures shall be submitted annually to the Board of Supervisors.”

### **Recommended Budget**

This budget is recommended at \$518,257, which is an increase of \$50,767 compared to FY 2010-11. The General Fund does not provide any financing for this budget unit.

The majority of the increase in the budget, \$47,881, is due to an increase in the Appropriation for Contingency. Budgeted operational costs have increased by \$2,886.

This fund is financed by revenue generated from inmate use of public telephones and inmate purchases from the jail commissary.

### **Use of Reserves/Designations**

This budget unit does not currently include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF-COMMUNICATIONS	FUND: PUBLIC SAFETY			0015 1-600	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,645,605	1,459,251	1,969,571	1,842,145	6.5-	
SERVICES AND SUPPLIES	162,782	166,642	191,342	177,997	7.0-	
OTHER CHARGES	753,963	537,356	924,495	735,740	20.4-	
CAPITAL ASSETS	35,236	218,769	97,015	103,059	6.2	
* GROSS BUDGET	2,597,586	2,382,018	3,182,423	2,858,941	10.2-	
INTRAFUND TRANSFERS	0	66,000-	0	53,199-	***	
* NET BUDGET	2,597,586	2,316,018	3,182,423	2,805,742	11.8-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	147,011	200,617	190,086	282,218	48.5	
GOVERNMENTAL REVENUES	4,790	939	7,200	7,200	.0	
TOTAL OTHER REVENUES	151,801	201,556	197,286	289,418	46.7	
* UNREIMBURSED COSTS	2,445,785	2,114,462	2,985,137	2,516,324	15.7-	
ALLOCATED POSITIONS	25.00	25.00	24.00	24.00	.0	

**Purpose**

This budget unit provides 9-1-1 emergency dispatch for Sheriff, Fire and Ambulance. It also includes the Records and Civil units.

**Services & Supplies**

- (\$17,800) Decrease in software license and maintenance costs

**Major Budget Changes**

**Salaries & Benefits**

- (\$56,734) Defund one currently vacant Criminal Records Technician position
- (\$69,845) Defund one currently vacant Supervising Public Safety Dispatcher position
- (\$60,902) Defund one currently vacant Public Safety Dispatcher position

**Other Charges**

- (\$188,755) General decreases in Other Charges accounts primarily related to a decrease in Interfund Information Technology charges

**Capital Assets**

- \$49,860 Replacement of one aging vehicle, including computer and modem, paid out of Sheriff's Assessment Fees special revenue fund (0-225)

## Revenues

- \$118,096 Increase in Sheriff Assessment Fees (0-225) revenue transferred in to pay for a replacement vehicle, including computer and modem, and the salary and benefits of one Sheriff's Legal Specialist position

## Program Discussion

The Communications Center has the responsibility of answering incoming 911 calls as well as non-emergency calls for service. Radio-dispatching services for the Sheriff's Department as well as the Fire Department are provided. At times the Communications Center also assists and communicates with Animal Control, Public Works, and Fish & Game field personnel. The Communications Center is staffed 24 hours per day, 365 days per year, with a minimum of two dispatchers on duty at all times.

Due to the defunding of one Criminal Records Technician position, the Records Unit will now be staffed with two Criminal Records Technicians as opposed to three. The Criminal Records Technicians provide a wide range of functions including fingerprinting, permit issuance, criminal offender registration, records release requests, and maintenance of agency reports and records including court mandated functions.

The Civil Unit is charged with the processing of civil process as prescribed by law. It is the goal of the Civil Unit to serve all received process in a reasonable and timely manner while maintaining an impartial stance between all parties involved

or having an interest in a case. The civil process includes summons and complaints, small claims documents for a civil lawsuit, restraining orders, and any other notice or order from the courts. The civil unit is also charged with placing a levy on bank accounts, wages, vehicles, or any asset of the judgment debtor.

## Recommended Budget

This budget is recommended at \$2,805,742 and is decreased by \$376,681 (11.8%). The General Fund provides approximately 59% of the financing for the Sheriff's Department and is reduced in the Communications budget by \$515,971 (an estimated 22.7%) compared to FY 2010-11.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions. As these revenues increase, the required contribution from the General Fund decreases.

The Sheriff has agreed to fund a Sheriff's Legal Specialist position from the Sheriff's Assessment Fees (0-225) special revenue fund for one year. This reduces the General Fund contribution for this position to \$0.

The decision to defund one vacant Public Safety Dispatcher position and one vacant Public Safety Dispatch Supervisor position will impact the operations of the Communications Unit and will have a significant impact in the Sheriff

Department's ability to provide service to the community.

The State of California recommends Sutter County's Public Safety Answering Point (PSAP) have a minimum staffing level of fifteen dispatchers to cover three working stations 24 hours per day. The positions are based on a formula using the number of 911 calls the Sheriff's Department receives in a year. Grant funding offsets General Fund money used to upgrade the 911 equipment every five years. The inability to meet the minimum staffing recommendations may present a challenge in competing for future State grants. In addition, the possibility of an increase in liability to the County is a concern.

Defunding and leaving vacant one Criminal Records Technician position will negatively impact the level of service internally and to the public. Increased wait times for services including record retrieval, fingerprinting and permit issuance should be expected.

The one requested vehicle, funded by Sheriff's Assessment Fees (0-225) funds, will replace an aging vehicle with a projected usage of over 115,000 miles during FY 2011-12.

Further reductions to this budget unit are not recommended. Additional cuts would likely result in severe cuts to services and the inability for the Sheriff to properly staff the Communications Center, which plays a vital role in ensuring the safety of Sutter County residents.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF'S COURT BAILIFFS	FUND: TRIAL COURT			0014 2-103	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	498,777	432,826	535,494	523,238	2.3-	
SERVICES AND SUPPLIES	7,902	6,402	9,400	8,100	13.8-	
OTHER CHARGES	785	601	731	592	19.0-	
* GROSS BUDGET	507,464	439,829	545,625	531,930	2.5-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	507,464	439,829	545,625	531,930	2.5-	
OTHER REVENUES						
USER PAY REVENUES	499,301	363,599	545,625	531,930	2.5-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	499,301	363,599	545,625	531,930	2.5-	
* UNREIMBURSED COSTS	8,163	76,230	0	0	.0	
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	.0	

### Purpose

The Sheriff's Court Bailiffs budget provides bailiffs for the Sutter County Superior Court under a contract. The bailiffs are responsible for the courts' security and decorum, and for the care and custody of inmates present in the court. Bailiffs also provide for the care and security of the jury.

### Major Budget Changes

#### Salaries & Benefits

- (\$12,256) General salary and benefits adjustments

### Program Discussion

The Sheriff's Court Bailiffs unit provides security services for courtrooms in the Sutter County Superior Court.

### Recommended Budget

This budget is recommended at \$531,930, which is a decrease of \$13,695 compared to FY 2010-11. The General Fund does not provide any financing for this budget unit. The Sutter County Superior Court, which is funded by the State, reimburses the Sheriff's Department for security services pursuant to an existing contract.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF-CORONER	FUND: PUBLIC SAFETY			0015 2-201	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	4,904,785	4,016,076	5,373,184	4,856,443	9.6-	
SERVICES AND SUPPLIES	588,138	347,486	441,767	380,345	13.9-	
OTHER CHARGES	556,781	340,942	596,947	560,862	6.0-	
CAPITAL ASSETS	97,944	25,905	314,365	47,492	84.9-	
* GROSS BUDGET	6,147,648	4,730,409	6,726,263	5,845,142	13.1-	
INTRAFUND TRANSFERS	127,015-	110,526-	184,057-	0	100.0-	
* NET BUDGET	6,020,633	4,619,883	6,542,206	5,845,142	10.7-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	591,024	384,529	653,049	755,395	15.7	
GOVERNMENTAL REVENUES	50,744	78,033	36,400	27,400	24.7-	
GENERAL REVENUES	42	0	0	0	.0	
OTHER FINANCING SOURCES	7,192	336	0	0	.0	
TOTAL OTHER REVENUES	649,002	462,898	689,449	782,795	13.5	
* UNREIMBURSED COSTS	5,371,631	4,156,985	5,852,757	5,062,347	13.5-	
ALLOCATED POSITIONS	50.50	51.50	51.50	49.50	3.9-	

**Purpose**

This budget unit finances the administration, patrol division, detective division, evidence and property control, coroner's and public administrator's functions of the Sheriff's Department.

- (\$102,743) Defund and leave vacant one Deputy Sheriff position that is anticipated to be vacant at June 30, 2011
- (\$145,957) Eliminate two additional filled Deputy Sheriff positions
- (\$151,333) Salary savings due to anticipated mid-year retirements

**Major Budget Changes**

**Salaries & Benefits**

- (\$112,381) Defund and leave vacant one currently vacant Patrol Lieutenant position
- (\$79,123) Defund and leave vacant one currently vacant Deputy Sheriff position

**Services & Supplies**

- (\$61,422) Major reduction in security equipment in addition to general services and supplies adjustments

**Capital Assets**

- (\$266,873) Overall reduction in Capital Assets due primarily to deferring replacement patrol vehicle purchases
- \$25,440 Purchase of four computers, hardware and modems for current patrol vehicles
- \$22,052 Purchase of four digital video cameras for current patrol vehicles

**Revenues**

- \$93,346 Increase in revenue primarily related to COPS funding and Secretary position for NET-5

**Program Discussion**

The Sheriff’s Department patrols approximately 604 square miles of unincorporated Sutter County and a portion of Yuba City’s incorporated area under contract.

The Sheriff’s Office is also the County Coroner and is responsible for determining the circumstances, manner, and cause of all deaths reportable to the Coroner. Field death investigations, postmortem examinations, and related forensic tests are used to establish a medical cause of death. Autopsies are provided to the Coroner through a contract with Forensic Medical Group, based in Fairfield, while morgue services are provided via contract by two local mortuaries.

In 2008, the Board of Supervisors authorized and funded the creation of the Sutter County Gang Task Force (GTF) to

help fight increasing gang-related crime. Two new Deputy Sheriff positions and other Probation Department and District Attorney Department personnel were added to the GTF at that time. In the months preceding the GTF, there had been significant gang violence, weapon possession and drug activity, including three homicides and numerous shootings.

**Ongoing Projects**

The Live Fire Shoot House is complete and Range Masters have been trained and certified to conduct live fire training inside the shoot house. Repairs to the primary range were held up due to the addition of the shoot house but are now on track to be completed by June 30, 2011. Once the Live Fire Shoot House policy is reviewed and approved we anticipate a modest revenue stream as the shoot house will become an asset available for use by North State agencies for advanced training.

**Recommended Budget**

This budget is recommended at \$5,845,142, which is a decrease of \$697,064 (10.7%). The General Fund provides approximately 59% of the financing for the Sheriff’s Department and is reduced in the Sheriff-Coroner budget by \$886,759 (an estimated 20.1%) compared to FY 2010-11.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions.

In FY 2010-11, three Deputy Sheriff positions were left vacant and unfunded. It is recommended that these positions remain vacant and unfunded for FY 2011-12 as well. In addition, the following personnel changes are recommended for FY 2011-12:

- Defund and leave vacant one currently vacant Lieutenant position
- Defund four additional Deputy Sheriff positions, two of which are currently vacant

No further staffing reductions are recommended for FY 2011-12.

If the Sheriff’s Department were required to reduce the Sheriff-Coroner budget unit by twenty percent, the resulting cuts would put staffing levels 33% below those of 30 years ago when the County population was approximately 55,000. The current public safety staffing level is already 11% below that of 1982. To illustrate, the following were the staffing levels for the Sheriff’s Department budget in 1982, not including administrative staff:

- 1 Sheriff
- 2 Assistant Sheriffs
- 2 Captains (Patrol/Detective)
- 5 Patrol Sergeants
- 6 Detective-Sergeants
- 1 Detective Sergeant-Net-5
- 35 Patrol Deputies
- 52 Total Public Safety Positions

Currently, the Sheriff’s Department level of staffing, not including five administrative staff positions, is:

- 1 Sheriff
- 1 Undersheriff
- 1 Captain
- 3 Lieutenants (2 Patrol- 1 Detective)

- 4.5 Patrol Sergeants
- 1 Detective Sergeant
- 5 Deputy Detectives
- 2 Narcotics Agents (Deputy Level - One paid with grant funds)
- 2 Gang Task Force Agents (Deputy Level)
- 26 Patrol Deputies
- 46.5 Total Public Safety Positions

Since FY 2010-11, one Lieutenant and four Deputy Sheriff positions (two Detectives and two Patrol) in the above list have been held vacant.

**Impacts of Further Reductions**

Further reductions to the Sheriff-Coroner budget unit are not recommended at this time. In comparison to the recommended budget, the following staffing level would be the likely result of a full twenty percent reduction to the General Fund contribution to the Sheriff-Coroner budget unit:

- 1 Sheriff
- 1 Undersheriff
- 1 Captain
- 0 Lieutenants
- 4 Patrol Sergeants
- 1 Detective Sergeant
- 3 Deputy Detectives
- 1 Narcotics Agent (Deputy Level)
- 23 Patrol Deputies
- 35 Total Public Safety Positions

Reaching this level of a reduction would require the elimination of one Lieutenant from the Patrol Unit and the reduction in rank of one Lieutenant to the rank of Sergeant; reduction in rank of one Sergeant from the Detective Unit and two Sergeants from the Patrol Unit to Deputy Sheriff and the elimination (and lay-off) of thirteen Deputy Sheriff positions. These reductions would be in addition to the four Deputy Sheriff positions that are currently vacant.

The overall effect of these further reductions in staffing would be extremely detrimental to the public in that Sheriff's services would be drastically reduced or eliminated.

With these further staffing reductions, Deputy Sheriffs would no longer be able to conduct preventative patrol for large portions of the County.

Minor violations of law, known as "cold calls," such as a petty theft without suspects/leads, may result in citizens being directed to file a report by mail or on the Sheriff's website through the tip line.

The detective unit would be reduced to such a level that only serious violent crimes or crimes of sexual assault would be investigated. All other felonies would be handled by the patrol unit on a case by case basis.

With these further reductions in staffing, the Sheriff's Office participation in the Gang Task Force would not be possible. This would have the potential to cause great detriment in the investigation of gang-related crimes and would severely impact the Sutter County Sheriff's Office's ability to solve serious crimes. In 2010 and 2011, Sutter County Deputies assigned to the gang task force were instrumental in solving two homicides and numerous gang-related violent crimes.

A reduction in mid-level administrative staff would require much of their duties to be re-directed between the Sergeants and the Captains. This would create a twofold problem: 1) the Sergeants would be unable to effectively supervise personnel because they would be burdened with additional administrative duties and 2) the Captains responsible for the development and implementation of long term goals and

plans, in addition to the review and update of policy based on changes in public policy and case law, would be encumbered with those duties previously performed by administrative staff. The overall effect would be the degradation of service to the public and a stagnation of the Department as a whole.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: J. PAUL PARKER	UNIT: NET 5 SHERIFF	FUND: PUBLIC SAFETY			0015 2-202	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	33,341	25,728	35,678	39,582	10.9	
* GROSS BUDGET	33,341	25,728	35,678	39,582	10.9	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	33,341	25,728	35,678	39,582	10.9	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	33,341	25,728	35,678	39,582	10.9	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

### Purpose

Narcotic Enforcement Team (NET-5) is a task force composed of the Yuba City Police Department, the Sheriff’s Departments of Yuba and Sutter Counties, and the California Department of Justice aimed at combating the use, manufacture and sale of illegal drugs.

Marysville Police Department will abstain from sharing in other operating costs. Their 25% local share is split among the remaining three partners to enable the continued operation of Net-5. One detective position working in gang enforcement is under the direction of the Net 5 commander.

### Major Budget Changes

There are no major budget changes for FY 2011-12.

### Recommended Budget

This budget is recommended at \$39,582. The recommended budget reflects the County’s share of cost for the Net-5 task force and is funded 100% by the General Fund.

### Program Discussion

The name Net-5 hails back to when the Marysville Police Department fully participated in this task force. In FY 2011-12, they will contribute one officer whose salary and benefits will be covered by a grant from Yuba County. As in the past,

The State pays for rent, telephones, cleaning service, alarm system, and undercover funds. Each of the three local agencies pays 33% of other costs. This budget unit finances Sutter County’s share of NET-5 costs. These costs comprise two items: the salary and benefits of a secretary and the operations budget of the NET-5 unit.

The Net-5 secretary position, previously provided by the City of Marysville, is now provided by the Sheriff's Department. This will generate revenue from the other participating agencies for the Sheriff-Coroner budget unit (2-201).

Reductions to this budget unit are not recommended. NET-5 plays an integral role in the regional effort to halt the spread of drug-related criminal activity.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

E X E C U T I V E S U M M A R Y					
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF BOAT PATROL	FUND: PUBLIC SAFETY		0015 2-205	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	239,130	188,279	261,353	247,699	5.2-
SERVICES AND SUPPLIES	13,511	7,516	17,618	13,368	24.1-
OTHER CHARGES	31,456	15,339	49,571	46,594	6.0-
CAPITAL ASSETS	20,011	0	0	0	.0
* GROSS BUDGET	304,108	211,134	328,542	307,661	6.4-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	304,108	211,134	328,542	307,661	6.4-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	249,298	214,749	214,800	214,800	.0
GENERAL REVENUES	22,638	18,189	29,530	22,637	23.3-
TOTAL OTHER REVENUES	271,936	232,938	244,330	237,437	2.8-
* UNREIMBURSED COSTS	32,172	21,804-	84,212	70,224	16.6-
ALLOCATED POSITIONS	2.50	2.50	2.50	2.50	.0

**Purpose**

The Sheriff's Department Boat Patrol - Search and Rescue Unit is responsible for patrolling approximately 187 miles of waterways in or bordering Sutter County.

**Major Budget Changes**

**Salaries & Benefits**

- (\$13,654) Decrease in salaries and benefits reflecting a vacant position that is now budgeted at a lower cost

**Program Discussion**

Responsibilities of the Boat Patrol unit include enforcement of boating laws and regulations, assistance to stranded boaters, inspection of vessels for proper equipment, supervision of organized water events, search and rescue operations, recovery of drowning victims, investigation of boating accidents, boating safety presentations, and evacuation of citizens in flood conditions.

Several boats and crafts of various sizes and designs are used to accomplish the unit's mission. The unit will also summon surrounding counties for mutual aid from their sheriff's boat patrol units as the need arises.

## Recommended Budget

This budget is recommended at \$307,661, which is a decrease of \$20,881 (6.4%) compared to FY 2010-11. The General Fund provides approximately 59% of the financing for the Sheriff's Department, including the Boat Patrol budget unit.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions.

Total expenditures for the Boat Patrol budget unit are largely reimbursed by the State Department of Boating and Waterways. These reimbursements are derived from boat registration fees. The County contributes collected boat taxes, and pays for expenditures not subject to State reimbursement. As indicated above, this budget unit also receives, in concept, a share of Proposition 172 funding.

The Department of Boating and Waterways' allocation to Sutter County is likely to remain at \$214,800. Thus, any expenditure increases beyond the allocation and collected boat taxes would become a County burden.

No reductions are recommended for this budget unit. The Sheriff staffs this budget unit with personnel from the Sheriff-Coroner budget unit (2-201). Any reductions to the Sheriff-Coroner budget unit may necessarily reduce Boat Patrol staffing.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF LIVE OAK CONTRACT	FUND: PUBLIC SAFETY	0015 2-208			
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	927,704	785,825	987,579	1,029,239	4.2	
SERVICES AND SUPPLIES	17,339	13,786	17,692	16,542	6.5-	
OTHER CHARGES	96,286	44,125	124,025	107,085	13.7-	
* GROSS BUDGET	1,041,329	843,736	1,129,296	1,152,866	2.1	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	1,041,329	843,736	1,129,296	1,152,866	2.1	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	28	68	0	0	.0	
GOVERNMENTAL REVENUES	825,648	660,271	933,111	927,758	.6-	
TOTAL OTHER REVENUES	825,676	660,339	933,111	927,758	.6-	
* UNREIMBURSED COSTS	215,653	183,397	196,185	225,108	14.7	
ALLOCATED POSITIONS	9.00	9.00	9.00	9.00	.0	

**Purpose**

This budget finances the law enforcement services the Sheriff's Department provides under contract to the City of Live Oak and surrounding unincorporated area.

**Major Budget Changes**

**Salaries & Benefits**

- \$41,660 General salary and benefits adjustments

**Revenues**

- (\$5,353) Reduced contract revenue resulting from lower costs

**Program Discussion**

The City of Live Oak contracts with Sutter County to provide law enforcement services to approximately 8,500 citizens in Live Oak. Sheriff's personnel operate out of a substation staffed by seven patrol deputies, one sergeant, and one lieutenant.

**Recommended Budget**

This budget is recommended at \$1,152,866, which is an increase of \$23,570 compared to FY 2010-11. The General Fund cost is increased by \$28,923 (14.7%) compared to FY 2010-11.

Most costs for patrolling the area in and around the City of Live Oak are shared 80% by the City and 20% by the County. The

salary and benefits of a Lieutenant position, all dog handling-related items, and new patrol vehicles are costs covered in full by the City. The Sheriff provides some law-enforcement services to the City of Live Oak at no charge for which the City would have to pay if it were to have its own police department, or if it had a typical city-county contract for sheriff services. Among these services are dispatch, detectives (for major felonies), records, narcotics, and special enforcement detail (SWAT).

No reductions are recommended for this budget unit. The Sheriff staffs this budget unit with personnel from the Sheriff-Coroner budget unit (2-201). Any reductions to the Sheriff-Coroner budget unit may necessarily reduce Live Oak Contract staffing. Any changes to staffing levels would necessitate an adjustment to the contract between Sutter County and the City of Live Oak.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: J. PAUL PARKER	UNIT: COUNTY JAIL	FUND: PUBLIC SAFETY			0015 2-301	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	4,412,317	3,701,917	4,476,460	4,561,894	1.9	
SERVICES AND SUPPLIES	770,672	627,598	950,376	795,948	16.2-	
OTHER CHARGES	1,865,827	33,420	2,107,584	2,113,439	.3	
* GROSS BUDGET	7,048,816	4,362,935	7,534,420	7,471,281	.8-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	7,048,816	4,362,935	7,534,420	7,471,281	.8-	
OTHER REVENUES						
USER PAY REVENUES	186,328	223,079	190,900	183,241	4.0-	
GOVERNMENTAL REVENUES	94,017	78,789	51,370	53,170	3.5	
GENERAL REVENUES	18,995	0	0	14,000	***	
TOTAL OTHER REVENUES	299,340	301,868	242,270	250,411	3.4	
* UNREIMBURSED COSTS	6,749,476	4,061,067	7,292,150	7,220,870	1.0-	
ALLOCATED POSITIONS	53.00	52.00	52.00	51.00	1.9-	

## Purpose

The Sheriff's Jail Division operates the Main Jail and the adjacent Minimum Security Facility. This budget unit funds the jail staff and operates the County's 352-bed Correctional Facility. The Division is divided into two programs: (1) jail security and support; and (2) transportation. The Jail Division provides a secure, sanitary, and habitable setting for those in custody who are either accused or sentenced. The jail staff also transports prisoners to courts and other facilities.

The Sheriff also manages and operates the Alternative Sentencing and Outside Work Release Programs.

## Major Budget Changes

### Salaries & Benefits

- (\$49,268) Elimination of one filled Food Service Worker position
- \$46,231 Increase in Other Pay due to projected retirements
- \$39,203 General salary and benefits adjustments

### Services & Supplies

- (\$61,700) Decrease in Food expense based on recent experience

- (\$28,700) Decrease in Household Expense based on recent experience
- (\$64,028) General decreases in remaining services and supplies accounts to achieve additional budget reductions

with this Realignment program as planned, it is possible the jail would realize some revenue for housing previously held State prisoners.

The daily rate that the County would be reimbursed by the State is unknown at this time, however the current jail rate for State parolee housing is approximately \$71 per day, per inmate. It is not feasible at this time to accurately forecast how many Realignment inmates would be transitioned to County custody in FY 2011-12. However, an average of 15 Realigned inmates for the full fiscal year would result in revenue, at the current daily jail rate, of \$388,725 (15 inmates at \$71 per day for 365 days per year). This is, of course, dependent upon the State following through with the planned reimbursements.

## Program Discussion

### Current Status

The Jail budget is currently operating with three vacant Correctional Officer positions. This leaves a staff of 40 Correctional Officers in the jail and an average jail population of approximately 200 inmates. As the jail is divided into four shifts, under perfect conditions there is a maximum of one Correctional Officer per 20 inmates at any given time. This does not take into consideration officers off due to injury, sickness, vacation, holidays or training, therefore there is currently closer to one Correctional Officer per 27 inmates.

### Ongoing Project(s)

The County is in the process of upgrading the minimum security facility so a greater number of serious offenders can be housed. This project will assist in mitigating the logistics of inmate classification due to the facility having three large dormitory-style areas.

### Possible Revenues

Through AB 109, signed on April 4, 2011 by Governor Brown, the State of California is planning on Realigning, or shifting, a large number of inmates from state prisons to county jails. Under this plan, sentenced felons convicted of crimes not deemed to be of a sexual, violent or serious nature will serve sentences in county jails rather than in State prison. If the State moves forward

### Goals

During FY 2011-12, the Sheriff's goal is to complete the hardening of the Minimum Security building to prepare for the proposed increase in inmates from the State.

## Recommended Budget

This budget is recommended at \$7,471,281, which is a decrease of \$63,139 (1%). The General Fund provides approximately 59% of the financing for the Sheriff's Department and is reduced in the Jail budget by \$186,212 (an estimated 3.3%) compared to FY 2010-11.

One Food Service Worker position, which is currently filled, is recommended for elimination. The total cost reduction is offset by a minor increase related to purchasing premade food items. No further reductions in positions are recommended.

The implementation of a full 20% budget reduction scenario would likely result in the additional elimination of at least eight currently filled Correctional Officer positions. The Sheriff agreed to defund and hold vacant three positions in FY 2010-11. The elimination of eight additional positions would equate to a 26% reduction in Correctional Officers over the past two years. Such an elimination of staff would put the jail out of compliance with Corrections Standards Authority (CSA) minimum standards.

When the maximum security unit was completed in 1999, CSA (formerly the Board of Corrections) required that it be staffed with 11 correctional officers. At that time, the Sheriff negotiated an increase of only seven correctional officers, which were added in FY 1998-99.

Therefore, additional reductions would necessitate closing a portion of the jail, and movement to alternate forms of sentencing or early release of identified population groups. Being out of CSA compliance in regards to staffing may affect the County's ability to compete for future funding for capital projects, including jail expansion.

Maintaining adequate staffing levels will be critical in implementation of the State Realignment plan to shift prisoners from State prisons to county jails over the next 24 months. This will undoubtedly increase the jail population and necessitate the early release of some inmates serving lesser sentences.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**County Administrative Office** *Stephanie J. Larsen, County Administrative Officer*  
**Trial Court Funding (2-109)**

E X E C U T I V E S U M M A R Y						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: TRIAL COURT FUNDING	FUND: TRIAL COURT			0014 2-109	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	860,255	936,338	887,063	961,887	8.4	
* GROSS BUDGET	860,255	936,338	887,063	961,887	8.4	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	860,255	936,338	887,063	961,887	8.4	
OTHER REVENUES						
USER PAY REVENUES	108,371	80,482	114,500	153,500	34.1	
GOVERNMENTAL REVENUES	715,873	489,556	746,020	650,050	12.9-	
TOTAL OTHER REVENUES	824,244	570,038	860,520	803,550	6.6-	
* UNREIMBURSED COSTS	36,011	366,300	26,543	158,337	496.5	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

The Trial Court Funding budget unit accounts for mandated Maintenance of Effort and Court Facilities Payments to the State. Shared costs for utilities and maintenance are also paid out of this budget unit. This budget unit accounts for the receipt of court-generated revenues to partially offset these costs.

**Major Budget Changes**

**Other Charges**

- \$79,824 Increase to Court Fine & Forfeiture account to more accurately reflect the anticipated share of fee and fine revenue due to the State

**Revenues**

- \$39,000 Increase in fee-based User Pay Revenues due primarily to the addition of revenue account previously budgeted in the General Revenues 1-209 budget unit
- (\$95,970) Decrease in fine-based Governmental Revenues based on projected receipts

**Program Discussion**

Fourteen years ago, the State Legislature passed landmark legislation titled the Lockyer-Isenberg Trial Court Funding Act of 1997, which shifted primary funding responsibility for the local Trial Courts from the counties to the State. Prior to that time, the Superior and Municipal Courts were considered County Departments, Court employees were County employees, and the

# County Administrative Office *Stephanie J. Larsen, County Administrative Officer*

## Trial Court Funding (2-109)

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counties constructed and maintained all court facilities.

The transition that began in 1997 was completed in 2009. The former Municipal Courts have been consolidated into one Superior Court in each county, and its employees are now local court employees. The final step in the process was to resolve the lingering issue concerning which entity should have responsibility for the provision of court facilities. This issue was addressed with the passage of the Court Facilities Act of 2002, which provided for a transition of responsibility for trial court facilities from the counties to the State.

Sutter County negotiated with the State to transfer responsibility for funding the two courthouses. The agreement was approved by the Board of Supervisors in December 2008. Due to this transfer, the County is now obligated to make an annual maintenance-of-effort payment to the State (called the "Court Facilities Payment") equivalent to its recent historical expenditures for maintenance of the courthouses. The Court Facilities Payment has been fixed at \$117,887 annually. In return, the County has been permanently relieved of its responsibility to maintain, renovate, and replace the two transferred court facilities. However, County departments still partially occupy the Court buildings and therefore must pay for their share of utility and maintenance costs. For FY 2011-12, a budget of \$120,000 is recommended for these shared costs.

Financial records, dating back to the 1997 transition of court facilities from the County to the State, show FY 2010-11 as the first year an unreimbursed cost was budgeted for this budget unit during that period. This is

primarily attributed to decreasing fee and fine revenue during the past three fiscal years. Unfortunately, this trend continued throughout FY 2010-11, resulting in a greater recommended budgeted unreimbursed cost for FY 2011-12.

### New Courthouse

The State has long recognized the need to update and expand Sutter County's court facilities to meet modern security and operational standards, and current court caseloads. Sutter County is currently 12<sup>th</sup> on a statewide priority list for construction of new court facilities, and the State has begun to acquire land for the new Sutter County Courthouse.

On April 8, 2011, the State Public Works Board approved an agreement to acquire a 3.8 acre site on the southeast corner of Civic Center Boulevard and Veterans Memorial Circle as the location for the new Sutter County Courthouse. In return for acquiring the parcel from the County, the State will return its equity interest in Courthouse East to the County and provide a cash payment to the County of \$335,000.

As envisioned, the new three-story Courthouse would consist of seven courtrooms and a 78,700 square foot building surrounded by 220 parking spaces. The total project cost, to be paid by the State, is currently estimated at \$72.8 million. Construction of the courthouse is anticipated to begin in February 2013 with construction to be completed by August 2014.

The Sutter County Administrative Office has led negotiations with the Administrative Office of the Courts, with significant input

from the Sheriff's Office, Public Works, Community Services, and County Counsel.

## **Recommended Budget**

This budget is recommended at \$961,887. The General Fund provides 16.5% of the financing for this budget unit. This represents an increase of \$131,794 as compared to FY 2010-11.

Increased expenses related to State mandated costs, coupled with continued declines in court related fines and fees have resulted in an increase in unreimbursed cost for this budget unit. Additionally, a practice to budget for mandated payment of court related fine and fee revenue shared with the State is being implemented to increase the accuracy of budgeted costs.

The SB21 Recorder revenue account has been moved from the General Revenues 1-209 budget unit into Trial Court Funding budget unit to more accurately reflect revenue received from court related fees and fines. This also simplifies the calculation of the Court Fine & Forfeiture maintenance-of-effort payment to the State, which is calculated and paid at year-end by the Auditor-Controller's office.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY						
DEPT HEAD: STEPHANIE J LARSEN	UNIT: SUPERIOR COURT	FUND: TRIAL COURT			0014 2-112	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	572,700	484,926	491,900	559,975	13.8	
OTHER CHARGES	2,474	1,284	1,500	1,860	24.0	
* GROSS BUDGET	575,174	486,210	493,400	561,835	13.9	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	575,174	486,210	493,400	561,835	13.9	
OTHER REVENUES						
USER PAY REVENUES	102,438	75,813	106,520	88,050	17.3-	
GOVERNMENTAL REVENUES	5,366	3,264	6,000	4,000	33.3-	
GENERAL REVENUES	640-	0	0	0	.0	
TOTAL OTHER REVENUES	107,164	79,077	112,520	92,050	18.2-	
* UNREIMBURSED COSTS	468,010	407,133	380,880	469,785	23.3	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

### Purpose

This budget unit contains certain court-related operational costs, such as jury witness fees and expenses related to indigent defense, that are not statutorily considered the responsibility of the State of California. The budget is prepared by the County Administrative Office.

### Revenue

- (\$20,470) Decrease in User Pay and Governmental Revenues based on recent historical experience

### Major Budget Changes

#### Services & Supplies

- \$28,255 Increase in Investigation expenses based on recent historical experience
- \$39,000 Increase in Professional & Specialized Services primarily related to interpreter costs

### Program Discussion

The expenses in this budget unit are related to indigent defense provided outside of the Public Defender budget unit. The majority of these expenses are incurred in paying for conflict counsel attorneys. Conflict attorneys represent clients when the Public Defender may have a conflict of interest in representing co-defendants in a case.

### Recommended Budget

The recommended budget is \$561,835, which is an increase of \$68,435 (13.9%) over the FY 2010-11 adopted budget. This

increase is attributed to increased utilization of both investigation and interpreter services. The recommended unreimbursed cost of the budget unit has increased by \$88,905 over FY 2010-11.



# Public Works

## *Section F*

Jeff Griffith of the Road Crew (upper left), Roy Blair of Facilities (upper right), Randy Henderson of Fleet (lower left), and Scott Riddle and Neal Hay of Engineering.

# Public Works County Consolidated Street Lighting District (0-340)

Douglas R. Gault, Public Works Director

## EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: CO CONSOLIDATED ST LIGHT DIST FUND: CO CONSOLIDATED ST LIGHT DIST 0340 0-340

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	36,798	29,719	65,000	48,460	25.4-
OTHER CHARGES	1,450	2,463	9,115	841,623	9,133.4
* GROSS BUDGET	38,248	32,182	74,115	890,083	1,100.9
* NET BUDGET	38,248	32,182	74,115	890,083	1,100.9
APPROPRIATION FOR CONTINGENCY	0	0	801,106	14,353	98.2-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	38,248	32,182	875,221	904,436	3.3
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	830	380	830	790	4.8-
GENERAL REVENUES	96,249	65,307	81,500	77,250	5.2-
UNDESIGNATED FUND BALANCE 7/1	734,060	792,891	792,891	826,396	4.2
TOTAL AVAILABLE FINANCING	831,139	858,578	875,221	904,436	3.3
* UNREIMBURSED COSTS	792,891-	826,396-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

### Purpose

The County Consolidated Street Lighting District is responsible for the maintenance and operations of street lights within the District.

The Public Works Department is responsible for the management of this budget unit and the District.

### Major Budget Changes

#### Supplies & Services

- (\$17,000) Decrease in Maintenance and Professional/Specialized Services accounts to reflect work performed and paid for in FY 2010-11

### Other Charges

- \$841,000 Increase in Contribution to Other Agency – Yuba City, to reflect the transfer of unencumbered funds to the City based on prior year annexations

### Program Discussion

The County Consolidated Street Lighting District consolidates over 40 smaller districts and finances the maintenance and operation of street lights within the unincorporated area of Sutter County. The District is obligated to provide service for which taxes are collected. The County Consolidated Street Lighting District is supported by ad valorem property

taxes (as opposed to benefit assessments) on properties within the district.

At this time, the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District.

Over the past several years, the City of Yuba City has annexed approximately 50% of the District and has assumed ownership of and responsibility for the operation and maintenance of those streetlights that now fall within the City limits. Current revenues are now being apportioned to the City for these facilities.

## **Recommended Budget**

This budget is recommended at \$904,436. This budget unit does not receive financing from the General Fund. The District receives its funding from ad valorem property taxes on properties within the district.

Due to annexations and the transfer of portions of the street lighting district properties to the City of Yuba City, a portion of the funds (the “unencumbered fund balance”) remaining in this budget unit had been budgeted in the past to be transferred to the City of Yuba City. However, additional research was necessary prior to any transfer being made.

This budget now contains a recommendation to transfer identified funds to the City in an amount not to exceed \$841,000. The City concurs with this recommendation. It should be noted that these funds are being transferred in the same manner as the funds that are being collected and transferred on an ongoing basis.

## **Use of Reserves/Designations**

This fund contains a Designation for Future Appropriations. The Designation was decreased in FY 2009-10 in order to transfer funds to the City of Yuba City. There are no recommended increases or decreases to this designation for FY 2011-12.

**Royo Ranchero Construction - Live Oak Canal (0-389)**

E X E C U T I V E S U M M A R Y

DEPT HEAD: DOUGLAS R. GAULT      UNIT: ROYO RANCHERO CNSTRCT-LO CANAL FUND: ROYO RANCHERO CNSTRCT-LO CANAL 0389 0-389

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
* GROSS BUDGET	0	0	0	0	.0
* NET BUDGET	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	661	1,591	140.7
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	661	1,591	140.7
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	861	647	800	850	6.3
UNDESIGNATED FUND BALANCE 7/1	1,000-	139-	139-	741	633.1-
TOTAL AVAILABLE FINANCING	139-	508	661	1,591	140.7
* UNREIMBURSED COSTS	139	508-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The primary purpose of this budget unit is to appropriate the interest revenue for the remaining balance in a construction fund related to Live Oak Canal improvements, as provided in a 1986 bond issuance.

northerly from Colusa Highway frontage road to Butte House Road.

**Recommended Budget**

This budget is recommended \$1,591. The General Fund does not provide any financing for this budget unit.

**Major Budget Changes**

There are no major budget changes for FY 2011-12.

**Use of Reserves/Designations**

The Royo Ranchero Construction-Live Oak Canal fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2011-12.

**Program Discussion**

The Royo Ranchero - Live Oak Canal improvement project provided for the construction and acquisition of necessary right-of-way of Royo Ranchero Drive

# Public Works Stonegate Sewer Improvement Construction (0-394)

Douglas R. Gault, Public Works Director

## EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: STONEGATE SEWER IMPRVMT CNSTR FUND: STONEGATE SEWER IMPRVMT CNSTR 0394 0-394

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
* GROSS BUDGET	0	0	0	0	.0
* NET BUDGET	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	486	1,021	110.1
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	486	1,021	110.1
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	536	403	550	540	1.8-
UNDESIGNATED FUND BALANCE 7/1	600-	64-	64-	481	851.6-
TOTAL AVAILABLE FINANCING	64-	339	486	1,021	110.1
* UNREIMBURSED COSTS	64	339-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget was established to appropriate funds for improvements at the Stonegate Sewer Plant.

The Public Works Department prepares and manages this budget unit.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

Stonegate is a subdivision within the City of Yuba City, located south of Jefferson Avenue, north of Monroe Avenue, east of Royo Ranchero Drive and west of Madison Avenue.

## Recommended Budget

This budget is recommended at \$1,021. The General Fund does not provide any financing for this budget unit.

## Use of Reserves/Designations

The Stonegate Sewer Improvement Construction fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2011-12.

# Public Works Royo Ranchero Construction (0-397)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY					
DEPT HEAD: DOUGLAS R. GAULT	UNIT: ROYO RANCHERO CONSTRUCTION	FUND: ROYO RANCHERO CONSTRUCTION	0397 0-397		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
* GROSS BUDGET	0	0	0	0	.0
* NET BUDGET	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	507	947	86.8
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	507	947	86.8
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	507	381	600	520	13.3-
UNDESIGNATED FUND BALANCE 7/1	600-	93-	93-	427	559.1-
TOTAL AVAILABLE FINANCING	93-	288	507	947	86.8
* UNREIMBURSED COSTS	93	288-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget was established to appropriate funds for improvements at Royo Ranchero Drive. Remaining funds are to be expensed for future improvements to Royo Ranchero Drive.

The Public Works Department prepares and manages this budget unit.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

Royo Ranchero Drive is located within the City of Yuba City, bounded by Jefferson Avenue to the north and Highway 20 to the south.

## Recommended Budget

This budget is recommended at \$947. The General Fund does not provide any financing for this budget unit.

## Use of Reserves/Designations

The Royo Ranchero Construction fund contains a Designation for Future Appropriations. No increases or decreases to the designation are recommended for FY 2011-12.

# Public Works Building Maintenance (1-700)

Douglas R. Gault, Public Works Director

		EXECUTIVE SUMMARY				
DEPT HEAD: DOUGLAS R. GAULT	UNIT: BUILDING MAINTENANCE	FUND: GENERAL			0001 1-700	
		ACTUAL	ACTUAL	ADOPTED	CAO	% CHANGE
		EXPENDITURE	EXPENDITURE	BUDGET	RECOMMEND	OVER
		2009-10	4-30-11	2010-11	2011-12	2010-11
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS		2,054,558	1,759,887	2,177,773	2,105,820	3.3-
SERVICES AND SUPPLIES		773,578	594,017	1,073,510	943,189	12.1-
OTHER CHARGES		187,917	94,126	185,304	171,316	7.5-
CAPITAL ASSETS		38,595	26,242	35,710	0	100.0-
* GROSS BUDGET		3,054,648	2,474,272	3,472,297	3,220,325	7.3-
INTRAFUND TRANSFERS		74,352	3,775	146,602	43,853	70.1-
* NET BUDGET		3,129,000	2,478,047	3,618,899	3,264,178	9.8-
OTHER REVENUES						
USER PAY REVENUES		459,323	11,064	457,584	400,635	12.4-
GOVERNMENTAL REVENUES		11,274	1,629	9,115	0	100.0-
TOTAL OTHER REVENUES		470,597	12,693	466,699	400,635	14.2-
* UNREIMBURSED COSTS		2,658,403	2,465,354	3,152,200	2,863,543	9.2-
ALLOCATED POSITIONS		33.00	35.00	33.00	30.00	9.1-

## Purpose

The Building Maintenance budget unit includes three facilities management and maintenance functions: Facilities Management, Grounds Maintenance, and Custodial services. The budget unit is managed by the Public Works Department General Services Division. The purpose of the budget unit is to provide the resources to maintain the buildings and grounds that are owned, rented, or leased by Sutter County. This division of General Services is responsible for the building and grounds maintenance and custodial services for 41 County properties that support approximately 800 County employees with an annual budget of approximately \$3.0 million.

Minor improvement projects, budgeted at less than \$15,000, are included in the

Facilities Management portion of this budget unit. Public Works projects with a cost of \$15,000 or above are budgeted in the Plant Acquisition budget unit (1-801).

## Major Budget Changes

### Salaries & Benefits

- (\$178,016) Decrease in Salaries and Benefits due to the elimination of three filled positions:
  - One Groundskeeper I position (\$67,388)
  - One Custodian position (\$50,810)
  - One Office Assistant II position (\$59,818)
- \$11,409 Increase in Extra Help for seasonal assistance

# Public Works Building Maintenance (1-700)

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*Douglas R. Gault, Public Works Director*

- \$35,477 Increase in Co-Contribution – Group Insurance
- (\$5,924) Decrease in Interfund Workers Compensation costs
- \$64,471 General salary and benefits adjustments

## Services & Supplies

- (\$25,200) Decrease in Household Expenses reallocated to General Supplies and Professional & Specialized Services
- (\$24,500) Decrease in General Supplies based on a reduction in staffing
- (\$12,675) Decrease in Professional & Specialized Services based on a reduction in staffing
- \$54,089 Increase in Special Departmental Expense based on estimated assessments for Sutter-Butte Flood Control Agency
- (\$80,000) Decrease in Utilities based on a reduction in staffing
- (\$24,585) Decrease in Maintenance Structure/Improvements due to a reduction in staffing

## Other Charges

- (\$10,732) Decrease in Interfund Insurance ISF Premium

## Capital Assets

- (\$35,710) Decrease in Capital Assets due to a one-time purchase in FY 2010-11

## Intrafund Transfers

- (\$52,096) Decrease in Intrafund Building Maintenance (A-87 Cost Plan) revenue (reflected as a negative expenditure)
- (\$50,305) Decrease in Intrafund Administration charges from the Public Works Department for administrative assistance provided to the Facilities Management Division

## Revenues

- (\$56,949) Decrease in Interfund Building Maintenance (A-87 Cost Plan) revenue

## Program Discussion

The Building Maintenance budget unit contains three programs that provide three distinct services: Facilities Maintenance (70), Grounds Maintenance (71), and Custodial Services (72).

The Facilities Maintenance Branch staff performs preventative maintenance and routine repairs for County-owned facilities, including the repair of electrical, plumbing, HVAC, and structural systems.

The Grounds Maintenance Branch staff maintains the grounds of 22 buildings, 8 recreation areas, and the Sutter County Airport. These responsibilities include:

# Public Works Building Maintenance (1-700)

*Douglas R. Gault, Public Works Director*

- Mowing
- Edging
- Weed control
- Leaf removal
- Tree pruning and trimming
- Fertilization
- Litter removal
- Maintenance of irrigation systems.

The Custodial Branch staff performs cleaning services for County buildings, including the 24/7 Mental Health Inpatient Unit. These responsibilities include:

- General cleaning
- Vacuuming
- Trash and recycling removal
- Restroom cleaning with restocking of supplies
- Carpet cleaning
- Window washing

Products and consumable cleaning items for the majority of County buildings are also budgeted within this program unit.

Selected staff also oversee services contracts such as contracts for inspecting and maintaining fire suppression and security systems, custodial services, landscaping services, and minor renovations.

Costs for all three of these programs are allocated through the A87 Cost Plan based on labor, with the exception of utilities which are allocated by square footage attributed to County activities. For FY 2011-12, staff will be working with the Auditor's Office to allocate new flood control assessments by square footage for those facilities located on assessed parcels.

## Recommended Budget

This budget unit is recommended at \$3,264,178. The General Fund provides 88% of the financing for this budget unit and is reduced by \$288,657 (10%) compared to FY 2010-11. A portion of the costs for this budget unit are recouped from outside and subvented funds through the annual A-87 cost plan.

The recommended budget reflects the reduction of the following three filled positions:

- One Groundskeeper I position (GEN 31)
- One Custodian position (GEN 28)
- One Office Assistant II position (GCL 28)

The elimination of these positions will significantly impact the building and grounds services provided by the General Services Division as follows:

## Grounds Maintenance

- Reduction in the frequency of mowing (and related lawn/turf maintenance), from weekly to bi-weekly during the spring and summer.
- Reduction in leaf cleanup in parking lots and walkways during the fall.
- Reduction in the frequency of watering; decreasing the watering times for lawn/turf areas, shrubs, and plants resulting in visible brown of lawn/turf areas.

# Public Works

## Building Maintenance (1-700)

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*Douglas R. Gault, Public Works Director*

### **Custodial**

- Special cleaning projects, outside the normal nightly cleaning routine, such as waxing, buffing floors, policing of spider webs and carpet cleaning will be cut by 25%. Also, reflected in this estimated reduction of services is the cessation of service to the Health Department Clinic spaces leased to Peachtree Clinic.

### **Clerical**

- Selected Building Maintenance clerical duties will be transferred to the Purchasing Branch. Other tasks will be picked up by the Public Works Department office staff. The remaining clerical tasks will be handled by other building services staff, reducing available time for maintenance tasks to be performed.
- The lobby at 146 Garden Highway was staffed by the clerical position which will be eliminated. The foot traffic through this lobby is mostly limited to Veterans Hall requests and Airport payments.
  - All customers making Airport payments will be referred to Public Works at 1130 Civic Center Drive.
  - The scheduling of rentals for the Veterans Hall will be handled by Public Works administrative staff at 1130 Civic Center Drive.
  - Visitors will be seen by appointment only and the lobby will be closed.
- The phone system at 146 Garden Highway will be answered by the automated system.

In FY 2010, funding for three Custodial positions and one Building Services Worker position was eliminated. Those four positions will continue to be held vacant and unfunded for FY 2011-12. These reductions combined with the elimination of funding for one additional Custodian and a Grounds Maintenance Worker this year, puts a strain on providing basic building and grounds services to County operations.

As compared to FY 2010-11, minor adjustments have been made to Professional and Specialized Services and General Supplies moving some costs from the Airport, Parks and Recreation and the Veterans' Hall budgets. These costs will be charged to these budget units through the A-87 Cost Plan.

Minor improvement projects planned for FY 2011-12 include, but are not limited to:

- Roof repairs to 146 Garden Highway
- Various ADA improvements countywide

This budget has been prepared anticipating no reduction in County owned and maintained floor space and grounds this fiscal year. To help mitigate the adverse impacts of the budget cuts, consolidations and reductions in the County's maintained space and grounds will be sought throughout FY 2011-12.

Additional reductions to the Facilities Management budget, beyond the recommended level, would require additional staff reductions and would lead to the inability to adequately maintain facilities and grounds necessary for County operations.

**Public Works  
Building Maintenance (1-700)**

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*Douglas R. Gault, Public Works Director*

**Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Public Works Plant Acquisition (1-801)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PLANT ACQUISITION	FUND: GENERAL			0001 1-801	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	641,603	581,798	1,190,285	732,710	38.4-	
OTHER CHARGES	348,178	43,955-	0	0	.0	
CAPITAL ASSETS	397,428	1,464,048	2,829,377	1,500,500	47.0-	
* GROSS BUDGET	1,387,209	2,001,891	4,019,662	2,233,210	44.4-	
INTRAFUND TRANSFERS	39,926	0	357,500-	308,000-	13.8-	
* NET BUDGET	1,427,135	2,001,891	3,662,162	1,925,210	47.4-	
OTHER REVENUES						
USER PAY REVENUES	821,876	202,180	1,920,079	1,296,210	32.5-	
GOVERNMENTAL REVENUES	0	796,095	1,512,083	280,000	81.5-	
TOTAL OTHER REVENUES	821,876	998,275	3,432,162	1,576,210	54.1-	
* UNREIMBURSED COSTS	605,259	1,003,616	230,000	349,000	51.7	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit, which is managed by the Public Works Department, reflects all major County capital improvement and maintenance projects.

This budget unit is prepared jointly by the County Administrative Office and the Public Works Department.

## Program Discussion

Plant Acquisition projects are funded by a variety of funding sources, including State grants, Special Revenue funds, and the County General Fund. The Unreimbursed Cost shown in this budget unit represents the total General Fund cost. Each project that is financed by sources other than General Fund reserves is shown with a matching revenue account. If a project is being undertaken with a split financing arrangement, that split is also indicated on the revenue line. The

project ledgers will show the corresponding revenues and clearly demonstrate when a project has been fully reimbursed.

Plant Acquisition projects are primarily budgeted between two expenditure accounts. Projects budgeted in account #52130, Maintenance/Structures and Improvements in the Services and Supplies account group, include the larger maintenance and remodel projects that should not be capitalized as they do not appreciably add to the life of the facility. Projects budgeted in Capital Assets account #54200, Structures and Improvements, are capital projects that are new acquisitions or major improvements or remodels which appreciably extend the life of the facility. Projects proposed in the Facilities Master Plan will usually be budgeted in this budget unit when approved for construction by the Board of Supervisors. In some cases, budget account #52180, Professional and Specialized Services, is used when the project is a study, a plan or an assessment.

# Public Works

## Plant Acquisition (1-801)

Douglas R. Gault, Public Works Director

Generally, those major projects budgeted at a cost of \$15,000 and over and which can be reimbursed directly from outside revenue sources or which are performed directly by an outside contract are included in the Plant Acquisition budget unit. General maintenance projects that are budgeted at less than \$15,000 and which should be reflected in the County's A-87 Cost Plan are generally included in the Building Maintenance budget unit (1-700).

### Recommended Budget

This budget is recommended at \$2,233,210. The recommendation includes eight projects that were authorized in FY 2010-11 and are

continuing in FY 2011-12, as well as six new projects for FY 2011-12.

It is recommended that immediate authorization be given to the Public Works Director to continue work on prior year projects and to start work on certain time sensitive new projects, as indicated.

**Continuing Projects.** The Public Works Director and the County Administrative Officer are recommending Board of Supervisors authorization to continue working on prior-year projects that are being *re-budgeted*, without waiting for the adoption of the final budget resolution. These continuing projects total \$1,726,210, of which \$150,000 is an on-going General Fund cost, and include the following:

Funding Source	Project No.	CONTINUING PROJECTS - DESCRIPTION	Amount
General Fund Designation for Capital Projects	9726	Jail Fuel Tank Removal/Replace (on-going project)	\$150,000
Road Fund (Budget Unit 3-100)	9920	Road Tank Remediation at Samuel Drive (on-going project)	\$160,000
Airport Fund (Budget Unit 3-200), FAA Grant	0904	Replace Runway, Taxiway, and Approach Lighting (re-budget of \$486,000 plus additional \$61,500)	\$547,500
Airport Fund (Budget Unit 3-200), FAA Grant	0906	Airport Layout Plan Update ( Required by FAA for Continued Grant Funding of Airport Projects)	\$71,710
Criminal Justice Construction Fund (Fund 0-262)	0908	Jail Minimum Security Facility Upgrade	\$495,000
State Boating & Waterways Grant	0912	Live Oak Riverfront Boat Launch Facility	\$150,000
State Grant & Street Light District Fund (0-340)	1004	Energy Grant Projects: Upgrade Street Lighting to LED (various locations) and Upgrade to Programmable Thermostats (County offices not currently upgraded)	\$130,000
Road Fund (Budget Unit 3-100)	1013	Relocate and Refurbish Modular Building at Road / Corporation Yard (275 Samuel Drive)	\$22,000

# Public Works

## Plant Acquisition (1-801)

Douglas R. Gault, Public Works Director

**Recommended New Projects.** The following chart summarizes new projects recommended for approval, and indicates the funding sources for those projects. The total of the newly requested projects for FY 2011-12 is \$507,000. Several of these recommended projects are funded by the General Fund, either through the use of the Designation for Capital Projects or through special funds set aside in prior years for specific project types. The recommendation

reflects those necessary maintenance and improvement projects that the County Administrative Officer and Public Works Director recommend not be postponed into a future year.

Projects with an asterisk (\*) are recommended for immediate Board of Supervisor's authorization so that repairs or construction can take place prior to adoption of the final budget, if necessary.

Funding Source	Project No.	NEW PROJECTS - DESCRIPTION	Estimate
General Fund Designation for Capital Projects	1201*	Replace Portion of Roof at 1160 Civic Center Blvd.	\$33,000
General Fund Designation for Capital Projects	1202*	Remove Sediment Build-up at Yuba City Boat Launch	\$48,000
General Fund Designation for Capital Projects	1203*	Repairs to Parking Lot at 1160 Civic Center Blvd. and ADA Improvements	\$56,000
General Fund Designation for Flood Control Projects	1204	Installation and Survey/Leveling at Five County-maintained River Gauge Monitoring Stations	\$27,000
General Gov't Impact Fee Fund (0-101) & Unclaimed Gas Tax	1205*	Expansion of Agricultural Commissioner Main Offices at 142 Garden Highway and Relocation of Staff	\$308,000
General Fund Designation for Capital Projects (possible reimbursement from State)	1206*	Erosion Repairs at Tisdale Boat Launch Facility (following Winter Storms of 2011)	\$35,000

### Use of Reserves/Designations

It is recommended that \$27,000 of the General Fund Designation for Flood Control Projects (account #37306) be liquidated to fund the recommended installation and surveying of eight river gauges within Sutter County. This one-time revenue is included

in the Cancellation of Prior Year Designations account in the General Revenues budget (1-209).

It is recommended that the remaining \$322,000 Unreimbursed Cost of this budget be funded by the General Fund Designation for Capital Projects (account #37312). This

## Public Works Plant Acquisition (1-801)

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*Douglas R. Gault, Public Works Director*

one-time revenue is included in the Cancellation of Prior Year Designations account in the General Revenues budget (1-209).

The \$308,000 cost for the recommended expansion of the Agricultural Commissioner's offices at 142 Garden Highway has been charged to the Agricultural Commissioner's budget unit (2-601). Therefore, the Unreimbursed Cost of this project appears in that budget unit rather than in the Plant Acquisition budget unit. It is recommended that \$30,000 of the General Fund Designation for Future Remodel – Ag Building (account #37311) be liquidated to help fund the expansion project. This one-time revenue is included in the Cancellation of Prior Year Designations account in the General Revenues budget (1-209), along with a transfer in of \$278,000 of General Government Development Impact Fees (fund #0-101), to fund the County's share of cost of this project in this year. It should be noted that an additional \$120,000 in revenue will be included in the Agricultural Commissioner budget (2-601) over the next three years reflecting anticipated Unclaimed Gas Tax reimbursement towards this project. This revenue will be used to reimburse the General Government Development Impact Fee fund in the year in which the revenue is received.

# Public Works Public Works (1-920)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PUBLIC WORKS	FUND: GENERAL			0001 1-920	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,227,154	1,071,314	1,398,863	1,422,702	1.7	
SERVICES AND SUPPLIES	26,367	28,243	25,650	21,250	17.2-	
OTHER CHARGES	97,044	26,427	44,176	40,789	7.7-	
CAPITAL ASSETS	0	0	21,000	0	100.0-	
* GROSS BUDGET	1,350,565	1,125,984	1,489,689	1,484,741	.3-	
INTRAFUND TRANSFERS	780,873-	3,886	717,820-	705,799-	1.7-	
* NET BUDGET	569,692	1,129,870	771,869	778,942	.9	
OTHER REVENUES						
USER PAY REVENUES	375,537	21,215	619,243	628,957	1.6	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
OTHER FINANCING SOURCES	27	0	0	0	.0	
TOTAL OTHER REVENUES	375,564	21,215	619,243	628,957	1.6	
* UNREIMBURSED COSTS	194,128	1,108,655	152,626	149,985	1.7-	
ALLOCATED POSITIONS	12.00	14.00	13.00	14.00	7.7	

## Purpose

The Public Works budget unit is managed by the Public Works Department Administration & Finance Division. This budget unit provides funding for the Administration & Finance Division, the Department Director's Office, portions of the Engineering Division, and the County Surveyor's Office.

The Director's Office manages, coordinates, and supervises the five functional divisions of the Public Works Department:

- Administration & Finance
- Engineering
- General Services
- Road Maintenance
- Water Resources

The Administration & Finance Division is responsible for the administration of 48 budget programs/units, providing general administrative support to the five divisions as well as some direct support to Department staff.

Using the resources in this budget unit, the Engineering Division:

- Processes development applications and public works permits
- Supports County planning efforts
- Plans and constructs County facilities
- Provides general engineering support
- Operates the County Surveyor's Office

## Major Budget Changes

### Salaries & Benefits

- \$6,699 General salary and benefits adjustments

### Services & Supplies

- (\$5,000) Decrease in Professional & Specialized Services due to consultants not being needed for new or on-going projects

### Capital Assets

- (\$21,000) Decrease in Capital Assets - no new assets requested

### Intrafund Transfers

- (\$12,000) Decrease in Intrafund Administrative Services revenue to reflect a reallocation of staff time

### Revenues

- \$77,280 Increase in Planning & Engineering Fees based on historical data
- (\$119,013) Decrease in Interfund Public Works Administrative Services revenue due to a reallocation of staff time
- \$39,412 Increase in Public Works Administrative charges to Road due to a reallocation of staff time

- \$12,000 Increase in Contribution from Other Agency Sutter County to correctly reflect reimbursement revenue from Water Works District #1

## Program Discussion

The Public Works budget unit provides funding for the Administration & Finance Division, the Department Director's Office and the Development Branch of the Engineering Division, each of which provide different services.

### Department Director's Office

Besides managing the five Divisions of the Department, the Director has multiple County functions:

- Road Commissioner
- County Engineer
- Floodplain Manager
- Purchasing Agent

The Department Director's Office staff is responsible for:

- Coordinating selected administrative actions of the Department
- Providing clerical support to all Public Work divisions including
- Preparation and publication of Public Works Support Services, Fish & Game Commission and the Gilsizer Drainage District meeting packets
- Processing personnel actions
- Maintaining personnel files
- Preparing and tracking of staff reports to the Board of Supervisors

# Public Works

## Public Works (1-920)

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*Douglas R. Gault, Public Works Director*

The Director's Office and the Administration & Finance Division assist each other to balance workload issues associated with these responsibilities.

### Administration & Finance Division

The Administration & Finance Division staff is responsible for the administration of 48 program/budget units. These budget units support a myriad of diverse activities, including:

- The County Airport
- Building and grounds maintenance
- Facilities management
- Central services
- Fleet management
- Fish & Game
- Parks and recreation
- Road maintenance
- Sutter County Water Agency
- Water resources
- Purchasing
- Veterans Memorial Community Building
- Water and sewer utilities
- Streetlighting and landscaping districts
- Other special districts

The accounting staff processes over 400 invoices per month totaling on average over \$400,000. The accountants prepare all required journal entries, handle all vendor inquiries and correct, as required, any discrepancies between the Auditor-Controller's office and the Department. In addition, the accountants maintain a cost accounting management computer system for the Road Fund. The Division supports and responds to a number of audits each year.

Additionally, selected other administrative tasks in support of the Director's Office are performed by the Division staff.

### Engineering Division

The Engineering Division staff:

- Processes development permits, plan reviews, and the Public Works portions of planning applications
- Design and construct County buildings and building improvements
- Provide General engineering support to County activities such as the Road Fund, on a reimbursable basis

Staff responds to an average of over 70 counter inquiries per month requesting information on maps, surveys, development, traffic, roads and the processing of related fees.

The Engineering Division performs the County Surveyor functions:

- Reviewing and processing subdivision maps, lot line adjustments, and records of surveys
- Maintaining records of the County real property and public rights-of-way

### County Surveyor's Office

The County Surveyor's Office consists of a part-time County Surveyor. Due to the defunding of an Engineering Technician in the Development Branch of the Engineering Division, a backlog of actions has developed in this office.

# Public Works

## Public Works (1-920)

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*Douglas R. Gault, Public Works Director*

The Administration & Finance Division staff track their time and directly charge activities to both General funded and non-General fund budget units, essentially making their activities reimbursable. The activities of the Director's Office are charged as overhead to the various budget units in the Department. However, it should be noted that much of the reimbursement comes from budget units that have General Fund sources of financing.

Roughly 60% of the costs for the Engineering Division activities performed under this budget unit are reimbursed through fees for services charged to the applicants for permits and mapping approvals; and through the Plant Acquisition budget unit, the Road Fund and Building Maintenance/Facilities Management.

### Recommended Budget

This budget is recommended at \$778,942. The General Fund provides 20% of the funding for this budget unit and is reduced \$2,641 (1.7%) compared to FY 2010-11.

This recommended budget reflects the salary changes attributable to the newly negotiated MOUs and Agreements with County employee groups. The budget also reflects a reduction in revenues from the other Divisions in the Department.

During FY 2011-12, the Department will be bringing to the Board of Supervisors a request to change the multi-level Associate Civil Engineer/Public Works Engineer II/Public Works Engineer I position in the Public Works budget unit to an Associate Civil Engineer position. Due to the elimination of an Associate Civil Engineer position in Water Resources in FY 2011-12, the Engineer position in the Development Branch will

assume some of the critical duties of that position. Additionally, the Development Engineer position necessitates an Associate level engineer due to the complexity of the position:

- Supervising permit processing
- Addressing permitting and planning issues
- Representing the County Engineer on planning actions before the Planning Commission and Board of Supervisors

In FY 2010-11, an Engineering Technician II position was defunded in FY 2010-11, and it is recommended that this position remain defunded and vacant through FY 2011-12.

Additional reductions in the Public Works budget unit, beyond those recommended, would require additional staff reductions. Further reductions would reduce the Department's ability to provide the required services. Therefore, no additional reductions are recommended at this time.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Public Works

Douglas R. Gault, Public Works Director

## Urban Area Residential Street Lighting District (3-000)

### EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: URBAN AREA RESIDENT ST LIGHTNG FUND: URBAN AREA RESIDENT ST LIGHTNG 3000 3-000

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	13,637	10,446	25,000	24,140	3.4-
OTHER CHARGES	2,638	177	235	2,742	1,066.8
* GROSS BUDGET	16,275	10,623	25,235	26,882	6.5
* NET BUDGET	16,275	10,623	25,235	26,882	6.5
APPROPRIATION FOR CONTINGENCY	0	0	1,115	9,289	733.1
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	16,275	10,623	26,350	36,171	37.3
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	25,123	15,792	25,200	25,000	.8-
UNDESIGNATED FUND BALANCE 7/1	7,699-	1,150	1,150	11,171	871.4
TOTAL AVAILABLE FINANCING	17,424	16,942	26,350	36,171	37.3
* UNREIMBURSED COSTS	1,149-	6,319-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Urban Area Residential Street Lighting District is responsible for the operation and maintenance of streetlights within the District. The Public Works Department is responsible for the management of this budget unit and District.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

The Urban Area Residential Street Lighting District finances the operation and maintenance of streetlights within the District serviced by Sutter County. The Urban Area Residential Street Lighting District is supported by benefit assessments that are applied to properties within the District. Assessment rates are capped, but may be adjusted within the cap if necessary within the provisions of Proposition 218.

The District includes eight subdivisions: three in the community of Sutter, two west of George Washington, one in the north Yuba City area, one in Century Park, and one near Bogue Road and Highway 99.

**Urban Area Residential Street Lighting District (3-000)**

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At this time, the District does not own any streetlights, but rather pays Pacific Gas and electric to provide, maintain, and power the streetlights located in the District.

**Recommended Budget**

This budget is recommended at \$36,171. The General Fund does not provide any financing for this budget unit.

**Use of Reserves/Designations**

The Urban Area Residential Street Lighting District fund contains a Designation for Future Appropriations. There are no increases or decreases in the Designation recommended for FY 2011-12.

# Public Works

Douglas R. Gault, Public Works Director

## Wildewood West Street Landscape Maintenance District (4-011)

### EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT

UNIT: SUTTER CO ST LNDSCP WILDWOOD W FUND: SUTTER CO ST LNDSCP WILDWOOD W 4011 4-011

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SERVICES AND SUPPLIES	2,280	1,900	3,200	3,200	.0
OTHER CHARGES	0	0	347	0	100.0-
* GROSS BUDGET	2,280	1,900	3,547	3,200	9.8-
* NET BUDGET	2,280	1,900	3,547	3,200	9.8-
APPROPRIATION FOR CONTINGENCY	0	0	4,320	4,852	12.3
INCREASES IN RESERVES	0	0	1,541	0	100.0-
* TOTAL BUDGET	2,280	1,900	9,408	8,052	14.4-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	3,469	2,161	3,195	3,732	16.8
CANCELLATION P/Y DESIGNATIONS	0	0	4,599	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	425	4,672	1,614	4,320	167.7
TOTAL AVAILABLE FINANCING	3,894	6,833	9,408	8,052	14.4-
* UNREIMBURSED COSTS	1,614-	4,933-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Wildewood West Street Landscape Maintenance District was established as a zone of benefit to finance the maintenance and operation of street landscape strips in the Wildewood West subdivision.

the city limits of the City of Yuba City. Revenues are derived from assessments levied on the properties within the Wildewood West subdivision. The District budget provides for professional landscaping services, at \$2,280 annually, and \$920 for other required professional maintenance and repairs of the maintenance district.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Recommended Budget

This budget is recommended at \$8,052. This budget unit does not receive any funding from the General Fund. Funding is provided through assessments.

## Program Discussion

The Wildewood West Street Landscape Maintenance District is located just west of

## Use of Reserves/Designations

This budget unit has no Designations or Reserves.

# Public Works Capital Projects (Human Services Building) (4-100)

Douglas R. Gault, Public Works Director

## EXECUTIVE SUMMARY

DEPT HEAD: STEPHANIE J LARSEN	UNIT: CAPITAL PROJECTS	FUND: CAPITAL PROJECTS	4100 4-100		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	0	0	300,000	0	100.0-
RESIDUAL EQUITY TRANS-OUT	0	0	0	182,759	***
* GROSS BUDGET	0	0	300,000	182,759	39.1-
* NET BUDGET	0	0	300,000	182,759	39.1-
APPROPRIATION FOR CONTINGENCY	0	0	19,899	0	100.0-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	319,899	182,759	42.9-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	300,000	0	100.0-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	3,871	2,908	3,000	4,000	33.3
CANCELLATION P/Y DESIGNATIONS	0	0	0	157,860	***
UNDESIGNATED FUND BALANCE 7/1	13,029	16,899	16,899	20,899	23.7
TOTAL AVAILABLE FINANCING	16,900	19,807	319,899	182,759	42.9-
* UNREIMBURSED COSTS	16,900-	19,807-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This fund was created to account for costs incurred for the proposed new Human Services building, as this is a major construction project for the County. This budget unit is jointly administered by the Public Works Director and the County Administrative Officer.

## Major Budget Changes

### Residual Equity Transfer-Out

- \$182,759 Increase to reflect transfer of remaining General Fund equity back to the General

Fund with the recommendation to close this fund

## Program Discussion

The need to provide adequate facilities for the various Human Services divisions was formally identified close to ten years ago. For several years, this need has been planned to be addressed by the construction of a new Human Services Building adjacent to the Mental Health Facility at 1965 Live Oak Boulevard, Yuba City. The building design was completed in 2005 by an architectural firm retained by the County. The construction cost of the building was

**Capital Projects (Human Services Building) (4-100)**

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last calculated at \$16 million. However, construction of the building has repeatedly been held up by the unavailability of State funding. The County has explored alternative means of meeting the facility needs of the Human Services divisions. However, at this time it is highly unlikely that funding from the State will be available in the near-term to fund the construction of a new Human Services Building.

**Recommended Budget**

This budget is recommended at \$182,759.

It is recommended that this budget unit be closed in FY 2011-12. The General Fund transferred \$300,000 to the fund from the General Fund's Designation for Capital Projects in FY 2001-02, and it is recommended that the remaining balance in the fund, in the amount of \$182,759, be returned to the General Fund and deposited back to the Designation for Capital Projects (account #37312). It is further recommended that the Auditor-Controller's office close the fund and deposit any additional interest that accrues to the fund to the General Fund.

**Use of Reserves/Designations**

The Capital Projects fund contains a Designation for Future Appropriations in the amount of \$157,860. It is recommended that the Designation be cancelled in FY 2011-12 and returned, along with any accrued interest, to the General Fund Designation for Capital Projects.

# Public Works Fleet Management (4-580)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FLEET MANAGEMENT ISF	FUND: FLEET MANAGEMENT ISF			4580 4-580	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	520,750	379,139	474,167	490,385	3.4	
SERVICES AND SUPPLIES	692,918	591,127	881,675	899,603	2.0	
OTHER CHARGES	154,263	50,978	205,984	223,951	8.7	
CAPITAL ASSETS	19,548	5,856	27,000	19,500	27.8-	
* GROSS BUDGET	1,387,479	1,027,100	1,588,826	1,633,439	2.8	
* NET BUDGET	1,387,479	1,027,100	1,588,826	1,633,439	2.8	
APPROPRIATION FOR CONTINGENCY	0	0	209,204	216,038	3.3	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	1,387,479	1,027,100	1,798,030	1,849,477	2.9	
OTHER REVENUES						
USER PAY REVENUES	1,448,953	622,525	1,579,595	1,630,340	3.2	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	6,221	7,736	10,600	4,462	57.9-	
UNDESIGNATED FUND BALANCE 7/1	140,137	207,835	207,835	214,675	3.3	
TOTAL AVAILABLE FINANCING	1,595,311	838,096	1,798,030	1,849,477	2.9	
* UNREIMBURSED COSTS	207,832-	189,004	0	0	.0	
ALLOCATED POSITIONS	7.00	6.00	6.00	6.00	.0	

## Purpose

The Fleet Management budget unit operates as an Internal Service Fund (ISF) managed by the Public Works Department General Services Division. The Fleet Management ISF provides management services for County vehicles and equipment. Fleet Management, as an ISF, must generate its own revenue to cover expenditures.

Fleet Management currently administers and maintains over 440 County owned and operated vehicles and equipment. The vehicles and equipment include cars and light duty trucks, semi trucks and trailers, off road equipment and specialty equipment such as ATV's.

Services are also provided to other local agencies or municipalities upon request.

## Major Budget Changes

### Salaries & Benefits

- \$16,218 General salary and benefits adjustments

### Services & Supplies

- \$60,662 Increase in Other Department Fuel and Oil expense based on an anticipated increase in fuel costs

# Public Works Fleet Management (4-580)

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*Douglas R. Gault, Public Works Director*

- (\$24,000) Decrease in Other Parts expense based on historic data
- (\$18,734) General decrease in remaining Services and Supplies accounts to achieve additional budget reductions

anticipated reduction in staff time spent in Fleet Administration

- (\$6,138) Decrease in anticipated Interest earnings

## Other Charges

- (\$24,909) Decrease in Interfund Public Works Administrative Services charges due to reduction in Public Works Administrative support
- \$47,895 Increase in Interfund A-87 Cost Plan charges as provided by the Auditor-Controller's office

## Capital Assets

- (\$6,500) Decrease in Capital Assets - no replacement equipment purchases have been planned in an effort to achieve budget reductions

## Revenue

- \$72,583 Increase in Interfund Fuel & Oil revenue based on an anticipated increase in fuel costs
- \$7,298 Increase in Interfund Vehicle Maintenance revenue based on increasing age of vehicles and related service needs
- (\$26,479) Decrease in Interfund Fleet Admin revenue based on an

## Program Discussion

The goal of Fleet Management is to provide the highest possible quality of vehicle and equipment maintenance and repair at the lowest possible cost; while ensuring the customer's maintenance and safety needs are met with the utmost courtesy and professionalism.

The Fleet Maintenance Section directly budgeted in this budget unit is managed by the Deputy Director for General Services. Staff provides administrative services and vehicle maintenance services for County vehicles.

Administrative services provided include:

- Fleet inventory
- Licensing, utilization
- Tracking of associated costs
- Replacement recommendations
- Access to the fuel cardlock system
- Disposal

Maintenance services include performing preventative maintenance, inspections, unscheduled maintenance, accident repairs, special contract repairs and warranty repairs.

Fleet Management staff also oversees adherence to government mandates such as:

- State unleaded and diesel smog inspections

# Public Works

## Fleet Management (4-580)

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*Douglas R. Gault, Public Works Director*

- California Highway Patrol Biennial Terminal Inspections (BIT)
- California Air Resource Board (CARB) on-road and off-road regulations
- Heavy-Duty Vehicle Idling Emission Reduction Program
- Periodic Smoke Inspection Program (PSIP) for heavy-duty diesel vehicles
- Emission Control Label regulations

Additionally, the new CARB Tire Inflation Regulation was initiated in September 2010.

Fuel cardlock interface and transaction auditing is performed, which involves checking fueling details and quoted pricing from fuel vendors.

Fleet provides vehicle utilization information for reporting to the County Administrator's Office and each department. This utilization information is made available to promote vehicle utilization and aide decision making regarding replacement of aging vehicles. Collectively with Fleet, the County continues to recognize the importance of extending the life of vehicle and equipment assets.

Costs for Fleet are charged in three ways:

- Costs for the repair of vehicles and equipment charged to the Department that operates the vehicle / equipment
- Costs of processing and procuring parts, supplies and outside repairs charged as a markup of the purchase price and charged to the Departments that operates the vehicle / equipment

- Administrative costs for managing the fleet charged to the Departments and allocated semiannually

## Recommended Budget

This budget is recommended at \$1,849,477.

The Fleet Management budget unit operates as an ISF and must balance revenue to expenditure within the fund.

This recommended budget results in a \$51,542 (2.9%) increase in the three Interfund account charges, Fuel & Oil, Maintenance, and Administration, as compared to FY 2010-11. The estimated increase in the Interfund Fuel and Oil account, which is tied to the cost of fuel, is 14%, while the other two accounts decreased 2%.

Reductions in Fleet Administrative support are being made with the goal of minimizing the negative impact of these services to the County customer. Reductions in these support areas will impact the services provided by Fleet Management. The first priority will be the processing of claims and the billing of services. The development of Fleet statistical information will be done as time permits.

Due to the volatility in the price of fuel it is difficult to accurately estimate the future cost. The recommended budget for FY 2011-12 includes \$615,168 for the purchase of fuel for the majority of County departments. This represents a 14% (\$72,563) increase in cost for FY 2011-12. This cost has increased substantially over the last year.

## Public Works Fleet Management (4-580)

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*Douglas R. Gault, Public Works Director*

Additional reductions to the Fleet Management ISF would require a comparable reduction in the number of County vehicles maintained. To this end, in FY 2011-12, the Fleet Department will work with each Department to determine if any such reduction can occur. Therefore, further reductions are not recommended at this time.

### Use of Reserves/Designations

This budget unit does not have any Designations or Reserves.

# Public Works Purchasing (1-205)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PURCHASING	FUND: GENERAL			0001 1-205	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	181,216	126,474	208,206	171,272	17.7-	
SERVICES AND SUPPLIES	4,693	3,700	10,100	6,500	35.6-	
OTHER CHARGES	44,709	11,122	20,887	18,127	13.2-	
* GROSS BUDGET	230,618	141,296	239,193	195,899	18.1-	
INTRAFUND TRANSFERS	58,299	901	65,827	65,249	.9-	
* NET BUDGET	288,917	142,197	305,020	261,148	14.4-	
OTHER REVENUES						
USER PAY REVENUES	1,021	906	25,000	0	100.0-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
CANCELLATION P/Y DESIGNATIONS	0	0	56,710	0	100.0-	
TOTAL OTHER REVENUES	1,021	906	81,710	0	100.0-	
* UNREIMBURSED COSTS	287,896	141,291	223,310	261,148	16.9	
ALLOCATED POSITIONS	4.00	3.00	3.00	2.50	16.7-	

## Purpose

The Purchasing budget unit is managed by the Public Works Department General Services Division. Under this budget unit, General Services provides centralized procurement services to County departments for:

- Purchasing phone services, vehicles, and equipment
- Leasing copying and mail services
- Contracting for various services

The General Services Division also provides procurement assistance to departments for other purchases and provides interdepartmental courier services.

Construction services are procured separately by the Engineering Division of

Public Works. Computers and software are procured by the Information Technology Department. Pharmaceuticals and medical supplies are procured by the Health and Human Services Department. Procurement of most office supplies is decentralized and is performed by individual departments.

## Major Budget Changes

### Salaries and Benefits

- (\$69,801) Eliminate one filled Central Services Assistant III position
- \$34,275 Add one half-time (0.5 FTE), with benefits, Central Services Assistant I position

## Revenues

- (\$25,000) Decrease in Interfund Transfer-In Special Revenue, reflecting one-time costs in FY 2010-11

## Program Discussion

The Purchasing staff procures services, equipment and supplies for the County Departments.

Purchasing assists departments by providing product information, locating sources of supply, and explaining procurement options.

Purchasing is responsible for telephone communications and copier services as well as leasing facilities for County activities and renting and leasing out County land and facilities.

The goals of centralized purchasing include:

- Seeking volume buying
- Product standardization
- Vendor competition

Purchasing procures supplies, materials, capital assets and services as requisitioned by the Departments. The objective is to obtain the maximum value for each dollar expended, utilizing open competition and impartial evaluation of alternate products. Purchasing works to procure all equipment, supplies, and services, consistent with the quality, quantity, and delivery requirements of the requesting department, while adhering to County and State regulations, laws, rules, policies, and procedures.

Costs for all of the programs are allocated through the A-87 Cost Plan based on the number of purchase orders issued. Some tasks are direct charged to the supported activity.

## Recommended Budget

This budget is recommended at \$261,148. The General Fund provides 100% of the financing for this budget unit. General Fund financing is reduced \$43,872 (14.4%) compared to FY 2010-11 when one-time costs funded with one-time funds are excluded. A portion of the costs for this budget are recouped from outside and subvented funds through the annual A-87 cost plan.

This recommendation reflects the elimination of one filled Central Services Assistant III (CSA III) position and the addition of one half-time (0.5 FTE), with benefits, Central Services Assistant I (CSA I) position. Procedurally, the duties of the CSA III, with the exception of the interdepartmental mail courier service duties, can be shifted to other personnel within the Public Works Department. The part-time CSA I position is being added specifically to perform the interdepartmental mail courier duties instead of decentralizing and requiring each Department to send its own staff back and forth to a centralized point to pick up its own mail.

The position changes will have the following impact:

- All printing purchases will be ordered by the individual Departments and will be either picked up by the Department or the

## Public Works Purchasing (1-205)

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*Douglas R. Gault, Public Works Director*

jobs will be delivered directly from the vendor.

- All purchases made by Purchasing will be delivered by the vendor or picked up by the ordering Department.

The elimination of positions in several Public Works budget units will require the shifting of job responsibilities among the remaining staff. The following shifts will be necessary in Purchasing:

- Departments purchasing minor supply items through the Purchasing division may be responsible for purchasing their own supplies.
- The lobby at 146 Garden Highway was staffed by a clerical position in the Facilities Maintenance budget unit (1-700), which will be eliminated. The foot traffic through this lobby is mostly limited to Veterans' Hall requests and Airport payments.
  - All customers making Airport payments will be referred to Public Works at 1130 Civic Center Drive.
  - The scheduling of rentals for the Veterans Hall will be handled by Public Works administrative staff at 1130 Civic Center Drive.
  - Visitors will be seen by appointment only and the lobby will be closed.
- The phone system at 146 Garden Highway will be answered by the automated system.

Changes in the FY 2010-11 budget included the elimination of the vacant Central Services Assistant II (CSA II) and the Buyer positions and the addition of a

Procurement/Contract Analyst position. This adjustment, in combination with the recommended reduction in FY 2011-12, leaves this budget unit with two and one half staff members.

Further reductions to the Purchasing budget, beyond the recommended level, would result in additional staff reductions which would necessitate the decentralization of the remaining services provided by the Purchasing office and potentially the elimination of the centralized purchasing function for the County.

### Use of Reserves/Designations

Purchasing is a General Fund department and thus does not have its own Reserve or Designation accounts. However, the cancellation of General Fund designations for General Fund vehicle and major equipment purchases has historically been reflected in the Purchasing budget unit. There are no Cancellations of Designations recommended for FY 2011-12, as there are no recommended General Fund vehicles or major equipment purchases.

# Public Works Central Services (1-924)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: CENTRAL SERVICES	FUND: GENERAL			0001 1-924	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	0	14	0	0	.0	
SERVICES AND SUPPLIES	507,349	378,402	482,921	482,921	.0	
OTHER CHARGES	0	261	0	135	***	
* GROSS BUDGET	507,349	378,677	482,921	483,056	.0	
INTRAFUND TRANSFERS	154,982-	124,990-	162,965-	164,319-	.8	
* NET BUDGET	352,367	253,687	319,956	318,737	.4-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	364,033	213,591	314,846	305,071	3.1-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	364,033	213,591	314,846	305,071	3.1-	
* UNREIMBURSED COSTS	11,666-	40,096	5,110	13,666	167.4	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

Central Services is operated by the Public Works Department General Services Division. This budget unit provides for inter-office mail services, postal services, printing services and copier leases for County departments.

discussion with the Courts regarding interpretation of the joint operating agreement

- \$1,725 Increase in Intrafund Printing

## Major Budget Changes

### Intrafund Charges

- (\$5,613) Decrease in Intrafund Admin Services
- \$3,180 Increase in Intrafund Postage

### Revenues

- (\$11,500) Decrease in Court Reimbursement due to ongoing

## Program Discussion

This budget unit provides for the postage, printing and copier lease services to County departments.

Printing services are billed to user departments based on the cost of printing. Copier leases are billed to user departments based on copier machine rental costs. Postage is also billed to the user department based on the postage costs for mail processing for each department.

## **Recommended Budget**

This budget is recommended at \$318,737. Gross expenditures are recommended at \$483,056. The General Fund provides approximately 5% of the net financing for this budget and is increased \$8,556 due to an anticipated decrease in revenue from the Courts.

Purchasing and Central Services are joint service departments so the elimination of one Central Services Assistant III (CSA III) position and the addition of one half-time (0.5 FTE) Central Services Assistant I (CSA I) position in the Purchasing Budget Unit 1-205 will impact services provided by this budget unit, such as:

- Printing purchases will be ordered and picked up by the individual departments instead of being delivered by the CSA III.
- Purchases made by the Purchasing department will no longer be delivered by the CSA III. Purchases will be delivered by the vendor or picked up by the ordering department.
- Custodial supplies will no longer be delivered to the buildings by the CSA III. These deliveries would be made by the Custodians and Building Services staff.

The copier lease is set to expire June 30, 2011. Discussions regarding this lease are currently taking place. It is unknown at this time whether or not the current lease contract will be extended for these aging copiers.

Over the past five years, consolidation of services and the reduction of staff have occurred, including:

- One Central Services Assistant II position was eliminated in FY 2010-11
- Delivery of US Mail was redirected to direct delivery
- Ordering and delivery of copy paper was decentralized to direct delivery
- Selected printing services have been directed to local vendors

These changes have resulted in substantial savings and cost avoidance, with minor service impacts. Since the functions of the Central Services department are being reduced, staff will pursue the closing of this budget unit by integrating the mail, postage, and copier lease services into the Purchasing budget.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Public Works Fish & Game Propagation (2-703)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FISH & GAME PROPAGATION	FUND: FISH AND GAME			0006 2-703	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	6,940	4,913	18,000	19,500	8.3	
OTHER CHARGES	1,123	1,125	3,610	3,520	2.5-	
* GROSS BUDGET	8,063	6,038	21,610	23,020	6.5	
* NET BUDGET	8,063	6,038	21,610	23,020	6.5	
APPROPRIATION FOR CONTINGENCY	0	0	1,777	0	100.0-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	8,063	6,038	23,387	23,020	1.6-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	8,323	5,906	10,500	10,500	.0	
CANCELLATION P/Y DESIGNATIONS	0	0	799	10,743	1,244.6	
UNDESIGNATED FUND BALANCE 7/1	11,828	12,887	12,088	1,777	85.3-	
TOTAL AVAILABLE FINANCING	20,151	18,793	23,387	23,020	1.6-	
* UNREIMBURSED COSTS	12,088-	12,755-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The purpose of this budget unit is to support Fish and Game Commission programs.

This budget is financed by fines from violations of the Fish and Game Code. The revenue from these fines is restricted to use for fish and game purposes.

Public Works provides administrative services to this budget unit.

## Major Budget Changes

- \$9,944 Increase in Cancellation of Prior Year Designations

## Program Discussion

Under the direction of the Board of Supervisors, the Fish and Game Advisory Commission uses this budget to aid programs that help to preserve the hunting, fishing, and wildlife heritage of Sutter County by providing opportunities for people to learn the skills, safety, ethics, respect and stewardship in the conduct of outdoor pursuits. To this end, the Commission supports programs that aid in the education of children and young adults:

- Participation in the Duck Egg Recovery Program

# Public Works

## Fish & Game Propagation (2-703)

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*Douglas R. Gault, Public Works Director*

- Purchase of pheasants for and the support of an annual Junior Pheasant Hunt
- Salmon aquariums for the local grade schools
- Field trips to fish hatcheries and wildlife preserves
- Junior fishing derbies
- Hunter safety
- Habitation restoration
- Pheasants for the annual pheasant hunt
- Support of duck egg projects
- Yuba Sutter Fair booth and related expenses
- Donations of equipment to the Game Wardens
- Donations to support special events, programs and projects

The Fish and Game Advisory Commission sponsors a booth at the Yuba Sutter Fair promoting outdoor pursuits. The Fish and Game Commission also purchases and donates equipment to the California State Game Wardens assigned to Sutter County to help support them in their efforts to collect evidence and gain convictions of violations in the field.

Other local support from the Fish and Game Commission includes donations to local organizations that support the Fish and Game Commission goals. These donations are not to exceed \$1,000 per group for a total not to exceed \$7,000 awarded for the year. Several of the organizations that have benefited from the donations in the past include: Westside Anglers, California Deer Association, Sutter Sportsman Association, various duck egg recovery projects and various school educational activities.

### Recommended Budget

This budget is recommended at \$23,020. This budget unit does not receive any funding from the General Fund. All funding is provided through fines and interest.

Special Department Expense, account #52207, is used to support expenses related to programs, events and donations such as:

Youth Programs, account #52240, is used to support expenses specifically tied to youth educational programs, events and donations such as:

- Youth fishing derbies
- Salmon aquarium programs
- School educational programs and field trips

### Use of Reserves/Designations

The Fish and Game Propagation fund contains a Designation for Future Appropriations. In order to fund Fish and Game Commission activities, \$10,743 will be cancelled from the Designation. The estimated ending balance in the Designation account will be \$41,726.

# Public Works County Airport (3-200)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY AIRPORT	FUND: COUNTY AIRPORT			0005 3-200	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	3,469	2,881	3,660	3,770	3.0	
SERVICES AND SUPPLIES	83,559	60,953	105,190	94,765	9.9-	
OTHER CHARGES	225,973	82,999	812,274	713,610	12.1-	
* GROSS BUDGET	313,001	146,833	921,124	812,145	11.8-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	313,001	146,833	921,124	812,145	11.8-	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	313,001	146,833	921,124	812,145	11.8-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	384,316	168,452	212,886	227,610	6.9	
GOVERNMENTAL REVENUES	10,000	119,213	701,996	569,500	18.9-	
GENERAL REVENUES	11,153	17,297	15,000	12,500	16.7-	
OTHER FINANCING SOURCES	0	0	96,834	0	100.0-	
UNDESIGNATED FUND BALANCE 7/1	265,872-	105,592-	105,592-	2,535	102.4-	
TOTAL AVAILABLE FINANCING	139,597	199,370	921,124	812,145	11.8-	
* UNREIMBURSED COSTS	173,404	52,537-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The County Airport, a class A-II airport established in 1947, is located within Sutter County and is operated by the Sutter County Public Works Department. The State of California Department of Transportation Division of Aeronautics (Caltrans) and the Federal Aviation Administration (FAA) certify the Sutter County Airport as a General Aviation airport.

The airport's single paved runway is 3,040 feet long and 75 feet wide. The runway has edge lighting, runway end lights, a lighted segmented circle and a visual approach slope indicator for the northern approach.

The airport is limited to visual flight operations.

The airport has a total of:

- 52 hangar spaces in eight County owned hangar buildings
- 12 private hangars
- 14 end spaces
- 5 commercial tenants

The asphalt concrete apron contains:

- 113 total tie-down spaces
  - 85 rentals
  - 28 transients

# Public Works County Airport (3-200)

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*Douglas R. Gault, Public Works Director*

Services available at the airport include taxi service, aircraft repair and fuel sales.

The County maintains the airport to ensure aeronautical safety, and compliance with Federal, State, and local aviation rules and regulations and aviation advisories.

## Major Budget Changes

### Services & Supplies

- (\$15,000) Decrease in Fuel and Oil reflecting a decrease in fuel sales based on historic data
- \$ 10,600 Increase in Special Departmental Expense reflecting the new assessment for levee improvements from the Sutter Buttes Flood Control Agency
- (\$6,000) Decrease in Special Departmental Expense Resale reflecting one-time cost in FY 2010-11

### Other Charges

- (\$9,104) Decrease in Public Works Administrative Services charges based on historical data
- (\$40,790) Decrease in Interfund Plant Acquisition costs related to the cost difference in projects from prior year and current year
- (\$47,980) General decrease in Interfund A-87 Cost Plan charges

### User Pay Revenues

- \$6,702 Increase in Rental of Land and Buildings
- (\$25,000) Decrease in Airport Fuel sales based on historic data
- \$32,414 Increase in Interfund Misc. Transfer to reflect General Fund loan to cover operating cost and balance the fund in FY 2011-12

### Governmental Revenues

- (\$132,496) Decrease in Federal grant revenue related to cost of approved Airport Capital Improvements

### Other Financing Sources

- (\$96,834) Decrease in Long Term Debt Proceeds reflecting a change in budgeting method to account for the General Fund loan

## Program Discussion

The Airport budget unit operates as a separate enterprise fund and, as such, the intention is that it generates sufficient revenue to cover the costs to operate and maintain the airport facilities. The Airport is currently operating with an annual deficit and requires loans from the General Fund to maintain operations and to balance its annual budget.

Fund revenues were significantly increased in FY 2008-09, increasing approximately \$50,000 annually over the course of the

# Public Works

## County Airport (3-200)

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*Douglas R. Gault, Public Works Director*

following three years, by bringing hangar rental rates into alignment with comparables at other airports. A similar application of comparable rates for three of the commercial users was not considered feasible and in FY 2010-11 the Board appointed an Ad Hoc Committee to review the Commercial rates at the Airport. In response to recommendations from the Ad Hoc Committee, the Board authorized an increase in the commercial rates and fees, for FY 2010-11 with a recommendation for additional increases in the following years.

In 2011, the Board of Supervisors authorized a one-time expenditure of \$30,000 from the General Fund to replace the fuel pump and credit card reader system as an emergency repair to the fueling point.

### Recommended Budget

This budget is recommended at \$812,145. A General Fund loan of \$32,414 (4%) is recommended to balance the budget. This loan is reduced \$64,420 (67%) compared to the loan amount that was required to fund operations in FY 2010-11.

The General Fund loan ceiling currently authorized by the Board is \$185,000. To date, approximately \$102,000 has been drawn down, leaving a balance of \$83,000, \$32,414 of which will be used in FY 2011-12. The account used to reflect this loan and to balance the fund for budgeting purposes has been changed from Long Term Debt Proceeds (48500) to Interfund Misc. Transfer (46582), per a discussion with the outside Auditor. The Ad Hoc Committee continues to work with the County Administrator's Office to evaluate options to address this deficit and to develop a formal

plan for repayment of the loan to the General Fund.

This year's expenditures include \$619,210 in charges for updating the Airport Layout Plan and the construction of the runway/taxiway lighting upgrade and obstruction removal. Approximately \$569,500 of these costs will be covered by grants from the FAA. State funding is not available as of this writing. The runway and taxiway lighting upgrade will update the runway lighting and signage to meet current FAA standards for aircraft operations. Additionally, the project will include the installation of Precision Approach Path Indicators (PAPI) for runway approaches, a new concrete electrical vault and new light fixtures at the parking aprons.

The FAA grants used to support past Airport improvements have paid for approximately 95% of the improvement costs. Legislation being considered as of this writing could reduce future FAA grant funding to 80%, which would severely impact the funding of Airport Capital Improvement Projects.

Additional reductions to the Sutter County Airport Budget, beyond the recommended level, would result in the loss of services, which could in turn impair the County's ability to procure Federal or State Funding for improvements.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Public Works Parks and Recreation (7-101)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PARKS & RECREATION	FUND: GENERAL			0001 7-101	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	50,421	16,174	26,400	22,200	15.9-	
OTHER CHARGES	48,101	1,631	41,631	32,144	22.8-	
* GROSS BUDGET	98,522	17,805	68,031	54,344	20.1-	
INTRAFUND TRANSFERS	216,879	295	207,360	195,422	5.8-	
* NET BUDGET	315,401	18,100	275,391	249,766	9.3-	
OTHER REVENUES						
USER PAY REVENUES	17,278	8,994	14,000	14,000	.0	
GOVERNMENTAL REVENUES	21,308	24	0	24	***	
TOTAL OTHER REVENUES	38,586	9,018	14,000	14,024	.2	
* UNREIMBURSED COSTS	276,815	9,082	261,391	235,742	9.8-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Parks and Recreation budget unit is operated by the Public Works Department General Services Division. The Parks and Recreation budget unit provides for the operation, routine maintenance services, management, planning, and improvements for the County park system, which includes parks, boat ramps, monuments, and recreational areas. The mission of Parks and Recreation is to provide, and adequately maintain, recreation opportunities which are highly accessible and offer a high-quality outdoor experience in a safe environment; to protect park resources from incompatible uses; and to plan park development in such a manner as to minimize environmental impacts.

## Major Budget Changes

### Services & Supplies

- (\$5,000) Decrease in Utilities

### Other Charges

- (\$10,000) Decrease in Interfund Administration - Miscellaneous Departments charges to reflect reduced services provided to this budget unit

### Intrafund Transfers

- \$5,753 Increase in Intrafund A-87 Building Maintenance charges
- (\$17,626) Decrease in Intrafund Public Works Administrative

Services charges to reflect reduced administrative support

financing for this budget and is reduced by \$25,649 (10%) compared to FY 2010-11.

## **Program Discussion**

The County parks system provides opportunities for a wide variety of recreational activities including camping, picnicking, swimming, fishing and boating.

This budget unit covers the ongoing operation and maintenance of the County parks and recreation system. Maintenance duties include grounds keeping and repairing facilities (buildings, parking areas, fences, boat ramps, utilities, picnic tables and signs). Staff interacts regularly with the public by providing information on park facilities and regulations. Staff also monitors and collects fees for the use of facilities.

This budget unit funds the maintenance and improvements for three County parks, four boat launching facilities, several monuments, and associated structures and grounds including:

- Live Oak Park and boat ramp
- Harter Park
- Donahue Park
- Boyd's Pump, Yuba City, and Tisdale boat launching facilities.

These activities are budgeted and administered by the General Services Division of the Public Works Department.

## **Recommended Budget**

The Total Budget is \$249,766. The General Fund provides 95% (\$235,742) of the

The recommended budget reduction is based on and will result in a reduction in grounds keeping and maintenance of the Parks. Members of the public can expect to see the following changes until such a time that financing may be restored:

- A reduction in the frequency of mowing (and related lawn/turf maintenance), from weekly to bi-weekly during the spring and summer.
- A reduction in the frequency of leaf cleanup during the fall and winter months.
- A reduction in the frequency of watering times for lawn/turf areas, shrubs, and plants resulting in visible browning of lawn/turf areas.

Staff will be evaluating, and possibly making recommendations to the Board of Supervisors regarding, the following revenue enhancement ideas:

- Instituting a Boat Launch Permit and associated fees for the four County operated Boat Launch facilities.
- Changing/Increasing the fees at Live Oak Park

## **Use of Reserves/ Designations**

This budget unit does not include any reserves or designations.

# Public Works

Douglas R. Gault, Public Works Director

## Veterans' Memorial Community Building (7-203)

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: VETS MEMORIAL COMMUNITY BLDG FUND: GENERAL			0001 7-203		
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	35,965	24,850	39,500	34,500	12.7-	
OTHER CHARGES	1,626	1,718	1,718	18,568	980.8	
* GROSS BUDGET	37,591	26,568	41,218	53,068	28.7	
INTRAFUND TRANSFERS	60,683	726	75,096	87,312	16.3	
* NET BUDGET	98,274	27,294	116,314	140,380	20.7	
OTHER REVENUES						
USER PAY REVENUES	27,310	20,888	35,000	30,000	14.3-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	27,310	20,888	35,000	30,000	14.3-	
* UNREIMBURSED COSTS	70,964	6,406	81,314	110,380	35.7	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

### Purpose

The Veterans' Memorial Community Building budget unit covers the expenses of operating and maintaining the building. The Veterans' Building is leased to local Veterans associations for member meetings, dinners, and public access fundraising projects at no associated cost. This facility is also available to individuals, groups, and other organizations to rent.

The Public Works Department is responsible for the ongoing operation and maintenance of the Veterans' Building.

### Major Budget Changes

#### Services and Supplies

- (\$5,000) Decrease in Household Expense - contracted custodian services have been

moved to the Building Maintenance Budget unit 1-700

#### Other Charges

- \$16,850 Increase in Interfund Insurance ISF Premiums due to the reallocation of costs between Public Works budget units

#### Intrafund Transfers

- \$14,420 Increase in Intrafund A-87 Building Maintenance revenue
- (\$2,120) Decrease in Public Works Administrative charges based on historical data

# Public Works Veterans Hall Community Building (7-203)

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*Douglas R. Gault, Public Works Director*

## User Pay Revenues

- (\$3,000) Decrease in Maintenance Fees for Veterans' Building based on historical data
- (\$2,000) Decrease in Rental Fees for Veterans' Building based on historical data

## Program Discussion

The Veterans' Memorial Community Building is operated by the County as a service to the community. The building is available to the community for rent on a first come, first served basis. Those organizations or individuals renting the building, are granted use of the main auditorium and the kitchen. Qualified veterans organizations have been given first priority for use of the building. The rental fees collected are used to help offset the costs of maintenance and improvements. The County General Fund covers the remainder of expenses.

An online reservation system is available to the public to check the availability of the building and to tentatively reserve dates for use.

The Public Works Department is responsible for the ongoing operation and maintenance of the Veterans' building. Maintenance duties include grounds keeping and facility repair. Staff interacts regularly with the public by providing information on regulations, collecting fees, responding to community questions, and coordinating the rentals with other agencies.

## Recommended Budget

This budget is recommended at \$140,380. The General Fund provides 79% (\$110,380) of the financing for this budget and is increased \$29,066 (35.7%) as compared to FY 2010-11, due to reductions in anticipated revenue and increases in the insurance allocation to this budget unit.

The recommended budget reflects a decrease in Maintenance & Rentals fees based on historical data with minor allowances made for potential loss of revenue to the new meeting room at the County Museum.

To enhance future revenues:

- Staff has worked with the Veterans Organizations to increase the availability of the Veterans' Building in calendar year 2011.
- At the time of this writing, staff is in the process of making recommendations to the Board of Supervisors to increase fees and rents charged for the use of the Veterans' Building.

The impact of these measures on future rentals and revenue is unknown.

Additional reductions to the Veteran's Memorial Community Building budget beyond the recommended level could result in closure of the facility.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Public Works Road Fund (3-100)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: ROAD	FUND: ROAD			0003 3-100	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,879,794	1,567,045	2,112,419	2,197,945	4.0	
SERVICES AND SUPPLIES	3,044,306	2,148,284	10,757,134	10,236,546	4.8-	
OTHER CHARGES	1,201,706	438,562	1,283,791	1,417,427	10.4	
CAPITAL ASSETS	155,651	30,000	23,500	90,000	283.0	
* GROSS BUDGET	6,281,457	4,183,891	14,176,844	13,941,918	1.7-	
* NET BUDGET	6,281,457	4,183,891	14,176,844	13,941,918	1.7-	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASES IN RESERVES	0	0	146,081	5,000	96.6-	
* TOTAL BUDGET	6,281,457	4,183,891	14,322,925	13,946,918	2.6-	
OTHER REVENUES						
USER PAY REVENUES	468,462	35,052	69,080	104,000	50.6	
GOVERNMENTAL REVENUES	5,101,486	5,799,808	8,945,119	6,896,899	22.9-	
GENERAL REVENUES	945,288	278,740	815,000	1,018,000	24.9	
OTHER FINANCING SOURCES	51,392	4,650	0	0	.0	
CANCELLATION OF PRIOR YEAR RESERVES	0	0	141,081	0	100.0-	
UNDESIGNATED FUND BALANCE 7/1	8,134,942	9,014,936	4,352,645	5,928,019	36.2	
TOTAL AVAILABLE FINANCING	14,701,570	15,133,186	14,322,925	13,946,918	2.6-	
* UNREIMBURSED COSTS	8,420,113-	10,949,295-	0	0	.0	
ALLOCATED POSITIONS	30.00	30.00	30.00	30.00	.0	

## Purpose

The Road Fund budget unit is managed by the Public Works Department and includes the Road Engineering and Road Maintenance Divisions. The Fund provides resources to perform the inspection and maintenance of approximately 765 miles of County roads, bike and pedestrian ways, 97 bridges, and associated appurtenances such as delineation and signage.

Under this budget unit, the Road Engineering Division oversees:

- The design and construction of new roads and bridges
- Road improvements

The Road Maintenance Division uses its personnel and equipment to:

- Make road, bridge and culvert repairs
- Install and maintain signage and markings
- Construct and maintain unpaved roads
- Maintain the Roadside Spraying Program to control vegetation within the public right of way

## Major Budget Changes

### Services & Supplies

- \$125,300 Increase in General Supplies due primarily to a \$95,300 increase in herbicides related to Roadside Spraying
- (\$634,693) Decrease in Professional and Specialized Services due to the completion of the Curry Creek Bridges and Live Oak Park Boat Launch Facility

### Other Charges

- (28,151) Decrease in Interfund Liability Insurance ISF premium charges
- \$109,700 Addition of Interfund Weed Control expense for the Agricultural Commissioner to conduct roadside spraying for FY 2011-12
- \$29,570 Increase in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's office

### Capital Assets

- \$90,000 Purchase of one new Pneumatic Tire Roller for compaction effort on gravel and dirt roads

## Revenues

- (\$1,560,000) Decrease in State Proposition 1B transportation revenue due to the end of this funding program
- (\$500,000) Net Decrease in State Highway Users gas tax revenues (accounts 45122, and 45241) based on current economic conditions and recent changes to State law
- \$278,075 Increase in RSTP State exchange program funding
- (\$1,175,595) Decrease in Federal Bridge Replacement Program revenue due to the completion of the Curry Creek bridges project
- \$914,300 Increase in Federal Other Aid due to addition of HSIP project - Butte House Rd. and RSTP funding for pavement rehabilitation
- \$268,000 Increase in Transportation Tax (LTF) revenues due to the correction of prior years' allocations

## Program Discussion

The Road Fund budget unit contains three budget programs that provide distinct services and purposes: Road Maintenance (program 43), Road Engineering (program 44), and Road Capital (program 45).

The Road Maintenance Division of the Road Fund contains 20 funded positions, as well as

# Public Works

## Road Fund (3-100)

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*Douglas R. Gault, Public Works Director*

60 pieces of heavy or specialized equipment funded by the Road Fund. This Division constitutes the in-house maintenance and repair staff for:

- Roads
- Bridges
- Culverts
- Roadside drainage
- Vegetation control

The Engineering Division of the Road Fund has a staff of four. The Division is responsible for:

- Design and contract management of major paving maintenance and road rehabilitation projects
- Bridge construction projects
- Encroachment permitting

The Engineering Division also:

- Performs traffic planning and studies
- Manages capital project programming and budgeting
- Develops the annual Road Plan for major road work

On a reimbursable basis, Road Fund engineering staff will also assist in selected design and maintenance related activities for other budget units administered by the Public Works Department such as:

- Airport
- Building Maintenance
- Parks and Recreation – including boat launch facilities

The Capital Improvements Division of the Road Fund budget reflects all the major road and bridge contracts appropriations that are

managed in the Engineering Division of the Road Fund.

State Highway Users Tax (HUTA) apportionment (gas tax) revenues are expected to decrease slightly based on current market conditions. Recent legislation eliminated the sales tax funding for the Proposition 42 Transportation Congestion Relief Fund Program (TCRF), and enacted an excise tax as a new sub-program in HUTA, Section 2103. The revenues are roughly similar to those under TCRF and the new tax has a cost inflation feature. Also, HUTA is now somewhat protected from being redirected or borrowed by the legislature under Proposition 40. The revenues from HUTA sections 2104, 2105 and 2106 fund much of the in-house road program and section 2103 is used to provide a portion of our major maintenance and rehabilitation programs in the Road Plan.

Annually, the County receives a portion of the Local Transportation Fund (LTF) component under the Transportation Development Act (TDA). These funds are available for road work after public transportation needs have been met. Under the agreement with the Yuba-Sutter Transportation Agency, an allocation of funds is made to the County, which is used for general road maintenance and repairs. The annual amount available depends on state revenues and is currently estimated at \$650,000.

## Recommended Budget

This budget is recommended at \$13,946,918. This budget does not receive any funding from the General Fund. All funding is provided through fees, taxes, and State and Federal funding.

# Public Works

## Road Fund (3-100)

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*Douglas R. Gault, Public Works Director*

The FY 2011-12 recommended budget includes the following major projects for the coming year:

- Design and construction effort for Pleasant Grove Creek Bridge (\$1,122,625)
- Design of the Pennington Road Bridge (\$153,300)
- Continuation of the Bridge Preventative Maintenance Program (\$106,000) and the Bridge Scour Program (\$56,000), which are funded in part by the State

Finally, after two years of delays to obtain permitting, the Department will move forward with improvements to Butte House Road, which is funded by the Highway Safety Improvement Program (HSIP) (\$886,650).

An aggressive road seal and overlay program is slated for the coming year and will include the paving of major roadways and residential areas (\$2,565,743) as described in the FY 2011-12 Road Plan.

For FY 2011-12, the Road Fund will be assuming financial responsibility for the Roadside Weed Maintenance program, with day-to-day work performed by the Agricultural Commissioner. This program has previously been supported by portions of the Unclaimed Gas Tax funding. The costs for this program are:

- Purchase of herbicides \$ 95,300
- Reimburse services \$109,700

Capital Assets are requested at \$90,000 for the purchase of one Pneumatic Tire Roller to support our unpaved road maintenance program.

For FY 2010-11, the State, changing its method of administration for this program once more, distributed the remaining entitlements for Proposition 1B funds to the County in the amount of \$2,304,936. Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, authorized the State to sell \$19.9 billion in general obligation bonds to fund state and local transportation improvement projects to:

- Relieve congestion
- Improve movement of goods
- Improve air quality
- Enhance safety and security of the transportation system

Staff was able to obtain these funds by promptly submitting the Counties expenditure plan once the State started accepting local programming input, prior to the State having to initiate another bond sale. Staff is executing use of a portion of those funds in FY 2010-11 and will expense the remaining funds in that program over FY 2011-12 and FY 2012-13 as part of the annual Road Plan.

Public Works staff was able to obtain funding from SACOG in the amount of \$1,317,489 for the rehabilitation of paved roads eligible for Federal funding. The recommended budget includes the Regional Surface Transportation Program (RSTP) revenue for FY 2011-12. RSTP is a federally funded program, primarily for road construction, to include new construction, rehabilitation or replacement. The program is funded under the current Transportation Equity Act, which is five year Federal legislation for all transportation related funding. This Act expired in Federal Fiscal Year (FFY) 2009, but has been extended several times thru FFY 2011. It is

# Public Works Road Fund (3-100)

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*Douglas R. Gault, Public Works Director*

expected that new Federal Transportation legislation, when it is passed, will include a program similar to RSTP.

The County also receives approximately \$278,000 in State funds under a sub-program of RSTP; an exchange for Federal funds. This is an annual amount provided to counties that was considered for elimination, but is currently still being executed.

In FY 2010-11, the Road Maintenance Division defunded seven vacant positions. These positions are recommended to remain vacant and unfunded in FY 2011-12. Due to increasing costs, with no increases in consistent State program revenues, the Road Division has reviewed its operations and will be adjusting its core functions and staffing to match the funding that is consistently available. The Department plans to utilize special program revenues, or one-time revenues, which are seen as less consistent, by making more extensive use of construction contracts. The revised functions of in-house Road Maintenance staff are continuing to evolve and will focus more on recurring maintenance tasks and service response requests.

## Use of Reserves/Designations

The Road Fund contains the following Reserves and/or Designations: Reserve for Inventory, Reserve for Imprest Cash (Petty Cash), Reserve for 5<sup>th</sup> Street Bridge Maintenance, Reserve for Road Equipment Replacement, Reserve for FEMA/OES, and a Reserve for Land.

Increases in Reserves are recommended at \$5,000, to be placed in the Reserve for 5<sup>th</sup> Street Bridge Maintenance. This reserve is

maintained pursuant to an existing agreement with the City of Yuba City, the City of Marysville and Yuba County. Annually, \$5,000 is placed into the Reserve account to pay for major maintenance projects affecting the 5<sup>th</sup> Street Bridge.

There are no increases or decreases to the other Designations and Reserve accounts for FY 2011-12.

The estimated ending balances for these accounts are:

# Public Works Transportation Development (3-300)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: TRANSPORTATION DEVELOPMENT		FUND: GENERAL		0001 3-300	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	129,821	89,694	100,000	150,000	50.0	
* GROSS BUDGET	129,821	89,694	100,000	150,000	50.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	129,821	89,694	100,000	150,000	50.0	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	129,821	89,694	100,000	150,000	50.0	
TOTAL OTHER REVENUES	129,821	89,694	100,000	150,000	50.0	
* UNREIMBURSED COSTS	0	0	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit finances the County's portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding of this program comes from the County's share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services. The remainder, after insuring there are no unmet transit needs, may be used by the County to fund general road maintenance work. The remainder portion of the LTF is credited as revenue directly to the Sutter County Road Fund (3-100).

## Major Budget Changes

### Expenses

- \$50,000 Increase in the Contribution to Other Agencies based on Yuba-Sutter Transit Authority projections.

### Revenues

- \$50,000 Increase in the Transportation Tax to be applied to Yuba-Sutter Transit, based on Yuba-Sutter Transit projections.

## **Recommended Budget**

This budget unit is recommended at \$150,000.

This budget unit does not receive any funding from the General Fund. Funding of this program comes from the County's share of the Local Transportation Fund (LTF) and is used to fund unmet transit needs as required by State law.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Public Works Sutter County Water Agency (0-320)

Douglas R. Gault, Public Works Director

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: SUTTER COUNTY WATER AGENCY	FUND: SUTTER COUNTY WATER AGENCY	0320 0-320			
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	269,897	121	183,721	234,974	27.9	
* GROSS BUDGET	269,897	121	183,721	234,974	27.9	
* NET BUDGET	269,897	121	183,721	234,974	27.9	
APPROPRIATION FOR CONTINGENCY	0	0	15,238	0	100.0-	
INCREASE IN DESIGNATIONS	0	0	0	48,576	***	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	269,897	121	198,959	283,550	42.5	
OTHER REVENUES						
USER PAY REVENUES	144,411	2,070	40,210	115,425	187.1	
GOVERNMENTAL REVENUES	2,016	934	1,900	1,900	.0	
GENERAL REVENUES	137,435	77,976	131,600	129,900	1.3-	
UNDESIGNATED FUND BALANCE 7/1	11,283	25,249	25,249	36,325	43.9	
TOTAL AVAILABLE FINANCING	295,145	106,229	198,959	283,550	42.5	
* UNREIMBURSED COSTS	25,248-	106,108-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Sutter County Water Agency (SCWA) was created by the Sutter County Water Agency Act of the California State Legislature, as described in Chapter 86 of the California State Water Code. The Agency boundary encompasses all territory lying within the exterior boundaries of the County of Sutter and is governed by a Board of Directors. The Board of Supervisors of the County is the ex-officio Board of Directors of the Agency.

The SCWA has the power to:

- Control drainage waters within the agency

- Control flood and storm waters, and divert and transport such waters for beneficial uses
- Save or conserve in any manner all or any such waters
- Reduce the waste of water
- Protect the watercourses, watersheds, public highways, and life and property within the agency from damage created by any such drainage or flood and storm waters

Since 1975, the SCWA has created and administered drainage "Zones" of Benefit for specific areas within the County. Selected zones provide for the collection of impact fees and construction of capital improvements to accommodate existing and future storm water runoff, particularly that created by new development. Selected zones provide for the

# Public Works Sutter County Water Agency (0-320)

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*Douglas R. Gault, Public Works Director*

collection of assessments and operations and maintenance of drainage structures and facilities benefitting the zones. Most of the zones perform both functions.

The two major sources of revenue for the SCWA are transfers of collected assessments and taxes from selected Zones to perform operations and maintenance of selected drainage facilities and general ad valorem tax revenues for the SCWA.

## Major Budget Changes:

### Other Charges

- \$51,253 Increase in Interfund Water Resources charges

### Revenues

- \$75,215 Increase in User Pay revenues from assessments

## Program Discussion

The SCWA currently has no assigned staff and its functions are performed by County staff expensed in the Water Resources budget unit (1-922). Personnel, supplies, and equipment costs for the drainage maintenance crew and the engineering staff performing maintenance, water management, and floodplain management tasks are funded within the Water Resources budget unit and charged to this budget unit.

Specifically, Zones 4-8 and El Cerrito Drainage District assessments are handled this way. Operations and maintenance costs for Zone 9 are charged directly since FY 2010-11 at SCWA Board direction. Capital

improvements are funded within each water agency zone budget unit and are not transferred to this fund.

## Recommended Budget

This budget is recommended at \$283,550. This budget unit does not receive any funding from the General Fund. All funding is provided through taxes and the transfers from the Water Zones.

In FY 2010-11, revenues available for transfer to Water Resources were understated. Additionally, a budgeted drainage study was not performed. The study has been re-budgeted for FY 2011-12, but is now reflected directly in each drainage zone fund rather than as an expense from this fund.

Budgeted assessment revenues were understated in error in FY 2010-11 as well.

## Use of Reserves/Designations

The Water Agency fund contains a Designation for Future Appropriations. It is recommended that this designation be increased by \$48,576 in FY 2011-12. The estimated ending balance in the Designation account will be \$126,580.

## Public Works

*Douglas R. Gault, Public Works Director*

## Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332), Zone 12 (0-333), Zone 13 (0-334)

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### Purpose

Sutter County Water Agency (SCWA) Zones 2, 11, 12 & 13 were created to provide the mechanism needed to collect funds, from properties within the respective Zones, to reimburse the SCWA and local developers for funds advanced on new development drainage capital improvement projects benefitting properties within the Zones.

### Major Budget Changes

#### Services & Supplies

- \$9,331 Zone 11 - Increase in Developer Reimbursement for final payment on the reimbursement agreement
- \$2,200 Zone 12 - Increase in Developer Reimbursement to make a payment on the reimbursement agreement

#### Revenues

- \$432 Increase in interest apportioned based on earnings estimates

### Program Discussion

Zone 2 was created on May 27, 1980 under SCWA Resolution 80-3 WA with fees established under Ordinance 2 WA for capital improvements; the construction of a storm drain lateral in Franklin Road. External reimbursement agreements have been satisfied

and there are no outstanding liabilities of the SCWA for this Zone. Planned improvements are complete. Most of the area within the zone has been developed and staff is reviewing the needs of the Zone for future disposition.

Zone 11 was created on December 4, 1990 under SCWA Resolution 90-5 WA with fees established under Ordinance 12 WA (as amended by SCWA Ord 16 WA) for capital improvements; the construction of a storm drain main in Walton and Smith roads and upsized lines in the Sanborn Estates and Cypress subdivisions. One reimbursement agreement with Pal Pabla has not yet expired and the outstanding balance is \$13,331 for this Zone. Planned improvements are complete.

Zone 12 was created on October 30, 1990 under SCWA Resolution 90-3 WA with fees established under Ordinance 13 WA (as amended by SCWA Ordinance 17 WA) for capital improvements; the construction of storm drain laterals in McKinley and Hooper roads. The reimbursement agreement with Sutter Buttes Development has not yet expired and the outstanding balance is \$98,116 for this Zone. Planned improvements are complete.

Zone 13 was created on February 18, 1992 under SCWA Resolution 92-2 WA (as amended by SCWA Ordinance 15 WA) for capital improvements; the construction of storm drainage facilities. The facilities have been completed and have no other obligations.

These budget units are financed by drainage connection/capital impact fees that are collected as development occurs and used for capital improvements within the zone. No

## Public Works

*Douglas R. Gault, Public Works Director*

## Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332), Zone 12 (0-333), Zone 13 (0-334)

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annual maintenance assessment fees are levied within these zones.

### Recommended Budget

These budgets are recommended at \$23,268. These budget units do not receive any funding from the General Fund. All funding is provided through charges, fees, and interest.

### Use of Reserves/Designations

Each of the zone budget units contains a Designation for Future Appropriations.

The Designation for Zone 2 will increase \$1,213 reflecting the interest earned in this zone. The estimated ending balance in the Designation account will be \$27,078.

The Designation for Zone 11 will increase \$3,594 reflecting additional funds available. The estimated ending balance in the Designation account will be \$114,605.

In order to fund operations in Zone 12, \$2,200 will be cancelled from the Designations. The estimated ending balance in the Designation account will be \$59.

The Designation for Zone 13 is not recommended to increase or decrease. The estimated ending balance in the Designation account will be \$70,500.

**Public Works**

*Douglas R. Gault, Public Works Director*

**Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #2		FUND: COUNTY WATER ZONE #2		0324 0-324	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	.0	
* NET BUDGET	0	0	0	0	.0	
APPROPRIATION FOR CONTINGENCY	0	0	575	0	100.0-	
INCREASE IN DESIGNATIONS	0	0	0	1,213	***	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	0	0	575	1,213	111.0	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	575	432	500	550	10.0	
UNDESIGNATED FUND BALANCE 7/1	500-	75	75	663	784.0	
TOTAL AVAILABLE FINANCING	75	507	575	1,213	111.0	
* UNREIMBURSED COSTS	75-	507-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Public Works**

*Douglas R. Gault, Public Works Director*

**Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

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EXECUTIVE SUMMARY					
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #11	FUND: COUNTY WATER ZONE #11			0332 0-332
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
OTHER CHARGES	0	0	4,000	13,331	233.3
* GROSS BUDGET	0	0	4,000	13,331	233.3
* NET BUDGET	0	0	4,000	13,331	233.3
APPROPRIATION FOR CONTINGENCY	0	0	8,025	0	100.0-
INCREASE IN DESIGNATIONS	0	0	0	3,594	***
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	12,025	16,925	40.7
OTHER REVENUES					
USER PAY REVENUES	5,071	1,536	6,000	5,000	16.7-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	2,504	1,919	2,250	2,500	11.1
UNDESIGNATED FUND BALANCE 7/1	3,800-	3,775	3,775	9,425	149.7
TOTAL AVAILABLE FINANCING	3,775	7,230	12,025	16,925	40.7
* UNREIMBURSED COSTS	3,775-	7,230-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Public Works**

*Douglas R. Gault, Public Works Director*

**Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

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EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #12		FUND: COUNTY WATER ZONE #12		0333 0-333	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
OTHER CHARGES	0	0	0	2,200	***	
* GROSS BUDGET	0	0	0	2,200	***	
* NET BUDGET	0	0	0	2,200	***	
APPROPRIATION FOR CONTINGENCY	0	0	22	77	250.0	
INCREASES IN RESERVES	0	0	0	3	***	
* TOTAL BUDGET	0	0	22	2,280	10,263.6	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	49	37	43	50	16.3	
CANCELLATION P/Y DESIGNATIONS	0	0	0	2,200	***	
UNDESIGNATED FUND BALANCE 7/1	70-	21-	21-	30	242.9-	
TOTAL AVAILABLE FINANCING	21-	16	22	2,280	10,263.6	
* UNREIMBURSED COSTS	21	16-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Public Works**

*Douglas R. Gault, Public Works Director*

**Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

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EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #13	FUND: COUNTY WATER ZONE #13			0334 0-334	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	.0	
* NET BUDGET	0	0	0	0	.0	
APPROPRIATION FOR CONTINGENCY	0	0	1,131	2,850	152.0	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	0	0	1,131	2,850	152.0	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	1,556	1,169	1,375	1,500	9.1	
UNDESIGNATED FUND BALANCE 7/1	1,800-	244-	244-	1,350	653.3-	
TOTAL AVAILABLE FINANCING	244-	925	1,131	2,850	152.0	
* UNREIMBURSED COSTS	244	925-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Public Works**  
**Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)**

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*Douglas R. Gault, Public Works Director*

**Purpose**

The primary purpose of Water Zones 4 through 8 is to collect assessments for operations and maintenance of drainage facilities and provide revenues for new development capital projects for properties within the Zones.

The Water Zone budgets are managed by the Water Resources Division of the Public Works Department.

**Major Budget Changes:**

**Services & Supplies**

- (\$700) Decrease in Professional/Specialized Services (Zone 4)
- (\$6,900) Decrease in Professional/Specialized Services (Zone 5)
- (\$1,285) Decrease in Professional/Specialized Services Zone 6)
- (\$7,700) Decrease in Professional/Specialized Services (Zone 7)
- (\$16,750) Decrease in Professional/Specialized Services (Zone 8)

**Other Charges**

- (\$1,200) Decrease in Interfund Admin – Misc. Departments due to a decrease in in-house engineering charges (Zone 4)
- \$18,651 Increase in Interfund Water Agency; prior year amount

was in error and understated the amount due (Zone 4)

- (\$1,440) Decrease in Interfund Admin – Misc. Departments due to a decrease in in-house engineering charges (Zone 5)
- \$6,744 Increase in Interfund Water Agency. Prior year amount was in error and understated amount due (Zone 5)
- \$19,280 Increase in Interfund Water Agency. Prior year amount was in error and understated amount due (Zone 6)
- (\$1,600) Decrease in Interfund Admin – Misc. Departments due to a decrease in in-house engineering charges (Zone 7)
- \$24,755 Increase in Interfund Water Agency; prior year amount was in error and understated amount due (zone 7)
- (\$3,760) Decrease in Interfund Admin – Misc. Departments due to a decrease in in-house engineering charges (Zone 8)
- \$10,385 Increase in Interfund Water Agency; prior year amount was in error and understated amount due (Zone 8)

**Program Discussion**

Revenues for each Zone of Benefit are collected from two primary sources: property

Sutter County Water Agency Zones 4 -8 (0-326 - 0-330)

assessments on the lots within each zone of benefit and one-time fees for drainage connections as new homes are built. One-time revenues are placed in a Designation for Future Appropriations and are reserved for major upgrades and improvements to the system.

Assessments within the Zones of Benefit were increased in FY 2008-09 in an effort to bring the assessments current with the established ordinance. The list of developed parcels that should pay an assessment is updated annually. Many of the zones are seeing an increase in revenues, which will be used to help offset the cost of maintenance and on-going operations.

Recommended Budget

The recommended budget for these budget units is:

- Zone 4 \$38,368
- Zone 5 \$16,820
- Zone 6 \$373,562
- Zone 7 \$31,075
- Zone 8 \$22,809

These budget units do not receive any funding from the General Fund. All funding is provided through tax assessments.

In FY 2011-12, the Water Resources Division, which manages the Zones, is requesting to fund preliminary drainage improvement designs based upon drainage studies of the Live Oak Canal completed in FY 2010-11. The cost of these efforts will be funded by:

- Zone 4 \$6,400
- Zone 5 \$1,700
- Zone 6 \$315
- Zone 7 \$1,900
- Zone 8 \$7,250

The Interfund Admin – Miscellaneous Departments account is used to reflect charges to the individual Zones for in-house engineering services performed by the Water Resources division. It is anticipated that charges will be incurred in FY 2011-12 related to work performed for the Live Oak Canal improvements.

Use of Reserves/Designations

Each of the Water Zones contains a Designation for Future Appropriations. No increases or decreases to the Designations are planned for FY 2011-12. The estimated balance in each of these Designations is:

- Zone 4 \$277,800
- Zone 5 \$629,383
- Zone 6 \$117,139
- Zone 7 \$187,495
- Zone 8 \$25,467

**Public Works**

*Douglas R. Gault, Public Works Director*

**Sutter County Water Agency Zones 4 -8 (0-326 - 0-330)**

EXECUTIVE SUMMARY					
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #4	FUND: COUNTY WATER ZONE #4			0326 0-326
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SERVICES AND SUPPLIES	267	839	7,100	6,400	9.9-
OTHER CHARGES	30,073	30	14,530	31,968	120.0
* GROSS BUDGET	30,340	869	21,630	38,368	77.4
* NET BUDGET	30,340	869	21,630	38,368	77.4
APPROPRIATION FOR CONTINGENCY	0	0	47,865	29,534	38.3-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	30,340	869	69,495	67,902	2.3-
OTHER REVENUES					
USER PAY REVENUES	364	752	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	38,297	21,614	35,765	36,000	.7
UNDESIGNATED FUND BALANCE 7/1	25,408	33,730	33,730	31,902	5.4-
TOTAL AVAILABLE FINANCING	64,069	56,096	69,495	67,902	2.3-
* UNREIMBURSED COSTS	33,729-	55,227-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

Public Works

Douglas R. Gault, Public Works Director

Sutter County Water Agency Zones 4 -8 (0-326 - 0-330)

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #5	FUND: COUNTY WATER ZONE #5			0327 0-327	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	148	1,017	8,600	1,700	80.2-	
OTHER CHARGES	14,342	28	9,828	15,120	53.8	
* GROSS BUDGET	14,490	1,045	18,428	16,820	8.7-	
* NET BUDGET	14,490	1,045	18,428	16,820	8.7-	
APPROPRIATION FOR CONTINGENCY	0	0	46,358	51,538	11.2	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	14,490	1,045	64,786	68,358	5.5	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	29,472	19,083	26,300	26,000	1.1-	
UNDESIGNATED FUND BALANCE 7/1	23,505	38,486	38,486	42,358	10.1	
TOTAL AVAILABLE FINANCING	52,977	57,569	64,786	68,358	5.5	
* UNREIMBURSED COSTS	38,487-	56,524-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Public Works**

*Douglas R. Gault, Public Works Director*

**Sutter County Water Agency Zones 4 -8 (0-326 - 0-330)**

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #6	FUND: COUNTY WATER ZONE #6			0328 0-328	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	84	189	1,600	315	80.3-	
OTHER CHARGES	22,159	181	354,331	373,247	5.3	
* GROSS BUDGET	22,243	370	355,931	373,562	5.0	
* NET BUDGET	22,243	370	355,931	373,562	5.0	
APPROPRIATION FOR CONTINGENCY	0	0	44,565	42,069	5.6-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	22,243	370	400,496	415,631	3.8	
OTHER REVENUES						
USER PAY REVENUES	0	789	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	33,255	19,856	28,689	33,280	16.0	
UNDESIGNATED FUND BALANCE 7/1	360,795	371,807	371,807	382,351	2.8	
TOTAL AVAILABLE FINANCING	394,050	392,452	400,496	415,631	3.8	
* UNREIMBURSED COSTS	371,807-	392,082-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

Public Works

Douglas R. Gault, Public Works Director

Sutter County Water Agency Zones 4 -8 (0-326 - 0-330)

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #7	FUND: COUNTY WATER ZONE #7			0329 0-329	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SERVICES AND SUPPLIES	93	1,135	9,600	1,900	80.2-	
OTHER CHARGES	27,401	35	6,035	29,175	383.4	
* GROSS BUDGET	27,494	1,170	15,635	31,075	98.8	
* NET BUDGET	27,494	1,170	15,635	31,075	98.8	
APPROPRIATION FOR CONTINGENCY	0	0	66,914	32,724	51.1-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	27,494	1,170	82,549	63,799	22.7-	
OTHER REVENUES						
USER PAY REVENUES	0	0	500	500	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	33,521	20,827	34,920	35,000	.2	
UNDESIGNATED FUND BALANCE 7/1	41,102	47,129	47,129	28,299	40.0-	
TOTAL AVAILABLE FINANCING	74,623	67,956	82,549	63,799	22.7-	
* UNREIMBURSED COSTS	47,129-	66,786-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

# Public Works

## Sutter County Water Agency Zones 4 -8 (0-326 - 0-330)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY					
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #8	FUND: COUNTY WATER ZONE #8			0330 0-330
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SERVICES AND SUPPLIES	58	2,837	24,000	7,250	69.8-
OTHER CHARGES	13,093	31	8,935	15,559	74.1
* GROSS BUDGET	13,151	2,868	32,935	22,809	30.7-
* NET BUDGET	13,151	2,868	32,935	22,809	30.7-
APPROPRIATION FOR CONTINGENCY	0	0	5,250	14,000	166.7
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	13,151	2,868	38,185	36,809	3.6-
OTHER REVENUES					
USER PAY REVENUES	1,370	0	500	0	100.0-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	15,458	10,921	14,988	15,000	.1
CANCELLATION P/Y DESIGNATIONS	0	0	0	25,308	***
UNDESIGNATED FUND BALANCE 7/1	19,020	22,697	22,697	3,499-	115.4-
TOTAL AVAILABLE FINANCING	35,848	33,618	38,185	36,809	3.6-
* UNREIMBURSED COSTS	22,697-	30,750-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Public Works  
SCWA Zone 9 (0-331)**

*Douglas R. Gault, Public Works Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #9	FUND: COUNTY WATER ZONE #9			0331 0-331	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	6	0	1,000	1,000	.0	
OTHER CHARGES	33,024	10	4,210	5,002	18.8	
* GROSS BUDGET	33,030	10	5,210	6,002	15.2	
* NET BUDGET	33,030	10	5,210	6,002	15.2	
APPROPRIATION FOR CONTINGENCY	0	0	89	0	100.0-	
INCREASE IN DESIGNATIONS	0	0	0	4,178	***	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	33,030	10	5,299	10,180	92.1	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	6,091	3,367	5,956	5,423	8.9-	
CANCELLATION P/Y DESIGNATIONS	0	0	12,780	0	100.0-	
UNDESIGNATED FUND BALANCE 7/1	13,502	657-	13,437-	4,757	135.4-	
TOTAL AVAILABLE FINANCING	19,593	2,710	5,299	10,180	92.1	
* UNREIMBURSED COSTS	13,437	2,700-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

Sutter County Water Agency (SCWA) Zone 9 was created to provide a mechanism to collect funds from properties within the Zone to pay for operations and maintenance of the drainage system serving the Zone benefitting properties within the Zone.

Revenues for the Zone of Benefit are collected from property assessments on the lots within the Zone of Benefit. The annual on-going revenue was originally transferred directly to the SCWA budget (0-320) and then to the Sutter County Water Resources budget (1-922) to offset costs to perform the required operations and maintenance. Starting in FY

2010-11, per direction of the SCWA Board of Directors, this budget unit is now directly charged for services to the Zone as operations and maintenance services are provided.

SCWA Zones of Benefit and budgets are managed by the Water Resources Division of the Pubic Works Department.

**Major Budget Changes**

**Other Charges**

- \$5,000 Increase in Interfund Misc Non-Road to reflect a change in budgeting method for operations

# Public Works SCWA Zone 9 (0-331)

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*Douglas R. Gault, Public Works Director*

- (\$4,200) Decrease in Interfund Water Agency to reflect a change in budgeting method for operations

connection/capital impact fees are collected within the zone.

## Revenues

- (\$533) Decrease in interest apportioned based on revised earnings estimates

## Use of Reserves/Designations

This zone budget unit contains a Designation for Future Appropriations. It is recommended to increase this Designation \$4,178. The estimated ending balance in the Designation account will be \$12,820.

## Program Discussion

Zone 9 was created on November 20, 1990 under SCWA Resolution 90-4 WA with an annual property tax assessment established under Ordinance 11-WA for operations and maintenance; the repair, maintenance, and administration of drainage facilities and structures that accommodate the storm water runoff from the Zone. The revenues pay for the costs to operate a collection system in the Zone, a detention/retention basin, and storm response to drainage problems.

## Recommended Budget

This budget is recommended at \$10,180. This budget unit does not receive any funding from the General Fund.

This budget unit is financed by annual drainage maintenance assessment fees levied within this Zone. Although this pre-Proposition 218 assessment has an adjustment for inflation authorized, the adjustment was not made in FY 2008-09 or FY 2009-10 as the adjustments would have been so small that the increased revenues would not have covered the mailing expenses, so the current assessment is less than the maximum assessment allowed by law. No

# Public Works El Cerrito Drainage District (0-390)

Douglas R. Gault, Public Works Director

## EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT      UNIT: EL CERRITO DRAINAGE DISTRICT      FUND: EL CERRITO DRAINAGE DISTRICT      0390 0-390

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
OTHER CHARGES	703	1	611	611	.0
* GROSS BUDGET	703	1	611	611	.0
* NET BUDGET	703	1	611	611	.0
APPROPRIATION FOR CONTINGENCY	0	0	34	198	482.4
INCREASE IN DESIGNATIONS	0	0	300	0	100.0-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	703	1	945	809	14.4-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	10	5	12	12	.0
GENERAL REVENUES	764	438	770	769	.1-
UNDESIGNATED FUND BALANCE 7/1	92	137-	163	28	82.8-
TOTAL AVAILABLE FINANCING	866	306	945	809	14.4-
* UNREIMBURSED COSTS	163-	305-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The El Cerrito County Drainage District was created to provide the mechanism needed to collect funds from properties within the District to pay for operations and maintenance of the drainage system serving the District benefitting properties within the District.

Revenues for the District are collected from an ad valorem tax on the lots within the District. The annual on-going revenue is transferred directly to the SCWA budget (0-320) and then to the Sutter County Water Resources budget (1-922) to offset costs to perform the required operations and maintenance.

This District is managed by the Water Resources Division of the Public Works Department.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

## Program Discussion

The El Cerrito County Drainage District was created on November 10, 1969 under Sutter County Board of Supervisors Resolution 69-108 with an annual property ad valorem tax established under Resolution 70-74 for operations and maintenance; the repair, maintenance, and administration of drainage

## Public Works El Cerrito Drainage District (0-390)

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*Douglas R. Gault, Public Works Director*

facilities and structures that accommodate the storm water runoff from the District. The revenues originally paid for the costs to operate a detention basin and lift station serving the District. Now the runoff from the District is gravity fed to the Live Oak Canal and the revenues are used to maintain the canal.

This budget unit is financed by an annual drainage maintenance ad valorem tax levied within the Districts. No connection/capital impact fees are collected within the District.

A proposal for LAFCO is being prepared to dissolve the District and make this area part of a Zone of Benefit of the Sutter County Water Agency.

### **Recommended Budget**

This budget is recommended at \$809. This budget unit does not receive any funding from the General Fund. Funding is provided through assessments.

### **Use of Reserves/Designations**

This budget contains a Designation for Future Appropriations. There are no recommended increases or decreases to the Designation. The estimated ending balance in the Designation account will be \$1,088.

# Public Works Rio Ramaza Wastewater Fund (0-395)

Douglas R. Gault, Public Works Director

## EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: RIO RAMAZA COMMUNITY SRVC DIST FUND: RIO RAMAZA COMMUNITY SRVC DIST 0395 0-395

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	8,004	4,272	6,525	5,265	19.3-
OTHER CHARGES	22,955	263	12,535	14,379	14.7
* GROSS BUDGET	30,959	4,535	19,060	19,644	3.1
* NET BUDGET	30,959	4,535	19,060	19,644	3.1
APPROPRIATION FOR CONTINGENCY	0	0	175,513	358,009	104.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	30,959	4,535	194,573	377,653	94.1
<b>OTHER REVENUES</b>					
USER PAY REVENUES	3,298	2,947	3,240	3,780	16.7
GOVERNMENTAL REVENUES	31	14	20	20	.0
GENERAL REVENUES	4,541	5,221	3,670	7,422	102.2
OTHER FINANCING SOURCES	185,000	0	0	0	.0
CANCELLATION P/Y DESIGNATIONS	0	0	10,834	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	14,895	187,643	176,809	366,431	107.2
TOTAL AVAILABLE FINANCING	207,765	195,825	194,573	377,653	94.1
* UNREIMBURSED COSTS	176,806-	191,290-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Rio Ramaza Wastewater Fund (RRWF) was originally established to provide sewer and water service to the Rio Ramaza Mobile Home Park. These utility services were assumed by Sutter County when the Rio Ramaza Community Services District was dissolved by resolution of the Local Agency Formation Commission on April 12, 1972. In 1992, individual wells for the remaining nine service connections were installed using CDBG funding and the community water system was shut down. Only wastewater service is currently provided to the community of Rio Ramaza.

This budget is prepared and administered by the Water Resources Division of the Public Works Department.

## Major Budget Changes

### Services & Supplies

- (\$1,050) Decrease in Maintenance of Structures & Improvements - are now reflected in the Interfund Weed Control Spraying account

# Public Works

## Rio Ramaza Wastewater Fund (0-395)

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*Douglas R. Gault, Public Works Director*

### Other Charges

- \$1,200 Increase in Interfund Weed Control Spraying as required under the District's state permit

### Program Discussion

The Rio Ramaza Mobile Home Park is located on the southern edge of Sutter County, just north of the Sacramento International Airport. Due to the District's location along the flight path of the airport, the Sacramento County Board of Supervisors has allocated, and continues to allocate, funds to the Sacramento Metro Airport Authority for the acquisition of all properties in the Rio Ramaza Mobile Home Park. Properties are to be acquired only when the property owner wishes to sell. Nine active accounts remain in the district.

The RRWF provides resources to operate and maintain a wastewater collection system with collection mains and a pumping station. The plant consists of an evaporation pond and operates under the California Central Valley Regional Water Quality Control Board Waste Discharge Requirements Order # 88-012. The Sutter County Public Works Department provides State certified personnel to manage and operate the system. Those costs are charged to the RRWF.

### Recommended Budget

This budget is recommended at \$377,653. This budget unit does not receive any funding from the General Fund.

The RRWF receives revenues from user fees, currently at \$35.00 per residence (equivalent dwelling unit) per month, and an ad valorem property tax on all parcels in the park.

In FY 2010-11, a water well, once used by the County to provide water to the community, was sold to the Sacramento Area Flood Control Agency for \$185,000, to accommodate levee improvements. These funds are being budgeted as an Appropriation for Contingencies until the allowable disposition is determined by County Counsel.

### Use of Reserves/Designations

The Rio Ramaza Wastewater Fund contains a Designation for Future Appropriations. There are no recommended increases or decreased to the Designation. The estimated ending balance in the Designation account is \$60,402.

# Public Works Water Resources (1-922)

Douglas R. Gault, Public Works Director

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: WATER RESOURCES	FUND: GENERAL			0001 1-922	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	517,924	432,712	536,934	441,937	17.7-	
SERVICES AND SUPPLIES	60,343	113,231	253,799	139,907	44.9-	
OTHER CHARGES	196,584	33,655	65,936	69,255	5.0	
* GROSS BUDGET	774,851	579,598	856,669	651,099	24.0-	
INTRAFUND TRANSFERS	174,562	2,296	209,877	271,208	29.2	
* NET BUDGET	949,413	581,894	1,066,546	922,307	13.5-	
OTHER REVENUES						
USER PAY REVENUES	607,267	2,517	395,950	486,920	23.0	
GOVERNMENTAL REVENUES	156,911	32,445	140,000	50,000	64.3-	
TOTAL OTHER REVENUES	764,178	34,962	535,950	536,920	.2	
* UNREIMBURSED COSTS	185,235	546,932	530,596	385,387	27.4-	
ALLOCATED POSITIONS	6.00	6.00	6.00	5.00	16.7-	

## Purpose

The Water Resources budget unit is managed by the Public Works Department Water Resources and Road Maintenance divisions. The Water Resources Division plans and implements water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management, drainage, local grading oversight, and floodplain management, in accordance with the provisions of Federal and State programs, laws and regulations. The Road Maintenance Division performs actual maintenance of the Live Oak Canal for the Sutter County Water Agency (SWCA) and other publicly-owned stormwater storage and conveyance facilities in the unincorporated County area, not within a drainage or reclamation District. The Public Works Department also provides staff and

equipment to perform the other various functions of the SWCA.

## Major Budget Changes

### Salaries & Benefits

- (\$116,932) Elimination of the filled Associate Engineer position
- (\$14,933) General salary and benefits adjustments

### Services & Supplies

- (\$105,000) Decrease in Professional/Specialized Services related to flood control studies and contract costs for the Groundwater Management

# Public Works Water Resources (1-922)

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*Douglas R. Gault, Public Works Director*

## Plan and Integrated Regional Water Management Plan

- (\$4,900) Decrease in Other Equipment

## Intrafund Transfers

- \$63,664 Increase in Intrafund Administrative Services due to updated allocation of costs

## Revenues

- \$51,325 Increase in Interfund transfer of Water Agency revenue to reflect moving SCWA tax revenues transferred into this line item from 47515, and increased Water Agency Zone of Benefit assessments for work on the Live Oak Canal
- (\$15,430) Decrease in Interfund Admin – Misc Depts. to correctly reflect reimbursement revenue from Waterworks District No. 1
- \$55,075 Increase in Contribution to Other Agency
- (\$90,000) Decrease in State Grant revenue related to a multi-year Ground Water Management Program grant

## Program Discussion

The Water Resources budget unit contains two programs that provide distinct services: Engineering (46) and Maintenance (47).

The Water Resources Division is funded by Program 46 (Engineering). Staff performs the daily duties of:

- Floodplain management
- Providing water & wastewater services (Rio Ramaza and Robbins communities and a County park)
- Managing a joint urban area NPDES permit with Yuba City
- Planning and coordinating drainage improvements, including new development reviews
- Developing groundwater management plans
- Participating in integrated regional water management activities
- Coordinating selected flood control issues.

It is anticipated that new draft Flood Insurance Rate Maps will be issued this year for all of Sutter County. Water Resources staff will be participating in and managing activities such as public outreach workshops and coordinating with FEMA and the State Floodplain Coordinator.

The Drainage Branch of the Road Maintenance Division is funded by Program 47 (Maintenance). The Branch staff provides manpower and equipment to maintain collection ditches, inlets, storm drains, pumping stations, open channel conveyances, and maintenance of the Live Oak Canal.

About 35% of the funding for services provided under the Engineering Program (46) is from the General Fund. The remainder is provided from a combination of funding by the Sutter County Water Agency (SCWA), and miscellaneous departments such as Water Works District No. 1, Rio Ramaza, and the

# Public Works

## Water Resources (1-922)

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*Douglas R. Gault, Public Works Director*

Streetlighting Districts. About 55% of the funding for services provided under the Drainage Maintenance Program (47) is from the General Fund. The remainder is from a combination of funding from the SCWA Zones of Benefit and Road Fund reimbursements.

### Recommended Budget

This budget unit is recommended at \$922,307. The General Fund provides 42% of the financing for this budget unit and is reduced \$145,209 (27%) compared to FY 2010-11.

The recommended budget reflects the elimination of the Associate Civil Engineer position. In FY 2010-11, the Associate Engineer spent much of his time in pursuit of grant funding for the Robbins wastewater treatment plant project, and the remainder of his time assisting with floodplain management, drainage assessments and lighting district issues. The pursuit of grant funding for the Robbins wastewater project was an emergency activity, which impacted the ability of Water Resources Division to plan and execute other projects. This position is not being eliminated due to work load reductions. This reduction will necessitate a greater percentage of the floodplain management issues being assumed by the current Water/Wastewater Operator. A reorganization will be proposed during FY 2011-12 to balance the amount of work effort not applied to water /wastewater operations and the impacts of the loss of the engineer position. This would be proposed after the Robbins Wastewater Plant project is complete. Considered in the reorganization will be the potential move of the water/wastewater operator functions to Building Services and the changing of the

Deputy Director for Water Resources job description to require it be filled by a registered engineer. To make this work, the Department will be reviewing position duties in Building Services as well as the current operator position.

Specific examples of impacts associated with the elimination of the Associate Engineer position are:

#### Drainage

- There will be a reduction in staff's capacity to plan and execute capital improvements relating to the Drainage Zones of Benefit.

#### Floodplain Management

- Since the Chief, Water Resources would be responsible for critical drainage activities previously accomplished by the Associate Engineer, there will likely be a reduction in the amount of Public Outreach conducted for Floodplain Management, and potentially other activities associated with the Community Rating System and Water Resource Management. Should ownership of the Robbins Water system transfer to a private water company as currently proposed, the current Water/Wastewater Operator would have more time to assist with floodplain management issues, which would partially offset the loss of the Associate Engineer position.

#### Lighting Districts

- Annual assessment evaluations/adjustments for the lighting district have historically been accomplished by the

## Public Works Water Resources (1-922)

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*Douglas R. Gault, Public Works Director*

Associate Engineer. These critical activities will be assumed by the Chief, Water Resources. There will be a corresponding reduction in staff's capacity to participate in non-critical activities, primarily in Groundwater Management and participation in the Northern Sacramento Valley – Integrated Regional Water Management Planning Group.

### Use of Reserves /Designations

This budget unit does not include any reserves or designations.

The recommended budget reflects the need for continued funding in the Professional and Specialized Services account. This provides for consultant services for engineering and legal services on floodplain management and drainage for the County. The division will use consulting services in FY 2011-12 to complete the Groundwater Management Plan, to provide flood control assistance, and to assist with the Integrated Regional Water Management Plan development. These consultant services expenses are estimated at \$95,000 with an estimated \$50,000 reimbursement from State grant funding.

During FY 2010-11 the Drainage Branch maintenance staff was reduced from three to two maintenance workers. This not only limits the amount of work that can be accomplished, but also makes it more difficult to effectively utilize the drainage revenues being collected from the SCWA Zones of Benefit to maintain the Live Oak Canal.

Additional reductions to this budget unit, beyond those recommended, would require additional staff reductions and the inability for staff to adequately provide service to the County. Therefore, further reductions are not recommended at this time.

# Public Works Flood Control (1-923)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FLOOD CONTROL	FUND: GENERAL			0001 1-923	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	24,754	10,185	27,990	0	100.0-	
SERVICES AND SUPPLIES	285,835	420,060	1,236,300	617,200	50.1-	
OTHER CHARGES	609	1,483	1,343	1,880	40.0	
* GROSS BUDGET	311,198	431,728	1,265,633	619,080	51.1-	
INTRAFUND TRANSFERS	193	0	500	320	36.0-	
* NET BUDGET	311,391	431,728	1,266,133	619,400	51.1-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	33,796	20,835	31,500	30,000	4.8-	
GOVERNMENTAL REVENUES	0	514,950	1,100,000	500,000	54.5-	
TOTAL OTHER REVENUES	33,796	535,785	1,131,500	530,000	53.2-	
* UNREIMBURSED COSTS	277,595	104,057-	134,633	89,400	33.6-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The primary function of this budget unit is to appropriate the funding to support flood control efforts in Sutter County. The majority of expenditures in this unit are to support the Sutter-Butte Flood Control Agency (SBFCA) and to provide payments to support activities for State and Federal advocacy efforts to obtain funding for levee and flood control improvements.

## Major Budget Changes

### Salaries and Benefits

- (\$27,990) Decrease in Extra Help administrative support for the Sutter Butte Flood Control Agency

### Services and Supplies

- (\$20,000) Decrease in Professional/Specialized Services reflecting potential legal expenses concerning flood control related projects
- (\$600,000) Decrease in Special Departmental Expenses (Flood) reflecting Proposition 13 funding spent in FY 2010-11 for the United States Army Corps of Engineers Feasibility Study

### Revenues

- (\$600,000) Decrease in State Grant revenue reflecting Proposition 13 funding received in FY 2010-11 for

the United States Army  
Corps of Engineers  
Feasibility Study

## **Program Discussion**

The Sutter Buttes Flood Control Agency (SBFCA) was formed by the Sutter –Butte Joint Exercise of Powers Agreement (JPA) for the purpose of jointly exercising the powers of its members to provide flood control and protection. In December of 2007, Sutter County, Sutter County Water Agency, Butte County, Yuba City, City of Live Oak, City of Biggs, City of Gridley, Levee District 1, and Levee District 9 signed a JPA establishing the SBFCA. The members agreed to have the power and authorization to acquire, construct, improve, operate, and maintain works for the purpose of controlling and conserving waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This unit supports SBFCA by allocating State proposition monies to SBFCA.

Additionally, this budget unit appropriates funding for costs incurred by Federal and State representatives which are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The Project Management Plan, which has recently been completed, identifies \$5.6 million in work that is required to complete the study over the next three years. The local share of this project is currently estimated to be \$2.8 million, of which \$2.05 million will be met using a Proposition 13 grant. Proposition 13 in this

context is the “Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Act of 2000. The remaining \$0.75 million is currently proposed to be met with local revenues. The FY 2011-12 Proposition 13 funding contribution is estimated at \$500,000.

## **Recommended Budget**

This budget is recommended at \$619,400. The General Fund provides 14.4% of the financing for this budget unit and is reduced by \$45,233 (33.6%) compared to FY 2010-11.

Upon the establishment of the SBFCA, the County had agreed to serve as the employer of record for an Administrative Assistant for the agency and contributed approximately \$27,990 in Extra Help services to the agency. SBFCA is now providing its own staff support. Therefore, this budget reflects a reduction of \$27,990 in Extra Help administrative support for the SBFCA.

## **Use of Reserves/Designations**

In FY 2008-09 and FY 2009-10, this budget unit included an increase to the Designation for Flood Control in the amount of \$300,000 annually. This year’s recommended budget does not include an increase to this designation. The balance in the Designation for Flood Control is \$600,000 as of the end of FY 2010-11. This designation is contained in the County’s General Fund.

# Public Works CDBG Rio Ramaza Grant (4-406)

Douglas R. Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: CDBG-RIO RAMAZA GRANT	FUND: HOUSING REHABILITATION CDBG			0009 4-406	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11	
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	.0	
* NET BUDGET	0	0	0	0	.0	
APPROPRIATION FOR CONTINGENCY	0	0	575	975	69.6	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	0	0	575	975	69.6	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	375	282	200	300	50.0	
UNDESIGNATED FUND BALANCE 7/1	0	375	375	675	80.0	
TOTAL AVAILABLE FINANCING	375	657	575	975	69.6	
* UNREIMBURSED COSTS	375-	657-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget was established as a requirement of the Community Development Block Grant (CDBG). This project is for the installation of wells to income eligible residents of Rio Ramaza. Rio Ramaza is a small sub-division in the unincorporated area of Sutter County, bordering Sacramento County.

## Program Discussion

This budget unit appropriates funds for reimbursements to consultants for special departmental services and for County staff charges that are incurred in the process of writing grant applications to the State of California for the funding for CDBG related projects.

This fund will be closed when all obligations have been met. The Department continues to work with the Department of Housing and Community Development, which operates the CDBG program, to finalize the closing of this fund.

## Recommended Budget

This budget is recommended at \$975 in the Appropriation for Contingency account, primarily reflecting interest earned.

## Use of Reserves/Designations

The CDBG Rio Ramaza Grant fund contains a Designation for Future Appropriations. The balance in the designation is \$16,559. No increases or decreases to the designation are proposed for FY 2011-12.

## **Purpose**

The Sutter County Waterworks District No. 1 (District) is responsible for providing water and wastewater service to the Community of Robbins. The water system currently operates one active ground water well, one backup ground water well and one storage tank which provides the Community's residents with potable water. The water system supplies, on average, 43 million gallons of water per year. The wastewater system servicing the community is comprised of a Septic Tank Effluent Pumping (STEP) system, pressurized collection lines, and a recirculating gravel filter treatment plant. The wastewater system treats, on average, 10 million gallons of wastewater per year.

The original water system in the community of Robbins was designed, installed and maintained by the Sutter Basin Corporation, the company that created the subdivision of Robbins. Wastewater was disposed of using private septic systems. At the request of the Sutter Basin Corporation, the Sutter County Waterworks District No. 1 was formed in 1986 for the purpose of upgrading water service infrastructure. In 1998, due to the inability of the septic services to properly operate in a high ground water environment, the District expanded its services to include sewer service.

The District is a separate, but dependent district, and the Sutter County Board of Supervisors sits as the ex-officio Board of Directors of the District.

This budget is prepared and administered by the Water Resources Division of the Public

Works Department. This budget unit operates as a separate fund and reflects the cost of operating and maintaining the water system and wastewater system.

## **Major Budget Changes**

### **Expenses**

- \$27,560 Increase in Maintenance of Structures for cleaning and re-coating backwash tank at water treatment plant
- (\$35,500) Decrease in Professional/Special Services due to the completion of the wastewater treatment plant rehabilitation design
- (\$85,000) Decrease in anticipated reimbursements to Sutter County for Water Resources staff expenses due to reduction in staff assistance associated with rehabilitation of the wastewater treatment plant
- \$688,700 Increase in Plant Acquisition costs due to anticipated rehabilitation of wastewater treatment plant

### **Revenues**

- (\$12,050) Decrease in Insurance Reimbursement revenue due to one-time reimbursement for accidental damage done to

# Public Works Waterworks District #1 (4-400)

*Waterworks District No. 1 Board of Directors*

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power and control wiring by a local landowner in FY 2010-11

reflects the total expenditures associated with Operations & Maintenance, Capital Expense, and Depreciation Expense.

## Program Discussion

The District provides resources to operate and maintain a public potable water system and a public wastewater system. The budget unit is split into two programs: 4400-01 Water Service and 4400-02 Wastewater Service.

The Water Service Program (01) provides potable water service to 94 connections, operating and maintaining a water treatment system with a water well, a filtration system for iron and manganese, and water distribution system to individual parcels. The water system is a public water system and operates under the regulatory oversight of the California Department of Public Health.

The Wastewater Service Program (02) provides wastewater service to 94 connections, with on-site septic tank primary treatment, pressurized collection mains, and gray water secondary treatment plant with evaporation pond disposal of treated effluent. The collection system and plant operate under the California Central Valley Regional Water Quality Control Board Waste Discharge Requirements Order #96-137.

The Sutter County Public Works Department provides State certified personnel to manage and operate the water and wastewater systems. Those costs are charged to the District.

## Recommended Budget

The FY 2011-12 budget for Waterworks District No. 1 totals \$1,182,932. The budget

The majority of the District's expenses are associated with maintenance and operations. This category includes supplies and materials, electricity, chemicals, professional services, monitoring, state permits, repair and maintenance expenses, staff expenses for the operator and engineering support staff, and other costs associated with operating the water system. There are also administrative costs incurred by the District, such as costs associated with performing utility billing services and accounting for the District.

The budget approved by the Board of Directors for the District for FY 2010-11 included expenses associated with the rehabilitation of the wastewater treatment plant. Most major budget changes reflect the completion of staff efforts and receipt of State grant income associated with this major project.

In 2009, monthly "interim fees" of \$50.00 per EDU (equivalent dwelling unit) for water service and \$55.00 per EDU for wastewater service were adopted by the Board of Directors of the District. An Ad Hoc committee appointed by the Board of Directors is continuing to investigate the options available to modify these interim fees collected from the property owners to cover the actual costs to run the District.

Budgeted operating revenues do not include enough revenue to meet the non-cash Depreciation Expense of \$100,447. Historically, the replacement costs for infrastructure had been provided by State grants.

## **Public Works Waterworks District #1 (4-400)**

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*Waterworks District No. 1 Board of Directors*

Currently, the District is in the process of finalizing grant funding for the improvement of a portion of the wastewater system. The District is under a Cleanup and Abatement Order for surfacing of wastewater from the recirculating sand filters. In order to comply with the order, the District needs to replace the existing recirculating filters and associated tanks.

The proposed rehabilitation project would replace the existing system with new, packaged filter units and new concrete tanks designed for installation in areas subject to high groundwater. Additionally, a new control/storage building would be constructed to house System Control and Data Acquisition (SCADA) equipment and to provide a storage area for replacement parts.

Revenues for operations and maintenance are not expected to cover operations and maintenance expenditures in FY 2011-12, resulting in a projected deficit of \$73,435 for the fiscal year. This anticipated deficit for FY 2011-12 was considered in February 2011 when the Board of Supervisors approved an “interim” loan from the General Fund to the District. The loan was approved up to a maximum of \$670,000 and for the period of 18 months. When approved, it was anticipated that prior to the end to the 18 month term of the loan, the District shall either refinance the loan, shall request the forgiveness of all or a portion of the loan, or shall otherwise repay the loan.

### **Use of Reserves/Designations**

The Waterworks District No. 1 does not contain any operating Reserves or Designations.

**Public Works  
Waterworks District #1 (4-400)**

*Waterworks District No. 1 Board of Directors*

Sutter County Water Works District No. 1 - Overall Program	
Budget Unit Number 4400-4400-02	FY 2011-12
<i>WWD#1 - Managerial Budget</i>	Budget
<b>Operations &amp; Maintenance Costs</b>	<b>\$208,885</b>
<i>Major Cost Components Include:</i>	
<i>Structures Maintenance (Excluding Capital Improvements)</i>	\$65,000
<i>Utilities</i>	\$16,300
<i>Operator &amp; Administrative Staff Costs (Excluding staff time for grant applications and construction management)</i>	\$77,200
<i>Interest and Principle Expense on State Loan</i>	\$26,567
<i>Other Expenses (memberships, permit fees, tools, lab tests, interest payments on loans, protective clothing, etc.)</i>	\$23,818
<b>Revenues</b>	<b>\$135,450</b>
<b>Operations Surplus/Deficit for FY 2011-12</b>	<b>(\$73,435)</b>
<b>Depreciation Expense for FY 2011-12</b>	<b>\$100,447</b>
<b>Capital Expenses</b>	<b>\$873,600</b>
<i>Major Cost Components Include:</i>	
<i>* Staff Costs for Grant Applications &amp; Construction Mgmt.</i>	\$22,500
<i>* Treatment Facility Upgrades</i>	\$836,100
<i>* Design and Project Management by Consultant</i>	\$15,000
<b>Total Anticipated Grant Funding to offset Capital Expenses:</b>	<b>\$848,600</b>
<b>Anticipated Ending Fund Balance (as of June 30, 2012):</b>	<b>(\$666,643)</b>

Public Works  
Waterworks District #1 (4-400)

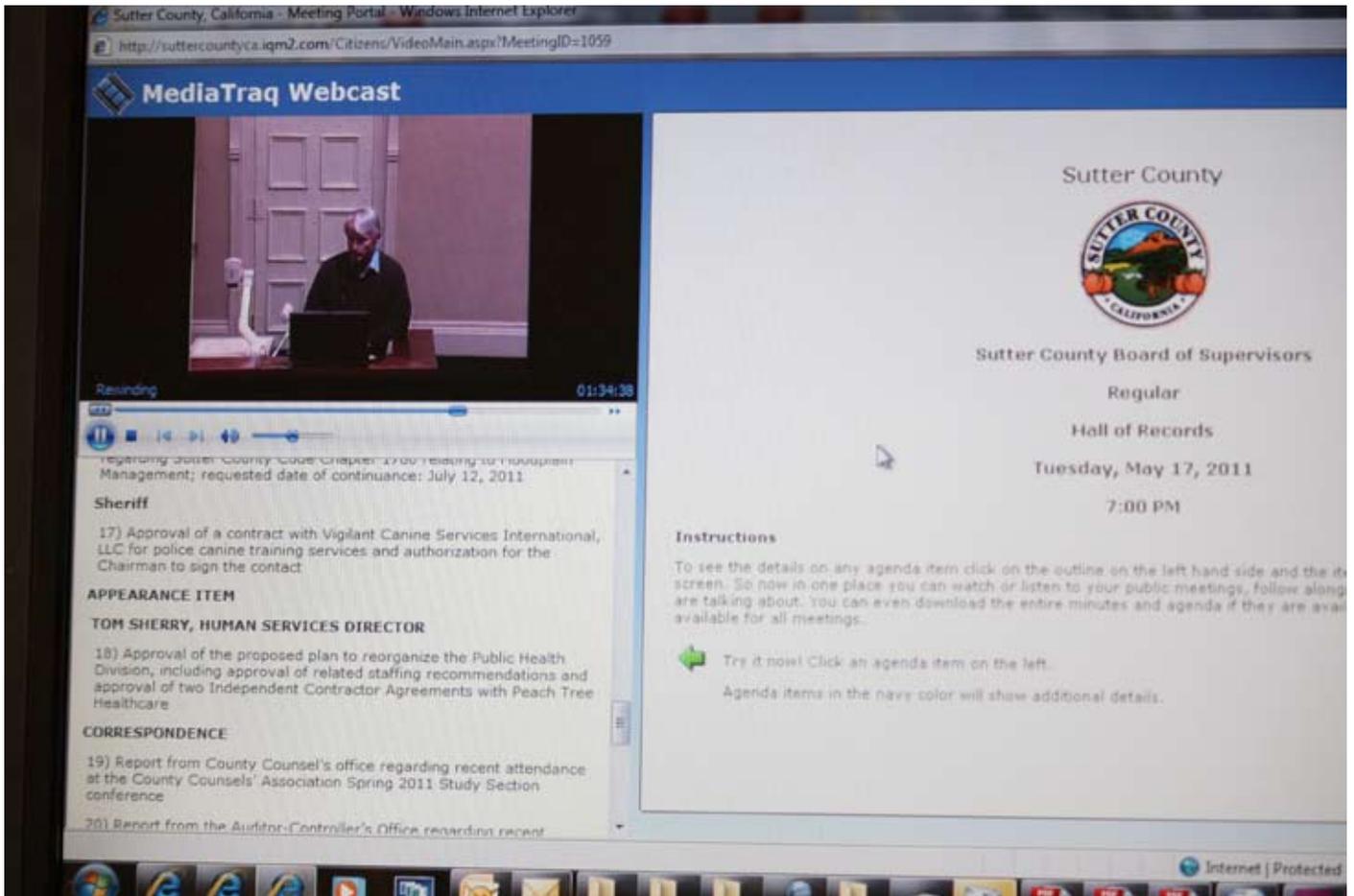
Waterworks District No. 1 Board of Directors

Sutter County Water Works District No. 1 - Water Program	
Budget Unit Number 4400-4400-01	FY 2011-12
Water System Managerial Budget	Budget
<b>Operations &amp; Maintenance Costs</b>	<b>\$107,744</b>
<i>Major Cost Components Include:</i>	
Operator & Engineering Staff Costs	\$60,000
Administrative Staff Costs	\$9,200
Structures Maintenance (Excluding Capital Improvements)	\$10,000
Utilities	\$18,000
Other Expenses (protective clothing, memberships, permit fees, small tools, interest payments on loans, etc.)	\$10,544
<b>Revenues</b>	<b>\$60,700</b>
<b>Operations Surplus/Deficit for FY 2011-12</b>	<b>(\$47,044)</b>
<b>Depreciation Expense for FY 2011-12</b>	<b>\$34,452</b>
<b>Capital Expenses</b>	<b>\$25,000</b>
<i>Major Cost Components Include:</i>	
Treatment Facility Upgrades	\$20,000
Major Rehabilitation & Water Main Replacements	\$5,000
<b>Total Anticipated Grant Funding to offset Capital Expenses:</b>	<b>\$0</b>
<b>Anticipated Ending Fund Balance (as of June 30, 2012):</b>	<b>(\$523,977)</b>

**Public Works**  
**Waterworks District #1 (4-400)**

*Waterworks District No. 1 Board of Directors*

Sutter County Water Works District No. 1 - Wastewater Program	
Budget Unit Number 4400-4400-02	FY 2011-12
<i>Wastewater System Managerial Budget</i>	Budget
<b>Operations &amp; Maintenance Costs</b>	<b>\$101,141</b>
<i>Major Cost Components Include:</i>	
<i>Structures Maintenance (Excluding Capital Improvements)</i>	\$5,000
<i>Utilities</i>	\$7,100
<i>Operator &amp; Administrative Staff Costs (Excluding staff time for grant applications and construction management)</i>	\$67,200
<i>Interest and Principle Expense on State Loan</i>	\$8,567
<i>Other Expenses (memberships, permit fees, tools, lab tests, interest payments on loans, protective clothing, etc.)</i>	\$13,274
<b>Revenues</b>	<b>\$74,750</b>
<b>Operations Surplus/Deficit for FY 2011-12</b>	<b>(\$26,391)</b>
<b>Depreciation Expense for FY 2011-12</b>	<b>\$65,995</b>
<b>Capital Expenses</b>	<b>\$848,600</b>
<i>Major Cost Components Include:</i>	
<i>* Staff Costs for Grant Applications &amp; Construction Mgmt.</i>	\$22,500
<i>* Treatment Facility Upgrades</i>	\$816,100
<i>* Design and Project Management by Consultant</i>	\$10,000
<b>Total Anticipated Grant Funding to offset Capital Expenses:</b>	<b>\$848,600</b>
<b>Anticipated Ending Fund Balance (as of June 30, 2012):</b>	<b>(\$142,666)</b>



# Support Services

## *Section G*

The Information Technology Department records the weekly Board of Supervisors meetings, which are streamed live online and archived for future viewing by the public, as well as broadcast on Comcast Cable television.

# Human Resources General Insurance & Bonds (1-911)

Patricia Leland, Interim Human Resources Director

EXECUTIVE SUMMARY					
DEPT HEAD: PATRICIA LELAND, INTE UNIT: GENERAL INSURANCE & BONDS	FUND: GENERAL			0001 1-911	
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
EXPENDITURES					
SERVICES AND SUPPLIES	61,722	56,997	71,129	72,962	2.6
* GROSS BUDGET	61,722	56,997	71,129	72,962	2.6
INTRAFUND TRANSFERS	11,889-	12,513-	14,829-	14,788-	.3-
* NET BUDGET	49,833	44,484	56,300	58,174	3.3
OTHER REVENUES					
USER PAY REVENUES	45,568	41,575	50,959	54,350	6.7
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	45,568	41,575	50,959	54,350	6.7
* UNREIMBURSED COSTS	4,265	2,909	5,341	3,824	28.4-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget unit finances miscellaneous insurance costs for the following areas: Airport liability; property insurance; employee blanket bond and crime insurance; automobile physical damage; construction equipment physical damage; watercraft physical damage and liability; and boiler and machinery.

Intrafund General Insurance and Bonds accounts.

The primary factor driving the General Insurance and Bonds budget is the cost of maintaining the various insurance programs together with the associated costs to administer these programs in a cost effective and efficient manner.

## Major Budget Changes

There are no major budget changes for FY 2011-12.

Sutter County operates as a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members, enabling Sutter County to take advantage of best-in-class coverage programs in exchange for competing premium rates.

## Program Discussion

This budget unit is used solely to finance miscellaneous general insurance costs. General insurance premium costs are charged to County departments using the Interfund and

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli, such as global market conditions, available insurance capacity by

# Human Resources General Insurance & Bonds (1-911)

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*Patricia Leland, Interim Human Resources Director*

the underwriting community, claims loss history, and the overall state of the economy. As such, it is not unusual to experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities, that swing is generally very limited and manageable. In the case of the FY 2011-12 General Insurance and Bonds budget, the change in the various annual premiums is negligible, and for all intents and purposes is consistent with the FY 2010-11 Adopted Budget.

## Recommended Budget

This budget is recommended at \$58,174 (when Intrafund revenue is included). The General Fund provides 6.6% of the financing for this budget unit and is reduced by \$1,517 (28.4%) compared to FY 2010-11.

There are no significant changes recommended in this budget unit. Because this budget unit reflects only the cost of insurance premiums which are provided to the County by the carrier, there is no practical ability for the County to affect budget reductions in this budget unit in the short-term.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# Human Resources (1-401) *Patricia Leland, Interim Human Resources Director*

EXECUTIVE SUMMARY					
DEPT HEAD: PATRICIA LELAND, INTE UNIT: HUMAN RESOURCES			FUND: GENERAL		0001 1-401
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	675,489	487,139	732,560	624,483	14.8-
SERVICES AND SUPPLIES	162,334	100,063	172,845	137,330	20.5-
OTHER CHARGES	544,575	162,217	188,015	158,006	16.0-
* GROSS BUDGET	1,382,398	749,419	1,093,420	919,819	15.9-
INTRAFUND TRANSFERS	7,053	3,345	5,061	5,108	.9
* NET BUDGET	1,389,451	752,764	1,098,481	924,927	15.8-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	11,328	11,280	15,025	14,363	4.4-
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	11,328	11,280	15,025	14,363	4.4-
* UNREIMBURSED COSTS	1,378,123	741,484	1,083,456	910,564	16.0-
ALLOCATED POSITIONS	7.80	5.80	6.80	6.80	.0

## Purpose

The Human Resources Department is a centralized merit systems agency providing personnel and human resources management services to County Departments.

required classification and compensation studies

## Major Budget Changes

### Salaries & Benefits

- (\$141,150) Defund the Assistant Director position for FY 2011-12
- \$9,000 Increase in Extra Help for front desk assistance

- (\$28,000) Decrease in Special Departmental Expenses due to the elimination of Public Service Recognition Week picnic approved by the Board of Supervisors in 2011

- (\$10,000) Decrease in Publication Legal Notices expenses for recruitment related advertising
- (\$8,000) Decrease in Transportation and Travel expenses

### Services & Supplies

- \$15,000 Increase in Professional/Specialized Services expense for continued labor negotiation services and

### Other Charges

- (\$30,000) Decrease in Interfund Projects cost related to the implementation of the new Personnel/Payroll system in FY 2010-11

## **Program Discussion**

The FY 2011-12 budget reflects costs to provide the following centralized services to all County departments: labor relations; recruitment and certification for selection; review of and compliance with non-discrimination laws; health insurance and benefit administration; classification and salary analysis; administration of personnel rules and regulations; County-wide training; deferred compensation administration; unemployment insurance administration; risk management; safety management; and a variety of other compliance programs relating to personnel which are mandated by law.

Costs related to specialized recruitments, labor negotiation services, and classification and compensation studies are contained in the Professional/Specialized Services account.

## **Recommended Budget**

This budget is recommended at \$924,927. The General Fund provides 98.5% of the financing for this budget unit and is reduced by \$172,892 (16%) compared to FY 2010-11. A portion of the costs for this budget unit are recouped from outside and subvented funds through the annual A-87 cost plan.

In an effort to achieve budget reductions, it is recommended that the vacant Assistant Director position be defunded for FY 2011-12. The Assistant Director position was created in FY 2010-11. One vacant Office Assistant II – Confidential position was eliminated at that time in order to help fund the new Assistant Director position. When the position was created, it was planned that the new Assistant Director would assume

the labor negotiation duties that have been performed by a contracted labor relations consultant, and the County would be able to reduce the appropriation for contract services (reflected in the Professional and Specialized Services account). Because the Assistant Director position has not been filled, the County has continued to use contract services. Costs are anticipated to exceed the originally approved amount of \$45,000 by approximately \$25,000. The County has recently negotiated new 3-year contracts with all represented employee units. Therefore the need for labor relations is anticipated to not be as great in the coming fiscal year. However, it is recommended that the Professional & Specialized Services account be increased by \$15,000 (for a total appropriation of \$60,000) to cover labor issues that are expected to arise in FY 2011-12, such as meet and confer issues and layoff impacts.

An increase of \$9,000 is recommended in the Extra Help account to provide front counter assistance and to assist the Department in peak workload periods.

The Department is reducing its Publication and Legal Notices expenses (recruitment advertising) by \$10,000 due to an anticipated general reduction in recruitment expenses. If specialized recruitments are required during the fiscal year, the Department will return to the Board with a request for additional funding.

Funds for the annual Public Service Recognition Week picnic were removed from the FY 2010-11 budget, as approved by the Board of Supervisors. Expenses for the annual Picnic are not included in this year's request, resulting in a decrease of \$28,000 in the Special Departmental Expenses account. Should the Board of Supervisors elect to authorize a picnic in

2011, the Department will return to the Board with a request for additional funding.

It is recommended that the Employment and Training account remain at \$25,000 due to existing rule book language that states there shall be a County Training and Seminar Program for Deputy County Counsels, Assistant County Counsel and Management employees with a budget of \$25,000 per fiscal year.

A reduction of \$8,000 is recommended in Transportation and Travel expenses based on a review of historic expenses and in an effort to achieve budget reductions.

The Communications, Maintenance Equipment, Computer Hardware, Memberships, Printing Supplies, Subscriptions and Office Equipment accounts have also been reduced based on a review of historic expenses and in an effort to achieve budget reductions.

Additional reductions to the Human Resources Department would require the elimination of an additional filled position, limiting the office's ability to provide adequate services to internal County Department customers, employees and members of the public. Further staff reductions would also impede the Department's ability to meet legal requirements regarding compliance employment laws. Because certain legal requirements may not be eliminated, a significant staffing shortage could require the County contract for those services from outside vendors, which would offset any intended cost savings. Therefore, further reductions are not recommended.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

EXECUTIVE SUMMARY					
DEPT HEAD: JOHN D FORBERG	UNIT: INFORMATION TECHNOLOGY ISF		FUND: INFORMATION TECHNOLOGY ISF		4581 8-145
	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	2,103,363	1,728,619	2,242,347	2,101,893	6.3-
SERVICES AND SUPPLIES	1,564,801	756,189	1,450,801	987,723	31.9-
OTHER CHARGES	519,114	392,161	527,270	847,581	60.7
CAPITAL ASSETS	146,566	0	197,915	167,244	15.5-
* GROSS BUDGET	4,333,844	2,876,969	4,418,333	4,104,441	7.1-
* NET BUDGET	4,333,844	2,876,969	4,418,333	4,104,441	7.1-
APPROPRIATION FOR CONTINGENCY	0	0	250,290	501,575	100.4
INCREASE IN DESIGNATIONS	0	0	112,625	0	100.0-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	4,333,844	2,876,969	4,781,248	4,606,016	3.7-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	4,303,713	2,483,244	4,384,449	4,078,059	7.0-
GOVERNMENTAL REVENUES	8,975	38,026	0	0	.0
GENERAL REVENUES	7,439	16,405	0	0	.0
CANCELLATION P/Y DESIGNATIONS	0	0	0	129,347	***
UNDESIGNATED FUND BALANCE 7/1	410,512	284,174	396,799	398,610	.5
TOTAL AVAILABLE FINANCING	4,730,639	2,821,849	4,781,248	4,606,016	3.7-
* UNREIMBURSED COSTS	396,795-	55,120	0	0	.0
ALLOCATED POSITIONS	20.00	20.00	20.00	19.00	5.0-

**Purpose**

The Department of Information Technology (IT) provides services to the other County departments. As a centralized service, the IT department is able to efficiently and cost-effectively handle the large volumes of systems and data that must be managed as part of the on-going and varied activities of the County. These services include such tasks as: responsibility for the management of computer hardware and software resources; feasibility and evaluation studies necessary for acquisition of potential new applications; system development activities; computer room operations activities; coordination and application of web

technologies to serve the County internally and externally; and other desktop/laptop computer related activities.

The Director of Information Technology serves as an Assistant County Purchasing Agent and coordinates all hardware and software purchases.

**Major Budget Changes**

**Salaries & Benefits**

- (\$75,718) Elimination of one filled Executive Secretary position

- (\$127,286) Defund the vacant Deputy Direction of Information Technology position for a full year (defunded for the first 4 months of FY 2010-11)
- \$62,550 General salary and benefits adjustments

## Services & Supplies

- (\$18,527) Decrease in Communications due to elimination of all IT Department cell phones except the on-call phone and elimination of Emergency Operations Center Satellite Connection project
- (\$154,972) Decrease in Software License & Maintenance based on recent historical data and elimination of various non-critical software products
- (\$124,774) Decrease in Computer Hardware due to a reduction in the amount funded for Countywide computer hardware replacements based on the transition to a 6-year replacement schedule, and a reduction in funding for non-Capital Asset equipment replacements
- (\$120,500) Decrease in Professional & Specialized Services reflecting completion of the Sungard Personnel/Payroll System Implementation project, and reduction of funding for a data center UPS electrical reconfiguration project, network consulting services, and background investigation services for new employees

- (\$15,000) Decrease in Special Departmental Expense due to the planned cancellation of Air Photo subscription services
- (\$18,000) Decrease in Employment Training to achieve budget reductions
- (\$8,000) Decrease in Transportation & Travel to achieve budget reductions

## Other Charges

- \$310,971 Increase in Interprogram Labor Charges to account for additional projects that will be directly billed to requesting departments
- \$7,611 Increase in Interfund Overhead (A-87) Cost

## Capital Assets

- (\$30,671) Decrease in Depreciation Expense

## Revenues

- \$313,341 Increase in Interprogram Labor Charges revenue to account for additional projects that will be directly billed to requesting departments
- (\$48,000) Decrease in Interfund Projects reflecting completion of the Sungard Personnel/Payroll System Implementation project
- (\$568,470) Decrease in Interfund Information Technology charges to County Departments

## Program Discussion

The Information Technology Department provides a variety of services and functions addressing automation needs throughout the County. The Department is divided into five functional divisions: Administration, Operations, Network Support, PC/Desktop Support, and Programming.

The **Administration Division** is responsible for overall management, budgeting, fiscal, payroll, purchasing, contracting, planning, inventory, facility management, and other required functions for the support of the Department and the County.

The **Operations Division** is responsible for the day-to-day functioning of the data center, system backup and recovery, routine and special job production, secure file transmissions, as well as building security systems, shipping and receiving, equipment preparation and surplus, and forms and consumable inventory control.

The **Network Support Division** is responsible for the County's network. This includes the fiber optic system, file and application servers, routers, switches, hubs, firewalls, security appliances, directory and email services, web access and security, connections with State and Federal agencies, remote access, virus protection, and software distribution and updates.

The **PC/Desktop Support Division** provides direct desktop support for all the PCs, laptops, and Blackberry PDAs that are in place throughout the County. They are responsible for the troubleshooting, repair, replacement, and support of the end user devices. Additionally, they support a variety of specialized applications in the various departments and provide extensive support

to the devices, applications, and services in the Sheriff's office.

The **Programming Division** is responsible for all the development and support of the County's legacy applications as well as the development, support, and routine maintenance of the County's web presence. This group supports such applications as Financial, Human Resources/Payroll, Mental Health, Health, Criminal Justice, Property, and Budgeting systems, in addition to a wide variety of web applications for both internal and external users.

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel and Payroll modules are scheduled to be implemented in June of 2011; the Budget module and some peripheral components are currently scheduled to be implemented in FY 2011-12.

## Recommended Budget

This budget is recommended at \$4,606,016.

The Information Technology budget unit operates as an ISF and must balance revenues to expenditures within the fund. Recommended budget reductions result in an offsetting \$568,470 (14%) decrease in the Interfund Information Technology charges to County departments as compared to FY 2010-11. The Interfund Information Technology account represents the total of all charges made to County departments for Information Technology services. Therefore, the reduction of \$568,470 equals the amount that has been reduced in County Department budgets for FY 2011-12.

In order to achieve budget reductions for FY 2011-12, significant cuts are recommended in multiple functional areas of the budget, with the goal of minimizing the negative impact on services to county customers.

The vacant Deputy Director of Information Technology position was defunded for the first four months of FY 2010-11, as the Department was asked to delay recruitment for the vacant position in order to generate short-term budget savings. Due to the current budget status, it is recommended that the position be held vacant and unfunded for FY 2011-12. One vacant Computer Operator position was also defunded in FY 2010-11. It is recommended that the position continue to be held vacant and unfunded. It is also recommended that the Executive Secretary position be eliminated. This position is currently filled.

The Deputy Director duties will continue to be assumed primarily by the two remaining managers in the Department, the Director and the Administrative Services Officer. Executive Secretary duties that cannot be reduced will also be assumed by the Director and the Administrative Services Officer. Due to the elimination of the Executive Secretary position, County Departments wishing to contact the Information Technology Department via phone should expect to reach a voicemail system that will direct calls and take messages as necessary. The duties of the Computer Operator position are currently being covered by a PC technician, who works a modified shift. This arrangement causes coverage issues, places demands on other supervisors and programmers, and reduces our ability to adequately service desktop support needs. Therefore, this staffing arrangement is considered temporary

The Department has recommended the elimination of Unrestricted Stand-by Pay. This results in a decrease of approximately \$11,000 in the Overtime costs. However, this decrease is partially offset by an increase in regular Overtime. With the reduction of Unrestricted Stand-by Pay, on-call and after-hours support for the County will become the sole responsibility of the Director.

It is recommended that Communications expenses be reduced by \$18,527. The Department has recommended that staff cell phones be turned in and funding eliminated, with the exception of a single on-call phone which is used for after-hours emergency calls. This results in a decrease of approximately \$8,000 in the Communications line item. Additionally, funding for the planned Emergency Operations Center Satellite Connection project, which was budgeted in FY 2010-11 yet not completed due to staff shortages, has been removed for this year. This results in an additional decrease of \$7,340 in the Communications line item. It is recommended that funding for this project be reconsidered for FY 2012-13.

In keeping with the effort to reduce costs to County Departments, the Department has eliminated funding for virtually all travel, training, subscriptions and other methods of maintaining a well-trained staff. While such a dramatic reduction is possible for a short period of time, it is not recommended that staff training be eliminated long term. Limiting staff training will negatively impact the County's ability to consider and implement new systems, which historically are methods by which long term costs savings, system wide process improvements and efficiencies are achieved across organizations.

The Information Technology Department is established to provide service to County Department customers. Therefore, the biggest direct impact of reductions in the Department will be felt by those customers (rather than directly by members of the public). Due to staff reductions, County Departments which rely on the Information Technology Department can expect to see a continued delay in the Department's ability to address many existing unmet needs. Staff reductions will also impact the Department's ability to implement new systems or products in timeframes that may be expected by County Departments. Staffing limitations and existing workloads also preclude cross-training or successor training in many areas of the Department, which further reduces the Department's ability to serve its customers.

Due to the effort to not increase costs for County Departments, the Department's regular requests for additional staff and for replacement equipment and capital assets were not submitted for CAO consideration. It should be noted that the County's Information Technology infrastructure is aging, and without a routine replacement plan and funding mechanism in place, equipment and network outages will most likely become more prevalent. These outages impact the daily operations of County Departments, and reflect negatively on the Information Technology Department.

Additionally, it should be noted that since funding for replacement infrastructure equipment has been removed in this recommended budget, the Department may need to return to the Board of Supervisors for approval of additional funding in the event that the County experiences a major equipment failure. The Department has been investigating the feasibility of entering into a lease purchase program which would potentially mitigate this risk.

## Use of Reserves/Designations

The Information Technology budget contains a Designation for Future Appropriations. It is recommended that \$129,347, approximately one-third of the balance, be cancelled in FY 2011-12.

For FY 2011-12, the department's 60-day working capital for operations is recommended at \$501,575. This amount represents the Department's calculated Net Assets, and is currently reflected in the Appropriation for Contingency account.

# Human Resources Liability Insurance (4-590)

Patricia Leland, Interim Human Resources Director

## EXECUTIVE SUMMARY

DEPT HEAD: PATRICIA LELAND, INTE UNIT: LIABILITY INSURANCE ISF FUND: LIABILITY INSURANCE ISF 4590 4-590

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	513,805	495,591	583,970	450,423	22.9-
OTHER CHARGES	476,942	114,890	422,471	301,660	28.6-
* GROSS BUDGET	990,747	610,481	1,006,441	752,083	25.3-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	990,747	610,481	1,006,441	752,083	25.3-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	990,747	610,481	1,006,441	752,083	25.3-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	630,148	678,871	678,871	568,032	16.3-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	33,099	25,099	30,000	30,000	.0
CANCELLATION P/Y DESIGNATIONS	0	0	331,027	78,865	76.2-
UNDESIGNATED FUND BALANCE 7/1	294,042	297,570	33,457-	75,186	324.7-
TOTAL AVAILABLE FINANCING	957,289	1,001,540	1,006,441	752,083	25.3-
* UNREIMBURSED COSTS	33,458	391,059-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The self-insured liability program is managed by the Human Resources Department. This budget identifies the annual expenditures for the operation of the self-insured liability program, which is established as an Internal Service Fund. The costs for operation of this budget are allocated to the other operating budgets of the County. This budget provides funds for the administration, adjustment and defense of liability claims against the County and the purchase of excess insurance, should the County sustain a catastrophic loss.

## Major Budget Changes

### Services & Supplies

- (\$168,547) Decrease in Insurance due to a decrease in estimated excess insurance premium
- \$35,000 Increase in Professional & Specialized Services based on historic Third Party Administrator expenses

# Human Resources Liability Insurance (4-590)

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*Patricia Leland, Interim Human Resources Director*

## Other Charges

- (\$148,000) Decrease in Judgment & Damages 11-12 account reflecting the recommended set-aside for future claims, based on actuarial estimates
- \$29,781 Increase in Interfund Overhead A-87 Cost Plan charges as calculated by the Auditor-Controller's office

## Revenues

- (\$110,839) Decrease in Interfund Insurance ISF revenue due primarily to a related decrease in excess insurance premium costs

## Program Discussion

The primary factor that drives this budget is the cost of maintaining the self-insured liability program and associated costs such as administration and defense costs.

Sutter County operates the liability fund as a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members enabling Sutter County to take advantage of best in class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli; global market conditions, available insurance capacity by the underwriting community, claims loss history, and the overall state of the economy. As such, we can expect to

experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities the swing is generally manageable.

## Recommended Budget

This budget is recommended at \$752,083.

The Liability Insurance budget unit operates as an ISF and must balance revenues to expenditures within the fund. Recommended budget reductions result in an offsetting \$110,839 (16.3%) decrease in the Interfund Liability Insurance ISF premium charges to County Departments as compared to FY 2010-11. The Interfund Liability Insurance ISF account represents the total of all charges made to County Departments for liability insurance premiums. Therefore, the reduction of \$110,839 equals the amount that has been reduced in County Department budgets for FY 2011-12.

For FY 2011-12, the County has been quoted excess insurance premium costs that are \$168,547 lower than the FY 2010-11 budgeted amount, a reduction of approximately 30%. Lower premium costs are due primarily to favorable claim severity and frequency trends, combined with leveraging loss and premium experience against the pool membership.

The recommended amount to be set-aside for future claims payable is \$150,000, a reduction of \$148,000 from FY 2010-11. This recommendation is based on the most recent actuarial valuation, which indicates that the County will have sufficient funds set-aside in the Liability ISF to cover future claims payable.

# Human Resources Liability Insurance (4-590)

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*Patricia Leland, Interim Human Resources Director*

## Use of Reserves/Designations

The Liability Insurance ISF fund contains a Designation for Future Appropriations and a Designation for Catastrophic Loss.

It is recommended that \$78,865 be cancelled from the Designation from Future Appropriations.

# Human Resources Workers' Compensation (4-591)

Patricia Leland, Interim Human Resources Director

## EXECUTIVE SUMMARY

DEPT HEAD: PATRICIA LELAND, INTE UNIT: WORKERS' COMP INSURANCE ISF FUND: WORKERS' COMP INSURANCE ISF 4591 4-591

	ACTUAL EXPENDITURE 2009-10	ACTUAL EXPENDITURE 4-30-11	ADOPTED BUDGET 2010-11	CAO RECOMMEND 2011-12	% CHANGE OVER 2010-11
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	322,325	264,689	339,099	317,690	6.3-
SERVICES AND SUPPLIES	1,399,862	1,977,133	1,968,748	1,746,390	11.3-
OTHER CHARGES	18,640	15,206	26,996	33,760	25.1
* GROSS BUDGET	1,740,827	2,257,028	2,334,843	2,097,840	10.2-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	1,740,827	2,257,028	2,334,843	2,097,840	10.2-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	1,740,827	2,257,028	2,334,843	2,097,840	10.2-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	1,645,515	2,046,859	2,061,811	2,109,412	2.3
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	5,038	3,184	30,000	6,000	80.0-
UNDESIGNATED FUND BALANCE 7/1	333,305	243,032	243,032	17,572-	107.2-
TOTAL AVAILABLE FINANCING	1,983,858	2,293,075	2,334,843	2,097,840	10.2-
* UNREIMBURSED COSTS	243,031-	36,047-	0	0	.0
ALLOCATED POSITIONS	3.20	3.20	3.20	2.80	12.5-

## Purpose

The Human Resources Department is responsible for the administration and management of the Workers' Compensation program. Elements of the Workers' Compensation program include: claims management, coordination of third party claims administration, monitoring departmental safety and accident prevention programs, tracking job-related accidents and injuries and the maintenance of appropriate reports, records and statistics.

## Major Budget Changes

### Salaries & Benefits

- (\$28,299) Decrease due to reducing the Safety Coordinator position to 60% time

### Services & Supplies

- (\$217,558) Decrease in Insurance Premium expense

# Human Resources Workers' Compensation (4-591)

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*Patricia Leland, Interim Human Resources Director*

## Revenues

- \$45,705 Increase in Interfund Workers Compensation Premium revenue from County Departments net increase in costs

## Program Discussion

The Human Resources Department is responsible for the administration and management of the Workers' Compensation program, which includes: claims management, third party claims administration, safety and accident prevention programs, work-related accidents and injuries and development of corresponding reports.

This budget unit is an Internal Service Fund; therefore, all revenues and expenditures are accumulated within the fund and net costs are allocated to individual County Departments based on a standard allocation methodology.

The primary factors that affect the cost of this budget unit are salaries and workers' compensation insurance premiums, both primary and excess workers' compensation, together with associated costs to implement and maintain these programs.

In FY 1998-99 Sutter County converted from an individual self-insured program to a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members enabling Sutter County to take advantage of best in class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli - global market conditions, available insurance capacity by the underwriting community, claims loss history, and the over all state of the economy. As such, we can expect to experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities that swing is generally manageable.

## Recommended Budget

This budget is recommended at \$2,097,840.

Because the net costs of this fund are allocated to all County Departments, including General Fund Departments, a significant effort has been made to maintain costs in the Workers' Compensation Fund.

This effort to contain current year costs is reflected in the recommended reduction of the Safety Coordinator position to a 60% position (0.6 FTE), with the Risk Manager assuming safety-related administrative duties that are currently performed by the Safety Coordinator. These duties include: developing safety communication materials and disseminating to departments; training employees in safety policies; investigating work place accidents and developing corresponding accident reports; providing consultation services to departments to assist them in developing an effective injury and illness prevention program; interacting with governmental agencies to secure and provide information to departments; responding to Cal/OSHA inspections and citations and represent County at administrative hearings related to citations.

# Human Resources

## Workers' Compensation (4-591)

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*Patricia Leland, Interim Human Resources Director*

Over 80% of the cost of the County's Workers' Compensation program is driven by insurance premium costs. This year, the appropriation for Insurance is recommended at \$217,558 less than in FY 2010-11. Initial insurance premium estimates received from the carrier indicate essentially no change over the prior year budgeted amount. However, the County was recently notified that it will receive a dividend of approximately \$230,000 from the carrier based on pooled savings, which must be applied in the coming year. Therefore, the recommendation for FY 2011-12 insurance premium expense reflects this dividend as a reduction to insurance costs.

Additional reductions to the Workers' Compensation budget are not recommended. Additional reduction would require the elimination of the Safety Coordinator position. Complete elimination of the Safety Coordinator position would place the County's safety program at risk, as all duties currently performed by the Safety Coordinator would be, by default, transferred to the Risk Manager. Regular activities such as safety inspections and trainings would be either severely limited or eliminated altogether, depending upon other critical priorities that arise during the year for the Risk Manager. Elimination of the safety program could in turn negatively impact the County's claims experience and cause an increase in premiums. Further reductions are not recommended at this time.

### Use of Reserves/Designations

The Workers' Compensation ISF fund does not include any reserves or designations.

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# Special Revenue Funds

SECTION H

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: DEVELOP IMPACT FEE ANIMAL CONTR DEPT 0-098  
 FUNCTION: PUBLIC WAYS AND FACILITIES  
 ACTIVITY: OTHER GENERAL FUND 0098

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				1,500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**				1,500 *
USER PAY REVENUES					
42311 Development Impact Fees					1,500
TOTAL USER PAY REVENUES	*				1,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**				1,500 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				5,407 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**				5,407 *
USER PAY REVENUES					
42311 Development Impact Fees		5,307			
TOTAL USER PAY REVENUES	*	5,307			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned					100
TOTAL GENERAL REVENUES	*				100 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*				5,307 *
TOTAL AVAILABLE FINANCING	**	5,307			5,407 *
UNREIMBURSED COSTS	**	5,307-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53200 Contribution to Other Agencies	600,000				
TOTAL OTHER CHARGES	* 600,000				*
TOTAL GROSS BUDGET	** 600,000				*
TOTAL NET BUDGET	** 600,000				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		26,071	26,071	26,971 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 600,000		26,071	26,071	26,971 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,072	432	100	100	500
TOTAL GENERAL REVENUES	* 3,072	432	100	100	500 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		38,899	38,899	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 584,000	25,971	12,928-	12,928-	26,471 *
TOTAL AVAILABLE FINANCING	** 587,072	26,403	26,071	26,071	26,971 *
UNREIMBURSED COSTS	** 12,928	26,403-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev					228,000
TOTAL OTHER CHARGES	*				228,000 *
TOTAL GROSS BUDGET	**				228,000 *
TOTAL NET BUDGET	**				228,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		926,520	926,520	726,520 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		926,520	926,520	954,520 *
USER PAY REVENUES					
42311 Development Impact Fees	14,276	16,034	12,500	12,500	
TOTAL USER PAY REVENUES	* 14,276	16,034	12,500	12,500	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	19,886	14,970	20,000	20,000	20,000
TOTAL GENERAL REVENUES	* 19,886	14,970	20,000	20,000	20,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		904,859	904,859	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 45,000-	894,020	10,839-	10,839-	934,520 *
TOTAL AVAILABLE FINANCING	** 10,838-	925,024	926,520	926,520	954,520 *
UNREIMBURSED COSTS	** 10,838	925,024-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		2,068,700	2,068,700	2,132,700 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		2,068,700	2,068,700	2,132,700 *
USER PAY REVENUES					
42311 Development Impact Fees	25,545	31,644	15,000	15,000	
TOTAL USER PAY REVENUES	* 25,545	31,644	15,000	15,000	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	44,179	33,669	43,000	43,000	43,000
TOTAL GENERAL REVENUES	* 44,179	33,669	43,000	43,000	43,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		1,990,976	1,990,976	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 50,000-	2,010,700	19,724	19,724	2,089,700 *
TOTAL AVAILABLE FINANCING	** 19,724	2,076,013	2,068,700	2,068,700	2,132,700 *
UNREIMBURSED COSTS	** 19,724-	2,076,013-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53654 Interfund Plant Acquisition				25,298	
TOTAL OTHER CHARGES	*			25,298	*
TOTAL GROSS BUDGET	**			25,298	*
TOTAL NET BUDGET	**			25,298	*
TOTAL APPROPRIATION FOR CONTINGENCY	*		196,597	171,299	225,299 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		196,597	196,597	225,299 *
USER PAY REVENUES					
42311 Development Impact Fees	17,022	20,601			
TOTAL USER PAY REVENUES	* 17,022	20,601			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	47,329	24,558	47,000	47,000	40,000
TOTAL GENERAL REVENUES	* 47,329	24,558	47,000	47,000	40,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		2,139,155	2,139,155	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 2,053,910-	127,664	1,989,558-	1,989,558-	185,299 *
TOTAL AVAILABLE FINANCING	** 1,989,559-	172,823	196,597	196,597	225,299 *
UNREIMBURSED COSTS	** 1,989,559	172,823-			*

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: DEVELP IMPACT FEE SHERIFF DEPT 0-104  
COUNTY BUDGET ACT STATE OF CALIFORNIA  
(1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: PUBLIC PROTECTION  
SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: OTHER GENERAL FUND 0104

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		175,336	175,336	179,419 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		175,336	175,336	179,419 *
USER PAY REVENUES					
42311 Development Impact Fees	2,435	3,883	3,000	3,000	
TOTAL USER PAY REVENUES	* 2,435	3,883	3,000	3,000	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,713	2,822	3,600	3,600	3,600
TOTAL GENERAL REVENUES	* 3,713	2,822	3,600	3,600	3,600 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		165,588	165,588	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 3,000-	168,736	3,148	3,148	175,819 *
TOTAL AVAILABLE FINANCING	** 3,148	175,441	175,336	175,336	179,419 *
UNREIMBURSED COSTS	** 3,148-	175,441-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		243,573	243,573	246,073 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		243,573	243,573	246,073 *
USER PAY REVENUES					
42311 Development Impact Fees	5,696	7,218	7,000	7,000	
TOTAL USER PAY REVENUES	* 5,696	7,218	7,000	7,000	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,041	3,853	5,000	5,000	5,000
TOTAL GENERAL REVENUES	* 5,041	3,853	5,000	5,000	5,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		225,836	225,836	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 5,000-	231,573	5,737	5,737	241,073 *
TOTAL AVAILABLE FINANCING	** 5,737	242,644	243,573	243,573	246,073 *
UNREIMBURSED COSTS	** 5,737-	242,644-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		248,946	248,946	258,496 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		248,946	248,946	258,496 *
USER PAY REVENUES					
42311 Development Impact Fees		4,983	4,237		
TOTAL USER PAY REVENUES	*	4,983	4,237		*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		5,349	4,088	5,200	5,200
TOTAL GENERAL REVENUES	*	5,349	4,088	5,200	5,200 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		239,514	239,514	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	6,100-	243,746	4,232	4,232
TOTAL AVAILABLE FINANCING	**	4,232	252,071	248,946	248,946
UNREIMBURSED COSTS	**	4,232-	252,071-		*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		350,239	350,239	357,239 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		350,239	350,239	357,239 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	7,591	5,702	7,500	7,500	7,500
TOTAL GENERAL REVENUES	* 7,591	5,702	7,500	7,500	7,500 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		344,348	344,348	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 9,200-	342,739	1,609-	1,609-	349,739 *
TOTAL AVAILABLE FINANCING	** 1,609-	348,441	350,239	350,239	357,239 *
UNREIMBURSED COSTS	** 1,609	348,441-			*

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: DEVELP IMPACT FEE FIRE CSA C DEPT 0-108  
 COUNTY BUDGET ACT STATE OF CALIFORNIA  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: OTHER GENERAL FUND 0108

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		21,334	21,334	23,534 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		21,334	21,334	23,534 *
USER PAY REVENUES					
42311 Development Impact Fees		1,650	1,230		
TOTAL USER PAY REVENUES	*	1,650	1,230		*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		434	348	400	400
TOTAL GENERAL REVENUES	*	434	348	400	400 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		19,300	19,300	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	450-	20,934	1,634	1,634
TOTAL AVAILABLE FINANCING	**	1,634	22,512	21,334	21,334
UNREIMBURSED COSTS	**	1,634-	22,512-		*

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: DEVELP IMPACT FEE FIRE CSA D DEPT 0-109  
 COUNTY BUDGET ACT STATE OF CALIFORNIA  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: OTHER GENERAL FUND 0109

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		16,093	16,093	17,043 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		16,093	16,093	17,043 *
USER PAY REVENUES					
42311 Development Impact Fees		322			
TOTAL USER PAY REVENUES	*	322			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	348	266	400	400	400
TOTAL GENERAL REVENUES	* 348	266	400	400	400 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		15,745	15,745	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 400-	15,693	52-	52-	16,643 *
TOTAL AVAILABLE FINANCING	** 52-	16,281	16,093	16,093	17,043 *
UNREIMBURSED COSTS	** 52	16,281-			*

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: EDBG 636-04 GRANT DEPT 0-111  
 COUNTY BUDGET ACT STATE OF CALIFORNIA  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: GENERAL  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: OTHER GENERAL FUND 0111

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	24,891	20,735	60,000	60,000	55,500
TOTAL OTHER CHARGES	* 24,891	20,735	60,000	60,000	55,500 *
TOTAL GROSS BUDGET	** 24,891	20,735	60,000	60,000	55,500 *
TOTAL NET BUDGET	** 24,891	20,735	60,000	60,000	55,500 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 24,891	20,735	60,000	60,000	55,500 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	17	7	5,000	5,000	500
44109 Program Income-Principal			45,000	45,000	45,000
44110 Program Income-Interest	5,967	4,349	10,000	10,000	10,000
TOTAL GENERAL REVENUES	* 5,984	4,356	60,000	60,000	55,500 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 18,907	16,379			*
TOTAL AVAILABLE FINANCING	** 24,891	20,735	60,000	60,000	55,500 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	30,678	24,885	30,000	30,000	30,000
TOTAL OTHER CHARGES	* 30,678	24,885	30,000	30,000	30,000 *
TOTAL GROSS BUDGET	** 30,678	24,885	30,000	30,000	30,000 *
TOTAL NET BUDGET	** 30,678	24,885	30,000	30,000	30,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 30,678	24,885	30,000	30,000	30,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	19	10			
44109 Program Income-Principal			20,000	20,000	20,000
44110 Program Income-Interest	4,735	2,754	10,000	10,000	10,000
TOTAL GENERAL REVENUES	* 4,754	2,764	30,000	30,000	30,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 25,925	22,121			*
TOTAL AVAILABLE FINANCING	** 30,679	24,885	30,000	30,000	30,000 *
UNREIMBURSED COSTS	** 1-				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		31,212	31,212	49,687 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		31,212	31,212	49,687 *
USER PAY REVENUES					
42311 Development Impact Fees	11,274	16,237			
TOTAL USER PAY REVENUES	* 11,274	16,237			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	935	964	900	900	1,100
TOTAL GENERAL REVENUES	* 935	964	900	900	1,100 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		19,004	19,004	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 900-	30,312	11,308	11,308	48,587 *
TOTAL AVAILABLE FINANCING	** 11,309	47,513	31,212	31,212	49,687 *
UNREIMBURSED COSTS	** 11,309-	47,513-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt			1,100	1,100	
52180 Professional/Specialized Srvs			15,000	15,000	
TOTAL SERVICES AND SUPPLIES	*		16,100	16,100	*
OTHER CHARGES					
53628 Interfund Admin - Misc Depts			1,080	1,080	
TOTAL OTHER CHARGES	*		1,080	1,080	*
TOTAL GROSS BUDGET	**		17,180	17,180	*
TOTAL NET BUDGET	**		17,180	17,180	*
TOTAL APPROPRIATION FOR CONTINGENCY	*		240	240	19,465 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		17,420	17,420	19,465 *
USER PAY REVENUES					
42405 Monument Survey Fee	1,330	980	1,000	1,000	1,000
TOTAL USER PAY REVENUES	* 1,330	980	1,000	1,000	1,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	615	477	215	215	620
TOTAL GENERAL REVENUES	* 615	477	215	215	620 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		14,095	14,095	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 165	16,205	2,110	2,110	17,845 *
TOTAL AVAILABLE FINANCING	** 2,110	17,662	17,420	17,420	19,465 *
UNREIMBURSED COSTS	** 2,110-	17,662-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		1,232,274	1,232,274	1,512,274 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,232,274	1,232,274	1,512,274 *
USER PAY REVENUES					
47510 Donations	250,000	250,000			
TOTAL USER PAY REVENUES	* 250,000	250,000			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	25,853	23,144	20,000	20,000	25,000
TOTAL GENERAL REVENUES	* 25,853	23,144	20,000	20,000	25,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		1,186,421	1,186,421	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 250,000-	1,212,273	25,853	25,853	1,487,274 *
TOTAL AVAILABLE FINANCING	** 25,853	1,485,417	1,232,274	1,232,274	1,512,274 *
UNREIMBURSED COSTS	** 25,853-	1,485,417-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53661 Interfund Tran-Out - Probation		20,367		187,643	57,802
53662 Interfund Tran-Out - Sheriff				6,326	95,174
53663 Interfund Tran-Out - Jail				17,251	10,742
53664 Interfund Tran-Out - D.A.				27,493	
TOTAL OTHER CHARGES	*	20,367		238,713	163,718 *
TOTAL GROSS BUDGET	**	20,367		238,713	163,718 *
TOTAL NET BUDGET	**	20,367		238,713	163,718 *
TOTAL APPROPRIATION FOR CONTINGENCY	*			103,916	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	20,367		342,629	163,718 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45260 St Supp Law Enforcement COPS		273,645		341,129	57,302
TOTAL GOVERNMENTAL REVENUES	*	273,645		341,129	57,302 *
GENERAL REVENUES					
44100 Interest Apportioned		1,318		1,500	500
TOTAL GENERAL REVENUES	*	1,318		1,500	500 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*				105,916 *
TOTAL AVAILABLE FINANCING	**	274,963		342,629	163,718 *
UNREIMBURSED COSTS	**	254,596-			*

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: SLESF 2011-2012 DEPT 0-153  
 COUNTY BUDGET ACT STATE OF CALIFORNIA  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: POLICE PROTECTION FUND 0153

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53661 Interfund Tran-Out - Probation					169,361
53662 Interfund Tran-Out - Sheriff					102,028
53663 Interfund Tran-Out - Jail					28,049
53664 Interfund Tran-Out - D.A.					28,048
TOTAL OTHER CHARGES	*				327,486 *
TOTAL GROSS BUDGET	**				327,486 *
TOTAL NET BUDGET	**				327,486 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**				327,486 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45260 St Supp Law Enforcement COPS					320,986
TOTAL GOVERNMENTAL REVENUES	*				320,986 *
GENERAL REVENUES					
44100 Interest Apportioned					6,500
TOTAL GENERAL REVENUES	*				6,500 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**				327,486 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	28,642	48,691	30,000	30,000	10,000
TOTAL OTHER CHARGES	* 28,642	48,691	30,000	30,000	10,000 *
TOTAL GROSS BUDGET	** 28,642	48,691	30,000	30,000	10,000 *
TOTAL NET BUDGET	** 28,642	48,691	30,000	30,000	10,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 28,642	48,691	30,000	30,000	10,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	19	4			
44109 Program Income-Principal			22,000	22,000	8,000
44110 Program Income-Interest	4,645	1,475	8,000	8,000	2,000
TOTAL GENERAL REVENUES	* 4,664	1,479	30,000	30,000	10,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 23,978	47,212			*
TOTAL AVAILABLE FINANCING	** 28,642	48,691	30,000	30,000	10,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		1,076	1,076	2,076 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,076	1,076	2,076 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,051	790	1,000	1,000	1,000
TOTAL GENERAL REVENUES	* 1,051	790	1,000	1,000	1,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 976-	76	76	76	1,076 *
TOTAL AVAILABLE FINANCING	** 75	866	1,076	1,076	2,076 *
UNREIMBURSED COSTS	** 75-	866-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	7,649	4,352	20,000	20,000	20,000
TOTAL OTHER CHARGES	* 7,649	4,352	20,000	20,000	20,000 *
TOTAL GROSS BUDGET	** 7,649	4,352	20,000	20,000	20,000 *
TOTAL NET BUDGET	** 7,649	4,352	20,000	20,000	20,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 7,649	4,352	20,000	20,000	20,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	6	1			
44109 Program Income-Principal			18,000	18,000	18,000
44110 Program Income-Interest	1,343	532	2,000	2,000	2,000
TOTAL GENERAL REVENUES	* 1,349	533	20,000	20,000	20,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 6,299	3,819			*
TOTAL AVAILABLE FINANCING	** 7,648	4,352	20,000	20,000	20,000 *
UNREIMBURSED COSTS	** 1				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	54,343		29,588	29,588	
53619 Interfund Misc. Transfer	29,903				
TOTAL OTHER CHARGES	* 84,246		29,588	29,588	*
TOTAL GROSS BUDGET	** 84,246		29,588	29,588	*
TOTAL NET BUDGET	** 84,246		29,588	29,588	*
TOTAL APPROPRIATION FOR CONTINGENCY	*		11,486	11,486	22,466 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 84,246		41,074	41,074	22,466 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45272 St Aid Proposition 36	5,000				
TOTAL GOVERNMENTAL REVENUES	* 5,000				*
GENERAL REVENUES					
43210 Other Court Fines	6,600	3,412			4,550
44100 Interest Apportioned	1,966	700			940
TOTAL GENERAL REVENUES	* 8,566	4,112			5,490 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		17,793	17,793	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 93,960	41,074	23,281	23,281	16,976 *
TOTAL AVAILABLE FINANCING	** 107,526	45,186	41,074	41,074	22,466 *
UNREIMBURSED COSTS	** 23,280-	45,186-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			131,450	131,450	131,450
TOTAL OTHER CHARGES	*		131,450	131,450	131,450 *
TOTAL GROSS BUDGET	**		131,450	131,450	131,450 *
TOTAL NET BUDGET	**		131,450	131,450	131,450 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		31,244	31,244	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		162,694	162,694	131,450 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	9,244	6,944	8,000	8,000	6,000
TOTAL GENERAL REVENUES	* 9,244	6,944	8,000	8,000	6,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		131,700	131,700	92,956 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 13,750	154,694	22,994	22,994	32,494 *
TOTAL AVAILABLE FINANCING	** 22,994	161,638	162,694	162,694	131,450 *
UNREIMBURSED COSTS	** 22,994-	161,638-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: VISION RUN OUT  
 FUNCTION: GENERAL  
 ACTIVITY: PERSONNEL  
 DEPT 0-185  
 FUND 0185

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		1,060	1,060	2,060 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,060	1,060	2,060 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,060	796	1,000	1,000	1,000
TOTAL GENERAL REVENUES	* 1,060	796	1,000	1,000	1,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 1,000-	60	60	60	1,060 *
TOTAL AVAILABLE FINANCING	** 60	856	1,060	1,060	2,060 *
UNREIMBURSED COSTS	** 60-	856-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: ROAD DEPARTMENT TRUST  
 FUNCTION: PUBLIC WAYS AND FACILITIES  
 ACTIVITY: PUBLIC WAYS  
 DEPT 0-189  
 FUND 0189

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		4,680	4,680	11,320 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		4,680	4,680	11,320 *
USER PAY REVENUES					
46337 Forfeiture of Deposits		3,607			
TOTAL USER PAY REVENUES	*	3,607			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,680	4,307	5,000	5,000	5,800
TOTAL GENERAL REVENUES	* 5,680	4,307	5,000	5,000	5,800 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 6,000-	320-	320-	320-	5,520 *
TOTAL AVAILABLE FINANCING	** 320-	7,594	4,680	4,680	11,320 *
UNREIMBURSED COSTS	** 320	7,594-			*

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: DEVELP IMPCT FEE-PARK ACQ/DEV DEPT 0-196  
 COUNTY BUDGET ACT STATE OF CALIFORNIA  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: OTHER GENERAL FUND 0196

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		359,643	359,643	371,243 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		359,643	359,643	371,243 *
USER PAY REVENUES					
42311 Development Impact Fees	2,050	1,500			2,000
TOTAL USER PAY REVENUES	* 2,050	1,500			2,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	7,784	5,873	7,500	7,500	7,500
TOTAL GENERAL REVENUES	* 7,784	5,873	7,500	7,500	7,500 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		351,809	351,809	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 9,500-	352,143	334	334	361,743 *
TOTAL AVAILABLE FINANCING	** 334	359,516	359,643	359,643	371,243 *
UNREIMBURSED COSTS	** 334-	359,516-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	6,629	5,296	8,500	8,500	5,600
TOTAL OTHER CHARGES	* 6,629	5,296	8,500	8,500	5,600 *
TOTAL GROSS BUDGET	** 6,629	5,296	8,500	8,500	5,600 *
TOTAL NET BUDGET	** 6,629	5,296	8,500	8,500	5,600 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL REPAY OF ADVANCE	*		1,000	1,000	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 6,629	5,296	9,500	9,500	5,600 *
USER PAY REVENUES					
46127 Candidate Filing Fee	6,629	5,296	9,500	9,500	5,600
TOTAL USER PAY REVENUES	* 6,629	5,296	9,500	9,500	5,600 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 6,629	5,296	9,500	9,500	5,600 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	278,142		106,900	106,900	70,000
TOTAL OTHER CHARGES	* 278,142		106,900	106,900	70,000 *
TOTAL GROSS BUDGET	** 278,142		106,900	106,900	70,000 *
TOTAL NET BUDGET	** 278,142		106,900	106,900	70,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		76,731	76,731	148,336 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 278,142		183,631	183,631	218,336 *
USER PAY REVENUES					
46209 County Recorder Upgrade System	82,983	71,637	82,000	82,000	88,700
46578 Interfund Trans In-Special Rev	7,421				
TOTAL USER PAY REVENUES	* 90,404	71,637	82,000	82,000	88,700 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	7,254	3,196	3,700	3,700	3,100
TOTAL GENERAL REVENUES	* 7,254	3,196	3,700	3,700	3,100 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		13,720	13,720	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 264,695	97,931	84,211	84,211	126,536 *
TOTAL AVAILABLE FINANCING	** 362,353	172,764	183,631	183,631	218,336 *
UNREIMBURSED COSTS	** 84,211-	172,764-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		24,244	24,244	45,244 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		24,244	24,244	45,244 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	24,245	15,458	15,000	15,000	18,000
TOTAL GENERAL REVENUES	* 24,245	15,458	15,000	15,000	18,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 15,000-	9,244	9,244	9,244	27,244 *
TOTAL AVAILABLE FINANCING	** 9,245	24,702	24,244	24,244	45,244 *
UNREIMBURSED COSTS	** 9,245-	24,702-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			250	250	250
TOTAL OTHER CHARGES	*		250	250	250 *
TOTAL GROSS BUDGET	**		250	250	250 *
TOTAL NET BUDGET	**		250	250	250 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		272	272	313 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		522	522	563 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		84	63		
TOTAL GENERAL REVENUES	*	84	63		*
TOTAL CANCELLATION P/Y DESIGNATIONS	*		151	151	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	287	522	371	563 *
TOTAL AVAILABLE FINANCING	**	371	585	522	563 *
UNREIMBURSED COSTS	**	371-	585-		*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	40,901		38,580	38,580	19,300
TOTAL OTHER CHARGES	* 40,901		38,580	38,580	19,300 *
TOTAL GROSS BUDGET	** 40,901		38,580	38,580	19,300 *
TOTAL NET BUDGET	** 40,901		38,580	38,580	19,300 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		3,518	3,518	5,368 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 40,901		42,098	42,098	24,668 *
USER PAY REVENUES					
46211 Recorder Micrographics	18,486	15,662	18,000	18,000	19,500
TOTAL USER PAY REVENUES	* 18,486	15,662	18,000	18,000	19,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,212	579	980	980	340
TOTAL GENERAL REVENUES	* 1,212	579	980	980	340 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		17,271	17,271	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 27,050	23,118	5,847	5,847	4,828 *
TOTAL AVAILABLE FINANCING	** 46,748	39,359	42,098	42,098	24,668 *
UNREIMBURSED COSTS	** 5,847-	39,359-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	9,773		16,500	16,500	32,747
TOTAL OTHER CHARGES	* 9,773		16,500	16,500	32,747 *
TOTAL GROSS BUDGET	** 9,773		16,500	16,500	32,747 *
TOTAL NET BUDGET	** 9,773		16,500	16,500	32,747 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		5,265	5,265	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 9,773		21,765	21,765	32,747 *
USER PAY REVENUES					
46206 ORC 10% Rebate Program	20,178	8,559	15,000	15,000	15,000
TOTAL USER PAY REVENUES	* 20,178	8,559	15,000	15,000	15,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL CANCELLATION P/Y DESIGNATIONS	*		1,500	1,500	12,482 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 5,140-	6,765	5,265	5,265	5,265 *
TOTAL AVAILABLE FINANCING	** 15,038	15,324	21,765	21,765	32,747 *
UNREIMBURSED COSTS	** 5,265-	15,324-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	5,088	4,238	20,000	20,000	20,000
TOTAL OTHER CHARGES	* 5,088	4,238	20,000	20,000	20,000 *
TOTAL GROSS BUDGET	** 5,088	4,238	20,000	20,000	20,000 *
TOTAL NET BUDGET	** 5,088	4,238	20,000	20,000	20,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,088	4,238	20,000	20,000	20,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	4	1			
44109 Program Income-Principal			18,000	18,000	18,000
44110 Program Income-Interest	1,105	785	2,000	2,000	2,000
TOTAL GENERAL REVENUES	* 1,109	786	20,000	20,000	20,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 3,979	3,452			*
TOTAL AVAILABLE FINANCING	** 5,088	4,238	20,000	20,000	20,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53649 Interfund MVIL Transfer	4,379,900	3,278,155	4,400,000	4,400,000	4,400,000
53680 Interfund Transfer Out	1,297,134	879,639	1,300,000	1,300,000	1,300,000
TOTAL OTHER CHARGES	* 5,677,034	4,157,794	5,700,000	5,700,000	5,700,000 *
TOTAL GROSS BUDGET	** 5,677,034	4,157,794	5,700,000	5,700,000	5,700,000 *
TOTAL NET BUDGET	** 5,677,034	4,157,794	5,700,000	5,700,000	5,700,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,677,034	4,157,794	5,700,000	5,700,000	5,700,000 *
USER PAY REVENUES					
46539 Interfund MVIL Transfer Health	4,379,900	3,278,155	4,400,000	4,400,000	4,400,000
TOTAL USER PAY REVENUES	* 4,379,900	3,278,155	4,400,000	4,400,000	4,400,000 *
GOVERNMENTAL REVENUES					
45252 St Contrib Fr H/W Hlth Subfd	1,196,457	980,317	1,400,678	1,400,678	1,300,000
TOTAL GOVERNMENTAL REVENUES	* 1,196,457	980,317	1,400,678	1,400,678	1,300,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	100,678-	100,678-	100,678-	*
TOTAL AVAILABLE FINANCING	** 5,576,357	4,157,794	5,700,000	5,700,000	5,700,000 *
UNREIMBURSED COSTS	** 100,677				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53649 Interfund MVIL Transfer	1,575,220	1,209,293	1,664,212	1,664,212	1,646,000
53680 Interfund Transfer Out	3,191,905	2,164,559	3,194,316	3,194,316	3,230,000
TOTAL OTHER CHARGES	* 4,767,125	3,373,852	4,858,528	4,858,528	4,876,000 *
TOTAL GROSS BUDGET	** 4,767,125	3,373,852	4,858,528	4,858,528	4,876,000 *
TOTAL NET BUDGET	** 4,767,125	3,373,852	4,858,528	4,858,528	4,876,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 4,767,125	3,373,852	4,858,528	4,858,528	4,876,000 *
USER PAY REVENUES					
46538 Interfund MVIL Transfer MH	1,575,220	1,209,293	1,664,212	1,664,212	1,646,000
TOTAL USER PAY REVENUES	* 1,575,220	1,209,293	1,664,212	1,664,212	1,646,000 *
GOVERNMENTAL REVENUES					
45213 St Alloc S/T MH Realign	2,944,164	2,412,300	3,442,057	3,442,057	3,230,000
TOTAL GOVERNMENTAL REVENUES	* 2,944,164	2,412,300	3,442,057	3,442,057	3,230,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	247,741-	247,741-	247,741-	*
TOTAL AVAILABLE FINANCING	** 4,519,384	3,373,852	4,858,528	4,858,528	4,876,000 *
UNREIMBURSED COSTS	** 247,741				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs					629,033
52257 General Administration					20,000
52258 Activity Delivery					150,967
TOTAL SERVICES AND SUPPLIES	*				800,000 *
TOTAL GROSS BUDGET	**				800,000 *
TOTAL NET BUDGET	**				800,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**				800,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45111 St Grant					800,000
TOTAL GOVERNMENTAL REVENUES	*				800,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**				800,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs		138	100,000	100,000	
TOTAL SERVICES AND SUPPLIES	*	138	100,000	100,000	*
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	22,911				
TOTAL OTHER CHARGES	* 22,911				*
TOTAL GROSS BUDGET	** 22,911	138	100,000	100,000	*
TOTAL NET BUDGET	** 22,911	138	100,000	100,000	*
TOTAL APPROPRIATION FOR CONTINGENCY					6,600 *
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 22,911	138	100,000	100,000	6,600 *
TOTAL USER PAY REVENUES					*
GOVERNMENTAL REVENUES					
45111 St Grant			100,000	100,000	
TOTAL GOVERNMENTAL REVENUES			100,000	100,000	*
GENERAL REVENUES					
44100 Interest Apportioned	3,627	2,528			3,300
TOTAL GENERAL REVENUES	* 3,627	2,528			3,300 *
TOTAL CANCELLATION P/Y DESIGNATIONS			15,921	15,921	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 3,363	18,704-	15,921-	15,921-	3,300 *
TOTAL AVAILABLE FINANCING	** 6,990	16,176-	100,000	100,000	6,600 *
UNREIMBURSED COSTS	** 15,921	16,314			*

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: PLAN CHECK & INSPECTION FEES DEPT 0-255  
 COUNTY BUDGET ACT STATE OF CALIFORNIA  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: GENERAL  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: OTHER GENERAL FUND 0255

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53641 Interfund PW Admin Services			85,000	85,000	
TOTAL OTHER CHARGES	*		85,000	85,000	*
TOTAL GROSS BUDGET	**		85,000	85,000	*
TOTAL NET BUDGET	**		85,000	85,000	*
TOTAL APPROPRIATION FOR CONTINGENCY	*		84,954	84,954	177,244 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		169,954	169,954	177,244 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,554	4,146	4,000	4,000	5,640
TOTAL GENERAL REVENUES	* 5,554	4,146	4,000	4,000	5,640 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		64,150	64,150	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 96,250	165,954	101,804	101,804	171,604 *
TOTAL AVAILABLE FINANCING	** 101,804	170,100	169,954	169,954	177,244 *
UNREIMBURSED COSTS	** 101,804-	170,100-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev					29,588
TOTAL OTHER CHARGES	*				29,588 *
TOTAL GROSS BUDGET	**				29,588 *
TOTAL NET BUDGET	**				29,588 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		36,361	36,361	21,553 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		36,361	36,361	51,141 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	12,096	7,905	11,000	11,000	12,000
44100 Interest Apportioned	3,014	2,425	3,000	3,000	3,000
TOTAL GENERAL REVENUES	* 15,110	10,330	14,000	14,000	15,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 7,250	22,361	22,361	22,361	36,141 *
TOTAL AVAILABLE FINANCING	** 22,360	32,691	36,361	36,361	51,141 *
UNREIMBURSED COSTS	** 22,360-	32,691-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	378,440		792,510	868,314	495,000
53654 Interfund Plant Acquisition	150,957				
TOTAL OTHER CHARGES	* 529,397		792,510	868,314	495,000 *
TOTAL GROSS BUDGET	** 529,397		792,510	868,314	495,000 *
TOTAL NET BUDGET	** 529,397		792,510	868,314	495,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		244,752	168,948	255,020 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 529,397		1,037,262	1,037,262	750,020 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	256,791	161,741	225,000	225,000	215,000
44100 Interest Apportioned	36,361	23,486	25,000	25,000	25,000
TOTAL GENERAL REVENUES	* 293,152	185,227	250,000	250,000	240,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 1,023,508	787,262	787,262	787,262	510,020 *
TOTAL AVAILABLE FINANCING	** 1,316,660	972,489	1,037,262	1,037,262	750,020 *
UNREIMBURSED COSTS	** 787,263-	972,489-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		8,021	8,021	9,208 *
TOTAL INCREASES IN RESERVES	*		937	937	*
TOTAL BUDGET	**		8,958	8,958	9,208 *
USER PAY REVENUES					
42700 Admin Fees-from other Agencies	90	51	100	100	100
TOTAL USER PAY REVENUES	* 90	51	100	100	100 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	171	130	150	150	150
TOTAL GENERAL REVENUES	* 171	130	150	150	150 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		7,489	7,489	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 957	7,771	1,219	1,219	8,958 *
TOTAL AVAILABLE FINANCING	** 1,218	7,952	8,958	8,958	9,208 *
UNREIMBURSED COSTS	** 1,218-	7,952-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: COURTHOUSE CONSTRUCTION  
 FUNCTION: PUBLIC WAYS AND FACILITIES  
 ACTIVITY: JUDICIAL  
 DEPT 0-275  
 FUND 0275

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53200 Contribution to Other Agencies					40,025
TOTAL OTHER CHARGES	*				40,025 *
TOTAL GROSS BUDGET	**				40,025 *
TOTAL NET BUDGET	**				40,025 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		5,220	5,220	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		5,220	5,220	40,025 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	8,735-				
44100 Interest Apportioned	13,955	1,772			2,600
TOTAL GENERAL REVENUES	* 5,220	1,772			2,600 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*				29,783 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	5,220	5,220	5,220	7,642 *
TOTAL AVAILABLE FINANCING	** 5,220	6,992	5,220	5,220	40,025 *
UNREIMBURSED COSTS	** 5,220-	6,992-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: CRIMINAL LAB ANALYSIS FEE  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: POLICE PROTECTION  
 DEPT 0-279  
 FUND 0279

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53201 Contribution to Other-State	2,597	2,409	3,000	3,000	4,000
53569 Interfund Trans Out-Spec Rev			1,000	1,000	
TOTAL OTHER CHARGES	* 2,597	2,409	4,000	4,000	4,000 *
TOTAL GROSS BUDGET	** 2,597	2,409	4,000	4,000	4,000 *
TOTAL NET BUDGET	** 2,597	2,409	4,000	4,000	4,000 *
TOTAL APPROPRIATION FOR CONTINGENCY			755	755	*
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 2,597	2,409	4,755	4,755	4,000 *
TOTAL USER PAY REVENUES					*
TOTAL GOVERNMENTAL REVENUES					*
GENERAL REVENUES					
43210 Other Court Fines	3,352	1,918	4,000	4,000	4,000
TOTAL GENERAL REVENUES	* 3,352	1,918	4,000	4,000	4,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1		755	755	755	*
TOTAL AVAILABLE FINANCING	** 3,352	2,673	4,755	4,755	4,000 *
UNREIMBURSED COSTS	** 755-	264-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	10,000		20,000	20,000	15,000
TOTAL OTHER CHARGES	* 10,000		20,000	20,000	15,000 *
TOTAL GROSS BUDGET	** 10,000		20,000	20,000	15,000 *
TOTAL NET BUDGET	** 10,000		20,000	20,000	15,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		20,335	20,335	25,673 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 10,000		40,335	40,335	40,673 *
USER PAY REVENUES					
46201 Truncation Project Fees	18,482	15,662	18,000	18,000	18,000
TOTAL USER PAY REVENUES	* 18,482	15,662	18,000	18,000	18,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	501	519	425	425	500
TOTAL GENERAL REVENUES	* 501	519	425	425	500 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		23,228	23,228	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 10,300-	21,910	1,318-	1,318-	22,173 *
TOTAL AVAILABLE FINANCING	** 8,683	38,091	40,335	40,335	40,673 *
UNREIMBURSED COSTS	** 1,317	38,091-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53200 Contribution to Other Agencies	6	4			
53217 Contrib Oth Agency Yuba City	83	49			
53569 Interfund Trans Out-Spec Rev	5,412,050	4,341,430	5,250,000	5,250,000	5,600,000
TOTAL OTHER CHARGES	* 5,412,139	4,341,483	5,250,000	5,250,000	5,600,000 *
TOTAL GROSS BUDGET	** 5,412,139	4,341,483	5,250,000	5,250,000	5,600,000 *
TOTAL NET BUDGET	** 5,412,139	4,341,483	5,250,000	5,250,000	5,600,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		15	15	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,412,139	4,341,483	5,250,015	5,250,015	5,600,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45155 St Contribution PSAF, Prop 172	5,410,103	4,340,157	5,250,000	5,250,000	5,600,000
TOTAL GOVERNMENTAL REVENUES	* 5,410,103	4,340,157	5,250,000	5,250,000	5,600,000 *
GENERAL REVENUES					
44100 Interest Apportioned	1,838	1,341			
TOTAL GENERAL REVENUES	* 1,838	1,341			*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 213	15	15	15	*
TOTAL AVAILABLE FINANCING	** 5,412,154	4,341,513	5,250,015	5,250,015	5,600,000 *
UNREIMBURSED COSTS	** 15-	30-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	35,860		60,200	60,200	16,000
TOTAL OTHER CHARGES	* 35,860		60,200	60,200	16,000 *
TOTAL GROSS BUDGET	** 35,860		60,200	60,200	16,000 *
TOTAL NET BUDGET	** 35,860		60,200	60,200	16,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		95,211	95,211	92,450 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 35,860		155,411	155,411	108,450 *
USER PAY REVENUES					
46208 Vital Records Improve Project	11,386	9,218	11,000	11,000	11,000
TOTAL USER PAY REVENUES	* 11,386	9,218	11,000	11,000	11,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,791	2,544	3,400	3,400	2,300
TOTAL GENERAL REVENUES	* 3,791	2,544	3,400	3,400	2,300 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		114,192	114,192	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 47,503	141,011	26,819	26,819	95,150 *
TOTAL AVAILABLE FINANCING	** 62,680	152,773	155,411	155,411	108,450 *
UNREIMBURSED COSTS	** 26,820-	152,773-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52113 Gen Admin-Maint, Repair, Supp	4,934	2,053	10,000	10,000	10,000
52114 Act Del-Maint, Repair, Supp	3,285	190-	5,000	5,000	5,000
52257 General Administration	58,053	22,660	80,000	80,000	80,000
52258 Activity Delivery	38,830	6,050	15,000	15,000	15,000
TOTAL SERVICES AND SUPPLIES	* 105,102	30,573	110,000	110,000	110,000 *
OTHER CHARGES					
53000 Other Charges		167,071			
TOTAL OTHER CHARGES	* *	167,071			*
TOTAL GROSS BUDGET	** 105,102	197,644	110,000	110,000	110,000 *
TOTAL NET BUDGET	** 105,102	197,644	110,000	110,000	110,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		237,285	237,285	279,490 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 105,102	197,644	347,285	347,285	389,490 *
USER PAY REVENUES					
46524 Interfund Transfer In - EDBG	243,420	102,901	190,000	190,000	135,500
TOTAL USER PAY REVENUES	* 243,420	102,901	190,000	190,000	135,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	19,665	15,578	30,000	30,000	30,000
44109 Program Income-Principal			10,000	10,000	10,000
44110 Program Income-Interest	26,452	25,179	25,000	25,000	25,000
TOTAL GENERAL REVENUES	* 46,117	40,757	65,000	65,000	65,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		700,000	700,000	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 792,150-	254,369	607,715-	607,715-	188,990 *
TOTAL AVAILABLE FINANCING	** 502,613-	398,027	347,285	347,285	389,490 *
UNREIMBURSED COSTS	** 607,715	200,383-			*

# Non-Appropriation Budget Units

## SECTION I

The following budget units have no appropriations anticipated for the coming year. A Schedule 9 appears on the following pages for each of these budget units, but a budget narrative is not included.

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	146,472		30,000	30,000	
TOTAL OTHER CHARGES	* 146,472		30,000	30,000	*
TOTAL GROSS BUDGET	** 146,472		30,000	30,000	*
TOTAL NET BUDGET	** 146,472		30,000	30,000	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 146,472		30,000	30,000	*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	7				
44109 Program Income-Principal			20,000	20,000	
44110 Program Income-Interest	5,663		10,000	10,000	
TOTAL GENERAL REVENUES	* 5,670		30,000	30,000	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 140,801				*
TOTAL AVAILABLE FINANCING	** 146,471		30,000	30,000	*
UNREIMBURSED COSTS	** 1				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53661 Interfund Tran-Out - Probation	34,564				
53662 Interfund Tran-Out - Sheriff	70,521				
53663 Interfund Tran-Out - Jail	2,443				
53664 Interfund Tran-Out - D.A.	64				
TOTAL OTHER CHARGES	* 107,592				*
TOTAL GROSS BUDGET	** 107,592				*
TOTAL NET BUDGET	** 107,592				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 107,592				*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2,421				
TOTAL GENERAL REVENUES	* 2,421				*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	105,172-			*
TOTAL AVAILABLE FINANCING	** 2,421	105,172-			*
UNREIMBURSED COSTS	** 105,171	105,172			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53213 Contribution to Others	107,000	41,362		41,140	
TOTAL OTHER CHARGES	* 107,000	41,362		41,140	*
TOTAL GROSS BUDGET	** 107,000	41,362		41,140	*
TOTAL NET BUDGET	** 107,000	41,362		41,140	*
TOTAL APPROPRIATION FOR CONTINGENCY	*		41,901	41,901	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 107,000	41,362	41,901	83,041	*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,412	461	1,000	1,000	
TOTAL GENERAL REVENUES	* 3,412	461	1,000	1,000	*
TOTAL CANCELLATION P/Y DESIGNATIONS	*		43,289	84,429	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 101,200	40,901	2,388-	2,388-	*
TOTAL AVAILABLE FINANCING	** 104,612	41,362	41,901	83,041	*
UNREIMBURSED COSTS	** 2,388				*

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## SECTION J

# SUTTER COUNTY BUDGET UNITS

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# SUTTER COUNTY BUDGET UNITS

## Numerical Order

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**Agriculture, Cultural  
& Educational**

**Section A**

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53643 Interfd Wt Truck Maint-Sutter	2,889	664	4,000	4,000	4,000
53645 Interfund Wt Truck Maint-Yuba	1,734	398	2,400	2,400	2,400
53646 Interfd Wt Truck Maint-Nevada	1,156	265	1,600	1,600	1,600
TOTAL OTHER CHARGES	* 5,779	1,327	8,000	8,000	8,000 *
TOTAL GROSS BUDGET	** 5,779	1,327	8,000	8,000	8,000 *
TOTAL NET BUDGET	** 5,779	1,327	8,000	8,000	8,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		7,300	7,300	21,522 *
TOTAL INCREASE IN DESIGNATIONS	*		2,722	2,722	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,779	1,327	18,022	18,022	29,522 *
USER PAY REVENUES					
46588 Interfnd Maint Wt Truck-Sutter	4,000	4,000	4,000	4,000	4,000
46594 Interfd Replce Wt Truck-Sutter	2,500	2,500	2,500	2,500	2,500
47528 Maintenance Revenue-Yuba	2,400	2,400	2,400	2,400	2,400
47529 Maintenance Revenue-Nevada	1,600	1,600	1,600	1,600	1,600
47530 Replacement Revenue-Yuba	1,500	1,500	1,500	1,500	1,500
47531 Replacement Revenue-Nevada	1,000	1,000	1,500	1,500	1,000
TOTAL USER PAY REVENUES	* 13,000	13,000	13,500	13,500	13,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,809	1,477	1,800	1,800	1,900
TOTAL GENERAL REVENUES	* 1,809	1,477	1,800	1,800	1,900 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		391	391	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 6,700-		2,331	2,331	14,622 *
TOTAL AVAILABLE FINANCING	** 8,109	14,477	18,022	18,022	29,522 *
UNREIMBURSED COSTS	** 2,330-	13,150-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,396,041	1,108,202	1,437,908	1,437,908	1,416,920
51013 Special Pay	1,205	978	2,400	2,400	2,400
51014 Other Pay	9,414	6,003	33,350	33,350	12,350
51020 Extra Help	26,568	33,547	21,737	21,737	
51021 Salary Savings			26,000-	26,000-	
51030 Overtime	14,239	9,360	17,900	17,900	
51100 County Contribution FICA	104,776	83,806	112,287	112,287	103,897
51110 County Contribution Retirement	235,556	195,058	249,245	249,245	265,474
51111 Retirement Allowance	108,966	84,280	112,294	112,294	48,444
51120 Co Contribution-Group Insuranc	202,665	185,896	240,447	240,447	271,862
51130 Co Contrib Unemploymnt Insrnc	1,349				
51150 Interfund Workers Compensation	5,605	9,944	9,944	9,944	14,990
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,106,384	1,717,074	2,211,512	2,211,512	2,136,337 *
<b>SERVICES AND SUPPLIES</b>					
52040 Agriculture	12,023	7,915	13,500	13,500	13,500
52045 Weed Control Chemicals	195,529	140,361	140,000	140,000	
52050 Clothing & Personal	1,467	1,030	3,500	3,500	3,500
52060 Communications	11,141	8,050	11,300	11,300	11,300
52120 Maintenance Equipment	7,303	517	2,000	5,794	2,000
52135 Software License & Maintenance	2,691	3,582	6,700	6,700	4,500
52136 Computer Hardware	10,250	1,554	3,100	3,100	2,000
52150 Memberships	3,942	3,892	4,025	4,025	4,815
52170 Office Expenses	6,488	6,580	9,200	9,200	9,200
52173 Subscription-Publication	862	1,360	1,500	1,500	1,500
52180 Professional/Specialized Srvs	58,999	43,904	63,000	63,000	63,155
52200 Rents & Leases Equipment	500	500	500	500	500
52220 Small Tools	332		500	500	500
52225 Office Equipment	1,338	1,903	2,500	2,500	2,500
52230 Special Departmental Expense	15,155	1,508	3,200	4,267	3,120
52232 Employment Training	2,146	544	5,000	5,000	5,000
52250 Transportation & Travel	5,281	7,234	7,000	7,000	7,000
TOTAL SERVICES AND SUPPLIES	* 335,447	230,434	276,525	281,386	134,090 *
<b>OTHER CHARGES</b>					
53569 Interfund Trans Out-Spec Rev	6,500	6,500	6,500	6,500	6,500
53601 Interfund Ins ISF Premium	8,566	9,185	9,185	9,185	9,481
53613 Interfund Fleet Admin	9,091		16,041	16,041	15,349
53615 Interfund Fuel & Oil	27,872	15,488	35,444	35,444	38,151
53616 Interfund Vehicle Maintenance	28,745	9,667	28,000	28,000	26,500
53620 Interfd Information Technology	54,175	38,646	59,689	59,689	61,843
53623 Interfund Fingerprints	75	25	125	125	125
53685 Interfund Office Expense	13	7			
53689 Interfund Physical/Drug	62	259	35	35	35
TOTAL OTHER CHARGES	* 135,099	79,777	155,019	155,019	157,984 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset	53,259				
TOTAL CAPITAL ASSETS	* 53,259				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	** 2,630,189	2,027,285	2,643,056	2,647,917	2,428,411 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	2,943	2,954	3,200	3,200	3,200
55203 Intrafund Printing	495	818	1,000	1,000	1,000
55204 Intrafund Copier Rental	2,619	1,964	2,881	2,881	2,881
55205 Intrafund Gen Insurance/Bonds	1,260	1,112	1,406	1,406	1,526
55207 Intrafund Safety Admin	451	451	500	500	600
55208 Intrafund Drug Testing	123	144	200	200	200
55211 Intrafund Fingerprints	96	32	130	130	130
55218 Intra Cert Unif Prog Agency-Ag	38,958-	1,266-	25,000-	25,000-	10,000-
55229 Intrafund Plant Acquisition					308,000
55238 Intrafund Other	80-				
TOTAL INTRAFUND TRANSFERS	* 31,051-	6,209	15,683-	15,683-	307,537 *
TOTAL NET BUDGET	** 2,599,138	2,033,494	2,627,373	2,632,234	2,735,948 *
USER PAY REVENUES					
46XXX IF AG Roadside Spraying					109,700
46136 Bait Sales Ag Commissioner	4,874	3,551	4,000	4,000	2,600
46137 Equipment Rental Testing	398	367	500	500	480
46138 PCO/PCA/Pilot	4,050	3,700	4,000	4,000	4,000
46139 Bee Registration	2,326	110	100	100	100
46140 Bee Inspection	241		3,000	3,000	2,000
46141 Field Inspection	88,964	99,730	90,000	90,000	90,000
46142 Phytosanitary	53,382	55,460	45,000	45,000	50,000
46143 Standardization Inspection	549	945	300	300	500
46144 Rodent Control	2,715	3,398	7,000	7,000	7,000
46146 Farm Labor Contractor Fees	630	550	600	600	600
46150 Photocopy Charges	11	6	50	50	20
46164 Structural Exams PC	405	355	400	400	400
46171 Seed Samples	2,457	1,192	1,200	1,200	1,200
46225 Device Registration Fees	86,569	80,279	84,000	84,000	83,000
46320 Other Chgs Current Services	97	123	200	200	200
46322 Testing Fees Weights/Measures	245	105	200	200	200
46329 Information Requests	1,927	1,284	2,000	2,000	2,000
46506 Interfd Weed Control Spraying			3,500	3,500	4,700
46607 Inter Special Dept Expense Rev	120	120	140	140	140
47407 Other Sales		37			
47500 Other Revenue	691		200	200	200
47503 Contribution From Oth Agency	7,346	3,098	800	5,080	800
47521 Insurance Reimbursement	409				
47540 Refund	20	3,821			
TOTAL USER PAY REVENUES	* 258,426	258,231	247,190	251,470	359,840 *
GOVERNMENTAL REVENUES					
43112 Civil Penalty	7,265	4,849	10,000	10,000	8,000
43213 Weights/Measures Civil Penalty		1,305	2,000	2,000	2,000
45137 St Pesticide Use RP Data Entry	12,572	6,228	12,400	12,400	12,350
45146 St Seed Inspection	3,700	4,467	3,700	3,700	3,900

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
45147 St Device Repairmen	1,129	1,078	950	950	1,000
45148 St Weighmaster Inspection	5,622	2,775	2,400	2,400	2,800
45149 St CCIA Seed Certificate	3,000	2,600	2,600	2,600	2,600
45151 St Nursery Inspection	3,896	87	2,100	2,100	2,100
45152 St Organic Food Act	685	60	700	700	4,000
45237 St Glassy-Winged Sharpshooter	46,872	18,425	45,166	45,166	45,166
45246 St Petroleum Inspection	1,950	1,950	1,950	1,950	1,950
45248 St Weed Control Managemnt Area	13,599	3,723	900	900	
45262 St Unclaimed Gas Tax	696,199	664,107	631,837	631,837	600,000
45263 St Pesticide Mill Tax	332,637	341,468	320,000	320,000	320,000
45265 St Med Fruit Fly	55,972	25,260	27,621	27,621	40,000
45266 St Ag Commissioner Salary	6,600	6,600	6,600	6,600	
45285 St Nematode	1,316	518	2,000	2,000	1,800
45566 Certified Producers	1,889	1,265	1,500	1,500	1,500
TOTAL GOVERNMENTAL REVENUES	* 1,194,903	1,086,765	1,074,424	1,074,424	1,049,166 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	774				
TOTAL OTHER FINANCING SOURCES	* 774				*
TOTAL REVENUES	** 1,454,103	1,344,996	1,321,614	1,325,894	1,409,006 *
UNREIMBURSED COSTS	** 1,145,035	688,498	1,305,759	1,306,340	1,326,942 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
AGCO Ag Comm-Sealer Wgts & Measures 7563- 9210	1.00	1.00	1.00	1.00	1.00
ASAS Asst Agric Comm/Sealer 6484- 7943	1.00	1.00	1.00	1.00	1.00
DEAG Dep Agric Comm 5598- 6854	1.00	1.00	1.00	1.00	1.00
ASWM Asst Dir Wgts & Meas 5598- 6854	1.00	1.00	1.00	1.00	1.00
SASB Supvg Ag Standards Biologist 4838- 5921	1.00	1.00	1.00	1.00	1.00
AGS3 Ag-Std Biologist III 4146- 5127	11.00	11.00	11.00	11.00	11.00
OR					
AGS2 Ag-Std Biologist II 3720- 4605					
OR					
AGS1 Ag-Std Biologist I 3330- 4146					
AGF2 Ag Field Asst II 2644- 3293	3.00	3.00	3.00	3.00	3.00
OR					
AGF1 Ag Field Asst I 2241- 2791					
EXS1 Executive Secretary I 3032- 3785	1.00	1.00	1.00	1.00	1.00
SECY Secretary 2720- 3387	1.00	1.00	1.00	1.00	1.00
ACL3 Account Clerk III 2720- 3387	1.00	1.00	1.00	1.00	1.00
OFA3 Office Assistant III 2581- 3208	1.00	1.00	1.00	1.00	
OR					
OFA2 Office Assistant II 2305- 2870					
OR					
OFA1 Office Assistant I 2183- 2720					
TOTAL BUDGET UNIT POSITIONS	** 23.00	23.00	23.00	23.00	22.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	100,004	85,519	107,224	107,224	98,963
51021 Salary Savings			2,000-	2,000-	
51100 County Contribution FICA	7,195	6,171	7,744	7,744	7,156
51110 County Contribution Retirement	16,763	14,799	18,555	18,555	18,510
51111 Retirement Allowance	7,618	6,167	8,196	8,196	3,325
51120 Co Contribution-Group Insuranc	22,477	19,991	24,805	24,805	28,604
51150 Interfund Workers Compensation	249	318	318	318	346
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 154,306	132,965	164,842	164,842	156,904 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,672	1,188	2,200	2,200	2,200
52120 Maintenance Equipment		229	400	400	
52125 Other Dept Fuel & Oil	93	389	125	125	125
52135 Software License & Maintenance	1,277	1,327	1,500	1,500	1,500
52170 Office Expenses	6,392	4,761	8,000	8,000	8,000
52173 Subscription-Publication	218	188	315	315	315
52180 Professional/Specialized Srvs	90		165	165	165
52225 Office Equipment			400	400	
52250 Transportation & Travel	719		900	900	900
52260 Utilities	8,726	7,042	10,000	10,000	10,000
TOTAL SERVICES AND SUPPLIES	* 19,187	15,124	24,005	24,005	23,205 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,452	1,490	1,490	1,490	1,223
53613 Interfund Fleet Admin	1,636		2,864	2,864	2,741
53615 Interfund Fuel & Oil	5,289	2,179	6,855	6,855	6,399
53616 Interfund Vehicle Maintenance	6,548	5,521	7,500	7,500	7,500
53620 Interfd Information Technology	1,851	500	908	908	1,427
53623 Interfund Fingerprints			25	25	25
53685 Interfund Office Expense	20				
53688 Interfund Rents/Leases	648		648	648	
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 17,444	9,690	20,325	20,325	19,350 *
TOTAL GROSS BUDGET	** 190,937	157,779	209,172	209,172	199,459 *
<b>INTRAFUND TRANSFERS</b>					
55203 Intrafund Printing			600	600	
55204 Intrafund Copier Rental	1,379	1,034	1,517	1,517	1,517
55205 Intrafund Gen Insurance/Bonds	181	168	227	227	209
55211 Intrafund Fingerprints			40	40	40
55230 Intrafund A-87 Building Maint.	23,689		16,557	16,557	22,457
55241 Intrafund Rents/Leases	5,000		5,000	5,000	5,000
TOTAL INTRAFUND TRANSFERS	* 30,249	1,202	23,941	23,941	29,223 *
TOTAL NET BUDGET	** 221,186	158,981	233,113	233,113	228,682 *
<b>USER PAY REVENUES</b>					
47500 Other Revenue	180				

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
47503 Contribution From Oth Agency			18,000	18,000	
47540 Refund	36	37			
TOTAL USER PAY REVENUES	* 216	37	18,000	18,000	*
GOVERNMENTAL REVENUES					
45550 Yuba Farm Advisor	82,672	55,190	65,319	65,319	83,319
TOTAL GOVERNMENTAL REVENUES	* 82,672	55,190	65,319	65,319	83,319 *
TOTAL REVENUES	** 82,888	55,227	83,319	83,319	83,319 *
UNREIMBURSED COSTS	** 138,298	103,754	149,794	149,794	145,363 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
EXS1 Executive Secretary I 3032- 3785	1.00	1.00	1.00	1.00	1.00
OFA3 Office Assistant III 2581- 3208	1.00	1.00	1.00	1.00	1.00
OFA2 Office Assistant II 2305- 2870	1.00	1.00	1.00	1.00	.50
TOTAL BUDGET UNIT POSITIONS	** 3.00	3.00	3.00	3.00	2.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	707,011	537,072	652,126	660,926	632,412
51013 Special Pay	1,205	978	1,200	1,200	1,400
51014 Other Pay	4,906	36,783	43,676	43,676	581
51020 Extra Help	74,154	48,073	93,805	93,805	36,168
51021 Salary Savings			13,000-	13,000-	
51030 Overtime	91				
51100 County Contribution FICA	57,969	46,072	60,516	61,173	49,403
51110 County Contribution Retirement	123,667	95,795	113,060	114,591	118,547
51111 Retirement Allowance	56,620	40,627	52,393	53,160	19,884
51120 Co Contribution-Group Insuranc	138,255	111,422	135,384	134,562	140,600
51121 Contribution Deferred Comp					328
51130 Co Contrib Unemploymnt Insrnc	2,556	295			
51150 Interfund Workers Compensation	5,711	7,485	7,485	7,485	11,145
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,172,145	924,602	1,146,645	1,157,578	1,010,468 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,083	211	58,791	153,032	22,759
52120 Maintenance Equipment	5,609	4,110	8,157	8,157	8,237
52135 Software License & Maintenance	31,409	10,430	18,806	18,806	13,186
52136 Computer Hardware	33,827	1,160	27,000	27,000	9,504
52150 Memberships	8,727	8,576	8,807	8,807	8,878
52170 Office Expenses	129,737	32,489	94,037	86,712	61,412
52172 Postage	57	70	75	75	75
52180 Professional/Specialized Srvs	8,135		240	240	
52225 Office Equipment	17,218	27			
52230 Special Departmental Expense	35,970	20,008	54,700	54,700	50,369
52232 Employment Training	2,317	300	300	300	
52250 Transportation & Travel	779	308	500	500	375
52299 Collection Development	111,973	80,761	100,800	100,800	73,800
TOTAL SERVICES AND SUPPLIES	* 387,841	158,450	372,213	459,129	248,595 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	13,108	14,154	14,154	14,154	11,456
53613 Interfund Fleet Admin	126		573	573	548
53615 Interfund Fuel & Oil	825	307	869	869	814
53616 Interfund Vehicle Maintenance	318	1,519	500	500	500
53620 Interfd Information Technology	12,351	5,615	8,635	8,635	11,184
53623 Interfund Fingerprints	100	50	200	200	175
53689 Interfund Physical/Drug	186	186	310	310	310
TOTAL OTHER CHARGES	* 27,014	21,831	25,241	25,241	24,987 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 1,587,000	1,104,883	1,544,099	1,641,948	1,284,050 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	4,653	1,387	6,850	6,850	6,850

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
55204 Intrafund Copier Rental	1,878	1,408	2,065	2,065	2,065
55205 Intrafund Gen Insurance/Bonds	2,866	2,657	3,591	3,591	3,133
55211 Intrafund Fingerprints	128	64	250	250	250
TOTAL INTRAFUND TRANSFERS	* 9,525	5,516	12,756	12,756	12,298 *
TOTAL NET BUDGET	** 1,596,525	1,110,399	1,556,855	1,654,704	1,296,348 *
USER PAY REVENUES					
46241 Children & Families	6,000	2,498	2,776	2,776	2,776
46305 Library Fees & Fines	62,466	62,467	64,000	64,000	70,000
46578 Interfund Trans In-Special Rev				10,182	
46582 Interfund Misc. Transfer	20,000				
47503 Contribution From Oth Agency	1,232	75			
47510 Donations	12,661	11,397			10,000
47521 Insurance Reimbursement		1,197			
47540 Refund	13,874	171		94,241	
TOTAL USER PAY REVENUES	* 116,233	77,805	66,776	171,199	82,776 *
GOVERNMENTAL REVENUES					
45105 St Matching Funds for Literacy	22,099	23,366	22,099	22,099	22,099
45106 St Direct Loan	25,322	10,259	19,734	19,734	19,734
45108 St Family Preservation/Support			20,000		11,760
45112 St Families for Literacy	13,500	13,500	13,500	13,500	13,500
45172 St CA Dept Ed-ABE 231	67,180	93,235	98,158	98,158	87,208
45256 St CA Dept Ed Civics Education	74,088	72,336	70,264	70,264	72,896
45257 St Eng Language Lit Intensive	11,326	11,326	11,326	11,326	11,326
45284 St Public Library	34,198	33,916	34,198	34,198	33,916
45286 St Interlibrary Loan	47,966	23,640	39,303	39,303	34,724
45295 St Library Services Tech Act	8,500				
TOTAL GOVERNMENTAL REVENUES	* 304,179	281,578	328,582	308,582	307,163 *
GENERAL REVENUES					
44100 Interest Apportioned	594	496	800	800	
TOTAL GENERAL REVENUES	* 594	496	800	800	*
TOTAL REVENUES	** 421,006	359,879	396,158	480,581	389,939 *
UNREIMBURSED COSTS	** 1,175,519	750,520	1,160,697	1,174,123	906,409 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DILS Dir of Library Services 6167- 7563	1.00	1.00	1.00	1.00	1.00
LISC Library Services Coordinator 3720- 4605	3.00	3.00	3.00	3.00	3.00
LISC Library Services Coordinator 3720- 4605 (LIMITED TERM)	1.00	1.00	1.00	1.00	1.00
SULT Supervising Library Technician 3606- 4485	2.00	2.00	2.00	2.00	2.00
LITE Library Technician 3032- 3785	4.00	4.00	4.00	4.00	3.50
LIA2 Library Assistant II 2442- 3032	3.00	3.00	2.00	3.00	2.00
OR					
LIA1 Library Assistant I 2183- 2720			1.00		1.00
LIA2 Library Assistant II 2442- 3032 (LIMITED TERM)	2.00	2.00	1.00	2.00	1.00

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: COUNTY LIBRARY      DEPT 6-201 **A-9**  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA      (CONTINUED)  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: EDUCATION  
 SCHEDULE 9      FOR FISCAL YEAR 2011-12      ACTIVITY: LIBRARY SERVICES      FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OR					
LIA1 Library Assistant I (LIMITED TERM)	2183-	2720	1.00		1.00
TOTAL BUDGET UNIT POSITIONS	**	16.00	16.00	16.00	15.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	117,547	95,573	119,505	119,505	124,637
51014 Other Pay	3,809	3,809	3,900	3,900	3,900
51020 Extra Help	5,132	3,432	5,271	5,271	5,264
51021 Salary Savings			3,000-	3,000-	
51100 County Contribution FICA	9,579	7,786	9,483	9,483	9,996
51110 County Contribution Retirement	19,703	16,539	20,680	20,680	23,312
51111 Retirement Allowance	9,149	7,300	9,305	9,305	4,251
51120 Co Contribution-Group Insuranc	10,986	9,854	12,078	12,078	13,756
51150 Interfund Workers Compensation	281	408	408	408	447
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 176,186	144,701	177,630	177,630	185,563 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	860	422	1,092	1,092	750
52130 Maintenance Structure/Imprvmnt			237	237	237
52150 Memberships	755	625	950	950	850
52170 Office Expenses	1,023	576	1,615	1,615	1,600
52173 Subscription-Publication	323	207	285	285	250
52220 Small Tools	36		119	119	100
52230 Special Departmental Expense	4,152	2,752	3,942	3,942	3,942
52250 Transportation & Travel	850	736	1,100	1,100	1,000
TOTAL SERVICES AND SUPPLIES	* 7,999	5,318	9,340	9,340	8,729 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,749	1,653	1,653	1,653	1,357
53620 Interfd Information Technology	1,300	291	541	541	925
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 3,049	1,944	2,229	2,229	2,317 *
TOTAL GROSS BUDGET	** 187,234	151,963	189,199	189,199	196,609 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	1,164	875	1,500	1,500	1,500
55204 Intrafund Copier Rental	1,240	930	1,364	1,364	1,364
55205 Intrafund Gen Insurance/Bonds	837	772	1,045	1,045	896
55211 Intrafund Fingerprints			40	40	40
TOTAL INTRAFUND TRANSFERS	* 3,241	2,577	3,949	3,949	3,800 *
TOTAL NET BUDGET	** 190,475	154,540	193,148	193,148	200,409 *
<b>USER PAY REVENUES</b>					
46578 Interfund Trans In-Special Rev			250	250	250
47514 County Museum Reimbursement	14,688		17,123	17,123	53,173
47540 Refund	162				
TOTAL USER PAY REVENUES	* 14,850		17,373	17,373	53,423 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 14,850		17,373	17,373	53,423 *

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: COMMUNITY MEMORIAL MUSEUM DEPT 7-201 **A-11**  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED)  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: RECREATION & CULTURAL SERVICES  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: CULTURAL SERVICES FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
UNREIMBURSED COSTS	** 175,625	154,540	175,775	175,775	146,986 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
MUDR Museum Dir-Curator	4771- 5895	1.00	1.00	1.00	1.00
ASMU Asst Museum Curator	2791- 3478	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	2.00	2.00	2.00	2.00 *

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES						
53200 Contribution to Other Agencies		94,656	63,140			
53200 YS Economic Development	411			52,000	52,000	52,000
53200 Area 4 Agency on Aging	413			11,140	11,140	
TOTAL OTHER CHARGES	*	94,656	63,140	63,140	63,140	52,000 *
TOTAL GROSS BUDGET	**	94,656	63,140	63,140	63,140	52,000 *
TOTAL NET BUDGET	**	94,656	63,140	63,140	63,140	52,000 *
TOTAL USER PAY REVENUES	*					*
TOTAL GOVERNMENTAL REVENUES	*					*
TOTAL REVENUES	**					*
UNREIMBURSED COSTS	**	94,656	63,140	63,140	63,140	52,000 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53200 Contribution to Other Agencies	76,626	37,361	90,543	90,543	91,998
TOTAL OTHER CHARGES	* 76,626	37,361	90,543	90,543	91,998 *
TOTAL GROSS BUDGET	** 76,626	37,361	90,543	90,543	91,998 *
TOTAL NET BUDGET	** 76,626	37,361	90,543	90,543	91,998 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	** 76,626	37,361	90,543	90,543	91,998 *

Community Services

**Section B**

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	655,057	528,648	651,336	651,336	614,182
51014 Other Pay	6,633	5,733	8,043	8,043	9,616
51021 Salary Savings			13,000-	13,000-	
51030 Overtime	1,021				
51100 County Contribution FICA	47,918	38,065	46,531	46,531	45,924
51110 County Contribution Retirement	109,734	91,482	112,714	112,714	114,877
51111 Retirement Allowance	51,046	40,161	50,833	50,833	18,480
51120 Co Contribution-Group Insuranc	94,674	83,470	107,558	107,558	117,224
51121 Contribution Deferred Comp					437
51150 Interfund Workers Compensation	1,552	2,760	2,760	2,760	2,414
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 967,635	790,319	966,775	966,775	923,154 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,275	1,761	2,200	2,200	2,200
52150 Memberships	43		45	45	45
52170 Office Expenses	2,022	1,318	3,000	3,000	2,500
52172 Postage	19				
52173 Subscription-Publication	2,146	620	1,725	1,725	500
52180 Professional/Specialized Srvs	3,692		5,000	5,000	
52225 Office Equipment	3,883		400	400	
52230 Special Departmental Expense	506	788	1,500	1,500	900
52232 Employment Training	274		700	700	
52250 Transportation & Travel	1,460	187	500	500	300
TOTAL SERVICES AND SUPPLIES	* 16,320	4,674	15,070	15,070	6,445 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,890	2,380	2,380	2,380	7,373
53613 Interfund Fleet Admin					1,096
53615 Interfund Fuel & Oil					1,389
53616 Interfund Vehicle Maintenance					4,850
53620 Interfd Information Technology	23,519	11,658	25,377	25,377	24,888
53623 Interfund Fingerprints	57		25	25	25
53685 Interfund Office Expense	13				
53689 Interfund Physical/Drug			70	70	70
TOTAL OTHER CHARGES	* 25,479	14,038	27,852	27,852	39,691 *
TOTAL GROSS BUDGET	** 1,009,434	809,031	1,009,697	1,009,697	969,290 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	3,005	2,034	3,500	3,500	3,500
55203 Intrafund Printing	456	318	900	900	900
55204 Intrafund Copier Rental	1,212	769	1,428	1,428	1,428
55205 Intrafund Gen Insurance/Bonds	209	193	262	262	291
55211 Intrafund Fingerprints			40	40	40
55222 Intra Cert Unif Prog Agncy-EH	25,702-	21,336-	31,000-	31,000-	31,000-
55235 Intrafund Administration Srvs	990,191-	643,291-	800,000-	800,000-	750,000-
55240 Intrafund Overhead (A-87) Cost		64,916	86,755	86,755	64,776
TOTAL INTRAFUND TRANSFERS	* 1,011,011-	596,397-	738,115-	738,115-	710,065-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL NET BUDGET	** 1,577-	212,634	271,582	271,582	259,225 *
USER PAY REVENUES					
42700 Admin Fees-from other Agencies	931	18	20	20	
46141 Field Inspection		500			
46150 Photocopy Charges	684	180	1,000	1,000	300
46151 LAFCO Fees	2				
46191 Witness Fees	2,250				
46320 Other Chgs Current Services	300				
46575 Interfund Admin-Misc Depts	61,512	70,528	90,000	90,000	65,000
46582 Interfund Misc. Transfer	7,604				
47500 Other Revenue	691-				
47540 Refund	701	18			
TOTAL USER PAY REVENUES	* 73,293	71,244	91,020	91,020	65,300 *
TOTAL GOVERNMENTAL REVENUES	*				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	279				
TOTAL OTHER FINANCING SOURCES	* 279				*
TOTAL REVENUES	** 73,572	71,244	91,020	91,020	65,300 *
UNREIMBURSED COSTS	** 75,149-	141,390	180,562	180,562	193,925 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DICS Dir of Community Services 8773-10622	1.00	1.00	1.00	1.00	1.00
ADCS Asst Director Community Serv 7943- 9678	1.00	1.00	1.00	1.00	1.00
ADSO Admin Services Officer 5598- 6854	1.00	1.00	1.00	1.00	1.00
SPTE Senior Permit Technician 3293- 4099	1.00	1.00	1.00	1.00	1.00
PETE Permit Technician 3119- 3884	2.00	2.00	2.00	2.00	2.00
EXS2 Executive Secretary II 3387- 4194	1.00	1.00	1.00	1.00	1.00
OFA3 Office Assistant III 2581- 3208	3.00	3.00	3.00	3.00	3.00
HZMS Hazardous Materials Specialist 4371- 5399	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 11.00	11.00	11.00	11.00	11.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	217,740	179,776	224,537	224,537	161,699
51014 Other Pay	4,560	4,560	4,982	4,982	13,504
51021 Salary Savings			5,000-	5,000-	
51100 County Contribution FICA	16,822	13,948	17,061	17,061	13,376
51110 County Contribution Retirement	36,498	31,110	38,856	38,856	30,243
51111 Retirement Allowance	17,037	13,623	17,580	17,580	5,534
51120 Co Contribution-Group Insuranc	19,567	17,209	21,764	21,764	22,178
51150 Interfund Workers Compensation	764	1,088	1,088	1,088	1,115
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 312,988	261,314	320,868	320,868	247,649 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,045	1,234	2,500	2,500	2,000
52120 Maintenance Equipment	75		200	200	
52150 Memberships	305	100	1,000	1,000	750
52170 Office Expenses	1,522	458	1,000	1,000	750
52173 Subscription-Publication	3,389	143	1,400	1,400	500
52180 Professional/Specialized Srvs			3,500	3,500	21,000
52220 Small Tools	273		150	150	100
52225 Office Equipment	59				
52230 Special Departmental Expense	222	174	210	210	70
52232 Employment Training	1,005	745	3,500	3,500	1,800
52250 Transportation & Travel	1,435		1,650	1,650	1,000
TOTAL SERVICES AND SUPPLIES	* 10,330	2,854	15,110	15,110	27,970 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	995	7,019	7,019	7,019	5,659
53606 Interfund Building Inspection	1,029		4,000	4,000	3,000
53613 Interfund Fleet Admin	1,704		2,864	2,864	1,645
53615 Interfund Fuel & Oil	7,255	3,617	7,984	7,984	8,396
53616 Interfund Vehicle Maintenance	6,682	5,216	5,000	5,000	4,940
53620 Interfd Information Technology	6,174	3,785	6,646	6,646	6,596
53623 Interfund Fingerprints			25	25	25
53689 Interfund Physical/Drug			160	160	160
TOTAL OTHER CHARGES	* 23,839	19,637	33,698	33,698	30,421 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 347,157	283,805	369,676	369,676	306,040 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	406	308	300	300	300
55203 Intrafund Printing	502	126	430	430	430
55204 Intrafund Copier Rental	138	130	123	123	123
55205 Intrafund Gen Insurance/Bonds	20	19	26	26	41
55211 Intrafund Fingerprints			40	40	40
55235 Intrafund Administration Srvs	218,540	162,321	200,000	200,000	190,000
55240 Intrafund Overhead (A-87) Cost		27,339	36,491	36,491	52,345

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL INTRAFUND TRANSFERS	* 219,606	190,243	237,410	237,410	243,279 *
TOTAL NET BUDGET	** 566,763	474,048	607,086	607,086	549,319 *
USER PAY REVENUES					
42299 SB1473 Spec Revolving Fund Fee	151	70	175	175	50
42300 Construction Permits	243,140	195,545	275,000	275,000	245,000
42630 Mobile Home Permits	1,122	1,870	2,000	2,000	2,000
46150 Photocopy Charges		2			
TOTAL USER PAY REVENUES	* 244,413	197,487	277,175	277,175	247,050 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 244,413	197,487	277,175	277,175	247,050 *
UNREIMBURSED COSTS	** 322,350	276,561	329,911	329,911	302,269 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
BIDC Bldg Inspection Division Chief	5895- 7193	1.00		1.00	
OR					
BIMA Building Inspection Manager	5895- 7193		1.00		1.00
BIN3 Building Inspector III	4605- 5649	2.00	2.00	2.00	2.00
OR					
BIN2 Building Inspector II	4146- 5127				
TOTAL BUDGET UNIT POSITIONS	** 3.00	3.00	3.00	3.00	3.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	483,185	395,559	490,433	490,433	510,172
51013 Special Pay	2,409	1,957	2,400	2,400	2,400
51014 Other Pay		12	2,280	2,280	
51021 Salary Savings			9,000-	9,000-	
51100 County Contribution FICA	36,351	29,598	36,664	36,664	38,085
51110 County Contribution Retirement	81,501	68,790	84,870	84,870	95,873
51111 Retirement Allowance	38,006	29,719	38,344	38,344	17,548
51120 Co Contribution-Group Insuranc	58,062	58,953	63,871	63,871	83,190
51150 Interfund Workers Compensation	2,330	3,157	3,157	3,157	3,195
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 701,844	587,745	713,019	713,019	750,463 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	3,474	2,060	4,000	4,000	4,000
52135 Software License & Maintenance	5,100	5,100	5,100	5,100	
52150 Memberships	1,495	620	925	925	1,500
52170 Office Expenses	1,589	1,083	2,000	2,000	2,000
52173 Subscription-Publication	928	1,646	1,000	1,000	1,000
52180 Professional/Specialized Srvs	100	700			1,000
52218 Clerical Fees Election	26				
52220 Small Tools	595		850	850	850
52225 Office Equipment	1,089	644	400	400	650
52230 Special Departmental Expense	367	596	500	500	500
52232 Employment Training	1,395	795	2,500	2,500	2,500
52250 Transportation & Travel	2,448	3,379	3,000	3,000	3,000
TOTAL SERVICES AND SUPPLIES	* 18,606	16,623	20,275	20,275	17,000 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,555	1,605	1,605	1,605	1,229
53613 Interfund Fleet Admin	921		3,437	3,437	3,289
53615 Interfund Fuel & Oil	4,315	2,233	4,923	4,923	5,849
53616 Interfund Vehicle Maintenance	3,504	2,273	5,000	5,000	4,545
53620 Interfd Information Technology	15,865	9,540	17,342	17,342	16,650
53685 Interfund Office Expense		7			
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 26,160	15,658	32,342	32,342	31,597 *
TOTAL GROSS BUDGET	** 746,610	620,026	765,636	765,636	799,060 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	1,003	718	1,000	1,000	1,000
55203 Intrafund Printing	564	402	320	320	320
55204 Intrafund Copier Rental	338	304	286	286	286
55205 Intrafund Gen Insurance/Bonds	39	37	50	50	88
55211 Intrafund Fingerprints			40	40	40
55222 Intra Cert Unif Prog Agency-EH	147,751-	146,403-	160,500-	160,500-	189,607-
55235 Intrafund Administration Srvs	254,369	170,154	210,000	210,000	200,000
55240 Intrafund Overhead (A-87) Cost		52,078	69,529	69,529	87,357
TOTAL INTRAFUND TRANSFERS	* 108,562	77,290	120,725	120,725	99,484 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL NET BUDGET	** 855,172	697,316	886,361	886,361	898,544 *
USER PAY REVENUES					
42152 Food Facility Permits	120,430	99,332	115,000	115,000	130,000
42153 Recreational Health Permits	29,540	12,508	25,000	25,000	25,000
42154 Public Water System Permits	2,482	2,615	2,000	2,000	2,500
42155 L W Pumper Permits	6,150	5,173	5,000	5,000	6,000
42156 Project Permits	99,972	82,480	85,000	85,000	110,000
42700 Admin Fees-from other Agencies	777				
46114 Admin/Clerical Cost Fee		383			
46132 Research Special Services	73				
46311 Plan Review	9,271	12,880	7,000	7,000	7,500
46312 Land Use	17,536	16,990	20,000	20,000	20,000
46589 Interfund Environmental Health	570,101	272,702	627,536	627,536	597,494
47503 Contribution From Oth Agency		219			
47540 Refund		2,754			
TOTAL USER PAY REVENUES	* 856,332	508,036	886,536	886,536	898,494 *
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue	50	30			50
TOTAL GOVERNMENTAL REVENUES	* 50	30			50 *
TOTAL REVENUES	** 856,382	508,066	886,536	886,536	898,544 *
UNREIMBURSED COSTS	** 1,210-	189,250	175-	175-	*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
EHDC Env Health Division Chief 6167- 7563	1.00		1.00		
OR					
EHMA Environmental Health Manager 6167- 7563		1.00		1.00	1.00
SUEH Supvg Env Health Specialist 5113- 6256	1.00	1.00	1.00	1.00	1.00
EHS3 Env Health Specialist III 4371- 5399	3.00	3.00	3.00	3.00	3.00
OR					
EHS2 Env Health Specialist II 3929- 4852					
EHS2 Env Health Specialist II 3929- 4852	2.00	2.00	2.00	2.00	2.00
OR					
EHS1 Env Health Specialist I 3517- 4371					
TOTAL BUDGET UNIT POSITIONS	** 7.00	7.00	7.00	7.00	7.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52135 Software License & Maintenance	7,718	7,718	8,000	27,449	17,200
52170 Office Expenses	24				
52171 Copy/Printing Costs	690		250	250	200
52173 Subscription-Publication	54		60	60	50
52180 Professional/Specialized Srvs					14,240
52190 Publication Legal Notice	370		500	500	200
52218 Clerical Fees Election	30				
52220 Small Tools	759				
52225 Office Equipment					1,300
TOTAL SERVICES AND SUPPLIES	* 9,645	7,718	8,810	28,259	33,190 *
TOTAL GROSS BUDGET	** 9,645	7,718	8,810	28,259	33,190 *
INTRAFUND TRANSFERS					
55203 Intrafund Printing		248	60	60	60
55207 Intrafund Safety Admin	573-	451-	500-	500-	600-
55218 Intra Cert Unif Prog Agency-Ag	38,958	1,266	25,000	25,000	10,000
55222 Intra Cert Unif Prog Agency-EH	173,453	167,739	191,500	191,500	220,607
55240 Intrafund Overhead (A-87) Cost	444	768-	1,020-	1,020-	902
TOTAL INTRAFUND TRANSFERS	* 212,282	168,034	215,040	215,040	230,969 *
TOTAL NET BUDGET	** 221,927	175,752	223,850	243,299	264,159 *
USER PAY REVENUES					
46329 Information Requests		219			
46332 Hazardous Materials	156,581	130,976	152,000	152,000	175,312
46575 Interfund Admin-Misc Depts		265	500	500	
TOTAL USER PAY REVENUES	* 156,581	131,460	152,500	152,500	175,312 *
GOVERNMENTAL REVENUES					
43204 Judgements/Damages & Settlemnt	20,000	11,000		11,000	
43210 Other Court Fines		7,940			
43225 Victim Restitution		2,755			
45111 St Grant			11,200	19,649	28,847
45131 St Other Revenue	60,000	60,000	60,000	60,000	60,000
TOTAL GOVERNMENTAL REVENUES	* 80,000	81,695	71,200	90,649	88,847 *
TOTAL REVENUES	** 236,581	213,155	223,700	243,149	264,159 *
UNREIMBURSED COSTS	** 14,654-	37,403-	150	150	*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	316,854	254,798	361,294	361,294	325,475
51014 Other Pay	1,126	2,266			
51021 Salary Savings			60,854-	60,854-	
51030 Overtime	30,824	18,384	30,000	30,000	25,000
51100 County Contribution FICA	25,662	20,195	26,415	26,415	25,502
51110 County Contribution Retirement	53,520	44,485	62,522	62,522	60,878
51111 Retirement Allowance	24,492	18,794	27,758	27,758	10,181
51120 Co Contribution-Group Insuranc	56,308	50,781	67,112	67,112	74,678
51121 Contribution Deferred Comp					655
51130 Co Contrib Unemploymnt Insrnc			18,000	18,000	
51150 Interfund Workers Compensation	67,665	87,878	87,878	87,878	85,701
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 576,451	497,581	620,125	620,125	608,070 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	2,400	2,400	2,800	2,800	2,500
52060 Communications	5,932	7,079	7,000	7,000	5,750
52090 Household Expense	8,989	5,095	11,000	11,000	10,000
52120 Maintenance Equipment		173	1,000	1,000	300
52130 Maintenance Structure/Imprvmnt	3,380	2,308	4,000	4,000	3,000
52135 Software License & Maintenance	9,353	9,353	9,800	9,800	9,400
52136 Computer Hardware		880	1,700	1,700	
52140 Medical Dental Lab Supplies	1,673	2,060	2,000	2,000	3,000
52150 Memberships	514	514	550	550	250
52160 Miscellaneous Expense	883		1,000	1,000	1,000
52170 Office Expenses	3,098	3,700	3,000	3,000	3,000
52173 Subscription-Publication	494	503	450	450	450
52180 Professional/Specialized Srvs	7,935	4,633	7,000	7,000	7,000
52200 Rents & Leases Equipment	142				
52215 Special Dept Exp Ancillary	25,200	168			
52220 Small Tools	1,392	211	1,900	1,900	500
52225 Office Equipment	32				
52230 Special Departmental Expense	24,044	18,046	24,000	24,000	22,000
52232 Employment Training	1,485	450	3,000	3,000	1,000
52244 Spec Dept Exp-Spay/Neuter	19,180	8,420	17,000	17,000	15,000
52250 Transportation & Travel	292		2,000	2,000	1,000
52260 Utilities	10,364	6,653	12,000	12,000	12,000
TOTAL SERVICES AND SUPPLIES	* 126,782	72,646	111,200	111,200	97,150 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	3,154	3,318	3,318	3,318	2,702
53613 Interfund Fleet Admin	1,900		3,437	3,437	3,289
53615 Interfund Fuel & Oil	16,899	9,097	20,554	20,554	24,984
53616 Interfund Vehicle Maintenance	6,894	4,913	7,500	7,500	9,825
53620 Interfd Information Technology	14,789	9,261	17,860	17,860	10,000
53623 Interfund Fingerprints			25	25	25
53689 Interfund Physical/Drug			750	750	750
TOTAL OTHER CHARGES	* 43,636	26,589	53,444	53,444	51,575 *
<b>CAPITAL ASSETS</b>					

STATE CONTROLLER	C O U N T Y O F S U T T E R	UNIT TITLE: ANIMAL CONTROL	DEPT 2-726	B-9	
COUNTY BUDGET ACT	STATE OF CALIFORNIA	(CONTINUED)			
(1985)	BUDGET UNIT FINANCING USES DETAIL	FUNCTION: PUBLIC PROTECTION			
SCHEDULE 9	FOR FISCAL YEAR 2011-12	ACTIVITY: OTHER PROTECTION	FUND 0001		
FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	CAO RECOMMEND
	2009-10	4-30-11	2010-11	4-30-11	2011-12
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 746,869	596,816	784,769	784,769	756,795 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	4,898	3,274	4,200	4,200	4,200
55203 Intrafund Printing	1,120	475	1,300	1,300	1,300
55205 Intrafund Gen Insurance/Bonds	126	116	159	159	198
55211 Intrafund Fingerprints			80	80	80
55229 Intrafund Plant Acquisition	141,268		357,500	357,500	
55230 Intrafund A-87 Building Maint.					26,023
55235 Intrafund Administration Svcs	163,298	91,476	100,000	100,000	95,000
55240 Intrafund Overhead (A-87) Cost		98,273	131,251	131,251	
TOTAL INTRAFUND TRANSFERS	* 310,710	193,614	594,490	594,490	126,801 *
TOTAL NET BUDGET	** 1,057,579	790,430	1,379,259	1,379,259	883,596 *
USER PAY REVENUES					
42100 Animal Licenses	107,947	84,259	110,000	110,000	110,000
46132 Research Special Services	40				
46195 Animal Control Services	56,370	51,819	60,000	60,000	60,000
46270 Recovered Cost of Care	35				
46313 Other Services	100	50			
46578 Interfund Trans In-Special Rev	19,180	8,420	17,000	17,000	15,000
47500 Other Revenue		193			
47510 Donations	4,464	10,514	2,750	2,750	3,000
47521 Insurance Reimbursement	347				
47540 Refund	51	694			
TOTAL USER PAY REVENUES	* 188,534	155,949	189,750	189,750	188,000 *
GOVERNMENTAL REVENUES					
43106 Adoption Fee	8,627	6,055	8,000	8,000	8,000
45560 Yuba City Animal Control	311,960	406,189	375,000	375,000	454,172
45562 Live Oak Animal Control	60,933	57,823	74,930	74,930	61,933
TOTAL GOVERNMENTAL REVENUES	* 381,520	470,067	457,930	457,930	524,105 *
TOTAL REVENUES	** 570,054	626,016	647,680	647,680	712,105 *
UNREIMBURSED COSTS	** 487,525	164,414	731,579	731,579	171,491 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
SUAN Supvg Animal Control Officer	3506- 4360	1.00	1.00	1.00	1.00
ANC2 Animal Control Officer II	2948- 3679	1.00	1.00	1.00	1.00
ANC1 Animal Control Officer I	2644- 3293	5.00	5.00	5.00	3.00
OFA3 Office Assistant III	2581- 3208	1.00	1.00	1.00	1.00
OFA2 Office Assistant II	2305- 2870	1.00	1.00	1.00	1.00
KEAS Kennel Assistant	1907- 2374	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 10.00	10.00	10.00	10.00	8.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	610,587	392,980	598,992	598,992	661,938
TOTAL SERVICES AND SUPPLIES	* 610,587	392,980	598,992	598,992	661,938 *
OTHER CHARGES					
53670 Interfund Overhead (A-87) Cost	93	25	33	33	61
TOTAL OTHER CHARGES	* 93	25	33	33	61 *
TOTAL GROSS BUDGET	** 610,680	393,005	599,025	599,025	661,999 *
TOTAL NET BUDGET	** 610,680	393,005	599,025	599,025	661,999 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		34,648	34,648	42,251 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 610,680	393,005	633,673	633,673	704,250 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	379				
45270 St Homeowners Property Tax	8,852	4,339	8,775	8,775	8,500
45380 Fed Wildlife Refuge	163				
TOTAL GOVERNMENTAL REVENUES	* 9,394	4,339	8,775	8,775	8,500 *
GENERAL REVENUES					
41110 Property Tax Current Secured	583,728	315,775	533,000	533,000	650,000
41111 Property Tax Curnt Supplementl	8,680	2,148	7,000	7,000	5,750
41120 Property Tax Current Unsecured	39,553	38,988	46,750	46,750	38,000
41220 Property Tax Prior Unsecured	708	458			
44100 Interest Apportioned	3,266	2,204	3,500	3,500	2,000
TOTAL GENERAL REVENUES	* 635,935	359,573	590,250	590,250	695,750 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	34,648	34,648	34,648	*
TOTAL AVAILABLE FINANCING	** 645,329	398,560	633,673	633,673	704,250 *
UNREIMBURSED COSTS	** 34,649-	5,555-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	844,754	668,743	888,689	888,689	905,569
51013 Special Pay	2,501	2,499	2,080	2,080	2,080
51014 Other Pay	9,237	21,510	19,448	19,448	20,000
51015 Mitigation Pay		6,450			15,901
51020 Extra Help	43,605	11,023	37,500	37,500	15,000
51021 Salary Savings			18,000-	18,000-	
51030 Overtime	95,261	62,680	125,000	125,000	125,000
51100 County Contribution FICA	74,646	58,360	65,647	65,647	80,693
51110 County Contribution Retirement	210,033	172,076	222,858	222,858	245,329
51111 Retirement Allowance	75,620	44,509	77,978	77,978	8,587
51120 Co Contribution-Group Insuranc	132,140	107,163	143,040	143,040	158,277
51130 Co Contrib Unemploymnt Insrnc	2,574				
51150 Interfund Workers Compensation	27,029	30,532	30,532	30,532	39,312
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,517,400	1,185,545	1,594,772	1,594,772	1,615,748 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	33,367	22,118	37,600	37,600	37,600
52060 Communications	6,692	4,204	7,000	7,000	5,500
52090 Household Expense	5,715	4,836	7,000	7,000	7,000
52120 Maintenance Equipment	38,975	40,306	37,340	37,340	37,340
52128 Outside Vehicle Repair	18,380	18,563	20,000	20,000	20,000
52130 Maintenance Structure/Imprvmnt	1,867	3,942	10,000	10,000	7,000
52135 Software License & Maintenance	1,535				
52136 Computer Hardware	2,057				
52150 Memberships	3,188	3,375	4,550	4,550	4,550
52170 Office Expenses	277	635	1,000	1,000	1,000
52173 Subscription-Publication	467	454	1,165	1,165	500
52203 Prof & Spec Volunteers	40,263	42,328	50,000	50,000	50,000
52210 Rents/Leases Structures/Ground	2,450	2,450	5,300	5,300	5,300
52220 Small Tools	88,093	19,405	70,000	99,000	61,177
52225 Office Equipment			1,300	1,300	300
52230 Special Departmental Expense	13,078	13,193	14,100	14,100	14,000
52232 Employment Training	3,966	3,413	7,575	7,575	7,575
52250 Transportation & Travel	32,154	27,585	52,000	52,000	52,000
52260 Utilities	27,002	22,953	27,000	27,000	27,000
TOTAL SERVICES AND SUPPLIES	* 319,526	229,760	352,930	381,930	337,842 *
<b>OTHER CHARGES</b>					
53340 Retire Long-Term Debt			32,550	32,550	33,000
53400 Interest Expense	33,140	16,292	18,000	18,000	17,550
53601 Interfund Ins ISF Premium	7,337	7,798	7,798	7,798	9,953
53602 Interfund Gen Insurance & Bond	12,266	10,740	13,437	13,437	13,247
53610 Interfund Postage	55	282	100	100	100
53611 Interfund Printing	160	160	375	375	375
53613 Interfund Fleet Admin	1,071		3,437	3,437	3,289
53616 Interfund Vehicle Maintenance	3,046	1,665	6,000	6,000	9,089
53620 Interfd Information Technology	28,471	8,562	25,966	25,966	22,470
53623 Interfund Fingerprints	741	545	900	900	900
53670 Interfund Overhead (A-87) Cost	64,023	72,641	97,194	97,194	110,676

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53683 Interfund Drug Testing	123	285	260	260	260
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug	6,715	5,200	4,800	4,800	4,800
TOTAL OTHER CHARGES	* 157,155	124,170	210,817	210,817	225,709 *
CAPITAL ASSETS					
54300 Capital Asset	273,184		20,000	61,000	41,000
TOTAL CAPITAL ASSETS	* 273,184		20,000	61,000	41,000 *
TOTAL GROSS BUDGET	** 2,267,265	1,539,475	2,178,519	2,248,519	2,220,299 *
TOTAL NET BUDGET	** 2,267,265	1,539,475	2,178,519	2,248,519	2,220,299 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		173,817	173,817	411,292 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,267,265	1,539,475	2,352,336	2,422,336	2,631,591 *
USER PAY REVENUES					
46280 Mutual Assistance	49,949	622-	60,000	60,000	50,000
46313 Other Services	1,327	2,175			
46327 Live Oak City Fire Contract	383,108	319,257	383,108	383,108	383,108
46581 Interfund Cntrbtn Frm Oth Agcy	2,846	10,405	3,800	3,800	10,000
46582 Interfund Misc. Transfer	36,173	5,052		70,000	42,177
47503 Contribution From Oth Agency	1,800	7,786	2,000	2,000	6,000
47540 Refund	9				
TOTAL USER PAY REVENUES	* 475,212	344,053	448,908	518,908	491,285 *
GOVERNMENTAL REVENUES					
43225 Victim Restitution	105	177			
45135 St Other in Lieu	768				
45270 St Homeowners Property Tax	18,875	9,369	18,500	18,500	18,700
45306 Fed Grant	36,600		18,000	18,000	
45380 Fed Wildlife Refuge	6,901				
TOTAL GOVERNMENTAL REVENUES	* 63,249	9,546	36,500	36,500	18,700 *
GENERAL REVENUES					
41110 Property Tax Current Secured	1,229,428	672,491	1,125,000	1,125,000	1,315,000
41111 Property Tax Curnt Supplementl	17,226	4,492	15,000	15,000	15,000
41120 Property Tax Current Unsecured	84,232	84,150	95,000	95,000	83,000
41220 Property Tax Prior Unsecured	1,435	977			
41225 Fire Special Tax	256,885	149,747	250,000	250,000	260,000
41226 Fire Special Tax Prior	8,825	6,954	10,000	10,000	11,000
44100 Interest Apportioned	7,327	5,602	15,000	15,000	6,000
TOTAL GENERAL REVENUES	* 1,605,358	924,413	1,510,000	1,510,000	1,690,000 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	4,473				
TOTAL OTHER FINANCING SOURCES	* 4,473				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL CANCELLATION P/Y DESIGNATIONS	*		37,919	37,919	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 393,368-	474,422-	319,009	319,009	431,606 *
TOTAL AVAILABLE FINANCING	** 1,754,924	803,590	2,352,336	2,422,336	2,631,591 *
UNREIMBURSED COSTS	** 512,341	735,885			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
FIRC Fire Captain	6011- 7334	2.00	2.00	2.00	2.00
FILI Fire Lieutenant	4163- 5084	9.00	9.00	9.00	9.00
FIAE Fire Apparatus Engineer	3531- 4392	3.00	3.00	3.00	3.00
TOTAL BUDGET UNIT POSITIONS	** 14.00	14.00	14.00	14.00	14.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51150 Interfund Workers Compensation	1,584	2,870	2,870	2,870	1,791
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,584	2,870	2,870	2,870	1,791 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	829	827	9,050	9,050	9,050
52060 Communications	2,010	1,330	3,220	3,220	3,220
52090 Household Expense	1,710	1,052	2,200	2,200	2,200
52120 Maintenance Equipment	18,090	5,488	9,100	9,100	9,100
52130 Maintenance Structure/Imprvmnt	700	250	1,200	1,200	1,200
52135 Software License & Maintenance	521	443			
52203 Prof & Spec Volunteers	7,000	7,000	11,000	11,000	15,000
52220 Small Tools	2,112	6,416	9,500	9,500	9,500
52230 Special Departmental Expense	1,901	1,153	10,950	10,950	10,950
52232 Employment Training	10	544	1,200	1,200	1,200
52250 Transportation & Travel	3,240	2,621	5,200	5,200	5,200
52260 Utilities	4,465	4,052	6,000	6,000	6,000
TOTAL SERVICES AND SUPPLIES	* 42,588	31,176	68,620	68,620	72,620 *
<b>OTHER CHARGES</b>					
53569 Interfund Trans Out-Spec Rev	24,711				
53601 Interfund Ins ISF Premium	1,478	1,628	1,628	1,628	1,322
53602 Interfund Gen Insurance & Bond	3,706	3,244	4,057	4,057	4,063
53610 Interfund Postage		78			
53613 Interfund Fleet Admin	126		1,717	1,717	
53616 Interfund Vehicle Maintenance	264	220	550	550	440
53623 Interfund Fingerprints	114	114	115	115	115
53670 Interfund Overhead (A-87) Cost	3,990	1,880	2,524	2,524	6,649
53681 Interfund Contrbbtn Othr Agency	1,423	5,641	2,000	2,000	5,000
53683 Interfund Drug Testing			50	50	50
53689 Interfund Physical/Drug	589	1,689	70	70	70
TOTAL OTHER CHARGES	* 36,401	14,494	12,711	12,711	17,709 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					15,000
TOTAL CAPITAL ASSETS	*				15,000 *
TOTAL GROSS BUDGET	** 80,573	48,540	84,201	84,201	107,120 *
TOTAL NET BUDGET	** 80,573	48,540	84,201	84,201	107,120 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		9,547	9,547	133,493 *
TOTAL INCREASE IN DESIGNATIONS	*		192,879	192,879	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 80,573	48,540	286,627	286,627	240,613 *
<b>USER PAY REVENUES</b>					

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
46280 Mutual Assistance			4,000	4,000	8,000
46313 Other Services		612			
TOTAL USER PAY REVENUES	*	612	4,000	4,000	8,000 *
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	86				
45220 St Immunization Grant	415				
45270 St Homeowners Property Tax	2,175	1,106	2,150	2,150	2,200
45380 Fed Wildlife Refuge	40				
TOTAL GOVERNMENTAL REVENUES	* 2,716	1,106	2,150	2,150	2,200 *
GENERAL REVENUES					
41110 Property Tax Current Secured	145,487	81,384	133,500	133,500	159,000
41111 Property Tax Curnt Supplementl	1,905	513	1,700	1,700	1,700
41120 Property Tax Current Unsecured	9,700	9,923	11,000	11,000	9,800
41220 Property Tax Prior Unsecured	161	113			
44100 Interest Apportioned	8,169	7,228	6,500	6,500	8,500
TOTAL GENERAL REVENUES	* 165,422	99,161	152,700	152,700	179,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 40,212	65,102-	127,777	127,777	51,413 *
TOTAL AVAILABLE FINANCING	** 208,350	35,777	286,627	286,627	240,613 *
UNREIMBURSED COSTS	** 127,777-	12,763			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51150 Interfund Workers Compensation	1,630	3,027	3,027	3,027	2,798
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,630	3,027	3,027	3,027	2,798 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	1,744	3,325	8,900	8,900	8,900
52060 Communications	1,165	729	2,500	2,500	2,500
52120 Maintenance Equipment	4,915	15,415	16,000	16,000	16,000
52150 Memberships	1,125	1,050			
52203 Prof & Spec Volunteers	7,926	8,908	10,000	10,000	14,000
52210 Rents/Leases Structures/Ground	11,000	20,000	24,000	24,000	24,000
52220 Small Tools	331	3,551	12,700	12,700	12,700
52230 Special Departmental Expense	347		7,000	7,000	7,000
52232 Employment Training	10	440	1,000	1,000	1,000
52250 Transportation & Travel	4,185	5,085	8,000	8,000	8,000
52260 Utilities	3,616	4,061	4,700	4,700	4,700
TOTAL SERVICES AND SUPPLIES	* 36,364	62,564	94,800	94,800	98,800 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	2,015	2,098	2,098	2,098	1,752
53602 Interfund Gen Insurance & Bond	4,797	4,185	5,206	5,206	5,466
53613 Interfund Fleet Admin	147		2,172	2,172	
53616 Interfund Vehicle Maintenance	308	264	650	650	550
53623 Interfund Fingerprints	114	57	90	90	90
53670 Interfund Overhead (A-87) Cost	8,021	1,052	1,421	1,421	818-
53681 Interfund Contrbbtn Othr Agency	1,423	4,764	1,800	1,800	5,000
53683 Interfund Drug Testing			50	50	50
53689 Interfund Physical/Drug	527	37	550	550	550
TOTAL OTHER CHARGES	* 17,352	12,457	14,037	14,037	12,640 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset		123,577	220,000	252,385	
TOTAL CAPITAL ASSETS	* 0	123,577	220,000	252,385	*
TOTAL GROSS BUDGET	** 55,346	201,625	331,864	364,249	114,238 *
TOTAL NET BUDGET	** 55,346	201,625	331,864	364,249	114,238 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		32,385		203,120 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 55,346	201,625	364,249	364,249	317,358 *
<b>USER PAY REVENUES</b>					
46280 Mutual Assistance	5,026	2,908	4,000	4,000	8,000
46313 Other Services		1,152			
TOTAL USER PAY REVENUES	* 5,026	4,060	4,000	4,000	8,000 *
<b>GOVERNMENTAL REVENUES</b>					

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
45135 St Other in Lieu	121				
45270 St Homeowners Property Tax	3,085	1,580	2,900	2,900	3,100
45380 Fed Wildlife Refuge	57				
TOTAL GOVERNMENTAL REVENUES	* 3,263	1,580	2,900	2,900	3,100 *
GENERAL REVENUES					
41110 Property Tax Current Secured	204,031	114,913	190,000	190,000	225,000
41111 Property Tax Curnt Supplementl	2,601	723	2,300	2,300	2,300
41120 Property Tax Current Unsecured	13,754	14,172	16,000	16,000	14,000
41220 Property Tax Prior Unsecured	225	160			
44100 Interest Apportioned	7,841	7,488	5,500	5,500	10,000
TOTAL GENERAL REVENUES	* 228,452	137,456	213,800	213,800	251,300 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		61,699	61,699	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 99,543-	143,549	81,850	81,850	54,958 *
TOTAL AVAILABLE FINANCING	** 137,198	286,645	364,249	364,249	317,358 *
UNREIMBURSED COSTS	** 81,852-	85,020-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	93,812	78,440	98,458	98,458	102,558
51014 Other Pay	3,594	4,799	2,280	2,280	3,781
51021 Salary Savings			2,000-	2,000-	
51100 County Contribution FICA	7,449	6,367	7,510	7,510	8,110
51110 County Contribution Retirement	15,725	13,574	17,038	17,038	19,183
51111 Retirement Allowance	7,378	6,172	7,749	7,749	3,534
51120 Co Contribution-Group Insuranc	4,854	3,871	5,385	5,385	4,844
51150 Interfund Workers Compensation	244	405	405	405	370
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 133,056	113,628	136,825	136,825	142,380 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	11,104	6,693	7,700	7,700	7,700
52120 Maintenance Equipment	37,245	34,690	39,172	39,172	2,000
52150 Memberships	105	105-	245	245	100
52170 Office Expenses	114	4	200	200	100
52173 Subscription-Publication	280		400	400	200
52180 Professional/Specialized Srvs	2,900		76,000	6,000	3,500
52225 Office Equipment			500	500	
52230 Special Departmental Expense	900	2,297	5,000	5,000	5,000
52232 Employment Training	31,361	1,210	4,545	2,200	1,500
52249 Other Equipment			30,000		
52250 Transportation & Travel	903	1,257	2,500	2,500	2,000
TOTAL SERVICES AND SUPPLIES	* 84,912	46,046	166,262	63,917	22,100 *
<b>OTHER CHARGES</b>					
53217 Contrib Oth Agency Yuba City	58,535	1,942	72,346	258,246	223,678
53569 Interfund Trans Out-Spec Rev		30,000		30,000	
53601 Interfund Ins ISF Premium	302	632	632	632	327
53602 Interfund Gen Insurance & Bond	10	9	13	13	17
53610 Interfund Postage	6	39	10	10	10
53611 Interfund Printing	688	102	1,200	1,200	1,200
53613 Interfund Fleet Admin	960		573	573	548
53615 Interfund Fuel & Oil	966	788	433	433	2,459
53616 Interfund Vehicle Maintenance	3,745	1,426	3,500	3,500	2,873
53619 Interfund Misc. Transfer	53,102	12,665	36,172	15,847	
53620 Interfd Information Technology	4,311	5,127	11,679	11,679	8,410
53628 Interfund Admin - Misc Depts	29,957	28,979	40,000	40,000	30,000
53670 Interfund Overhead (A-87) Cost					56,043
53680 Interfund Transfer Out	26,563	5,449		88,770	49,870
53683 Interfund Drug Testing			50	50	50
TOTAL OTHER CHARGES	* 179,145	87,158	166,608	450,953	375,485 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 397,113	246,832	469,695	651,695	539,965 *
<b>INTRAFUND TRANSFERS</b>					

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
55238 Intrafund Other	127,137	176,526	184,057	273,256	53,199
TOTAL INTRAFUND TRANSFERS	* 127,137	176,526	184,057	273,256	53,199 *
TOTAL NET BUDGET	** 524,250	423,358	653,752	924,951	593,164 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45306 Fed Grant	465,647	165,824	371,092	642,291	326,747
45394 Fed Other Aid	91,122	60,000	201,674	201,674	150,000
TOTAL GOVERNMENTAL REVENUES	* 556,769	225,824	572,766	843,965	476,747 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	5,005				
TOTAL OTHER FINANCING SOURCES	* 5,005				*
TOTAL REVENUES	** 561,774	225,824	572,766	843,965	476,747 *
UNREIMBURSED COSTS	** 37,524-	197,534	80,986	80,986	116,417 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
EMOM Emergency Operations Manager 6484- 7943		1.00		1.00	1.00
OR					
EMSM Emergency Services Manager 6484- 7943	1.00		1.00		
TOTAL BUDGET UNIT POSITIONS	** 1.00	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	112,028	94,462	115,385	115,385	121,025
51013 Special Pay	482	391	482	482	482
51014 Other Pay	4,337	5,336	11,000	11,000	9,462
51021 Salary Savings			3,000-	3,000-	
51100 County Contribution FICA	8,669	6,842	8,284	8,284	9,129
51110 County Contribution Retirement	27,579	24,133	28,935	28,935	32,802
51111 Retirement Allowance	10,050	8,488	10,241	10,241	5,391
51120 Co Contribution-Group Insuranc	14,800	12,873	13,403	13,403	15,080
51150 Interfund Workers Compensation	923	2,029	2,029	2,029	1,813
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 178,868	154,554	186,759	186,759	195,184 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	750	750	750	750	800
52060 Communications	1,464	1,009	1,500	1,500	1,300
52120 Maintenance Equipment	1,153	1,174	1,750	1,750	1,700
52125 Other Dept Fuel & Oil	1,727	1,100	1,500	1,500	1,750
52135 Software License & Maintenance	170	1,575	2,000	2,000	1,575
52150 Memberships	749	399	650	650	650
52170 Office Expenses		30			
52173 Subscription-Publication	853	1,008	855	855	880
52180 Professional/Specialized Srvs			5,400	5,400	5,400
52220 Small Tools	829	21	500	500	500
52230 Special Departmental Expense	1,476		1,200	1,200	500
52232 Employment Training	235		750	750	225
52250 Transportation & Travel			500	500	
TOTAL SERVICES AND SUPPLIES	* 9,406	7,066	17,355	17,355	15,280 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	4,991	5,761	5,761	5,761	472
53602 Interfund Gen Insurance & Bond	1,721	1,694	2,091	2,091	1,700
53610 Interfund Postage	171		150	150	150
53611 Interfund Printing		130			
53613 Interfund Fleet Admin			1,146	1,146	548
53615 Interfund Fuel & Oil	977	443	1,128	1,128	1,548
53616 Interfund Vehicle Maintenance	122	194	500	500	500
53620 Interfd Information Technology	3,501	1,977	3,317	3,317	3,645
53628 Interfund Admin - Misc Depts	31,555	41,549	50,000	50,000	35,000
53670 Interfund Overhead (A-87) Cost					36,402
53683 Interfund Drug Testing	41		50	50	50
53689 Interfund Physical/Drug	2,783	2,364			
TOTAL OTHER CHARGES	* 45,862	54,112	64,143	64,143	80,015 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset	44,299				
TOTAL CAPITAL ASSETS	* 44,299				*
TOTAL GROSS BUDGET	** 278,435	215,732	268,257	268,257	290,479 *
TOTAL NET BUDGET	** 278,435	215,732	268,257	268,257	290,479 *

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: FIRE SERVICES ADMINISTRATION DEPT 2-402 **B-21**  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED)  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: FIRE PROTECTION FUND 0015

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
USER PAY REVENUES					
46280 Mutual Assistance			5,000	5,000	5,000
46313 Other Services		1,277			
46573 Interfund Building Inspection	1,029		4,000	4,000	3,000
TOTAL USER PAY REVENUES	* 1,029	1,277	9,000	9,000	8,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 1,029	1,277	9,000	9,000	8,000 *
UNREIMBURSED COSTS	** 277,406	214,455	259,257	259,257	282,479 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
FSMG Fire Services Manager 7334- 8945	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 1.00	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	602,257	503,221	628,517	628,517	645,736
51011 Planning Commission	4,571	2,970	6,100	6,100	5,100
51014 Other Pay	5,696	5,160	7,695	7,695	7,581
51021 Salary Savings			12,000-	12,000-	
51030 Overtime	71				
51100 County Contribution FICA	45,708	38,031	46,496	46,496	48,589
51110 County Contribution Retirement	100,953	87,069	108,764	108,764	120,779
51111 Retirement Allowance	47,288	38,478	49,389	49,389	22,211
51120 Co Contribution-Group Insuranc	71,305	62,941	76,844	76,844	88,372
51130 Co Contrib Unemploymnt Insrnc	7,040	138			
51150 Interfund Workers Compensation	1,706	2,241	2,241	2,241	2,080
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 886,595	740,249	914,046	914,046	940,448 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,521	826	1,600	1,600	1,585
52150 Memberships	331	186	750	750	750
52156 Prof & Spec EIR Consultants			50,000	50,000	50,000
52170 Office Expenses	1,799	1,152	2,000	2,000	1,500
52173 Subscription-Publication	1,559	1,843	1,500	1,500	1,100
52180 Professional/Specialized Srvs	1,217,681	1,288,985	2,008,391	2,008,391	3,885,000
52190 Publication Legal Notice	1,320	807	3,000	3,000	2,000
52193 Prof & Spec Services Admin	1,229		75,000	75,000	
52195 Prof & Spec General Plan	545,453	128,503	400,000	400,000	
52225 Office Equipment	201		400	400	
52230 Special Departmental Expense	3,275	1,224	4,000	4,000	3,500
52232 Employment Training	560	597	3,750	3,750	2,300
52250 Transportation & Travel	977	482	4,000	4,000	1,500
TOTAL SERVICES AND SUPPLIES	* 1,775,906	1,424,605	2,554,391	2,554,391	3,949,235 *
<b>OTHER CHARGES</b>					
53200 Contribution to Other Agencies	15,000	15,000	15,000	15,000	15,000
53601 Interfund Ins ISF Premium	3,216	4,597	4,597	4,597	1,575
53607 Interfund PW Admin - Road	55-				
53608 Interfund Vehicle Rental	680	84	1,040	1,040	
53620 Interfd Information Technology	24,379	16,537	28,896	28,896	25,107
53623 Interfund Fingerprints			25	25	25
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug			105	105	105
53694 Interfund Measure M	3,318				
TOTAL OTHER CHARGES	* 46,545	36,218	49,663	49,663	41,812 *
TOTAL GROSS BUDGET	** 2,709,046	2,201,072	3,518,100	3,518,100	4,931,495 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	967	718	1,000	1,000	1,000
55203 Intrafund Printing	54	54	100	100	100
55204 Intrafund Copier Rental	322	304	286	286	286
55205 Intrafund Gen Insurance/Bonds	72	67	91	91	122
55211 Intrafund Fingerprints			40	40	40

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
55216 Intrafund Mapping Service	745-	932-	1,000-	1,000-	1,000-
55221 Intrafund Measure M	2,837				
55229 Intrafund Plant Acquisition	1,171-				
55235 Intrafund Administration Svcs	353,984	219,340	290,000	290,000	265,000
55240 Intrafund Overhead (A-87) Cost	8,848	66,060	88,219	88,219	116,748
TOTAL INTRAFUND TRANSFERS	* 365,168	285,611	378,736	378,736	382,296 *
TOTAL NET BUDGET	** 3,074,214	2,486,683	3,896,836	3,896,836	5,313,791 *
USER PAY REVENUES					
46103 LAFCO Contracts	28,871	52,821	50,000	50,000	35,000
46104 Williamson Act Fee		330			
46149 EIR Consultants			50,000	50,000	50,000
46152 Plan & Engineering Fees	1,178,506	1,542,491	1,575,000	1,575,000	3,775,000
46170 Civil Process Service	15				
46313 Other Services	75				
46320 Other Chgs Current Services	33,200				
46359 Project Studies			50,000	50,000	50,000
46582 Interfund Misc. Transfer		1,732			
47503 Contribution From Oth Agency	18,865	10,619	150,714	150,714	15,000
47520 Sutter Pointe Measure M		5,875			
TOTAL USER PAY REVENUES	* 1,259,532	1,613,868	1,875,714	1,875,714	3,925,000 *
GOVERNMENTAL REVENUES					
45289 St Fish And Game Grants	94,470	122,580	563,391	563,391	150,000
TOTAL GOVERNMENTAL REVENUES	* 94,470	122,580	563,391	563,391	150,000 *
TOTAL REVENUES	** 1,354,002	1,736,448	2,439,105	2,439,105	4,075,000 *
UNREIMBURSED COSTS	** 1,720,212	750,235	1,457,731	1,457,731	1,238,791 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PLMA Planning Manager	7563- 9210		1.00	1.00	1.00
PLDC Planning Division Chief	7563- 9210	1.00		1.00	
PRPL Principal Planner	6854- 8356	2.00	2.00	2.00	2.00
PRPL Principal Planner	6854- 8356	1.00	1.00	1.00	1.00
OR					
SEPL Senior Planner	6278- 7652				
SEPL Senior Planner	6278- 7652	1.00	1.00	1.00	1.00
OR					
ASSP Associate Planner	5399- 6589				
ASSP Associate Planner	5399- 6589	2.00	2.00	2.00	2.00
OR					
ASPL Asst Planner	4852- 5937				
GISA Geographic Info Syst Analyst	5127- 6278	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 8.00	8.00	8.00	8.00	8.00 *

**General Government**

**Section C**

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,335,031	1,078,288	1,420,445	1,420,445	1,268,879
51014 Other Pay	14,105	11,880	12,240	12,240	12,240
51020 Extra Help	26,184	15,748	26,251	26,251	16,000
51021 Salary Savings			25,000-	25,000-	
51030 Overtime	5,977	5,933	5,000	5,000	5,000
51100 County Contribution FICA	101,178	80,883	108,015	108,015	95,873
51110 County Contribution Retirement	224,180	182,220	245,808	245,808	237,333
51111 Retirement Allowance	103,975	78,351	111,344	111,344	43,236
51120 Co Contribution-Group Insuranc	197,539	182,246	219,455	219,455	229,032
51130 Co Contrib Unemploymnt Insrnc	11,207	6,528	8,000	8,000	8,000
51150 Interfund Workers Compensation	34,241	49,877	49,877	49,877	50,617
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,053,617	1,691,954	2,181,435	2,181,435	1,966,210 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,558	2,013	2,700	2,700	2,700
52120 Maintenance Equipment	1,746	61	2,400	2,400	1,500
52136 Computer Hardware	815	1,559	3,000	3,000	2,000
52150 Memberships	555	555	555	555	555
52170 Office Expenses	11,214	12,599	13,800	13,800	14,000
52172 Postage	250	300	550	550	500
52173 Subscription-Publication	2,246	2,093	3,250	3,250	2,500
52180 Professional/Specialized Srvs	27,378		4,000	4,000	3,000
52210 Rents/Leases Structures/Ground	505	460	600	600	600
52225 Office Equipment	86	1,688	1,000	1,000	1,000
52230 Special Departmental Expense			5,000	5,000	5,000
52250 Transportation & Travel	6,722	6,611	11,000	11,000	8,500
TOTAL SERVICES AND SUPPLIES	* 54,075	27,939	47,855	47,855	41,855 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	4,067	3,995	3,995	3,995	3,046
53613 Interfund Fleet Admin	815		2,292	2,292	1,645
53615 Interfund Fuel & Oil	986	867	1,127	1,127	1,658
53616 Interfund Vehicle Maintenance	2,880	2,403	2,800	2,800	2,200
53620 Interfd Information Technology	202,092	82,939	256,970	256,970	163,924
53623 Interfund Fingerprints	25		50	50	50
53685 Interfund Office Expense		7			
53689 Interfund Physical/Drug	62		35	35	35
TOTAL OTHER CHARGES	* 210,927	90,211	267,269	267,269	172,558 *
TOTAL GROSS BUDGET	** 2,318,619	1,810,104	2,496,559	2,496,559	2,180,623 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	25,157	24,659	24,000	24,000	24,000
55203 Intrafund Printing	9,244	8,401	11,500	11,500	11,500
55204 Intrafund Copier Rental	1,379	1,034	1,517	1,517	1,517
55205 Intrafund Gen Insurance/Bonds	281	261	353	353	459
55206 Intrafund Paper and Supplies	65-				
55211 Intrafund Fingerprints			80	80	80
TOTAL INTRAFUND TRANSFERS	* 35,996	34,355	37,450	37,450	37,556 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL NET BUDGET	** 2,354,615	1,844,459	2,534,009	2,534,009	2,218,179 *
USER PAY REVENUES					
46117 Assessor-Service Charge	26,072	16,328	5,000	5,000	5,000
46320 Other Chgs Current Services	4,020				
46578 Interfund Trans In-Special Rev			131,450	131,450	131,450
47407 Other Sales		1			
47500 Other Revenue			4,000	4,000	
47540 Refund		5			
TOTAL USER PAY REVENUES	* 30,092	16,334	140,450	140,450	136,450 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 30,092	16,334	140,450	140,450	136,450 *
UNREIMBURSED COSTS	** 2,324,523	1,828,125	2,393,559	2,393,559	2,081,729 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COAS County Assessor	FLAT 9301	1.00	1.00	1.00	1.00
ASSA Assistant Assessor	6484- 7943	1.00	1.00	1.00	1.00
CHAP Chief Appraiser	5598- 6854	1.00	1.00	1.00	1.00
AUA3 Auditor-Appraiser III	4146- 5127	3.00	3.00	3.00	2.00
OR					
AUA2 Auditor-Appraiser II	3720- 4605				
OR					
AUA1 Auditor-Appraiser I	3330- 4146				
APR3 Appraiser III	3929- 4852	6.00	6.00	6.00	6.00
OR					
APR2 Appraiser II	3517- 4371				
OR					
APR1 Appraiser I	3154- 3929				
SMTT Senior Mapping/Title Tech	4146- 5127	1.00	1.00	1.00	1.00
OR					
MATT Mapping/Title Technician	3154- 3929				
APRA Appraisal Aide	2948- 3679	1.00	1.00	1.00	1.00
ATSM Assessment Technical Srvs Mgr	4771- 5895	1.00	1.00	1.00	1.00
AST3 Assessment Technician III	3032- 3785	9.00	9.00	9.00	8.00
OR					
AST2 Assessment Technician II	2720- 3387				
OR					
AST1 Assessment Technician I	2442- 3032				
TOTAL BUDGET UNIT POSITIONS	** 24.00	24.00	24.00	24.00	22.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	740,456	616,501	750,150	793,736	719,836
51013 Special Pay	15				
51014 Other Pay	7,966	10,004	9,020	9,020	8,125
51020 Extra Help	13,722	12,962	13,465	13,465	24,623
51021 Salary Savings			13,000-	13,000-	
51030 Overtime	12,898	3,149	5,000	5,000	5,000
51100 County Contribution FICA	56,852	46,840	56,907	60,212	54,714
51110 County Contribution Retirement	124,097	106,613	129,814	137,238	134,639
51111 Retirement Allowance	57,620	46,467	58,484	61,918	24,578
51120 Co Contribution-Group Insuranc	100,123	87,854	107,640	110,485	112,841
51130 Co Contrib Unemploymnt Insrc	4,732		3,445	3,445	
51150 Interfund Workers Compensation	4,036	5,611	5,611	5,611	5,693
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,122,517	936,001	1,126,536	1,187,130	1,090,049 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,190	907	1,750	1,750	1,400
52120 Maintenance Equipment	1,016	1,464	700	700	700
52135 Software License & Maintenance	187				
52136 Computer Hardware		1,064			
52150 Memberships	1,685	1,588	2,025	2,025	1,600
52165 Legal Fees					
52169 Outside Printing	946	472	500	500	500
52170 Office Expenses	15,037	6,938	16,000	16,000	16,000
52173 Subscription-Publication	2,602	2,559	1,900	1,900	1,900
52180 Professional/Specialized Srvs	40,825		1,000	1,000	
52230 Special Departmental Expense	5,958				
52232 Employment Training	2,942	2,660	10,825	10,825	6,800
52250 Transportation & Travel	4,036	3,244	6,100	6,100	500
TOTAL SERVICES AND SUPPLIES	* 76,424	20,896	40,800	40,800	29,400 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,863	2,081	2,081	2,081	1,391
53620 Interfd Information Technology	319,092	235,017	314,902	314,902	290,802
53623 Interfund Fingerprints	50		100	100	100
53651 Interfund Projects	329,165	16,371	18,000	18,000	
53685 Interfund Office Expense	13	20			
53688 Interfund Rents/Leases		1,017		1,356	1,356
53689 Interfund Physical/Drug	223	62	280	280	280
TOTAL OTHER CHARGES	* 650,406	254,568	335,363	336,719	293,929 *
TOTAL GROSS BUDGET	** 1,849,347	1,211,465	1,502,699	1,564,649	1,413,378 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	13,326	9,152	13,000	13,000	13,000
55203 Intrafund Printing	2,019	968	1,900	1,900	1,900
55204 Intrafund Copier Rental	1,103	863	1,112	1,112	1,112
55205 Intrafund Gen Insurance/Bonds	189	176	238	238	284
55211 Intrafund Fingerprints	64	32	160	160	160
TOTAL INTRAFUND TRANSFERS	* 16,701	11,191	16,410	16,410	16,456 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL NET BUDGET	** 1,866,048	1,222,656	1,519,109	1,581,059	1,429,834 *
USER PAY REVENUES					
46115 Audit & Accounting Fees-Auditr	2,500	2,500	2,500	2,500	2,500
46170 Civil Process Service		92			1,179
47500 Other Revenue		34			
47540 Refund	119	27			
TOTAL USER PAY REVENUES	* 2,619	2,653	2,500	2,500	3,679 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 2,619	2,653	2,500	2,500	3,679 *
UNREIMBURSED COSTS	** 1,863,429	1,220,003	1,516,609	1,578,559	1,426,155 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
AUCO Auditor-Controller	FLAT 9734	1.00	1.00	1.00	1.00
ASAU Assistant Auditor-Controller	6167- 7563	1.00	1.00	1.00	1.00
ACSA Acctg Systems Analyst	4522- 5598	1.00	1.00	1.00	1.00
ACC2 Accountant II	3929- 4852	5.00	5.00	5.00	4.00
ACC2 Accountant II	3929- 4852	1.00	1.00	1.00	1.00
ACL3 Account Clerk III	2720- 3387	1.00	1.00	1.00	1.00
ACL3 Account Clerk III	2720- 3387	2.00	2.00	2.00	2.00
OR					
ACL2 Account Clerk II	2581- 3208				
OR					
ACL1 Account Clerk I	2442- 3032				
EXS1 Executive Secretary I	3032- 3785		1.00		1.00
SECY Secretary	2720- 3387	1.00		1.00	
TOTAL BUDGET UNIT POSITIONS	** 13.00	13.00	13.00	13.00	11.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	173,020	140,537	166,532	166,532	173,680
51100 County Contribution FICA	13,459	10,957	12,479	12,479	12,976
51110 County Contribution Retirement	28,828	24,157	28,735	28,735	32,485
51111 Retirement Allowance	13,126	5,287	12,674	12,674	2,320
51120 Co Contribution-Group Insuranc	33,064	28,397	36,090	36,090	37,556
51150 Interfund Workers Compensation	390	538	538	538	537
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 261,887	209,873	257,048	257,048	259,554 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	5,892	4,686	5,500	5,500	5,500
52170 Office Expenses	1,931	1,473	1,500	1,500	1,800
52190 Publication Legal Notice	12,109	14,084	18,500	18,500	18,500
52225 Office Equipment		135	200	200	200
52230 Special Departmental Expense	3,640	2,271	5,500	5,500	3,850
52232 Employment Training			1,000	1,000	100
52250 Transportation & Travel	25,708	17,110	28,500	28,500	25,000
TOTAL SERVICES AND SUPPLIES	* 49,280	39,759	60,700	60,700	54,950 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	52,811	67,861	67,861	67,861	50,757
53620 Interfd Information Technology	34,580	13,688	31,472	31,472	27,738
TOTAL OTHER CHARGES	* 87,391	81,549	99,333	99,333	78,495 *
TOTAL GROSS BUDGET	** 398,558	331,181	417,081	417,081	392,999 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	1,252	1,025	2,400	2,400	2,400
55203 Intrafund Printing	1,044	1,204	600	600	600
55204 Intrafund Copier Rental	687	515	756	756	756
55205 Intrafund Gen Insurance/Bonds	333	308	417	417	381
TOTAL INTRAFUND TRANSFERS	* 3,316	3,052	4,173	4,173	4,137 *
TOTAL NET BUDGET	** 401,874	334,233	421,254	421,254	397,136 *
<b>USER PAY REVENUES</b>					
47407 Other Sales		17			
47503 Contribution From Oth Agency	1,748	1,748			
47540 Refund	90				
TOTAL USER PAY REVENUES	* 1,838	1,765			*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 1,838	1,765			*
UNREIMBURSED COSTS	** 400,036	332,468	421,254	421,254	397,136 *
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
COSU County Supervisor	FLAT 2873	5.00	5.00	5.00	5.00
TOTAL BUDGET UNIT POSITIONS	**	5.00	5.00	5.00	5.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	102,713	81,635	109,039	109,039	113,201
51013 Special Pay	2,756	2,247	3,000	3,000	3,000
51014 Other Pay		1,052	2,500	2,500	2,612
51021 Salary Savings			2,000-	2,000-	
51030 Overtime			300	300	
51100 County Contribution FICA	7,571	6,075	8,317	8,317	8,587
51110 County Contribution Retirement	17,669	14,512	19,388	19,388	21,735
51111 Retirement Allowance	8,166	6,495	8,689	8,689	3,947
51120 Co Contribution-Group Insuranc	21,868	19,428	24,932	24,932	28,878
51150 Interfund Workers Compensation	231	327	327	327	352
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 160,974	131,771	174,492	174,492	182,312 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	395	297	500	500	325
52120 Maintenance Equipment	355		500	500	500
52150 Memberships	325	275	325	325	275
52170 Office Expenses	1,339	1,125	1,200	1,200	1,200
52172 Postage	15				
52180 Professional/Specialized Srvs		11	1,000	1,000	1,000
52210 Rents/Leases Structures/Ground	2,575	1,849	2,400	2,400	2,400
52225 Office Equipment		60			
52232 Employment Training	329	93	700	700	200
52250 Transportation & Travel	180	39	400	400	300
TOTAL SERVICES AND SUPPLIES	* 5,513	3,749	7,025	7,025	6,200 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	388	321	321	321	246
53620 Interfd Information Technology	5,543	4,022	6,890	6,890	6,265
53623 Interfund Fingerprints			25	25	25
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 5,931	4,343	7,271	7,271	6,571 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 172,418	139,863	188,788	188,788	195,083 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	824	612	600	600	600
55203 Intrafund Printing	127		300	300	300
55204 Intrafund Copier Rental	305	229	336	336	336
55205 Intrafund Gen Insurance/Bonds	26	24	33	33	47
55211 Intrafund Fingerprints			40	40	40
TOTAL INTRAFUND TRANSFERS	* 1,282	865	1,309	1,309	1,323 *
TOTAL NET BUDGET	** 173,700	140,728	190,097	190,097	196,406 *
<b>USER PAY REVENUES</b>					

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
46150 Photocopy Charges	11	8	50	50	50
46320 Other Chgs Current Services		200			
47500 Other Revenue			50	50	
47540 Refund	615	4			
TOTAL USER PAY REVENUES	* 626	212	100	100	50 *
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue	1,500	900	1,700	1,700	1,320
TOTAL GOVERNMENTAL REVENUES	* 1,500	900	1,700	1,700	1,320 *
TOTAL REVENUES	** 2,126	1,112	1,800	1,800	1,370 *
UNREIMBURSED COSTS	** 171,574	139,616	188,297	188,297	195,036 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCL County Clerk-Recorder	FLAT 8764	.10	.10	.10	.10
STAN Staff Analyst	4522- 5598		.05	.05	.05
BDC3 Board Clerk III	3293- 4079	2.00	2.00	2.00	
OR					
BDC2 Board Clerk II	3117- 3885				2.00
OR					
BDC1 Board Clerk I	2803- 3484				
TOTAL BUDGET UNIT POSITIONS	** 2.10	2.15	2.15	2.15	2.15 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	247,647	250,735	280,118	280,118	295,236
51014 Other Pay	4,691	5,027	4,925	4,925	5,385
51020 Extra Help	5,905	3,672	13,000	13,000	10,000
51021 Salary Savings			5,000-	5,000-	
51030 Overtime	2,262	1,316	1,000	1,000	1,000
51100 County Contribution FICA	19,090	19,097	21,701	21,701	22,451
51110 County Contribution Retirement	42,539	44,516	48,475	48,475	55,221
51111 Retirement Allowance	19,654	19,580	21,773	21,773	10,052
51120 Co Contribution-Group Insuranc	44,085	44,580	49,554	49,554	56,504
51130 Co Contrib Unemploymnt Insrnc	4,367				
51150 Interfund Workers Compensation	519	779	779	779	971
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 390,759	389,302	436,325	436,325	456,820 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,389	1,144	2,100	2,100	1,760
52120 Maintenance Equipment	24,465	24,430	25,225	25,225	25,225
52135 Software License & Maintenance	37,205	30,919	37,200	37,200	37,171
52136 Computer Hardware	1,134	320	500	500	
52150 Memberships	300	300	300	300	300
52159 Copier Paper	409	370	650	650	
52170 Office Expenses	1,355	1,206	3,000	3,000	2,000
52171 Copy/Printing Costs	111	389	650	650	400
52172 Postage	6,001	7,795	6,700	6,700	7,755
52173 Subscription-Publication	618	369	625	625	125
52180 Professional/Specialized Srvs	2,763	1,721	2,100	2,100	1,900
52210 Rents/Leases Structures/Ground	2,879	2,400	3,000	3,000	3,000
52225 Office Equipment	596		4,500	4,500	
52230 Special Departmental Expense	134,841	129,907	265,945	265,945	192,000
52232 Employment Training	2,815	1,253	2,800	2,800	1,500
52250 Transportation & Travel	2,324	1,773	4,350	4,350	2,800
TOTAL SERVICES AND SUPPLIES	* 219,205	204,296	359,645	359,645	275,936 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,745	1,310	1,310	1,310	954
53620 Interfd Information Technology	35,412	21,376	50,928	50,928	40,448
53623 Interfund Fingerprints	50				
53685 Interfund Office Expense		7			
53689 Interfund Physical/Drug		124	195	195	195
TOTAL OTHER CHARGES	* 37,207	22,817	52,433	52,433	41,597 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 647,171	616,415	848,403	848,403	774,353 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	4,185	4,678	5,000	5,000	5,000
55203 Intrafund Printing	65		175	175	175

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
55204 Intrafund Copier Rental	1,240	930	1,364	1,364	1,364
55205 Intrafund Gen Insurance/Bonds	736	683	923	923	862
55211 Intrafund Fingerprints	64		150	150	150
55216 Intrafund Mapping Service	745		1,000	1,000	1,000
TOTAL INTRAFUND TRANSFERS	* 7,035	6,291	8,612	8,612	8,551 *
TOTAL NET BUDGET	** 654,206	622,706	857,015	857,015	782,904 *
USER PAY REVENUES					
46125 Election Services	8,755	217,480	223,500	223,500	25,000
46127 Candidate Filing Fee	15,517	689			9,200
46150 Photocopy Charges	144	52			50
46578 Interfund Trans In-Special Rev	6,629	5,296	8,500	8,500	5,600
47407 Other Sales	1,334	750			1,500
47500 Other Revenue			1,500	1,500	
47540 Refund	258	534			
TOTAL USER PAY REVENUES	* 32,637	224,801	233,500	233,500	41,350 *
GOVERNMENTAL REVENUES					
45111 St Grant		16,246	15,945	15,945	
45280 St Mandate Postcard Reg	1,281	984	1,800	1,800	1,800
TOTAL GOVERNMENTAL REVENUES	* 1,281	17,230	17,745	17,745	1,800 *
TOTAL REVENUES	** 33,918	242,031	251,245	251,245	43,150 *
UNREIMBURSED COSTS	** 620,288	380,675	605,770	605,770	739,754 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCL County Clerk-Recorder	FLAT 8764	.30	.50	.50	.50
STAN Staff Analyst	4522- 5598	.50	.50	.50	.55
ASRV Asst Reg Voters	4287- 5299	1.00	1.00	1.00	1.00
SREC Senior Elections Clerk	2870- 3577	1.00	1.00	1.00	1.00
ELC2 Elections Clerk II	2720- 3387	2.00	2.00	2.00	1.00
OR					
ELC1 Elections Clerk I	2442- 3032				1.00
TOTAL BUDGET UNIT POSITIONS	** 4.80	5.00	5.00	5.00	5.05 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	318,045	220,688	328,162	328,162	238,441
51013 Special Pay	964	978	960	960	840
51014 Other Pay	4,300	3,034	3,062	3,062	2,962
51021 Salary Savings			6,000-	6,000-	
51100 County Contribution FICA	23,468	16,207	24,091	24,091	17,310
51110 County Contribution Retirement	53,155	38,300	56,954	56,954	44,755
51111 Retirement Allowance	24,521	16,452	25,477	25,477	8,120
51120 Co Contribution-Group Insuranc	54,842	46,780	62,120	62,120	50,419
51150 Interfund Workers Compensation	1,287	2,459	2,459	2,459	2,516
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 480,582	344,898	497,285	497,285	365,363 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,420	1,270	2,280	2,280	1,500
52120 Maintenance Equipment	5,066	640	2,100	2,100	1,850
52135 Software License & Maintenance	32,692	28,187	33,492	33,492	32,811
52136 Computer Hardware	798	76			
52150 Memberships	550	550	550	550	550
52159 Copier Paper	530	381	750	750	
52170 Office Expenses	3,799	1,614	2,500	2,500	2,500
52172 Postage	18	32	50	50	50
52173 Subscription-Publication			200	200	200
52180 Professional/Specialized Srvs	3,337	2,250	5,150	5,150	3,000
52210 Rents/Leases Structures/Ground	4,020	3,261	4,515	4,515	4,515
52230 Special Departmental Expense	3,021	56	200	200	1,500
52232 Employment Training	1,434	715	1,460	1,460	1,210
52250 Transportation & Travel	1,082	57	1,600	1,600	1,600
TOTAL SERVICES AND SUPPLIES	* 58,767	39,089	54,847	54,847	51,286 *
<b>OTHER CHARGES</b>					
53569 Interfund Trans Out-Spec Rev	7,421				
53601 Interfund Ins ISF Premium	1,056	1,039	1,039	1,039	774
53620 Interfd Information Technology	30,811	25,747	45,555	45,555	38,079
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 39,288	26,786	46,629	46,629	38,888 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 578,637	410,773	598,761	598,761	455,537 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	9,008	6,904	9,300	9,300	9,300
55203 Intrafund Printing	11	10	650	650	650
55204 Intrafund Copier Rental	1,984	1,860	1,364	1,364	1,364
55205 Intrafund Gen Insurance/Bonds	116	108	146	146	168
55211 Intrafund Fingerprints			40	40	40
TOTAL INTRAFUND TRANSFERS	* 11,119	8,882	11,500	11,500	11,522 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL NET BUDGET	** 589,756	419,655	610,261	610,261	467,059 *
USER PAY REVENUES					
46150 Photocopy Charges	21,287	12,542	21,800	21,800	13,000
46173 Miscellaneous		280			
46210 Recording Fees Recorder	203,179	225,193	248,000	248,000	273,000
46320 Other Chgs Current Services		80,666			15,000
46578 Interfund Trans In-Special Rev	364,903		225,680	225,680	120,300
47540 Refund	387				
TOTAL USER PAY REVENUES	* 589,756	318,681	495,480	495,480	421,300 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 589,756	318,681	495,480	495,480	421,300 *
UNREIMBURSED COSTS	**	100,974	114,781	114,781	45,759 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCL County Clerk-Recorder	FLAT 8764	.30	.25	.25	.25
ASCR Asst County Clerk-Recorder	4522- 5598	.50	.50	.50	.50
SDCR Supvg Deputy Clerk-Recorder	3236- 4030	.80	.80	.80	.70
STAN Staff Analyst	4522- 5598	.25	.35	.35	.30
DCR3 Deputy Clerk-Recorder III	2870- 3577	4.80	4.80	4.80	3.50
OR					
DCR2 Deputy Clerk-Recorder II	2720- 3387				
OR					
DCR1 Deputy Clerk-Recorder I	2442- 3032				
TOTAL BUDGET UNIT POSITIONS	**	6.65	6.70	6.70	5.25 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	128,971	91,005	120,861	120,861	126,900
51013 Special Pay	241		240	240	360
51014 Other Pay	1,075	2,167	2,195	2,195	2,245
51021 Salary Savings			2,600-	2,600-	
51100 County Contribution FICA	9,512	6,775	8,998	8,998	9,112
51110 County Contribution Retirement	21,801	15,781	20,956	20,956	23,736
51111 Retirement Allowance	10,110	6,807	9,415	9,415	4,316
51120 Co Contribution-Group Insuranc	19,583	17,324	18,917	18,917	23,795
51150 Interfund Workers Compensation	379	531	531	531	460
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 191,672	140,390	179,513	179,513	190,924 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	785	566	900	900	800
52120 Maintenance Equipment	20	10	150	150	150
52135 Software License & Maintenance	4,199	3,500	4,200	4,200	4,900
52136 Computer Hardware	126				
52150 Memberships	200	200	200	200	200
52159 Copier Paper	249	183	180	180	
52170 Office Expenses	841	922	1,350	1,350	1,350
52172 Postage	28	23	50	50	50
52173 Subscription-Publication		150	130	130	130
52180 Professional/Specialized Srvs	28	180	40	40	
52225 Office Equipment	353		200	200	200
52232 Employment Training	761	263	1,400	1,400	885
52250 Transportation & Travel	552	95	1,755	1,755	1,380
TOTAL SERVICES AND SUPPLIES	* 8,142	6,092	10,555	10,555	10,045 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	547	1,359	1,359	1,359	1,109
53620 Interfd Information Technology	9,095	31,311	4,669	4,669	19,135
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 9,642	32,670	6,063	6,063	20,279 *
TOTAL GROSS BUDGET	** 209,456	179,152	196,131	196,131	221,248 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	2,417	1,656	2,300	2,300	2,300
55203 Intrafund Printing	43	29	100	100	100
55204 Intrafund Copier Rental	496		1,364	1,364	1,364
55205 Intrafund Gen Insurance/Bonds	205	190	257	257	228
55211 Intrafund Fingerprints			40	40	40
TOTAL INTRAFUND TRANSFERS	* 3,161	1,875	4,061	4,061	4,032 *
TOTAL NET BUDGET	** 212,617	181,027	200,192	200,192	225,280 *
<b>USER PAY REVENUES</b>					
42620 Marriage Licenses	18,694	14,442	17,200	17,200	19,500
46150 Photocopy Charges	111	155	100	100	480
46173 Miscellaneous		60			

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
46320 Other Chgs Current Services	89,740	68,973	83,900	83,900	78,800
47300 Revenue Applicable Prior Years		30			
47540 Refund	1				
TOTAL USER PAY REVENUES	* 108,546	83,660	101,200	101,200	98,780 *
GOVERNMENTAL REVENUES					
45111 St Grant	2,566				
TOTAL GOVERNMENTAL REVENUES	* 2,566				*
TOTAL REVENUES	** 111,112	83,660	101,200	101,200	98,780 *
UNREIMBURSED COSTS	** 101,505	97,367	98,992	98,992	126,500 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCL County Clerk-Recorder	FLAT 8764 .30	.15	.15	.15	.15
ASCR Asst County Clerk-Recorder	4522- 5598 .50	.50	.50	.50	.50
SDCR Supvg Deputy Clerk-Recorder	3236- 4030 .20	.20	.20	.20	.30
STAN Staff Analyst	4522- 5598 .25	.10	.10	.10	.10
DCR3 Deputy Clerk-Recorder III	2870- 3577 1.20	1.20	1.20	1.20	1.50
OR					
DCR2 Deputy Clerk-Recorder II	2720- 3387				
OR					
DCR1 Deputy Clerk-Recorder I	2442- 3032				
DCR1 Deputy Clerk-Recorder I	2442- 3032				
TOTAL BUDGET UNIT POSITIONS	** 2.45	2.15	2.15	2.15	2.55 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53200 Contribution to Other Agencies	22,477	13,539	21,000	21,000	21,000
TOTAL OTHER CHARGES	* 22,477	13,539	21,000	21,000	21,000 *
TOTAL GROSS BUDGET	** 22,477	13,539	21,000	21,000	21,000 *
TOTAL NET BUDGET	** 22,477	13,539	21,000	21,000	21,000 *
USER PAY REVENUES					
42621 Marriage Lic Domestic Violence	22,477	13,539	21,000	21,000	21,000
TOTAL USER PAY REVENUES	* 22,477	13,539	21,000	21,000	21,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 22,477	13,539	21,000	21,000	21,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53680 Interfund Transfer Out				30,000	
TOTAL OTHER CHARGES	*			30,000	*
TOTAL GROSS BUDGET	**			30,000	*
TOTAL NET BUDGET	**			30,000	*
TOTAL APPROPRIATION FOR CONTINGENCY	*		750,000	575,281	750,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		750,000	605,281	750,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	**		750,000	605,281	750,000 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	653,710	528,675	775,218	775,218	664,928
51013 Special Pay	2,994	2,415	3,000	3,000	3,000
51014 Other Pay	68,725	7,872	25,000	25,000	28,000
51020 Extra Help	43,245	19,897	30,000	30,000	30,000
51021 Salary Savings			104,000-	104,000-	
51100 County Contribution FICA	48,222	37,018	56,864	56,864	48,593
51110 County Contribution Retirement	109,312	91,905	134,653	134,653	124,922
51111 Retirement Allowance	51,302	41,763	61,621	61,621	23,377
51120 Co Contribution-Group Insuranc	64,849	53,997	93,755	93,755	73,150
51150 Interfund Workers Compensation	4,217	10,217	10,217	10,217	11,513
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,046,576	793,759	1,086,328	1,086,328	1,007,483 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	6,871	4,474	6,700	6,700	5,900
52120 Maintenance Equipment			400	400	400
52135 Software License & Maintenance	758				
52136 Computer Hardware	1,123	244	800	800	500
52150 Memberships	150	98	1,000	1,000	250
52169 Outside Printing	4,345	173	3,000	3,000	1,250
52170 Office Expenses	4,521	2,914	4,500	4,500	4,500
52173 Subscription-Publication	2,077	1,329	2,000	2,000	500
52180 Professional/Specialized Srvs			1,500	1,500	
52190 Publication Legal Notice		512			500
52225 Office Equipment	713	320	2,500	2,500	500
52230 Special Departmental Expense	267	228	500	500	500
52232 Employment Training	7,214	850	3,500	3,500	1,000
52250 Transportation & Travel	16,287	7,396	20,000	20,000	12,500
TOTAL SERVICES AND SUPPLIES	* 44,326	18,538	46,400	46,400	28,300 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,471	1,231	1,231	1,231	998
53619 Interfund Misc. Transfer	7				
53620 Interfd Information Technology	34,919	23,303	42,628	42,628	35,586
53623 Interfund Fingerprints	25		100	100	100
53651 Interfund Projects	8,735		23,000	23,000	25,000
53685 Interfund Office Expense	7				
53688 Interfund Rents/Leases	540	540	540	540	540
53689 Interfund Physical/Drug	186		70	70	70
TOTAL OTHER CHARGES	* 45,890	25,074	67,569	67,569	62,294 *
TOTAL GROSS BUDGET	** 1,136,792	837,371	1,200,297	1,200,297	1,098,077 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	368	134	950	950	950
55203 Intrafund Printing	223	108	265	265	265
55204 Intrafund Copier Rental	534	401	588	588	588
55205 Intrafund Gen Insurance/Bonds	140	129	175	175	212
55211 Intrafund Fingerprints	96		65	65	65
TOTAL INTRAFUND TRANSFERS	* 1,361	772	2,043	2,043	2,080 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL NET BUDGET	** 1,138,153	838,143	1,202,340	1,202,340	1,100,157 *
USER PAY REVENUES					
46103 LAFCO Contracts	161	239	3,900	3,900	3,900
46150 Photocopy Charges	9	17			
47407 Other Sales		19			
47503 Contribution From Oth Agency	5,000				
47540 Refund	88	27			
TOTAL USER PAY REVENUES	* 5,258	302	3,900	3,900	3,900 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 5,258	302	3,900	3,900	3,900 *
UNREIMBURSED COSTS	** 1,132,895	837,841	1,198,440	1,198,440	1,096,257 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
CCAO County Admin Officer - CONTRCT FLAT 15130		1.00	1.00	1.00	1.00
COAO County Administrative Officer 11147-13594	1.00				
ASCA Asst County Adm 10160-12336	1.00	1.00	1.00	1.00	1.00
DPCA Deputy County Admin Officer 7563- 9210	2.00	2.00	2.00	2.00	2.00
OR					
PRAN Principal Analyst 6484- 7943					
OR					
SRAN Senior Analyst 5598- 6854					
PUIO Public Information Officer 5598- 6854	1.00	1.00	1.00	1.00	1.00
SRAN Senior Analyst 5598- 6854	1.00	1.00	1.00	1.00	1.00
OR					
ANA2 Administrative Analyst II 5027- 6167					
OR					
ANA1 Administrative Analyst I 4522- 5598					
EACB Exec Asst/Asst Clerk of Board 4079- 4958	1.00	1.00	1.00	1.00	1.00
EXSC Executive Secretary - C 3484- 4283	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 8.00	8.00	8.00	8.00	8.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	664,145	487,949	676,406	676,406	734,360
51013 Special Pay	2,681	2,140	2,500	2,500	2,665
51014 Other Pay	15,821	16,190	15,000	15,000	16,190
51021 Salary Savings			14,000-	14,000-	
51030 Overtime	143		500	500	500
51100 County Contribution FICA	44,580	32,071	45,988	45,988	48,692
51110 County Contribution Retirement	111,643	84,810	117,485	117,485	137,849
51111 Retirement Allowance	52,455	38,587	53,486	53,486	25,685
51120 Co Contribution-Group Insuranc	65,625	55,392	42,247	42,247	89,507
51150 Interfund Workers Compensation	1,523	2,301	2,301	2,301	2,180
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 958,616	719,440	941,913	941,913	1,057,628 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,679	953	1,300	1,300	1,300
52120 Maintenance Equipment	286	286	600	600	600
52150 Memberships	6,063	5,193	7,000	7,000	6,000
52160 Miscellaneous Expense		400			
52170 Office Expenses	3,777	3,069	3,000	3,000	3,000
52173 Subscription-Publication	40,605	21,332	38,000	38,000	28,000
52180 Professional/Specialized Srvs	69,007	68,538	108,000	108,000	6,000
52210 Rents/Leases Structures/Ground	1,319	1,100	1,320	1,320	1,320
52250 Transportation & Travel	9,887	6,897	12,000	12,000	6,000
TOTAL SERVICES AND SUPPLIES	* 132,623	107,768	171,220	171,220	52,220 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,242	1,278	1,278	1,278	888
53620 Interfd Information Technology	11,756	6,096	14,534	14,534	13,770
53623 Interfund Fingerprints			25	25	25
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 12,998	7,374	15,872	15,872	14,718 *
TOTAL GROSS BUDGET	** 1,104,237	834,582	1,129,005	1,129,005	1,124,566 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	989	565	1,200	1,200	1,200
55203 Intrafund Printing	150	79	350	350	350
55204 Intrafund Copier Rental	858	644	944	944	944
55205 Intrafund Gen Insurance/Bonds	130	120	163	163	182
55211 Intrafund Fingerprints			40	40	40
55221 Intrafund Measure M	2,431-				
TOTAL INTRAFUND TRANSFERS	* 304-	1,408	2,697	2,697	2,716 *
TOTAL NET BUDGET	** 1,103,933	835,990	1,131,702	1,131,702	1,127,282 *
<b>USER PAY REVENUES</b>					
46103 LAFCO Contracts	3,007	1,739	6,000	6,000	6,000
46114 Admin/Clerical Cost Fee	1,563				
46152 Plan & Engineering Fees		18,143			
46334 Legal Services	22,589	17,689	30,000	30,000	30,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
47540 Refund	126	3			
TOTAL USER PAY REVENUES	* 27,285	37,574	36,000	36,000	36,000 *
GOVERNMENTAL REVENUES					
43204 Judgements/Damages & Settlemnt	8,319				
TOTAL GOVERNMENTAL REVENUES	* 8,319				*
TOTAL REVENUES	** 35,604	37,574	36,000	36,000	36,000 *
UNREIMBURSED COSTS	** 1,068,329	798,416	1,095,702	1,095,702	1,091,282 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCO County Counsel	10622-12947	1.00	1.00	1.00	1.00
ASCC Assistant County Counsel	8773-10668	1.00	1.00	1.00	1.00
DEC4 Deputy County Counsel IV	7943- 9678	3.00	3.00	3.00	3.00
OR					
DEC3 Deputy County Counsel III	7193- 8773				
OR					
DEC2 Deputy County Counsel II	6484- 7943				
OR					
DEC1 Deputy County Counsel I	5895- 7193				
AACC Admin Asst to County Counsel	4079- 4958	1.00	1.00	1.00	1.00
LE2C Legal Secretary II-C	3293- 4079	.50	.50	.50	.50
TOTAL BUDGET UNIT POSITIONS	** 6.50	6.50	6.50	6.50	6.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
USER PAY REVENUES					
46551 Interfund General Fund Cost	3,880,345	4,590,000	4,742,344	4,742,344	4,292,148
TOTAL USER PAY REVENUES	* 3,880,345	4,590,000	4,742,344	4,742,344	4,292,148 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	13,948-	724-			
TOTAL GENERAL REVENUES	* 13,948-	724-			*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	204,157-	204,576-	204,576-	*
TOTAL AVAILABLE FINANCING	** 3,866,397	4,385,119	4,537,768	4,537,768	4,292,148 *
UNREIMBURSED COSTS	** 3,866,397-	4,385,119-	4,537,768-	4,537,768-	4,292,148-*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: TRIAL COURT-COUNTY SHARE  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: JUDICIAL  
 DEPT 2-114 C-21  
 FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53630 Interfund Trial Court Cost	3,880,345	4,590,000	4,742,344	4,742,344	4,292,148
TOTAL OTHER CHARGES	* 3,880,345	4,590,000	4,742,344	4,742,344	4,292,148 *
TOTAL GROSS BUDGET	** 3,880,345	4,590,000	4,742,344	4,742,344	4,292,148 *
TOTAL NET BUDGET	** 3,880,345	4,590,000	4,742,344	4,742,344	4,292,148 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	** 3,880,345	4,590,000	4,742,344	4,742,344	4,292,148 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
USER PAY REVENUES					
46551 Interfund General Fund Cost	14,707,012	10,900,000	16,911,796	16,911,796	14,699,110
46578 Interfund Trans In-Special Rev	5,412,050	4,341,430	5,250,000	5,250,000	5,600,000
TOTAL USER PAY REVENUES	*20,119,062	15,241,430	22,161,796	22,161,796	20,299,110 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	50,788-	7,577			
TOTAL GENERAL REVENUES	* 50,788-	7,577			*
TOTAL REVENUES	**20,068,274	15,249,007	22,161,796	22,161,796	20,299,110 *
UNREIMBURSED COSTS	**20,068,274-	15,249,007-	22,161,796-	22,161,796-	20,299,110-*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: PUBLIC SAFETY-COUNTY SHARE      DEPT 2-215 **C-23**  
COUNTY BUDGET ACT      STATE OF CALIFORNIA  
(1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      PUBLIC PROTECTION  
SCHEDULE 9      FOR FISCAL YEAR 2011-12      ACTIVITY:      POLICE PROTECTION      FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53644 Interfund Public Safety Costs	14,707,012	10,900,000	16,911,796	16,911,796	14,699,110
TOTAL OTHER CHARGES	*14,707,012	10,900,000	16,911,796	16,911,796	14,699,110 *
TOTAL GROSS BUDGET	**14,707,012	10,900,000	16,911,796	16,911,796	14,699,110 *
TOTAL NET BUDGET	**14,707,012	10,900,000	16,911,796	16,911,796	14,699,110 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	**14,707,012	10,900,000	16,911,796	16,911,796	14,699,110 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53649 Interfund MVIL Transfer	1,575,220	1,209,293	1,664,212	1,664,212	1,646,000
TOTAL OTHER CHARGES	* 1,575,220	1,209,293	1,664,212	1,664,212	1,646,000 *
TOTAL GROSS BUDGET	** 1,575,220	1,209,293	1,664,212	1,664,212	1,646,000 *
TOTAL NET BUDGET	** 1,575,220	1,209,293	1,664,212	1,664,212	1,646,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45098 St Annual Base MH Realign	1,454,713	1,088,786	1,664,212	1,664,212	1,646,000
45231 St Alloc MVIL MH Realign	120,507	120,507			
TOTAL GOVERNMENTAL REVENUES	* 1,575,220	1,209,293	1,664,212	1,664,212	1,646,000 *
TOTAL REVENUES	** 1,575,220	1,209,293	1,664,212	1,664,212	1,646,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53121 Contri H/W Hlth Subfd CMSP-S/T	149,806		796,118	796,118	796,118
53122 Contrib H/W Hlth Subd CMSP-MVI	2,846,312	2,396,894	2,200,000	2,200,000	2,200,000
TOTAL OTHER CHARGES	* 2,996,118	2,396,894	2,996,118	2,996,118	2,996,118 *
TOTAL GROSS BUDGET	** 2,996,118	2,396,894	2,996,118	2,996,118	2,996,118 *
TOTAL NET BUDGET	** 2,996,118	2,396,894	2,996,118	2,996,118	2,996,118 *
USER PAY REVENUES					
46539 Interfund MVIL Transfer Health	4,379,900	3,278,155	4,400,000	4,400,000	4,400,000
46551 Interfund General Fund Cost	2,847,060	3,774,812	3,677,461	3,774,812	3,118,203
46580 Interfund Transfer In-S/T	1,297,134	879,639	1,300,000	1,300,000	1,300,000
TOTAL USER PAY REVENUES	* 8,524,094	7,932,606	9,377,461	9,474,812	8,818,203 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,198-	3,953			
TOTAL GENERAL REVENUES	* 5,198-	3,953			*
TOTAL REVENUES	** 8,518,896	7,936,559	9,377,461	9,474,812	8,818,203 *
UNREIMBURSED COSTS	** 5,522,778-	5,539,665-	6,381,343-	6,478,694-	5,822,085-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53631 Interfund Health Cost	2,847,060	3,774,812	3,677,461	3,774,812	3,118,203
53649 Interfund MVIL Transfer	4,379,900	3,278,155	4,400,000	4,400,000	4,400,000
TOTAL OTHER CHARGES	* 7,226,960	7,052,967	8,077,461	8,174,812	7,518,203 *
TOTAL GROSS BUDGET	** 7,226,960	7,052,967	8,077,461	8,174,812	7,518,203 *
TOTAL NET BUDGET	** 7,226,960	7,052,967	8,077,461	8,174,812	7,518,203 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45253 St Contrib H/W Health Subfd	4,379,900	3,278,155	4,400,000	4,400,000	4,400,000
TOTAL GOVERNMENTAL REVENUES	* 4,379,900	3,278,155	4,400,000	4,400,000	4,400,000 *
TOTAL REVENUES	** 4,379,900	3,278,155	4,400,000	4,400,000	4,400,000 *
UNREIMBURSED COSTS	** 2,847,060	3,774,812	3,677,461	3,774,812	3,118,203 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
USER PAY REVENUES					
46548 Interfund MVIL Transfer Welfre	178,109	133,307	175,000	175,000	175,000
46551 Interfund General Fund Cost	259,289		435,000	435,000	449,000
46580 Interfund Transfer In-S/T	1,205,724	654,823	3,852,746	3,852,746	2,896,812
46582 Interfund Misc. Transfer		3,800,000			
TOTAL USER PAY REVENUES	* 1,643,122	4,588,130	4,462,746	4,462,746	3,520,812 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	8,882	45,449			
TOTAL GENERAL REVENUES	* 8,882	45,449			*
TOTAL REVENUES	** 1,652,004	4,633,579	4,462,746	4,462,746	3,520,812 *
UNREIMBURSED COSTS	** 1,652,004-	4,633,579-	4,462,746-	4,462,746-	3,520,812-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53632 Interfund Welfare Cost	259,289		435,000	435,000	449,000
53649 Interfund MVIL Transfer	178,109	133,307	175,000	175,000	175,000
TOTAL OTHER CHARGES	* 437,398	133,307	610,000	610,000	624,000 *
TOTAL GROSS BUDGET	** 437,398	133,307	610,000	610,000	624,000 *
TOTAL NET BUDGET	** 437,398	133,307	610,000	610,000	624,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45179 St Aid Welfare Realign MVIL	178,109	133,307	175,000	175,000	175,000
TOTAL GOVERNMENTAL REVENUES	* 178,109	133,307	175,000	175,000	175,000 *
TOTAL REVENUES	** 178,109	133,307	175,000	175,000	175,000 *
UNREIMBURSED COSTS	** 259,289		435,000	435,000	449,000 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53400 Interest Expense		13,018		13,018	
53680 Interfund Transfer Out					32,414
TOTAL OTHER CHARGES	*	13,018		13,018	32,414 *
TOTAL GROSS BUDGET	**	13,018		13,018	32,414 *
INTRAFUND TRANSFERS					
55240 Intrafund Overhead (A-87) Cost	9,292-	307,898-	411,225-	411,225-	322,128-
TOTAL INTRAFUND TRANSFERS	* 9,292-	307,898-	411,225-	411,225-	322,128-*
TOTAL NET BUDGET	** 9,292-	294,880-	411,225-	398,207-	289,714-*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN DESIGNATIONS	*		3,242,556	3,242,556	182,759 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 9,292-	294,880-	2,831,331	2,844,349	106,955-*
GENERAL REVENUES					
41110 Property Tax Current Secured	12,660,730	6,600,103	12,100,000	12,100,000	11,737,000
41111 Property Tax Curnt Supplementl	292,936	74,134	237,500	237,500	250,000
41120 Property Tax Current Unsecured	857,483	845,982	800,000	800,000	800,000
41220 Property Tax Prior Unsecured	13,376	10,916	10,000	10,000	10,000
41221 Prop Tax In-Lieu - Veh Lic Fee	9,174,837	4,369,224	9,000,000	9,000,000	8,550,000
41227 Transient Occupancy Tax	39,665	13,941	40,000	40,000	40,000
41300 Penalty & Cost Delinquent Tax	625,398	36,674	425,000	425,000	425,000
41310 Interest Delinquent Tax	596,118		250,000	250,000	250,000
41400 Sales & Use Taxes	2,048,078	1,704,492	1,850,000	1,850,000	2,169,440
41405 In-Lieu Local Sales & Use Tax	487,776	324,517	400,000	400,000	450,000
41620 Property Transfer Tax	214,375	177,881	150,000	150,000	150,000
42050 Franchises	1,272,319	1,462,851	1,610,785	1,610,785	1,600,000
43205 Red Light TVS 30%	447	286	1,200	1,200	1,200
43206 Co Share Traffic/PC 1463.001	53,902	35,452	50,000	50,000	50,000
43209 Co Share Criminal/PC 1463.001	18,928	10,108	16,000	16,000	16,000
43222 Red Light Fund/PC 1463.11	1,250	848	1,000	1,000	1,000
44100 Interest Apportioned	903,166	380,809	750,000	750,000	500,000
44102 Interest	9	19			
44230 Other Rents and Concessions	126	30	500	500	500
44232 Tobacco Settlement	799,494	825,648	800,000	800,000	800,000
45135 St Other in Lieu	7,536				
45270 St Homeowners Property Tax	183,890	90,206	150,000	150,000	150,000
45278 St Subvention Williamson Act	8				
45282 St Mandated Costs	81,247	128,724			
45380 Fed Wildlife Refuge	3,363		5,000	5,000	5,000
46106 County TVS 17%/VC 42007	763	511	1,000	1,000	1,000
46113 SB21 Recorder	43,008	36,326	50,000	50,000	
46118 Supplemental Roll Admin Cost	60,665	18,477	50,000	50,000	50,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
46132 Research Special Services	35				
46157 Property Tax Administratn Fees	621,835		430,000	430,000	430,000
46158 Collection Fee Administration	15,903	10,051	10,000	10,000	10,000
46290 Assessment Fee	280	630			
46301 A-87 Costs Reimbursement	78,517	36,656	48,995	48,995	19,159
46534 Interfund Jail Medical	1,522,408		1,601,562	1,601,562	1,621,659
46540 Interfd Overhead (A-87) MH	1,030,933	962,267	1,285,015	1,285,015	1,728,808
46542 Interfund Overhead (A-87) Road	139,251	133,208	178,109	178,109	207,679
46543 Interfund Overhead(A-87) Fleet	86,782	41,756	56,016	56,016	103,911
46544 Interfd OH (A-87) Work Comp	8,098	11,802	15,878	15,878	25,464
46562 Interfund OH(A-87) MH Svc Act	83,544	180,406	241,129	241,129	314,104
46564 Interfd OH(A-87) Child Support	27,456	136,274	182,091	182,091	249,322
46567 Interfd Overhd (A-87) Liabilty	14,112	14,967	19,996	19,996	49,777
46568 Interfund Overhead (A-87) IT	194,673	209,576	279,818	279,818	287,429
46569 Interfd Overhead (A-87) CSA-F	64,023	72,641	97,194	97,194	110,676
46570 Interfd Overhead (A-87) CSA-C	3,990	1,880	2,524	2,524	6,649
46571 Interfd Overhead (A-87) CSA-D	8,021	1,052	1,421	1,421	818-
46572 Inter Overhead (A-87) Airport	76,913	58,866	78,519	78,519	30,539
46577 Interfund (A-87) CSA-G	93	25	33	33	61
46578 Interfund Trans In-Special Rev			1,000	1,000	278,000
46617 Interfund Overhead A-87	1,065	610	822	822	93,973
47500 Other Revenue	1,084	25	2,500	2,500	2,500
47503 Contribution From Oth Agency	24,778	57,829			
47505 Comp & Misc Insurance Refund	6,833				
47540 Refund	8,150				
47543 Contribtn Frm Oth Agcy YC RDA	628,733	356,405	325,887	325,887	350,000
TOTAL GENERAL REVENUES	*35,088,403	19,435,085	33,606,494	33,606,494	33,925,032 *
OTHER FINANCING SOURCES					
48400 Sale of Fixed Assets-Vehicles	1,729				
TOTAL OTHER FINANCING SOURCES	* 1,729				*
RESIDUAL EQUITY TRANSFER-IN					
49100 Residual Equity Transfer In					182,759
TOTAL RESIDUAL EQUITY TRANS-IN	*				182,759 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		4,535,267	4,806,567	3,000,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*18,627,610	13,563,586	11,941,578	11,941,578	4,600,000 *
TOTAL REVENUES	**53,717,742	32,998,671	50,083,339	50,354,639	41,707,791 *
UNREIMBURSED COSTS	**53,727,034-	33,293,551-	47,252,008-	47,510,290-	41,814,746-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51130 Co Contrib Unemploymnt Insrnc			40,000	40,000	
TOTAL SALARIES AND EMPLOYEE BENEFITS	*		40,000	40,000	*
<b>SERVICES AND SUPPLIES</b>					
52153 Prof & Spec County Exhibit	8,515	234	12,000		
52163 Auditing Fees	187,105	176,541	250,000	294,420	190,000
52170 Office Expenses	2,930	36			
52173 Subscription-Publication			500	500	
52178 Prof & Spec Legal	18,925	68,269	10,000	10,000	10,000
52179 Prof & Spec Legislatv Advocacy	127,706	111,357	145,000	145,000	144,800
52180 Professional/Specialized Srvs	93,923	42,818	175,000	184,000	133,000
52190 Publication Legal Notice		165			
52202 Prof & Spec Assessment Appeals	2,950	1,100	3,500	3,500	3,500
52213 Special Dept Expense Flood		71,422	76,928	76,928	
52230 Special Departmental Expense	4,480	3,576	30,500	30,500	25,000
TOTAL SERVICES AND SUPPLIES	* 446,534	475,518	703,428	744,848	506,300 *
<b>OTHER CHARGES</b>					
53200 Contribution to Other Agencies		11,873	12,000	12,000	12,000
53213 Contribution to Others					11,140
TOTAL OTHER CHARGES	* 11,873	11,873	12,000	12,000	23,140 *
TOTAL GROSS BUDGET	** 446,534	487,391	755,428	796,848	529,440 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage		3			
55241 Intrafund Rents/Leases	5,000-		5,000-	5,000-	5,000-
TOTAL INTRAFUND TRANSFERS	* 5,000-	3	5,000-	5,000-	5,000-*
TOTAL NET BUDGET	** 441,534	487,394	750,428	791,848	524,440 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN DESIGNATIONS	*		68,338	68,338	44,665 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 441,534	487,394	818,766	860,186	569,105 *
<b>USER PAY REVENUES</b>					
46563 Interfund Audit Expense	56,900		56,900	56,900	24,490
46578 Interfund Trans In-Special Rev	10,000		2,000	2,000	
47407 Other Sales		2,253			
47503 Contribution From Oth Agency	33,644	20,835	30,000	30,000	30,000
TOTAL USER PAY REVENUES	* 100,544	23,088	88,900	88,900	54,490 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 100,544	23,088	88,900	88,900	54,490 *

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: NON-DEPARTMENTAL EXPENSES (CONTINUED)  
 FUNCTION: GENERAL  
 ACTIVITY: LEGISLATIVE AND ADMINISTRATIVE  
 DEPT 1-103 C-32  
 FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
UNREIMBURSED COSTS	** 340,990	464,306	729,866	771,286	514,615 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SALARIES AND EMPLOYEE BENEFITS					
51010 Permanent Salaries					59,848
51100 County Contribution FICA					4,386
51110 County Contribution Retirement					11,866
51111 Retirement Allowance					2,844
51120 Co Contribution-Group Insuranc					11,173
51130 Co Contrib Unemploymnt Insrnc					187,200
TOTAL SALARIES AND EMPLOYEE BENEFITS	*				277,317 *
TOTAL GROSS BUDGET	**				277,317 *
TOTAL NET BUDGET	**				277,317 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL CANCELLATION P/Y DESIGNATIONS	*				277,317 *
TOTAL REVENUES	**				277,317 *
UNREIMBURSED COSTS	**				*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
ASCI Associate Civil Engineer	6589-	8034			1.00
AST2 Assessment Technician II	2720-	3387			1.00
AUA2 Auditor-Appraiser II	3720-	4605			1.00
CES3 Central Services Assistant III	2644-	3293			1.00
CUST Custodian	2241-	2791			1.00
DCR2 Deputy Clerk-Recorder II	2720-	3387			1.00
DESH Deputy Sheriff	3953-	4883			2.00
EXS1 Executive Secretary I	3032-	3785			2.00
FOSW Food Service Worker	2374-	2948			1.00
GRKE Groundskeeper I	2644-	3293			1.00
ISCM Info Security & Compliance Mgr	5027-	6167			1.00
LES2 Legal Secretary II	2870-	3577			1.00
OFA2 Office Assistant II	2305-	2870			2.00
TOTAL BUDGET UNIT POSITIONS	**				16.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53213 Contribution to Others	44,592				3,918
TOTAL OTHER CHARGES	* 44,592				3,918 *
TOTAL GROSS BUDGET	** 44,592				3,918 *
TOTAL NET BUDGET	** 44,592				3,918 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 44,592				3,918 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,917	1,174	1,000	1,000	1,000
TOTAL GENERAL REVENUES	* 1,917	1,174	1,000	1,000	1,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		44,475	44,475	2,418 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 2,800-	1,000-	45,475-	45,475-	500 *
TOTAL AVAILABLE FINANCING	** 883-	174			3,918 *
UNREIMBURSED COSTS	** 45,475	174-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	376,126	342,649	407,709	407,709	406,736
51013 Special Pay	2,409	1,957	2,410	2,410	2,410
51014 Other Pay	4,449	4,449	3,050	3,050	3,210
51020 Extra Help	4,181				
51021 Salary Savings			7,000-	7,000-	
51030 Overtime	107				
51100 County Contribution FICA	28,443	25,494	30,143	30,143	30,039
51110 County Contribution Retirement	63,797	59,621	70,552	70,552	76,527
51111 Retirement Allowance	29,534	25,951	31,641	31,641	13,835
51120 Co Contribution-Group Insuranc	67,400	68,443	77,212	77,212	94,472
51130 Co Contrib Unemploymnt Insrnc	14,531	66	10,000	10,000	
51150 Interfund Workers Compensation	2,145	2,830	2,830	2,830	2,860
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 593,122	531,460	628,547	628,547	630,089 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,880	2,304	4,300	4,300	3,000
52120 Maintenance Equipment	4,544	3,620	4,000	4,000	4,000
52136 Computer Hardware	1,714	1,726	1,500	1,500	1,500
52150 Memberships	450	150	300	300	300
52163 Auditing Fees					4,000
52170 Office Expenses	35,446	20,025	39,425	39,425	31,000
52180 Professional/Specialized Srvs	1,740				
52190 Publication Legal Notice	5,439	3,972	5,400	5,400	5,400
52230 Special Departmental Expense	57,988	19,176	85,000	85,000	65,000
52250 Transportation & Travel	3,331	2,140	4,950	4,950	3,000
52251 Staff Training	530				
TOTAL SERVICES AND SUPPLIES	* 114,062	53,113	144,875	144,875	117,200 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,191	1,159	1,159	1,159	986
53620 Interfd Information Technology	98,191	109,060	119,094	119,094	113,193
53623 Interfund Fingerprints	25		50	50	50
53685 Interfund Office Expense	13				
53689 Interfund Physical/Drug	62		35	35	35
TOTAL OTHER CHARGES	* 99,482	110,219	120,338	120,338	114,264 *
TOTAL GROSS BUDGET	** 806,666	694,792	893,760	893,760	861,553 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	25,544	25,514	25,000	25,000	25,000
55203 Intrafund Printing	570	198	650	650	650
55204 Intrafund Copier Rental	204	94	292	292	292
55205 Intrafund Gen Insurance/Bonds	183	170	230	230	245
55211 Intrafund Fingerprints	32		65	65	65
TOTAL INTRAFUND TRANSFERS	* 26,533	25,976	26,237	26,237	26,252 *
TOTAL NET BUDGET	** 833,199	720,768	919,997	919,997	887,805 *
<b>USER PAY REVENUES</b>					

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
46131 Treasury Fees	260,838	230,880	307,840	307,840	311,840
46132 Research Special Services	597	2,889	600	600	2,200
46133 Unsecured Collection Fees	3,344	7,676	2,500	2,500	7,000
46134 Installment Plan Fees	1,740	1,654	2,725	2,725	2,725
46325 Data Processing Services	8,400	8,400	8,000	8,000	8,000
47527 Returned Check Fees	1,424	1,845	3,650	3,650	3,650
47540 Refund	79	14			
47542 Duplicate Copies	667	196	625	625	625
TOTAL USER PAY REVENUES	* 277,089	253,554	325,940	325,940	336,040 *
GOVERNMENTAL REVENUES					
43225 Victim Restitution	17,484	2,336			
TOTAL GOVERNMENTAL REVENUES	* 17,484	2,336			*
TOTAL REVENUES	** 294,573	255,890	325,940	325,940	336,040 *
UNREIMBURSED COSTS	** 538,626	464,878	594,057	594,057	551,765 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
TRTA Treasurer-Tax Collector	FLAT 8904	1.00	1.00	1.00	1.00
ASTR Asst Treas Tax Coll	6167- 7563	.67	.67	.67	.67
TRD3 Treasurer-Collector Deputy III	3032- 3785	2.00	2.00	2.00	2.00
TRD2 Treasurer Coll Dep II	2720- 3387	4.00	4.00	4.00	3.50
OR					
TRD1 Treasurer Coll Dep I	2442- 3032				
TOTAL BUDGET UNIT POSITIONS	** 7.67	7.67	7.67	7.67	7.17 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	125,331	79,541	120,745	120,745	127,434
51021 Salary Savings			2,000-	2,000-	
51100 County Contribution FICA	8,991	5,686	8,865	8,865	9,405
51110 County Contribution Retirement	20,751	13,765	20,895	20,895	23,836
51111 Retirement Allowance	9,584	5,824	9,362	9,362	4,330
51120 Co Contribution-Group Insuranc	17,581	14,044	18,174	18,174	17,438
51150 Interfund Workers Compensation	472	729	729	729	625
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 182,710	119,589	176,770	176,770	183,068 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	547	416	750	750	525
52120 Maintenance Equipment	204		400	400	200
52135 Software License & Maintenance	10,682	10,682	11,000	11,000	11,000
52136 Computer Hardware	574	1,466	1,500	1,500	
52150 Memberships	100	100	100	100	100
52170 Office Expenses	1,867	646	1,800	1,800	1,800
52173 Subscription-Publication	352	375	400	400	400
52180 Professional/Specialized Srvs	302		700	700	325
52190 Publication Legal Notice	165	211	200	200	200
52250 Transportation & Travel	4,776	1,298	2,100	2,100	
TOTAL SERVICES AND SUPPLIES	* 19,569	15,194	18,950	18,950	14,550 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	317	323	323	323	172
53620 Interfd Information Technology	5,456	2,556	7,085	7,085	6,052
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 5,773	2,879	7,443	7,443	6,259 *
TOTAL GROSS BUDGET	** 208,052	137,662	203,163	203,163	203,877 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	3,410	9	8,750	8,750	8,750
55203 Intrafund Printing	478		1,055	1,055	1,055
55204 Intrafund Copier Rental	8	10	11	11	11
55205 Intrafund Gen Insurance/Bonds	16	15	20	20	37
55211 Intrafund Fingerprints			40	40	40
TOTAL INTRAFUND TRANSFERS	* 3,912	34	9,876	9,876	9,893 *
TOTAL NET BUDGET	** 211,964	137,696	213,039	213,039	213,770 *
<b>USER PAY REVENUES</b>					
46114 Admin/Clerical Cost Fee	46,551	28,407	55,000	55,000	55,000
46220 ORC Restitution Surcharge	8,250	6,965	11,000	11,000	11,000
46578 Interfund Trans In-Special Rev	9,773		16,500	16,500	32,747
47540 Refund	10				
TOTAL USER PAY REVENUES	* 64,584	35,372	82,500	82,500	98,747 *
TOTAL GOVERNMENTAL REVENUES	*				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: OFFICE OF REVENUE COLLECTION (CONTINUED)  
 FUNCTION: GENERAL  
 ACTIVITY: FINANCE  
 DEPT 1-204 C-38  
 FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL REVENUES	** 64,584	35,372	82,500	82,500	98,747 *
UNREIMBURSED COSTS	** 147,380	102,324	130,539	130,539	115,023 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
ASTR Asst Treas Tax Coll 6167- 7563	.33	.33	.33	.33	.33
TRD3 Treasurer-Collector Deputy III 3032- 3785	1.00	1.00	1.00	1.00	1.00
TRD2 Treasurer Coll Dep II 2720- 3387	2.00	2.00	2.00	2.00	2.00
OR					
TRD1 Treasurer Coll Dep I 2442- 3032					
TOTAL BUDGET UNIT POSITIONS	** 3.33	3.33	3.33	3.33	3.33 *

**Human Services**

**Section D**

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	324,700	226,668	340,151	340,151	277,255
51014 Other Pay	30,679	5	5,665	5,665	2,665
51020 Extra Help		2,368			6,000
51021 Salary Savings			7,000-	7,000-	
51030 Overtime	285				
51100 County Contribution FICA	24,274	15,870	24,435	24,435	19,472
51110 County Contribution Retirement	54,436	39,280	58,863	58,863	51,857
51111 Retirement Allowance	25,489	17,642	26,703	26,703	9,536
51120 Co Contribution-Group Insuranc	23,466	26,014	33,175	33,175	21,530
51150 Interfund Workers Compensation	966	7,497	7,497	7,497	2,232
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 484,295	335,344	489,489	489,489	390,547 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,064	1,070	2,700	2,700	1,700
52135 Software License & Maintenance	636				200
52136 Computer Hardware	752		400	400	200
52150 Memberships			500	500	500
52169 Outside Printing	590	149	500	500	1,000
52170 Office Expenses	1,384	2,056	2,100	2,100	3,500
52173 Subscription-Publication	276	140	250	250	300
52210 Rents/Leases Structures/Ground	11,769	8,305	5,760	5,760	11,000
52225 Office Equipment		342			
52230 Special Departmental Expense	1,524	104	700	700	1,700
52232 Employment Training	15	814	4,000	4,000	3,000
52250 Transportation & Travel	957	222	3,600	3,600	3,000
52260 Utilities	1,195	647	2,000	2,000	2,000
TOTAL SERVICES AND SUPPLIES	* 21,162	13,849	22,510	22,510	28,100 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	777	753	753	753	557
53602 Interfund Gen Insurance & Bond	21	20	27	27	49
53611 Interfund Printing	79		175	175	175
53620 Interfd Information Technology	17,414	5,139	17,702	17,702	13,065
53623 Interfund Fingerprints			90	90	90
53682 Interfd Trans Out-Admin Expens	8,977				
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 27,268	5,912	18,782	18,782	13,971 *
TOTAL GROSS BUDGET	** 532,725	355,105	530,781	530,781	432,618 *
TOTAL NET BUDGET	** 532,725	355,105	530,781	530,781	432,618 *
<b>USER PAY REVENUES</b>					
46241 Children & Families	2,395		2,395	2,395	2,395
46520 Interfund Mental Health	188,171		128,238	128,238	107,402
46535 Interfund Alcohol & Drug	22,421		27,054	27,054	18,529
46536 Interfund Welfare/Social Srvc	173,975	104,905	209,943	209,943	169,687
46575 Interfund Admin-Misc Depts	65,022		78,458	78,458	67,332
47540 Refund	6				

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL USER PAY REVENUES	*	451,990	104,905	446,088	446,088	365,345 *
TOTAL GOVERNMENTAL REVENUES	*					*
TOTAL REVENUES	**	451,990	104,905	446,088	446,088	365,345 *
UNREIMBURSED COSTS	**	80,735	250,200	84,693	84,693	67,273 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
DIHS Dir of Human Services		9678-11701 1.00	1.00	1.00	1.00	1.00
ASMH Admin Services Manager - HS		6167- 7563 1.00	1.00	1.00	1.00	1.00
ISCM Info Security & Compliance Mgr		5027- 6167 1.00	1.00	1.00	1.00	1.00
SRPA Senior Personnel Analyst		5299- 6484 1.00	1.00	1.00	1.00	1.00
EXS2 Executive Secretary II		3387- 4194 1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	5.00	5.00	5.00	5.00	4.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52201 Hospital Expense	43,602	35,973	39,375	39,375	34,880
52211 Physician Expense	105,643	83,885	213,950	213,950	90,922
TOTAL SERVICES AND SUPPLIES	* 149,245	119,858	253,325	253,325	125,802 *
OTHER CHARGES					
53682 Interfd Trans Out-Admin Expens	11,476		17,500	17,500	10,000
53686 Interfund Unallocated Expense	32,542		26,775	26,775	23,718
TOTAL OTHER CHARGES	* 44,018		44,275	44,275	33,718 *
TOTAL GROSS BUDGET	** 193,263	119,858	297,600	297,600	159,520 *
TOTAL NET BUDGET	** 193,263	119,858	297,600	297,600	159,520 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 193,263	119,858	297,600	297,600	159,520 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue			17,500	17,500	10,000
43107 Hospital Service Revenue			39,375	39,375	34,880
43108 Physician Revenue	2,576	795	91,350	91,350	80,922
43109 Unallocated Revenue			26,775	26,775	23,718
TOTAL GOVERNMENTAL REVENUES	* 2,576	795	175,000	175,000	149,520 *
GENERAL REVENUES					
43210 Other Court Fines	161,247	103,424			
44100 Interest Apportioned	15,224	10,849			
TOTAL GENERAL REVENUES	* 176,471	114,273			*
TOTAL CANCELLATION P/Y DESIGNATIONS	*		128,421	128,421	10,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 8,394	122,600	5,821-	5,821-	*
TOTAL AVAILABLE FINANCING	** 187,441	237,668	297,600	297,600	159,520 *
UNREIMBURSED COSTS	** 5,822	117,810-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	3,558,166	3,114,372	4,039,129	4,039,129	3,957,023
51013 Special Pay	46,957	39,133	73,100	73,100	45,800
51014 Other Pay	27,572	17,279	33,500	33,500	28,489
51020 Extra Help	231,752	195,244	60,070	245,686	28,630
51021 Salary Savings			55,000-	55,000-	
51030 Overtime	29,608	15,907	19,920	19,920	19,920
51100 County Contribution FICA	277,362	239,858	303,179	316,164	290,307
51110 County Contribution Retirement	633,291	566,434	712,743	712,743	748,348
51111 Retirement Allowance	293,743	244,398	300,755	300,755	128,699
51120 Co Contribution-Group Insuranc	536,166	499,507	635,860	635,860	723,998
51121 Contribution Deferred Comp					3,275
51130 Co Contrib Unemploymnt Insrnc	7,404				
51150 Interfund Workers Compensation	10,963	15,762	15,762	15,762	14,168
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 5,652,984	4,947,894	6,139,018	6,337,619	5,988,657 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	525				
52060 Communications	35,538	26,489	35,680	40,030	36,200
52090 Household Expense	22,106	13,490	24,000	24,000	15,720
52100 Insurance	27,952	22,003	35,000	35,000	10,000
52120 Maintenance Equipment	12,252	10,467	13,944	13,944	11,350
52130 Maintenance Structure/Imprvmnt	4,212			5,000	
52133 Maintenance & Transport	4,989	2,826	6,000	6,000	6,000
52135 Software License & Maintenance	23,744	1,241	20,000	20,200	21,500
52136 Computer Hardware	2,031	2,556		7,384	
52140 Medical Dental Lab Supplies	251,086	138,751	260,567	263,233	198,600
52150 Memberships	4,557	4,042	6,745	6,745	6,515
52169 Outside Printing	12,945	3,865	13,100	13,350	11,900
52170 Office Expenses	38,080	24,277	36,858	44,394	36,600
52173 Subscription-Publication	10,130	5,370	4,835	7,135	3,320
52180 Professional/Specialized Srvs	376,885	223,940	395,340	396,540	158,602
52206 Special Dept Exp Child Care		59			
52210 Rents/Leases Structures/Ground	194,476	172,761	209,502	209,502	209,502
52211 Physician Expense		486			
52219 Spec Dept Exp FPSP Coordinator		177			
52220 Small Tools	9,449	427		9,770	1,089
52225 Office Equipment	2,635	4,505		19,276	
52230 Special Departmental Expense	72,129	41,737	44,891	116,631	60,092
52232 Employment Training	10,052	11,982	10,703	20,334	14,881
52243 Educational Materials	25,580	450	7,417	9,429	9,717
52249 Other Equipment	47,717	5,487		11,732	
52250 Transportation & Travel	16,098	20,166	28,700	35,450	30,230
52260 Utilities	52,411	40,392	58,480	58,480	58,480
TOTAL SERVICES AND SUPPLIES	* 1,257,579	777,946	1,211,762	1,373,559	900,298 *
<b>OTHER CHARGES</b>					
53100 Support & Care of Persons	347,232	193,694	360,000	360,000	320,000
53601 Interfund Ins ISF Premium	434	4,142	4,142	4,142	3,474
53602 Interfund Gen Insurance & Bond	1,337	1,239	1,675	1,675	1,937

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53608 Interfund Vehicle Rental	607	51	700	700	
53610 Interfund Postage	11,052	7,874	12,750	12,750	12,750
53611 Interfund Printing	4,108	2,507	3,500	3,500	3,500
53612 Interfund Copier Rental	6,552	4,177	5,877	5,877	5,877
53613 Interfund Fleet Admin	460		2,864	2,864	3,289
53615 Interfund Fuel & Oil	1,135	486	1,427	1,427	1,530
53616 Interfund Vehicle Maintenance	1,548	843	2,500	2,500	7,431
53620 Interfd Information Technology	168,198	106,549	232,767	232,767	204,882
53623 Interfund Fingerprints	457	267	300	300	300
53650 Interfund A-87 Building Maint.	155,559		129,682	129,682	105,522
53683 Interfund Drug Testing	369	388	250	250	250
53685 Interfund Office Expense	73	47			
53689 Interfund Physical/Drug	867	680	2,055	2,055	2,055
TOTAL OTHER CHARGES	* 699,988	322,944	760,489	760,489	672,797 *
CAPITAL ASSETS					
54300 Capital Asset	9,719	11,461		73,288	9,000
TOTAL CAPITAL ASSETS	* 9,719	11,461		73,288	9,000 *
TOTAL GROSS BUDGET	** 7,620,270	6,060,245	8,111,269	8,544,955	7,570,752 *
TOTAL NET BUDGET	** 7,620,270	6,060,245	8,111,269	8,544,955	7,570,752 *
USER PAY REVENUES					
46150 Photocopy Charges	1,372	735	3,000	3,000	1,000
46210 Recording Fees Recorder	226				
46211 Recorder Micrographics		65			
46237 Private Pay	155,880	116,277	160,000	160,000	
46241 Children & Families	117,275	55,469	142,275	142,275	142,375
46281 Laboratory Services	2,232	3,213			
46282 Vital Statistics	26,538	21,193	27,500	27,500	25,000
46290 Assessment Fee	477	220	400	400	400
46292 CCS Enrollment	120	740	250	250	500
46298 Institutional Care & Services		20,316			
46320 Other Chgs Current Services	863	20,897			52,939
46520 Interfund Mental Health	1,889	2,682	4,000	4,000	4,000
46566 Interfund Public Health Nurse	44,977	19,974	41,544	41,544	45,000
46578 Interfund Trans In-Special Rev	106,887	40,064		230,975	10,000
46582 Interfund Misc. Transfer	35,888	13,062	36,172	34,617	27,640
46595 Inter Tran-In Tobacco Trust	183,827		150,000	156,639	150,000
46596 Inter Tran-In Bio Terror Trust	190,400	89,426	166,480	166,480	164,102
46597 Inter Tran-In Vital Stats Trst	5,000		5,000	5,000	5,000
46601 Inter Tran-In EMS Trust	16,889		17,500	17,500	10,000
46610 Interfund Physical/Drug	3,570	2,626			
47500 Other Revenue		248			264,645
47503 Contribution From Oth Agency	1,746	18,000		43,000	
47510 Donations	1,000				
47517 Contrib From Oth Agency Cities	12,400				
47521 Insurance Reimbursement	150				
47540 Refund	3,408	102			

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL USER PAY REVENUES	* 913,014	425,309	754,121	1,033,180	902,601 *
GOVERNMENTAL REVENUES					
45086 St Pandemic	65,836	49,779	63,278	63,278	63,278
45089 St CMSP - County Med Srvc Prgm	8,773	5,947	10,000	10,000	
45128 St Child Health Screening	60,030	43,725	60,000	60,000	
45168 St Dental Disease Prevention	7,581				
45199 St SB910 Case Management	23,714	23,717	40,000	40,000	
45200 St Child Lead	17,807	9,313	21,039	21,039	22,941
45211 St Medi-Cal	192,430	117,583	200,000	200,000	
45220 St Immunization Grant	30,426	21,981	40,000	40,000	37,717
45223 St AIDS Program	32,644	4,494	9,650	9,650	8,386
45227 St Child Health & Disability	234,668	160,850	248,807	248,807	270,620
45228 St Pre-Natal Programs	118,807	44,905	88,000	88,000	88,000
45230 St CCS Admin Sutter County	260,125	191,538	257,488	257,488	357,166
45238 ST Chlamydia Awareness Grant	8,793	2,644	5,706	5,706	5,706
45269 St Foster Care	50,159	48,820	68,479	68,479	66,807
45369 Fed Women/Infant/Children	981,819	575,707	904,856	1,103,577	965,643
45395 Fed Medicare	31,361	24,425	40,000	40,000	
TOTAL GOVERNMENTAL REVENUES	* 2,124,973	1,325,428	2,057,303	2,256,024	1,886,264 *
GENERAL REVENUES					
44102 Interest		1			
TOTAL GENERAL REVENUES	*	1			*
TOTAL REVENUES	** 3,037,987	1,750,738	2,811,424	3,289,204	2,788,865 *
UNREIMBURSED COSTS	** 4,582,283	4,309,507	5,299,845	5,255,751	4,781,887 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
HEOF Health Officer	12336-14988	1.00	1.00	1.00	1.00
PHYS Physician - CONT	FLAT 14946	1.70	1.70	1.70	1.00
ADHU Asst Director Human Services	8356-10160	1.00	1.00	1.00	1.00
HEPC Health Education & Promo Coord	4360- 5382	1.00	1.00	1.00	1.00
PHER Public Health Emerg Resp Coord	3929- 4852	1.00	1.00	1.00	1.00
DIPU Dir of PH Nursing	6807- 8337	1.00	1.00	1.00	1.00
NUP2 Nurse Practitioner II	6235- 7587	2.00	2.00	2.00	2.00
JNUM Jail Nurse Manager	6507- 7940	1.00	1.00	1.00	1.00
FA1 INVALID JOB					1.00
OR					
SUNU Supvg Nurse	5644- 6854	2.00	2.00	2.00	2.00
PUN3 Public Health Nurse III	5356- 6554	3.00	3.00	3.00	3.00
(1-LIMITED TERM (PGM 26))					
PUN2 Public Health Nurse II	5083- 6235	6.00	6.00	6.00	6.00
PUN2 Public Health Nurse II	5083- 6235	1.00	1.00	1.00	1.00
OR					
SOW3 Soc Service Wkr III	4146- 5127				1.00
CHNU Charge Nurse	5068- 6217	2.00	2.00	2.00	2.00
OR					
LIVN Lic Voc Nurse	3529- 4313				

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
LIVN Lic Voc Nurse	3529- 4313	2.00	2.00	2.00	2.00
NUTR Nutritionist	3929- 4852	2.00	2.00	2.00	2.00
(2.0-LIMITED TERM (PGM 40))					
PUHA Public Health Aide	2241- 2791	1.00	1.00	1.00	
WICO Wic Coordinator	4360- 5382	1.00	1.00	1.00	1.00
(1-LIMITED TERM (PGM 40))					
LIVN Lic Voc Nurse	3529- 4313	5.00	5.00	5.00	3.00
CACC Calif Ch Serv Coord	3146- 3918	1.00	1.00	1.00	1.00
CDBS Child Devlpmt Behavrl Spclst	4852- 5937	1.00	1.00	1.00	1.00
DPHL Dir of Public Health Lab	6484- 7943	.50	.50	.50	.50
PHEP Public Health Epidemiologist	5127- 6278	1.00	1.00	1.00	1.00
PUHM Public Health Microbiologist	4605- 5649	.50	.50	.50	.50
PULA Pub Health Lab Tech	2644- 3293	1.00	1.00	1.00	1.00
HEPS Health Program Specialist	3720- 4605	4.50	4.50	4.50	4.00
(6-LT (PGMS 31,39,40,52,99))					
ADSO Admin Services Officer	5598- 6854	1.00	1.00	1.00	1.00
OR					
STAN Staff Analyst	4522- 5598				
EXS1 Executive Secretary I	3032- 3785	1.00	1.00	1.00	1.00
MEOS Medical Office Supervisor	3417- 4250	1.00	1.00	1.00	1.00
MECL Medical Clerk	2442- 3032	3.80	3.80	3.80	3.80
(1-LIMITED TERM (PGM 31))					
ACL3 Account Clerk III	2720- 3387	1.00	1.00	1.00	1.00
ACL2 Account Clerk II	2581- 3208	3.00	3.00	3.00	2.00
OR					
ACL1 Account Clerk I	2442- 3032				
ACL2 Account Clerk II	2581- 3208	2.00	2.00	2.00	2.00
NUAS Nutritional Assistant	2442- 3032	6.00	6.00	6.00	7.00
(6-LIMITED TERM (PGM 40))					
OFA3 Office Assistant III	2581- 3208	1.00	1.00	1.00	1.00
OR					
OFA2 Office Assistant II	2305- 2870				
OR					
OFA1 Office Assistant I	2183- 2720				
OFA2 Office Assistant II	2305- 2870	1.60	1.60	1.60	1.00
(.8 LIMITED TERM (PGM 20))					
OFA1 Office Assistant I	2183- 2720	2.00	2.00	2.00	3.00
TOTAL BUDGET UNIT POSITIONS	**	67.60	67.60	67.60	64.80 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52192 Prof & Spec Ambulance Service	26,400	22,000	26,400	26,400	26,400
TOTAL SERVICES AND SUPPLIES	* 26,400	22,000	26,400	26,400	26,400 *
OTHER CHARGES					
53200 Contribution to Other Agencies	49,587	51,644	51,645	51,645	51,750
53204 Contribution to-CMSP Participat	188,781	188,781	188,781	188,781	188,781
53657 Interfund Environmental Health	570,101	272,702	627,536	627,536	597,494
TOTAL OTHER CHARGES	* 808,469	513,127	867,962	867,962	838,025 *
TOTAL GROSS BUDGET	** 834,869	535,127	894,362	894,362	864,425 *
TOTAL NET BUDGET	** 834,869	535,127	894,362	894,362	864,425 *
USER PAY REVENUES					
46578 Interfund Trans In-Special Rev	27,129		26,775	26,775	23,718
TOTAL USER PAY REVENUES	* 27,129		26,775	26,775	23,718 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 27,129		26,775	26,775	23,718 *
UNREIMBURSED COSTS	** 807,740	535,127	867,587	867,587	840,707 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52194 Prof & Spec Sutter	60,247	32,010	60,000	60,000	63,000
TOTAL SERVICES AND SUPPLIES	* 60,247	32,010	60,000	60,000	63,000 *
OTHER CHARGES					
53201 Contribution to Other-State	138,065	176,356	210,368	372,056	210,368
TOTAL OTHER CHARGES	* 138,065	176,356	210,368	372,056	210,368 *
TOTAL GROSS BUDGET	** 198,312	208,366	270,368	432,056	273,368 *
TOTAL NET BUDGET	** 198,312	208,366	270,368	432,056	273,368 *
USER PAY REVENUES					
46578 Interfund Trans In-Special Rev	141,150		141,150	141,150	141,150
TOTAL USER PAY REVENUES	* 141,150		141,150	141,150	141,150 *
GOVERNMENTAL REVENUES					
45230 St CCS Admin Sutter County		7,073			
TOTAL GOVERNMENTAL REVENUES	*	7,073			*
TOTAL REVENUES	** 141,150	7,073	141,150	141,150	141,150 *
UNREIMBURSED COSTS	** 57,162	201,293	129,218	290,906	132,218 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	6,873,083	5,117,914	7,458,203	7,458,203	7,295,092
51013 Special Pay	87,920	72,458	85,000	85,000	90,000
51014 Other Pay	24,359	44,415	45,000	45,000	65,000
51020 Extra Help	738,699	584,466	700,000	700,000	716,260
51021 Salary Savings			144,000-	144,000-	
51030 Overtime	150,687	130,318	165,000	165,000	161,169
51100 County Contribution FICA	554,831	420,556	576,830	576,830	574,493
51110 County Contribution Retirement	1,206,475	942,042	1,393,595	1,393,595	1,435,556
51111 Retirement Allowance	559,680	405,769	630,314	630,314	265,658
51120 Co Contribution-Group Insuranc	881,412	767,189	1,041,715	1,041,715	1,146,120
51121 Contribution Deferred Comp					2,358
51130 Co Contrib Unemploymnt Insrnc	26,590	12,851			12,850
51150 Interfund Workers Compensation	179,105	224,229	224,229	224,229	201,555
TOTAL SALARIES AND EMPLOYEE BENEFITS	*11,282,841	8,722,207	12,175,886	12,175,886	11,966,111 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	1,274	15	2,300	2,300	1,000
52060 Communications	52,231	34,908	55,000	55,000	45,000
52080 Food	80,432	56,421	66,000	66,000	65,000
52090 Household Expense	69,930	62,571	70,000	70,000	70,000
52100 Insurance	47,111	35,069	60,698	60,698	40,000
52120 Maintenance Equipment	136	35	1,000	1,000	1,000
52130 Maintenance Structure/Imprvmnt	2,158	3,648	1,750	1,750	2,000
52135 Software License & Maintenance	2,150	3,906	3,000	3,000	3,000
52136 Computer Hardware	2,844	2,888	10,000	10,000	8,000
52140 Medical Dental Lab Supplies	10,973	5,745	10,000	10,000	9,500
52141 Medical Supplies Floor Stock	85,223	73,371	100,000	100,000	85,000
52150 Memberships	18,447	19,701	25,000	25,000	25,000
52169 Outside Printing		893			
52170 Office Expenses	112,502	71,572	100,000	100,000	75,000
52173 Subscription-Publication	11,273	8,997	9,000	9,000	8,000
52180 Professional/Specialized Srvs	4,609,496	3,707,243	4,004,900	4,015,616	3,658,952
52181 Juvenile Depnd Procd/Physician	35,174	63,506	50,000	50,000	75,000
52182 Prof & Spec Medical Services	220,290	131,860	190,000	190,000	175,000
52184 Prof & Spec Conservator Admin	58,711	44,033	58,711	58,711	58,711
52185 P/S Conservator Investigative	11,183	8,387	11,183	11,183	11,183
52189 P/S Srvs-Purchase of Srvs	1,525		10,000	10,000	5,000
52190 Publication Legal Notice	3,241	1,354	10,000	10,000	10,000
52200 Rents & Leases Equipment	6,636	8,770	6,500	6,500	10,000
52210 Rents/Leases Structures/Ground	139,565	134,186	155,000	155,000	130,000
52225 Office Equipment	3,471	1,276	5,000	5,000	5,000
52230 Special Departmental Expense	27,421	28,594	25,000	25,697	25,000
52232 Employment Training	16,875	8,561	25,000	25,000	20,000
52236 Special Fund-Replacement	13,176	1,868	15,000	15,000	10,000
52237 Special Department Exp-Other	9,602	2,093	4,500	4,500	4,000
52249 Other Equipment	2,050				
52250 Transportation & Travel	67,094	77,630	95,000	95,000	80,000
52260 Utilities	75,796	70,554	80,000	80,000	68,000
TOTAL SERVICES AND SUPPLIES	* 5,797,990	4,669,655	5,259,542	5,270,955	4,783,346 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53100 Support & Care of Persons	514,866	452,089	750,000	750,000	706,299
53118 St Offset State Hospital	75,533		146,000	146,000	146,000
53119 St Offset Managed Care Inpt	165,170	143,638	165,000	165,000	180,000
53208 Contribution to Homeless	123,850	40,143	135,000	135,000	50,000
53210 Contribution to Res Care-FCH	151,400	103,968	145,000	145,000	130,000
53211 Contribution to Child IEP Srvc	903,493	439,708	750,000	750,000	
53214 Contribution to IMD Facilities	124,721	86,477	250,000	250,000	150,000
53220 Contrib Oth Agency Sut Co MOU	180,000		180,000	180,000	180,000
53400 Interest Expense	87,416	41,957	60,000	60,000	60,000
53601 Interfund Ins ISF Premium	4,215	11,598	11,598	11,598	11,598
53602 Interfund Gen Insurance & Bond	360	327	333	333	1,423
53610 Interfund Postage	10,609	8,051	11,500	11,500	11,500
53611 Interfund Printing	2,197	157	1,300	1,300	1,300
53612 Interfund Copier Rental	11,517	8,638	12,668	12,668	12,668
53613 Interfund Fleet Admin	9,707		16,041	16,041	16,445
53615 Interfund Fuel & Oil	28,365	15,260	33,990	33,990	40,990
53616 Interfund Vehicle Maintenance	38,311	28,222	50,000	50,000	50,000
53619 Interfund Misc. Transfer	20,975	36,446	48,835	48,835	7,315
53620 Interfd Information Technology	402,261	266,285	584,099	584,099	452,974
53623 Interfund Fingerprints	1,786	1,768	2,325	2,325	2,325
53624 Interfund Health	1,889	2,682	4,000	4,000	4,000
53633 Interfund Human Services Admin	210,592		155,292	155,292	125,931
53642 Interfund Cons Investigation	9,000	6,750	9,000	9,000	9,000
53656 Interfund Conservator Services	60,894	45,671	60,894	60,894	60,894
53665 Interfund Audit Expense	6,828		6,828	6,828	2,940
53670 Interfund Overhead (A-87) Cost	1,030,933	962,267	1,003,433	1,003,433	1,728,808
53683 Interfund Drug Testing	123	20	130	130	130
53685 Interfund Office Expense		39			
53689 Interfund Physical/Drug	4,402	3,262	7,725	7,725	7,725
TOTAL OTHER CHARGES	* 4,181,413	2,705,423	4,600,991	4,600,991	4,150,265 *
CAPITAL ASSETS					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	**21,262,244	16,097,285	22,036,419	22,047,832	20,899,722 *
TOTAL NET BUDGET	**21,262,244	16,097,285	22,036,419	22,047,832	20,899,722 *
USER PAY REVENUES					
46150 Photocopy Charges	8,754	7,359	7,000	7,000	8,000
46252 First Steps Fee	2,569	2,532	3,000	3,000	3,000
46253 MH STOP Funds	4,464				
46258 Inpatient Fee	101,208	4,368	150,000	150,000	6,000
46259 Inpatient Insurance	40,926	11,757	20,000	20,000	5,000
46262 Outpatient Fee	57,413	30,886	45,000	45,000	45,000
46263 Outpatient Insurance	61,899	38,779	55,000	55,000	50,000
46264 Outpatient Medicare	109,549	64,632	100,000	100,000	75,000
46267 Drug Diversion/Outpatient Fee	6,683	4,412	5,000	5,000	5,500

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
46271 M.H. Services Other Counties	77,141	62,505	57,000	57,000	65,000
46297 Blended Funding Yuba Co	127,906	83,025	106,146	106,146	128,922
46320 Other Chgs Current Services	34,250	49,015			50,000
46341 CSS Reimbursement from SSI	8,662	9,367	10,000	10,000	12,000
46538 Interfund MVIL Transfer MH	1,575,220	1,209,293	1,664,212	1,664,212	1,646,000
46556 Interfund Mental Hlth Srvs BF	545,647	331,886	528,082	528,082	528,082
46575 Interfund Admin-Misc Depts	8,977		435,000	435,000	460,000
46578 Interfund Trans In-Special Rev	54,343		29,588	29,588	29,588
46580 Interfund Transfer In-S/T	3,191,905	2,164,559	3,194,316	3,194,316	3,230,000
46582 Interfund Misc. Transfer	17,989	33,480	79,562	79,562	107,918
46608 Inter Miscellaneous Revenue	2,209,894	468	1,030,000	1,030,000	1,000,000
47407 Other Sales	55	402			500
47499 Donation-Drug Store Sponsorshp	286	20			
47500 Other Revenue	45	40	90,000	90,000	100
47503 Contribution From Oth Agency		2,250		10,716	8,462
47504 Contrbbtn Frm Oth MH Alcohol	6,600		6,600	6,600	6,600
47510 Donations	100	186			
47511 IMD Reimb-Yuba Conservator	108,264	52,896	35,000	35,000	50,000
47512 IMD Reimb Sutter Conservator	13,877	15,135	25,000	25,000	20,000
47521 Insurance Reimbursement	3,592	12,725			
47540 Refund	33,321	5,376			
TOTAL USER PAY REVENUES	* 8,411,539	4,197,353	7,675,506	7,686,222	7,540,672 *
GOVERNMENTAL REVENUES					
45113 St EPSDT Mental Health	2,387,715	1,453,307	2,302,568	2,302,568	2,480,000
45166 St Inpatient Consolidated SGF	1,113,691	1,296,037	1,113,691	1,113,691	1,678,651
45191 St Aid MH Medi-Cal Admin	609,050	1,267,495	915,000	915,000	1,047,000
45203 St Aid MH Res Care SED SE	98,899	272,160	365,000	365,000	
45204 St Aid MH Grants	367,783	338,165	340,000	340,000	340,000
45206 St Aid Drug & Alcohol	319,551	239,663	319,551	319,551	319,551
45207 St Aid MH Conrep	155,966	117,761	150,000	150,000	150,000
45282 St Mandated Costs	50,506	3,661	150,000	150,000	
45287 St Drug Court	197,848	146,238	218,265	218,265	197,382
45306 Fed Grant	14,220	140,544	174,221	174,221	20,000
45355 Fed UR/QA Medi-Cal			85,000	85,000	85,000
45356 Fed Mental Health Medi-Cal	6,357,220	3,970,617	7,601,246	7,601,246	5,155,000
45357 Fed SDFSC Grant	140,754	95,875	202,609	202,609	
45358 Fed Aid Drug & Alcohol Program	955,481	735,102	1,099,288	1,099,288	1,049,967
45394 Fed Other Aid		63			
45521 Yuba County STOP	15,565	5,602	26,000	26,000	21,392
TOTAL GOVERNMENTAL REVENUES	*12,784,249	10,082,290	15,062,439	15,062,439	12,543,943 *
GENERAL REVENUES					
44100 Interest Apportioned	21,847	19,758	15,000	15,000	16,000
44102 Interest	7	38			
TOTAL GENERAL REVENUES	* 21,854	19,796	15,000	15,000	16,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 671,923-	715,829-	716,526-	716,526-	799,107 *
TOTAL AVAILABLE FINANCING	**20,545,719	13,583,610	22,036,419	22,047,135	20,899,722 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
UNREIMBURSED COSTS	** 716,525	2,513,675		697	*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
ADHU Asst Director Human Services 8356-10160	1.00	1.00	1.00	1.00	1.00
DDMC Deputy Dir MH - Clinical Srv 7193- 8773	1.00	1.00	1.00	1.00	1.00
DDMA Deputy Director MH - Admin Srv 6854- 8356	1.00	1.00	1.00	1.00	1.00
PSYC Psychiatrist - CONT FLAT 17507	7.52	7.02	7.52	7.02	7.52
PHYS Physician - CONT FLAT 14946	.20	.20	.20	.20	.40
PSYO Psychologist - CONT FLAT 6933	1.00	1.00	1.00	1.00	1.00
PRPH Program Manager-Psych Health 6854- 8356	1.00	1.00	1.00	1.00	1.00
PRMA Program Manager-Adult Services 6484- 7943	.53	.53	.53	.53	.53
PRMY Program Manager-Youth Services 6484- 7943	.58	.58	.58	.58	.58
PRMC Program Manager - CSOC 6167- 7563	.10	.10	.10	.10	.10
PRMD Program Manager-Alc&Drg Servs. 6167- 7563	1.00	1.00	1.00	1.00	1.00
QAOF Quality Assurance Officer 6484- 7943	1.00	1.00	1.00	1.00	1.00
MEFM Medical Fiscal Manager 5027- 6167	.50	.50	.50	.50	.50
STAN Staff Analyst 4522- 5598	1.50	1.50	1.50	1.50	1.50
FMH2 Forensic Mental Hlth Spclst II 5399- 6589	1.00	1.00	1.00	1.00	1.00
OR					
FMH1 Forensic Mental Hlth Spclst I 5127- 6278					
MHT3 Mental Health Therapist III 5399- 6589	11.75	11.75	11.75	11.75	11.75
OR					
MHT2 Mental Health Therapist II 4852- 5937					
OR					
MHT1 Mental Health Therapist I 4371- 5399					
RECL Rehabilitation Clinician 3929- 4852	1.00	1.00	1.00	1.00	1.00
SAPS Sub Abuse Prevention Spclst 3929- 4852	1.00	1.00	1.00	1.00	1.00
STNU Staff Nurse 4825- 5959	2.00	2.00	2.00	2.00	2.00
PYES Psychiatric Emergency Supv 5632- 6898	.50	.50	.50	.50	.50
SUPN Supervising Psychiatric Nurse 5941- 7197	1.00	1.00	1.00	1.00	1.00
SUNU Supvg Nurse 5644- 6854	.50	.50	.50	.50	.50
SUIC Supvg Intervention Counselor 4132- 5113	1.00	1.00	1.00	1.00	1.00
CRIC Crisis Counselor 3929- 4852	6.50	6.50	6.50	6.50	6.50
INC2 Intervention Counselor II 3720- 4605	13.55	13.55	13.55	13.55	12.55
OR					
INC1 Intervention Counselor I 3330- 4146					
PRSC Prevention Services Coordin 4838- 5921	2.00	2.00	2.00	2.00	2.00
PSTE Psychiatric Tech 3912- 4755	9.50	9.50	9.50	9.50	9.50
OR					
PSLI Psychiatric LVN 3912- 4755					
MHW2 Mental Health Wkr II 3119- 3884	3.00	3.00	3.00	3.00	3.00
MHW2 Mental Health Wkr II 3119- 3884	4.00	3.00	4.00	3.00	3.00
OR					
MHW1 Mental Health Wkr I 2791- 3478					
MHW1 Mental Health Wkr I 2791- 3478	7.00	7.00	7.00	7.00	7.00
QANR Quality Assurance-Review Nurse 5659- 6881	.50	.50	.50	.50	.50
MEOS Medical Office Supervisor 3417- 4250	1.00	1.00	1.00	1.00	1.00
MERS Medical Records Supervisor 3061- 3815	1.00	1.00	1.00	1.00	1.00
EXS1 Executive Secretary I 3032- 3785	1.00	1.00	1.00	1.00	1.00
SECY Secretary 2720- 3387	2.00	2.00	2.00	2.00	2.00

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: MENTAL HEALTH SERVICE DEPT 4-102 **D-14**  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED)  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: HEALTH AND SANITATION  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: HEALTH FUND 0007

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
ACL3 Account Clerk III	2720- 3387	4.00	4.00	4.00	4.00	4.00
ACL2 Account Clerk II	2581- 3208	1.00	1.00	1.00	1.00	1.00
ACL2 Account Clerk II	2581- 3208	2.00	2.00	2.00	2.00	2.00
OR						
ACL1 Account Clerk I	2442- 3032					
MECL Medical Clerk	2442- 3032	6.00	6.00	6.00	6.00	5.20
OFA3 Office Assistant III	2581- 3208	1.00	1.00	1.00	1.00	1.00
OFA2 Office Assistant II	2305- 2870	5.00	5.00	5.00	5.00	5.00
OFA1 Office Assistant I	2183- 2720	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	108.73	107.23	108.73	107.23	106.13 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,800,802	2,238,013	3,434,001	3,434,001	3,038,299
51013 Special Pay	7,325	6,895	7,000	7,000	9,000
51014 Other Pay	17,749	8,987	20,000	20,000	12,000
51020 Extra Help		5,694			5,850
51021 Salary Savings			67,000-	67,000-	
51030 Overtime	15,047	12,829	15,000	15,000	19,450
51100 County Contribution FICA	206,359	164,635	256,141	256,141	226,751
51110 County Contribution Retirement	469,699	388,295	595,464	595,464	570,981
51111 Retirement Allowance	218,232	167,279	267,722	267,722	100,774
51120 Co Contribution-Group Insuranc	384,862	331,672	594,131	594,131	507,398
51121 Contribution Deferred Comp					1,376
51130 Co Contrib Unemploymnt Insrnc	11,618	2,814			2,814
51150 Interfund Workers Compensation	9,114	18,461	18,461	18,461	16,594
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,140,807	3,345,574	5,140,920	5,140,920	4,511,287 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	23,922	15,097	24,000	24,000	19,500
52080 Food	9,821	9,483	10,000	10,000	12,000
52090 Household Expense	5,372	4,896	6,000	6,000	5,500
52100 Insurance	22,878	17,704	30,778	30,778	17,704
52120 Maintenance Equipment			1,000	1,000	1,000
52130 Maintenance Structure/Imprvmnt	1,214		4,000	4,000	3,000
52135 Software License & Maintenance			2,000	2,000	2,000
52136 Computer Hardware	865		10,000	10,000	8,000
52140 Medical Dental Lab Supplies	433	362	500	500	500
52141 Medical Supplies Floor Stock	11,655	3,393	15,000	15,000	14,000
52150 Memberships	8,166	3,786	10,000	10,000	6,000
52169 Outside Printing			1,000	1,000	1,000
52170 Office Expenses	18,982	11,433	20,000	20,000	15,000
52171 Copy/Printing Costs			2,000	2,000	2,000
52173 Subscription-Publication	2,019	5,618	3,000	3,000	6,000
52175 Printing Paper	389		1,000	1,000	500
52180 Professional/Specialized Srvs	279,742	125,343	491,217	491,217	210,000
52182 Prof & Spec Medical Services	674	426	1,000	1,000	1,000
52190 Publication Legal Notice	2,322	25	2,500	2,500	2,500
52200 Rents & Leases Equipment			500	500	500
52210 Rents/Leases Structures/Ground	86,729	70,486	99,000	99,000	105,000
52225 Office Equipment	2,550	248	10,000	10,000	5,000
52230 Special Departmental Expense	12,994	11,553	100,000	100,000	50,000
52232 Employment Training	1,648	2,057	15,000	15,000	15,000
52236 Special Fund-Replacement	6,421	11,994	8,000	8,000	17,000
52237 Special Department Exp-Other	379				
52250 Transportation & Travel	21,333	16,721	30,000	30,000	30,000
52260 Utilities	15,541	15,981	17,500	17,500	36,500
TOTAL SERVICES AND SUPPLIES	* 536,049	326,606	914,995	914,995	586,204 *
<b>OTHER CHARGES</b>					
53100 Support & Care of Persons	1,619	6,505	300,000	300,000	148,049
53210 Contribution to Res Care-FCH			5,000	5,000	5,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53211 Contribution to Child IEP Srvc			20,000	20,000	
53400 Interest Expense	29,769	17,628	6,000	6,000	25,000
53601 Interfund Ins ISF Premium	651	3,405	3,405	3,405	2,605
53602 Interfund Gen Insurance & Bond			100	100	
53610 Interfund Postage	44				
53612 Interfund Copier Rental	1,379	1,034	1,517	1,517	1,517
53613 Interfund Fleet Admin	2,620		3,437	3,437	3,289
53615 Interfund Fuel & Oil	10,847	5,420	12,747	12,747	15,369
53616 Interfund Vehicle Maintenance	12,712	3,721	10,000	10,000	9,000
53619 Interfund Misc. Transfer	2,209,478		1,030,000	1,030,000	1,000,000
53620 Interfd Information Technology	50,579	26,918	54,360	54,360	64,368
53622 Interfund Other Department			435,000	435,000	460,000
53623 Interfund Fingerprints	57		150	150	150
53628 Interfund Admin - Misc Depts	65,022		78,458	78,458	67,332
53670 Interfund Overhead (A-87) Cost	83,544	180,406	522,711	522,711	314,104
53683 Interfund Drug Testing	82		50	50	50
53689 Interfund Physical/Drug			320	320	320
TOTAL OTHER CHARGES	* 2,468,403	245,037	2,483,255	2,483,255	2,116,153 *
CAPITAL ASSETS					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 7,145,259	3,917,217	8,539,170	8,539,170	7,213,644 *
TOTAL NET BUDGET	** 7,145,259	3,917,217	8,539,170	8,539,170	7,213,644 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 7,145,259	3,917,217	8,539,170	8,539,170	7,213,644 *
USER PAY REVENUES					
46262 Outpatient Fee	18,134	14,513	15,000	15,000	20,000
46263 Outpatient Insurance	15,743	16,546	14,000	14,000	20,000
46264 Outpatient Medicare	438	97	1,000	1,000	1,000
46518 Interfd Trans In-Wrap Around		2,309	99,828	99,828	99,828
46608 Inter Miscellaneous Revenue	3,244				
47500 Other Revenue			5,000	5,000	5,000
47540 Refund	504				
TOTAL USER PAY REVENUES	* 38,063	33,465	134,828	134,828	145,828 *
GOVERNMENTAL REVENUES					
45090 St Aid MH Services Act	7,179,100	4,958,150	4,760,600	4,760,600	4,427,700
45113 St EPSDT Mental Health	480,127	237,889	586,336	586,336	496,000
45191 St Aid MH Medi-Cal Admin	216,378		287,535	287,535	597,000
45356 Fed Mental Health Medi-Cal	1,379,125	827,711	2,431,278	2,431,278	1,100,000
TOTAL GOVERNMENTAL REVENUES	* 9,254,730	6,023,750	8,065,749	8,065,749	6,620,700 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
GENERAL REVENUES					
44100 Interest Apportioned	53,227	74,099	35,000	35,000	55,000
TOTAL GENERAL REVENUES	* 53,227	74,099	35,000	35,000	55,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 1,897,170-	281,567	303,593	303,593	392,116 *
TOTAL AVAILABLE FINANCING	** 7,448,850	6,412,881	8,539,170	8,539,170	7,213,644 *
UNREIMBURSED COSTS	** 303,591-	2,495,664-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PHYS Physician - CONT	FLAT 14946	.10	.10	.10	.10
PRMA Program Manager-Adult Services	6484- 7943	.47	.47	.47	.47
PRMY Program Manager-Youth Services	6484- 7943	.42	.42	.42	.42
PRMC Program Manager - CSOC	6167- 7563	.90	.90	.90	.90
MEFM Medical Fiscal Manager	5027- 6167	.50	.50	.50	.50
STAN Staff Analyst	4522- 5598	.50	.50	.50	.50
PYES Psychiatric Emergency Supv	5632- 6898	.50	.50	.50	.50
MHT3 Mental Health Therapist III	5399- 6589	18.25	18.25	18.25	18.25
OR					
MHT2 Mental Health Therapist II	4852- 5937				
OR					
MHT1 Mental Health Therapist I	4371- 5399				
DACO Day Treatment Coordinator	4360- 5382	1.00	1.00	1.00	1.00
SUNU Supvg Nurse	5644- 6854	.50	.50	.50	.50
CRIC Crisis Counselor	3929- 4852	1.50	1.50	1.50	1.50
INC2 Intervention Counselor II	3720- 4605	20.50	21.00	20.50	18.00
OR					
INC1 Intervention Counselor I	3330- 4146				
PRSC Prevention Services Coordin	4838- 5921	1.00	1.00	1.00	1.00
PSTE Psychiatric Tech	3912- 4755	4.75	4.75	4.75	4.50
OR					
PSLI Psychiatric LVN	3912- 4755				
MHW2 Mental Health Wkr II	3119- 3884		1.00		1.00
OR					
MHW1 Mental Health Wkr I	2791- 3478				
RESP Resource Specialist	3929- 4852	4.00	4.00	4.00	3.00
MECL Medical Clerk	2442- 3032				.80
OFA3 Office Assistant III	2581- 3208	1.00	1.00	1.00	1.00
OFA2 Office Assistant II	2305- 2870	.75	.75	.75	.75
TOTAL BUDGET UNIT POSITIONS	** 56.64	58.14	56.64	58.14	52.94 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	109,741	99,336	113,540	113,540	122,314
51014 Other Pay	3,628	3,921	3,628	3,628	3,809
51020 Extra Help	18,566	14,003	22,558	22,558	22,558
51021 Salary Savings			3,000-	3,000-	
51100 County Contribution FICA	9,914	8,796	10,489	10,489	11,090
51110 County Contribution Retirement	18,395	17,190	19,649	19,649	22,877
51111 Retirement Allowance	8,525	7,605	8,829	8,829	4,169
51120 Co Contribution-Group Insuranc	13,454	13,507	12,078	12,078	18,890
51150 Interfund Workers Compensation	226	348	348	348	366
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 182,449	164,706	188,119	188,119	206,073 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,228	1,551	2,580	2,580	2,460
52120 Maintenance Equipment			150	150	150
52150 Memberships	400	400	450	450	450
52170 Office Expenses	838	836	1,300	1,300	1,300
52180 Professional/Specialized Srvs	300	57	300	300	3,000
52210 Rents/Leases Structures/Ground	1,187	891	1,236	1,236	1,236
52225 Office Equipment	291		450	450	450
52232 Employment Training		400	700	700	700
52250 Transportation & Travel	29	504	894	894	244
52260 Utilities	2,363	2,174	3,500	3,500	3,500
TOTAL SERVICES AND SUPPLIES	* 7,636	6,813	11,560	11,560	13,490 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	520	399	399	399	308
53613 Interfund Fleet Admin	358		573	573	548
53615 Interfund Fuel & Oil	504	227	574	574	648
53616 Interfund Vehicle Maintenance	1,240	155	1,600	1,600	750
53620 Interfd Information Technology	5,692	2,728	5,555	5,555	5,720
53623 Interfund Fingerprints		57			
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 8,314	3,566	8,736	8,736	8,009 *
TOTAL GROSS BUDGET	** 198,399	175,085	208,415	208,415	227,572 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	637	451	640	640	640
55203 Intrafund Printing	118	123	100	100	100
55205 Intrafund Gen Insurance/Bonds	15	14	19	19	42
55211 Intrafund Fingerprints			40	40	40
TOTAL INTRAFUND TRANSFERS	* 770	588	799	799	822 *
TOTAL NET BUDGET	** 199,169	175,673	209,214	209,214	228,394 *
<b>USER PAY REVENUES</b>					
46190 Public Guardian/Conservtr Fees	30,015	18,212	28,000	28,000	22,000
46519 Interfd MH Adm Conservatr Srvc	60,894	45,671	60,894	60,894	60,894
46521 Interfund Cons Investigation	9,000	6,750	9,000	9,000	9,000

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: PUBLIC GUARDIAN & CONSERVATOR (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: OTHER PROTECTION  
 DEPT 2-709 D-19  
 FUND 0001

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL USER PAY REVENUES	*	99,909	70,633	97,894	97,894	91,894 *
TOTAL GOVERNMENTAL REVENUES	*					*
TOTAL REVENUES	**	99,909	70,633	97,894	97,894	91,894 *
UNREIMBURSED COSTS	**	99,260	105,040	111,320	111,320	136,500 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
PUGU Public Guardian Conserv		4771- 5895 1.00	1.00	1.00	1.00	
DEPU Dep Pub Guardian-Conservator		2870- 3577 1.00	1.00	1.00	1.00	
TOTAL BUDGET UNIT POSITIONS	**	2.00	2.00	2.00	2.00	*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	6,771,847	5,429,263	7,362,936	7,362,936	7,662,824
51013 Special Pay	13,547	12,193	16,800	16,800	16,800
51014 Other Pay	39,524	67,649	50,720	50,720	44,622
51020 Extra Help	14,813	31,678	120,000	120,000	60,000
51021 Salary Savings			144,000-	144,000-	
51030 Overtime	223,096	419,030	332,794	332,794	60,000
51100 County Contribution FICA	518,452	438,105	582,873	582,873	577,735
51110 County Contribution Retirement	1,137,365	942,360	1,360,097	1,360,097	1,436,393
51111 Retirement Allowance	525,299	400,952	570,442	570,442	245,230
51120 Co Contribution-Group Insuranc	1,119,778	1,018,865	1,350,464	1,350,464	1,637,857
51121 Contribution Deferred Comp					7,205
51130 Co Contrib Unemploymnt Insrnc	31,198	8,737			
51150 Interfund Workers Compensation	213,028	266,793	266,793	266,793	273,186
TOTAL SALARIES AND EMPLOYEE BENEFITS	*10,607,947	9,035,625	11,869,919	11,869,919	12,021,852 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	54,556	39,764	98,570	98,570	76,735
52120 Maintenance Equipment	175	216	3,000	3,000	3,000
52130 Maintenance Structure/Imprvmnt	1,817	421	11,300	11,300	4,965
52135 Software License & Maintenance	12,238	13,022	81,977	81,977	46,259
52136 Computer Hardware	1,299		3,500	3,500	26,175
52150 Memberships	17,378	16,892	17,900	17,900	19,315
52169 Outside Printing		813			
52170 Office Expenses	128,296	96,840	163,650	163,650	163,650
52173 Subscription-Publication	5,911	1,630	6,800	6,800	6,800
52180 Professional/Specialized Srvs	109,968	25,497	857,555	857,555	237,802
52190 Publication Legal Notice	1,264	1,490	7,200	7,200	7,200
52191 Data Processing Service	28,426	3,379	39,955	39,955	47,714
52200 Rents & Leases Equipment			500	500	500
52210 Rents/Leases Structures/Ground	226,401	194,288	270,078	270,078	265,236
52212 Special Dept Exp Transportatn	360,783	218,600	550,000	550,000	500,000
52215 Special Dept Exp Ancillary	40,502	28,335	93,500	93,500	90,000
52225 Office Equipment	15,962	4,657	15,050	15,050	6,600
52232 Employment Training	51,771	15,603	66,940	66,940	64,152
52250 Transportation & Travel	10,909	6,274	28,264	28,264	28,264
52260 Utilities	78,287	65,107	124,680	124,680	124,680
TOTAL SERVICES AND SUPPLIES	* 1,145,943	732,828	2,440,419	2,440,419	1,719,047 *
<b>OTHER CHARGES</b>					
53100 Support & Care of Persons	280,804	124,977	447,863	437,681	428,168
53104 Temp Aid Needy Fam Child Care	1,020,080	546,303	1,541,185	1,541,185	1,300,000
53108 Support & Care of Persons-CTEC	267,519	202,822	267,519	267,519	267,519
53117 Support/Care Yuba College FC	8,000	5,354	8,000	8,000	8,000
53569 Interfund Trans Out-Spec Rev	28,461				
53601 Interfund Ins ISF Premium	99,848	94,865	94,865	94,865	47,091
53602 Interfund Gen Insurance & Bond	973	827	1,119	1,119	1,888
53603 Interfund Public Health Nurse	44,977	19,974	41,544	41,544	45,000
53605 Interfund Capital Projects			300,000	300,000	
53610 Interfund Postage	121,615	43,480	73,000	73,000	73,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53611 Interfund Printing	32,048	18,740	26,000	26,000	26,000
53612 Interfund Copier Rental	14,551	10,913	16,006	16,006	16,006
53613 Interfund Fleet Admin	7,892		19,478	19,478	15,349
53615 Interfund Fuel & Oil	23,057	12,329	27,126	27,126	31,824
53616 Interfund Vehicle Maintenance	28,862	18,737	30,000	30,000	28,500
53620 Interfd Information Technology	231,301	199,248	282,951	282,951	317,566
53622 Interfund Other Department	20,000			10,182	
53623 Interfund Fingerprints	285	1,058	825	825	825
53633 Interfund Human Services Admin	173,975	104,905	209,943	209,943	169,687
53634 Interfund Investigation	266,495	186,690	325,478	325,478	245,977
53635 Interfund Prosecution	8,000	6,066	8,000	8,000	8,000
53640 Interfund Mental Hlth Srvs BF	545,647	331,886	528,082	528,082	528,082
53654 Interfund Plant Acquisition			80,305	80,305	
53665 Interfund Audit Expense	25,605		25,605	25,605	11,010
53685 Interfund Office Expense	156	150			
53689 Interfund Physical/Drug	570	719	485	485	485
TOTAL OTHER CHARGES	* 3,250,721	1,930,043	4,355,379	4,355,379	3,569,977 *
CAPITAL ASSETS					
54300 Capital Asset	21,885		10,000	10,000	
54300 Mini Van		1			28,500
54300 Mid-Sized Four Door Sedan		2			25,500
54300 Mid-Sized Four Door Sedan		3			25,500
54300 Telephone System		4			70,000
TOTAL CAPITAL ASSETS	* 21,885		10,000	10,000	149,500 *
TOTAL GROSS BUDGET	**15,026,496	11,698,496	18,675,717	18,675,717	17,460,376 *
TOTAL NET BUDGET	**15,026,496	11,698,496	18,675,717	18,675,717	17,460,376 *
USER PAY REVENUES					
46150 Photocopy Charges	9		10	10	10
46296 Blended Funding Sutter Co	180,000		180,000	180,000	180,000
46320 Other Chgs Current Services	150				
46578 Interfund Trans In-Special Rev	402,369	178,086	417,616	417,616	419,818
46582 Interfund Misc. Transfer	20,975		11,000	11,000	7,315
47407 Other Sales		39			
47500 Other Revenue	150	1	600	600	
47503 Contribution From Oth Agency	5,000				
47539 Food Stamps O/P Collection		30,908			5,000
47540 Refund	3,170	642			
TOTAL USER PAY REVENUES	* 611,823	209,676	609,226	609,226	612,143 *
GOVERNMENTAL REVENUES					
45094 St PA Staff Cost Reimbursement	49,471	14,833	79,656	79,656	44,673
45108 St Family Preservation/Support	1-		38,090	38,090	41,361
45140 St Welfare AdministrationN	7,863,956	3,928,597	7,984,990	7,984,990	7,504,010
45177 St Yuba College Foster Care			8,000	8,000	8,000
45308 Fed FPSP	1-		38,090	38,090	41,361
45310 Fed Welfare Administration	6,701,478	3,269,370	8,650,406	8,650,406	8,138,461

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
45403 Fed PA Staff Cost Reimbursemnt	87,322	26,462	123,030	123,030	136,969
TOTAL GOVERNMENTAL REVENUES	*14,702,225	7,239,262	16,922,262	16,922,262	15,914,835 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	4,452				
TOTAL OTHER FINANCING SOURCES	* 4,452				*
TOTAL REVENUES	**15,318,500	7,448,938	17,531,488	17,531,488	16,526,978 *
UNREIMBURSED COSTS	** 292,004-	4,249,558	1,144,229	1,144,229	933,398 *

ALLOCATED POS. FINANCED BY THIS BUDGET UNIT

ADHU Asst Director Human Services	8356-10160	1.00	1.00	1.00	1.00	1.00
PRMG Program Manager	6167- 7563	5.00	5.00	5.00	5.00	5.00
SUIN Supvg Investigator	4132- 5113	1.00	1.00	1.00	1.00	1.00
WEI2 Welfare Investigator II	3679- 4552	1.00	1.00	1.00	1.00	1.00
SSC2 Social Super Child Serv II	5113- 6256	2.00	2.00	2.00	2.00	2.00
SSC1 Social Super Child Serv I	4838- 5921	1.00	1.00	1.00	1.00	1.00
STAN Staff Analyst	4522- 5598	1.00	1.00	1.00	1.00	1.00
SSE1 Social Super Employ Serv I	4360- 5382	1.00	1.00	1.00	1.00	1.00
SWC4 Social Worker Child Serv IV	4605- 5649	10.00	10.00	10.00	10.00	10.00
SWA4 Social Worker Adult Serv IV	4371- 5399	1.00	1.00	1.00	1.00	1.00
SWC3 Social Worker Child Serv III	4146- 5127	3.00	3.00	3.00	3.00	3.00
SWA3 Social Worker Adult Serv III	3929- 4852	2.00	2.00	2.00	2.00	2.00
SWE3 Social Worker Employ Serv III	3720- 4605	2.00	2.00	2.00	2.00	2.00
OR						
VOCO Vocational Counselor	3330- 4146					
SWC2 Social Worker Child Serv II	3720- 4605	8.00	8.00	8.00	8.00	8.00
OR						
SWC1 Social Worker Child Serv I	3330- 4146					
SWA2 Social Worker Adult Serv II	3517- 4371	2.00	2.00	2.00	2.00	2.00
OR						
SWA1 Social Worker Adult Serv I	3154- 3929					
SWE2 Social Worker Employ Serv II	3330- 4146	9.00	9.00	9.00	9.00	9.00
OR						
SWE1 Social Worker Employ Serv I	2984- 3720					
ETSU Employment & Trng Supervisor	3918- 4838	1.00	1.00	1.00	1.00	1.00
ETW2 Employment & Trng Worker II	3154- 3929	2.00	2.00	2.00	2.00	2.00
OR						
ETW1 Employment & Trng Worker I	2822- 3517					
PASS Public Assist Specialist Super	3815- 4709	5.00	5.00	5.00	5.00	5.00
FAHE Fair Hearing Officer	3387- 4194	1.00	1.00	1.00	1.00	1.00
PAS3 Public Assist Specialist III	3208- 3995	8.00	8.00	8.00	8.00	8.00
PAS2 Public Assist Specialist II	3032- 3785	40.00	40.00	40.00	40.00	44.00
OR						
PAS1 Public Assist Specialist I	2720- 3387					
SSSA Senior Staff Services Analyst	4360- 5382	1.00	1.00	1.00	1.00	1.00
CHFI Chief Fiscal Supervisor	3918- 4838	1.00	1.00	1.00	1.00	1.00
STS2 Staff Services Analyst II	3929- 4852	1.00	1.00	1.00	1.00	1.00
OR						

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
STS1 Staff Services Analyst I	3720- 4605					
SYSA System Support Analyst	3293- 4099	3.00	3.00	3.00	3.00	3.00
OAS1 Office Assistant Supervisor I	2897- 3606	1.00	1.00	1.00	1.00	1.00
EXS1 Executive Secretary I	3032- 3785	1.00	1.00	1.00	1.00	1.00
ACL3 Account Clerk III	2720- 3387	1.00	1.00	1.00	1.00	1.00
ACL2 Account Clerk II	2581- 3208	9.00	9.00	9.00	9.00	9.00
OFA3 Office Assistant III	2581- 3208	2.00	2.00	2.00	2.00	2.00
OFA2 Office Assistant II	2305- 2870	15.00	15.00	15.00	15.00	15.00
(1.0 POSITION CONTRACTED W/PA )						
VOAS Vocational Assistant	2183- 2720	4.00	4.00	4.00	4.00	4.00
OR						
VOTR Vocational Trainee	2012- 2509					
TOTAL BUDGET UNIT POSITIONS	**	146.00	146.00	146.00	146.00	150.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53116 IHSS-County Share	1,459,491	1,309,867	1,724,029	1,724,029	1,603,851
53200 Contribution to Other Agencies	170,054	98,000	163,761	163,761	119,338
TOTAL OTHER CHARGES	* 1,629,545	1,407,867	1,887,790	1,887,790	1,723,189 *
TOTAL GROSS BUDGET	** 1,629,545	1,407,867	1,887,790	1,887,790	1,723,189 *
TOTAL NET BUDGET	** 1,629,545	1,407,867	1,887,790	1,887,790	1,723,189 *
USER PAY REVENUES					
46580 Interfund Transfer In-S/T	1,229,906	905,305	1,229,906	1,229,906	1,229,906
TOTAL USER PAY REVENUES	* 1,229,906	905,305	1,229,906	1,229,906	1,229,906 *
GOVERNMENTAL REVENUES					
45091 St IHSS Waiver Program Service	134,814	328,267	200,000	200,000	200,000
TOTAL GOVERNMENTAL REVENUES	* 134,814	328,267	200,000	200,000	200,000 *
TOTAL REVENUES	** 1,364,720	1,233,572	1,429,906	1,429,906	1,429,906 *
UNREIMBURSED COSTS	** 264,825	174,295	457,884	457,884	293,283 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53100 Support & Care of Persons	9,949,019	8,443,402	13,732,100	13,732,100	10,564,168
TOTAL OTHER CHARGES	* 9,949,019	8,443,402	13,732,100	13,732,100	10,564,168 *
TOTAL GROSS BUDGET	** 9,949,019	8,443,402	13,732,100	13,732,100	10,564,168 *
TOTAL NET BUDGET	** 9,949,019	8,443,402	13,732,100	13,732,100	10,564,168 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45330 Fed TANF-Co Shr Child Supp Col	46,307	26,423	50,000	50,000	50,000
45401 Fed/St TANF	9,676,664	7,372,958	13,388,798	13,388,798	10,300,064
TOTAL GOVERNMENTAL REVENUES	* 9,722,971	7,399,381	13,438,798	13,438,798	10,350,064 *
TOTAL REVENUES	** 9,722,971	7,399,381	13,438,798	13,438,798	10,350,064 *
UNREIMBURSED COSTS	** 226,048	1,044,021	293,302	293,302	214,104 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53103 Support & Care FC SED	212,107	214,732	662,625	662,625	376,315
53105 Supp & Care-Trans Housing Plus	222,306	192,829	256,272	256,272	256,272
53106 Support & Care Welfare-Inst	590,825	968,231	1,022,745	1,022,745	834,658
53109 Support/Care Welfare Kin-GAP	38,078	26,302	47,678	47,678	41,731
53111 Support & Care-Welfare-FC	1,645,313	1,407,643	2,414,130	2,414,130	2,142,952
53114 Support & Care-Probation	259,383	358,150	579,556	579,556	416,566
53600 Interfund Tran Out Wrap Around	146,845	116,515	399,312	399,312	222,720
TOTAL OTHER CHARGES	* 3,114,857	3,284,402	5,382,318	5,382,318	4,291,214 *
TOTAL GROSS BUDGET	** 3,114,857	3,284,402	5,382,318	5,382,318	4,291,214 *
TOTAL NET BUDGET	** 3,114,857	3,284,402	5,382,318	5,382,318	4,291,214 *
USER PAY REVENUES					
46183 Cnty Completed Traffic School		4,784			
TOTAL USER PAY REVENUES	*	4,784			*
GOVERNMENTAL REVENUES					
45171 St Courts Facilitator		2,914			
45174 St TANF-FC/SED	95,030		265,050	265,050	150,526
45175 St TANF-FC	661,195	499,189	916,872	916,872	774,854
45182 St Transitional Housing Plus	223,415	173,830	256,272	256,272	256,272
45183 State Wrap-Around	58,738	32,675	159,725	159,725	89,088
45219 St Welfare Kin-GAP	34,826	22,290	10,585	10,585	9,264
45314 Fed Welfare Kin-GAP			26,509	26,509	23,203
45335 Fed Fostr Care Co Shr Chld Sup	75,827	61,183	175,000	175,000	80,000
45340 Fed TANF-Foster Care	988,403	606,593	1,724,491	1,724,491	1,457,227
TOTAL GOVERNMENTAL REVENUES	* 2,137,434	1,398,674	3,534,504	3,534,504	2,840,434 *
TOTAL REVENUES	** 2,137,434	1,403,458	3,534,504	3,534,504	2,840,434 *
UNREIMBURSED COSTS	** 977,423	1,880,944	1,847,814	1,847,814	1,450,780 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53100 Support & Care of Persons	2,723		14,800	14,800	14,800
TOTAL OTHER CHARGES	* 2,723		14,800	14,800	14,800 *
TOTAL GROSS BUDGET	** 2,723		14,800	14,800	14,800 *
TOTAL NET BUDGET	** 2,723		14,800	14,800	14,800 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45345 Fed Refugee Cash Assistance	2,723		14,800	14,800	14,800
TOTAL GOVERNMENTAL REVENUES	* 2,723		14,800	14,800	14,800 *
TOTAL REVENUES	** 2,723		14,800	14,800	14,800 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53100 Support & Care of Persons	3,275,248	2,893,988	4,262,000	4,262,000	3,849,700
TOTAL OTHER CHARGES	* 3,275,248	2,893,988	4,262,000	4,262,000	3,849,700 *
TOTAL GROSS BUDGET	** 3,275,248	2,893,988	4,262,000	4,262,000	3,849,700 *
TOTAL NET BUDGET	** 3,275,248	2,893,988	4,262,000	4,262,000	3,849,700 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45176 St Aid for Adoptions	1,322,418	731,694	1,906,547	1,906,547	1,685,717
45344 Fed Aid for Adoptions	1,513,535	887,457	1,719,936	1,719,936	1,602,078
TOTAL GOVERNMENTAL REVENUES	* 2,835,953	1,619,151	3,626,483	3,626,483	3,287,795 *
TOTAL REVENUES	** 2,835,953	1,619,151	3,626,483	3,626,483	3,287,795 *
UNREIMBURSED COSTS	** 439,295	1,274,837	635,517	635,517	561,905 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52177 Prof & Spec Indigent Burial	17,187	16,545	19,750	19,750	23,000
TOTAL SERVICES AND SUPPLIES	* 17,187	16,545	19,750	19,750	23,000 *
OTHER CHARGES					
53112 Support & Care-Regular Cases	31,418	33,182	80,600	80,600	60,550
TOTAL OTHER CHARGES	* 31,418	33,182	80,600	80,600	60,550 *
TOTAL GROSS BUDGET	** 48,605	49,727	100,350	100,350	83,550 *
TOTAL NET BUDGET	** 48,605	49,727	100,350	100,350	83,550 *
USER PAY REVENUES					
46275 OCO Program	10,958	10,268	15,000	15,000	15,000
46578 Interfund Trans In-Special Rev	1,230	792	1,350	1,350	1,208
TOTAL USER PAY REVENUES	* 12,188	11,060	16,350	16,350	16,208 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 12,188	11,060	16,350	16,350	16,208 *
UNREIMBURSED COSTS	** 36,417	38,667	84,000	84,000	67,342 *

**Law & Justice**

**Section E**

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,671,513	1,344,829	1,718,056	1,688,056	1,755,850
51013 Special Pay	1,934	1,957	3,600	3,600	2,400
51014 Other Pay	3,080	1,693	3,000	3,000	3,000
51020 Extra Help		8,753			
51021 Salary Savings			30,000-	30,000-	
51030 Overtime	13	26			
51100 County Contribution FICA	121,887	98,657	125,207	125,207	127,321
51110 County Contribution Retirement	280,782	232,998	297,932	297,932	328,866
51111 Retirement Allowance	130,075	99,993	133,783	133,783	58,661
51120 Co Contribution-Group Insuranc	279,609	249,227	311,387	311,387	356,850
51121 Contribution Deferred Comp					655
51150 Interfund Workers Compensation	13,466	16,760	16,760	16,760	12,136
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,502,359	2,054,893	2,579,725	2,549,725	2,645,739 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	14,728	20,519	12,000	22,000	15,000
52150 Memberships	920	920	920	920	920
52170 Office Expenses	87,713	19,866	17,578	49,756	40,000
52173 Subscription-Publication	3,753	2,244	5,000	5,000	5,000
52180 Professional/Specialized Srvs	35,071	16,929	40,000	40,000	40,000
52183 P/S Medical Srvs-Lab	5,986	3,280	6,500	6,500	6,500
52210 Rents/Leases Structures/Ground	88,421	79,973	88,778	88,778	89,531
52232 Employment Training	23,377	4,806	5,000	5,000	10,000
52250 Transportation & Travel	5,158	1,395	4,014	4,014	10,000
52260 Utilities	14,141	14,898	17,000	17,000	19,000
TOTAL SERVICES AND SUPPLIES	* 279,268	164,830	196,790	238,968	235,951 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	4,939	4,950	4,950	4,950	3,795
53602 Interfund Gen Insurance & Bond		75	101	101	289
53610 Interfund Postage	19,724	13,863	22,000	22,000	22,000
53612 Interfund Copier Rental	4,058	2,816	4,249	4,249	4,249
53613 Interfund Fleet Admin	210		1,146	1,146	1,096
53615 Interfund Fuel & Oil	701	261	895	895	676
53616 Interfund Vehicle Maintenance	634	1,594	1,400	1,400	2,000
53620 Interfd Information Technology	27,254	10,726	26,958	26,958	26,518
53623 Interfund Fingerprints		57	65	65	65
53641 Interfund PW Admin Services	6,749				
53670 Interfund Overhead (A-87) Cost	27,456	136,274	182,091	182,091	249,332
53685 Interfund Office Expense	7	7			
53689 Interfund Physical/Drug	37	62	70	70	70
TOTAL OTHER CHARGES	* 91,769	170,685	243,925	243,925	310,090 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset	7,580				
TOTAL CAPITAL ASSETS	* 7,580				*
TOTAL GROSS BUDGET	** 2,880,976	2,390,408	3,020,440	3,032,618	3,191,780 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
INTRAFUND TRANSFERS					
55204 Intrafund Copier Rental	386				
TOTAL INTRAFUND TRANSFERS	*	386			*
TOTAL NET BUDGET	** 2,881,362	2,390,408	3,020,440	3,032,618	3,191,780 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		237,253	237,253	*
TOTAL INCREASE IN DESIGNATIONS	*				310,686 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,881,362	2,390,408	3,257,693	3,269,871	3,502,466 *
USER PAY REVENUES					
47540 Refund	646	438			
TOTAL USER PAY REVENUES	*	646	438		*
GOVERNMENTAL REVENUES					
45195 St CSS Advance	892,095	737,275	1,009,676	1,009,676	1,009,677
45390 Fed CSS Advance	1,986,222	1,717,304	2,032,055	2,044,233	2,208,923
TOTAL GOVERNMENTAL REVENUES	* 2,878,317	2,454,579	3,041,731	3,053,909	3,218,600 *
GENERAL REVENUES					
44100 Interest Apportioned	9,952	7,463	10,800	10,800	10,800
TOTAL GENERAL REVENUES	* 9,952	7,463	10,800	10,800	10,800 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		167,452	167,452	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 30,155	205,162	37,710	37,710	273,066 *
TOTAL AVAILABLE FINANCING	** 2,919,070	2,667,642	3,257,693	3,269,871	3,502,466 *
UNREIMBURSED COSTS	** 37,708-	277,234-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DCSS Dir of Child Support Services	8356-10160	1.00	1.00	1.00	1.00
CCSA Chief Child Support Attorney	7563- 9210	1.00	1.00	1.00	1.00
(FROZEN)					
DEDC Dep Director Child Suppt Serv	6167- 7563	1.00	1.00	1.00	1.00
CSA3 Child Support Attorney III	7029- 8574	2.00	2.00	2.00	2.00
OR					
CSA2 Child Support Attorney II	6336- 7760				
OR					
CSA1 Child Support Attorney I	5761- 7029				
STM1 Staff Services Mgr I	5027- 6167	1.00	1.00	1.00	1.00
ISC2 Info Systems Coordinator II	3478- 4323	1.00	1.00	1.00	1.00
CSUS Child Support Supervisor	3506- 4360	3.00	3.00	3.00	3.00
CSS3 Child Support Specialist III	3119- 3884	2.00	2.00	2.00	2.00
CSS2 Child Support Specialist II	2948- 3679	14.00	14.00	14.00	14.00

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OR					
CSS1 Child Support Specialist I	2791- 3478				1.00
LES2 Legal Secretary II	2870- 3577	3.00	3.00	3.00	3.00
OR					
LES1 Legal Secretary I	2581- 3208				
ACL3 Account Clerk III	2720- 3387	2.00	2.00	2.00	2.00
OFA2 Office Assistant II	2305- 2870	2.00	2.00	2.00	2.00
OR					
OFA1 Office Assistant I	2183- 2720				
TOTAL BUDGET UNIT POSITIONS	**	33.00	33.00	33.00	33.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,140,826	1,600,315	2,306,687	2,307,065	2,141,461
51013 Special Pay	12,218	9,534	11,000	11,000	11,000
51014 Other Pay	17,816	15,006	17,000	17,000	17,000
51015 Mitigation Pay		3,710			6,095
51020 Extra Help	34,592	55,082	61,191	61,191	20,000
51021 Salary Savings			59,000-	59,000-	
51030 Overtime	37,244	6,816	19,000	19,000	14,000
51100 County Contribution FICA	162,663	121,011	167,362	167,362	158,398
51110 County Contribution Retirement	409,546	322,063	460,429	460,429	458,150
51111 Retirement Allowance	173,092	116,675	188,112	188,112	50,914
51120 Co Contribution-Group Insuranc	276,107	232,454	322,966	322,966	332,980
51130 Co Contrib Unemploymnt Insrnc	2,425	4,950			
51150 Interfund Workers Compensation	19,178	29,807	29,807	29,807	32,905
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 3,285,707	2,517,423	3,524,554	3,524,932	3,242,903 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	2,662	400			
52060 Communications	21,722	14,852	18,300	18,300	16,000
52080 Food	121				
52110 Criminal Jury Witness Fees	7,014	12,227	9,000	9,000	9,000
52120 Maintenance Equipment	881	87	2,000	2,000	500
52130 Maintenance Structure/Imprvmnt	22				
52135 Software License & Maintenance	81		5,700	5,700	5,000
52136 Computer Hardware	2,165	1,113	13,700	13,700	6,000
52150 Memberships	7,864	8,345	9,285	9,285	9,200
52170 Office Expenses	23,831	17,786	23,250	23,250	18,000
52173 Subscription-Publication	37,136	20,550	35,000	35,000	30,000
52180 Professional/Specialized Srvs	11,004	8,507	13,000	13,000	11,000
52225 Office Equipment	3,218	3,607	19,450	19,450	9,000
52230 Special Departmental Expense	3,997	207	10,800	10,800	8,640
52232 Employment Training	22,232	16,120	33,000	33,000	22,000
52250 Transportation & Travel	5,593	1,465	6,000	6,000	3,000
TOTAL SERVICES AND SUPPLIES	* 149,543	105,266	198,485	198,485	147,340 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	11,043	13,939	13,939	13,939	14,631
53602 Interfund Gen Insurance & Bond	191	176	239	239	411
53610 Interfund Postage	2,768	2,653	3,400	3,400	3,400
53611 Interfund Printing	2,050	1,187	2,300	2,300	2,300
53612 Interfund Copier Rental	4,007	3,005	4,407	4,407	4,407
53613 Interfund Fleet Admin	3,138		7,448	7,448	6,030
53615 Interfund Fuel & Oil	17,929	10,874	19,622	19,622	30,098
53616 Interfund Vehicle Maintenance	17,208	6,095	17,100	17,100	16,000
53620 Interfd Information Technology	144,856	97,315	173,379	173,379	146,781
53683 Interfund Drug Testing	287	123	200	200	200
53689 Interfund Physical/Drug	738	1,280	1,005	1,005	1,005
TOTAL OTHER CHARGES	* 204,215	136,647	243,039	243,039	225,263 *
<b>CAPITAL ASSETS</b>					

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
54300 Capital Asset	32,464		21,500	21,500	
TOTAL CAPITAL ASSETS	* 32,464		21,500	21,500	*
TOTAL GROSS BUDGET	** 3,671,929	2,759,336	3,987,578	3,987,956	3,615,506 *
TOTAL NET BUDGET	** 3,671,929	2,759,336	3,987,578	3,987,956	3,615,506 *
USER PAY REVENUES					
46187 Discovery Fees	13,117	9,235	8,000	8,000	12,500
46320 Other Chgs Current Services	357	382			
46553 Interfund Investigation	266,495	186,690	325,478	325,478	245,977
46554 Interfund Prosecution	8,000	6,066	8,000	8,000	8,000
46578 Interfund Trans In-Special Rev			52,000	52,000	113,300
46598 Inter Tran-In COPS	23,075			27,578	28,048
47500 Other Revenue	642		27,400	200	500
47506 Restitution Unclaimed Money	1,096				
47522 DA Asset Forfeiture	3,077	487	1,500	1,500	1,500
47540 Refund	61	537			
TOTAL USER PAY REVENUES	* 315,920	203,397	422,378	422,756	409,825 *
GOVERNMENTAL REVENUES					
45244 CA EMERGENCY MANAGEMENT AGENCY	266,060	106,245	238,966	238,966	238,966
45259 St Post	616	3,221	1,500	1,500	1,550
TOTAL GOVERNMENTAL REVENUES	* 266,676	109,466	240,466	240,466	240,516 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	3,413				
TOTAL OTHER FINANCING SOURCES	* 3,413				*
TOTAL REVENUES	** 586,009	312,863	662,844	663,222	650,341 *
UNREIMBURSED COSTS	** 3,085,920	2,446,473	3,324,734	3,324,734	2,965,165 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DIAT District Attorney	FLAT 11826	1.00	1.00	1.00	1.00
ASDA Asst District Attorney	8356-10160	1.00	1.00	1.00	1.00
ADSO Admin Services Officer	5598- 6854	1.00	1.00	1.00	1.00
DED4 Deputy D A IV	7913- 9641	1.00	1.00	1.00	1.00
DED3 Deputy D A III	7029- 8574	1.00	1.00	1.00	1.00
OR					
DED2 Deputy D A II	6336- 7760				
DED3 Deputy D A III	7029- 8574	6.00	6.00	6.00	6.00
OR					
DED2 Deputy D A II	6336- 7760				
OR					
DED1 Deputy D A I	5761- 7029				
CHIN Chief Investigator DA	6536- 8007	1.00	1.00	1.00	1.00
ACHI Assistant Chief Investigator	5934- 7263	1.00	1.00	1.00	1.00
SRCR Senior Criminal Investigator	4634- 5705	9.00	8.00	9.00	8.00
CRIT Criminal Intelligence Tech	3478- 4323	1.00	1.00	1.00	1.00

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
INAD Investigative Aide	3293- 4099	1.00	1.00	1.00	1.00	1.00
VIAS Victim-Witness Asst Cord (LIMITED TERM)	3720- 4605	1.00	1.00	1.00	1.00	1.00
VIA2 Victim Advocate II (LIMITED TERM)	3032- 3785	1.00	1.00	1.00	1.00	1.00
VIA1 Victim Advocate I (LIMITED TERM)	2442- 3032	.50	.50	.50	.50	.50
SULE Supvg Legal Secretary	3606- 4485	1.00	1.00	1.00	1.00	1.00
LES3 Legal Secretary III	3208- 3995	2.00	2.00	2.00	2.00	2.00
LES2 Legal Secretary II OR	2870- 3577	1.00	1.00	1.00	1.00	
LES1 Legal Secretary I	2581- 3208					
LES1 Legal Secretary I OR	2581- 3208	2.00	2.00	2.00	2.00	2.00
OFA3 Office Assistant III	2581- 3208					
TOTAL BUDGET UNIT POSITIONS	**	32.50	31.50	32.50	31.50	30.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	234,180	299,806	368,255	368,255	332,654
51013 Special Pay	25	790			
51015 Mitigation Pay		1,440			600
51021 Salary Savings			10,000-	10,000-	
51030 Overtime		3,162			
51100 County Contribution FICA	17,567	22,436	27,050	27,050	24,559
51110 County Contribution Retirement	44,985	67,184	84,607	84,607	81,439
51111 Retirement Allowance	18,165	20,702	31,445	31,445	11,684
51120 Co Contribution-Group Insuranc	32,630	50,468	57,992	57,992	56,944
51150 Interfund Workers Compensation	503	724	724	724	1,187
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 348,055	466,712	560,073	560,073	509,067 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	900	950	900	900	900
TOTAL SERVICES AND SUPPLIES	* 900	950	900	900	900 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	386	333	333	333	233
53602 Interfund Gen Insurance & Bond					7
53620 Interfd Information Technology	4,219	2,079	2,749	2,749	4,188
53683 Interfund Drug Testing			50	50	50
TOTAL OTHER CHARGES	* 4,605	2,412	3,132	3,132	4,478 *
TOTAL GROSS BUDGET	** 353,560	470,074	564,105	564,105	514,445 *
TOTAL NET BUDGET	** 353,560	470,074	564,105	564,105	514,445 *
TOTAL USER PAY REVENUES	*				*
<b>GOVERNMENTAL REVENUES</b>					
45244 CA EMERGENCY MANAGEMENT AGENCY	140,548	227,811	401,746	401,746	310,851
TOTAL GOVERNMENTAL REVENUES	* 140,548	227,811	401,746	401,746	310,851 *
TOTAL REVENUES	** 140,548	227,811	401,746	401,746	310,851 *
UNREIMBURSED COSTS	** 213,012	242,263	162,359	162,359	203,594 *
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
DED3 Deputy D A III OR	7029- 8574	1.00	1.00	1.00	1.00
DED2 Deputy D A II	6336- 7760				
SRCR Senior Criminal Investigator	4634- 5705		1.00	1.00	1.00
DESH Deputy Sheriff (LIMITED TERM)	3953- 4883	1.00	1.00	1.00	1.00
DEP3 Deputy Probation Officer III	4414- 5436	1.00	1.00	2.00	1.00
DEP3 Deputy Probation Officer III (LIMITED TERM)	4414- 5436		1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 3.00	5.00	5.00	5.00	5.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52060 Communications	143	102	200	200	200
52080 Food	268	335	200	200	300
52112 Civil Jury Fees	17,340	14,098	12,000	12,000	19,003
52144 Mileage	6,829	6,111	5,500	5,500	6,900
52169 Outside Printing	1,704		1,200	1,200	1,200
52170 Office Expenses	261	263	400	400	300
52172 Postage	110	110	150	150	150
52173 Subscription-Publication	231		1,000	1,000	1,000
52180 Professional/Specialized Svcs			100	100	
52188 Prof & Spec Court Reporter	761	3,158	2,000	2,000	2,000
52225 Office Equipment			100	100	100
52230 Special Departmental Expense			100	100	100
52232 Employment Training	1,630	2,075	3,000	3,000	2,100
TOTAL SERVICES AND SUPPLIES	* 29,277	26,252	25,950	25,950	33,353 *
OTHER CHARGES					
53001 Superior Court Services	3,796	746	3,000	3,000	4,878
53601 Interfund Ins ISF Premium	12	14	14	14	8
53620 Interfd Information Technology	612	615	1,214	1,214	1,122
53685 Interfund Office Expense	7	137			
TOTAL OTHER CHARGES	* 4,427	1,512	4,228	4,228	6,008 *
TOTAL GROSS BUDGET	** 33,704	27,764	30,178	30,178	39,361 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	1,356	921	500	500	500
55204 Intrafund Copier Rental	63	66	100	100	100
TOTAL INTRAFUND TRANSFERS	* 1,419	987	600	600	600 *
TOTAL NET BUDGET	** 35,123	28,751	30,778	30,778	39,961 *
USER PAY REVENUES					
47540 Refund	15				
TOTAL USER PAY REVENUES	* 15				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 15				*
UNREIMBURSED COSTS	** 35,108	28,751	30,778	30,778	39,961 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53100 Support & Care of Persons	1,767,919	1,170,557	1,897,341	1,897,341	1,600,000
TOTAL OTHER CHARGES	* 1,767,919	1,170,557	1,897,341	1,897,341	1,600,000 *
TOTAL GROSS BUDGET	** 1,767,919	1,170,557	1,897,341	1,897,341	1,600,000 *
TOTAL NET BUDGET	** 1,767,919	1,170,557	1,897,341	1,897,341	1,600,000 *
USER PAY REVENUES					
46270 Recovered Cost of Care	15,911	2,931	9,000	9,000	3,000
TOTAL USER PAY REVENUES	* 15,911	2,931	9,000	9,000	3,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 15,911	2,931	9,000	9,000	3,000 *
UNREIMBURSED COSTS	** 1,752,008	1,167,626	1,888,341	1,888,341	1,597,000 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52170 Office Expenses	60		200	200	200
52230 Special Departmental Expense	114		490	490	490
52250 Transportation & Travel	129		300	300	300
TOTAL SERVICES AND SUPPLIES	* 303		990	990	990 *
OTHER CHARGES					
53610 Interfund Postage	5		10	10	10
TOTAL OTHER CHARGES	* 5		10	10	10 *
TOTAL GROSS BUDGET	** 308		1,000	1,000	1,000 *
TOTAL NET BUDGET	** 308		1,000	1,000	1,000 *
USER PAY REVENUES					
46578 Interfund Trans In-Special Rev	1,000		1,000	1,000	1,000
TOTAL USER PAY REVENUES	* 1,000		1,000	1,000	1,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 1,000		1,000	1,000	1,000 *
UNREIMBURSED COSTS	** 692-				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,548,337	2,060,960	2,658,577	2,658,577	2,684,942
51013 Special Pay	4,818	3,914	6,000	6,000	4,837
51014 Other Pay	10,676	6,395	69,189	69,189	54,783
51020 Extra Help	19,554				43,651
51021 Salary Savings			57,000-	57,000-	
51030 Overtime	28,368	160	17,500	17,500	16,583
51100 County Contribution FICA	188,818	149,420	199,456	199,456	203,953
51110 County Contribution Retirement	597,324	500,610	651,714	651,714	697,437
51111 Retirement Allowance	221,175	171,165	236,010	236,010	114,727
51120 Co Contribution-Group Insuranc	388,399	350,799	456,387	456,387	495,311
51150 Interfund Workers Compensation	20,387	24,366	24,366	24,366	9,981
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,027,856	3,267,789	4,262,199	4,262,199	4,326,205 *

<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	91		225	225	100
52051 Security Equipment	15,055	6,906	9,100	9,100	9,260
52060 Communications	10,896	8,408	16,530	16,530	14,200
52120 Maintenance Equipment	309	2,275	4,190	4,190	3,290
52135 Software License & Maintenance	11,315	4,150	11,455	11,455	13,860
52136 Computer Hardware	3,967	1,241	4,000	4,000	2,000
52150 Memberships	4,041	4,041	4,300	4,300	4,100
52170 Office Expenses	12,879	4,395	13,420	13,420	11,496
52180 Professional/Specialized Srvs	31,951	14,666	50,250	50,250	50,960
52225 Office Equipment	3,831	1,148	4,725	4,725	2,500
52230 Special Departmental Expense	5,165	20,012	9,895	33,107	50,630
52232 Employment Training	41,633	12,319	36,850	39,712	34,810
52250 Transportation & Travel	4,242	2,677	17,300	17,300	11,510
TOTAL SERVICES AND SUPPLIES	* 145,375	82,238	182,240	208,314	208,716 *

<b>OTHER CHARGES</b>					
53100 Support & Care of Persons	5,900	6,784	15,336	69,140	23,520
53601 Interfund Ins ISF Premium	9,980	10,776	10,776	10,776	7,987
53602 Interfund Gen Insurance & Bond	308	285	386	386	592
53610 Interfund Postage	1,577	1,231	2,000	2,000	2,000
53611 Interfund Printing	3,401	961	2,000	2,000	2,000
53612 Interfund Copier Rental	3,053	2,290	3,358	3,358	3,358
53613 Interfund Fleet Admin	4,904		9,739	9,739	9,319
53615 Interfund Fuel & Oil	15,443	8,095	17,301	17,301	21,434
53616 Interfund Vehicle Maintenance	17,808	10,070	16,500	16,500	17,500
53619 Interfund Misc. Transfer	17,989	33,480	79,562	79,562	107,918
53620 Interfd Information Technology	121,464	102,088	181,825	181,825	151,936
53623 Interfund Fingerprints			25	25	25
53683 Interfund Drug Testing	615	739	650	650	650
53685 Interfund Office Expense	7	26			
53688 Interfund Rents/Leases	720	720	720	720	720
53689 Interfund Physical/Drug	37	74	2,005	2,005	2,005
TOTAL OTHER CHARGES	* 203,206	177,619	342,183	395,987	350,964 *

CAPITAL ASSETS

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 4,376,437	3,527,646	4,786,622	4,866,500	4,885,885 *
TOTAL NET BUDGET	** 4,376,437	3,527,646	4,786,622	4,866,500	4,885,885 *
USER PAY REVENUES					
46119 Adult Prob Supervision	49,724	30,241	45,000	45,000	40,000
46120 Juv Record Sealing	1,090	1,595	600	600	1,000
46161 Yuba City Unif Schl Dist Trncy	97,479	48,740	97,479	97,479	107,668
46162 YCUSD Special Programs	71,745	35,873	71,745	71,745	71,938
46169 Fingerprint Fees	224	96	160	160	
46173 Miscellaneous	388				
46203 Security Services	12,194	1,000			
46213 Extended Juvenile Work Program	60				
46217 Drug Diversion Fees	3,455	1,890	2,000	2,000	1,000
46294 BTP Fees	1,500	250	1,000	1,000	1,000
46578 Interfund Trans In-Special Rev	71,000		71,000	71,000	71,000
46582 Interfund Misc. Transfer		36,446	37,835	37,835	
46587 Interfund Sub Abuse/Crime Prev	29,903				
46591 Inter Tran-In CCPIF SB678					360,000
46598 Inter Tran-In COPS	191,948	86,528	200,000	253,804	227,163
46599 Inter Tran-In YOBG	219,772		247,380	247,380	306,430
47500 Other Revenue			1,000	1,000	
47503 Contribution From Oth Agency	4,760	491			
47540 Refund	548	53			
TOTAL USER PAY REVENUES	* 755,790	243,203	775,199	829,003	1,187,199 *
GOVERNMENTAL REVENUES					
45088 St Juvenile Prob & Camp Fund	206,891	114,856	147,270	147,270	162,286
45218 St SB933 Group Home Visits	19,277	9,354	15,000	15,000	13,000
45249 St Probation Training Expense	20,335	17,055	20,335	20,335	20,000
45250 St CWSOIP	4,440	4,163	10,000	10,000	10,000
45298 St DJJ-JUVENILE REENTRY FUND					30,000
45301 Fed Title IV-E	307,670	195,287	300,000	300,000	360,000
45306 Fed Grant	1,065	61,461	92,425	118,499	73,950
45309 Fed CWSOIP	2,852	2,854	6,500	6,500	6,500
45331 JABG - Juvenile Accountability	180,321				
TOTAL GOVERNMENTAL REVENUES	* 742,851	405,030	591,530	617,604	675,736 *
TOTAL REVENUES	** 1,498,641	648,233	1,366,729	1,446,607	1,862,935 *
UNREIMBURSED COSTS	** 2,877,796	2,879,413	3,419,893	3,419,893	3,022,950 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
CHPO Chief Probation Officer	8099- 9861	1.00	1.00	1.00	1.00
DCPO Deputy Chief Probation Officer	6288- 7711	2.00	2.00	2.00	2.00
ADSO Admin Services Officer	5598- 6854	1.00	1.00	1.00	1.00
SUPO Supervising Probation Officer	5163- 6271	4.00	4.00	4.00	4.00

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
DEP3 Deputy Probation Officer III 4414- 5436	8.00	8.00	8.00	8.00	8.00
DEP3 Deputy Probation Officer III 4414- 5436	2.00	2.00	2.00	2.00	2.00
DEP3 Deputy Probation Officer III 4414- 5436	17.00	17.00	17.00	17.00	17.00
OR					
DEP2 Deputy Probation Officer II 3967- 4900					
OR					
DEP1 Deputy Probation Officer I 3551- 4414					
DEP3 Deputy Probation Officer III 4414- 5436	1.00	1.00	1.00	1.00	1.00
OR					
DEP2 Deputy Probation Officer II 3967- 4900					
OR					
DEP1 Deputy Probation Officer I 3551- 4414					
PRAD Probation Aide 3119- 3884	2.00	2.00	2.00	2.00	2.00
EXS1 Executive Secretary I 3032- 3785	1.00	1.00	1.00	1.00	1.00
ACT2 Accounting Technician II 3387- 4194	1.00	1.00	1.00	1.00	1.00
OFA3 Office Assistant III 2581- 3208	3.00	3.00	3.00	3.00	3.00
TOTAL BUDGET UNIT POSITIONS	** 43.00	43.00	43.00	43.00	43.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	86,270	70,074	87,564	87,564	89,657
51014 Other Pay	1,983	4,297	4,379	4,379	4,330
51021 Salary Savings			2,000-	2,000-	
51100 County Contribution FICA	6,458	5,442	6,370	6,370	6,805
51110 County Contribution Retirement	14,461	12,126	15,153	15,153	16,769
51111 Retirement Allowance	6,774	5,502	6,878	6,878	3,082
51120 Co Contribution-Group Insuranc	12,022	11,346	13,403	13,403	15,524
51150 Interfund Workers Compensation	187	274	274	274	283
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 128,155	109,061	132,021	132,021	136,450 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	191	141	500	500	500
52110 Criminal Jury Witness Fees	766	529	2,000	2,000	1,000
52150 Memberships			200	200	200
52170 Office Expenses	27,357	22,957	26,400	26,400	26,400
52180 Professional/Specialized Srvs	525,993	427,929	530,000	530,000	469,200
52181 Juvenile Depnd Procd/Physician	1,500	3,101	7,800	7,800	7,000
52250 Transportation & Travel	313	295	500	500	500
TOTAL SERVICES AND SUPPLIES	* 556,120	454,952	567,400	567,400	504,800 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	419	408	408	408	222
53602 Interfund Gen Insurance & Bond					7
53620 Interfd Information Technology	5,805	12,555	17,823	17,823	7,097
TOTAL OTHER CHARGES	* 6,224	12,963	18,231	18,231	7,326 *
TOTAL GROSS BUDGET	** 690,499	576,976	717,652	717,652	648,576 *
TOTAL NET BUDGET	** 690,499	576,976	717,652	717,652	648,576 *
<b>USER PAY REVENUES</b>					
46130 Public Defender Fees	8,393	7,643	4,700	4,700	5,000
47500 Other Revenue			2,500	2,500	2,500
47540 Refund	180				
TOTAL USER PAY REVENUES	* 8,573	7,643	7,200	7,200	7,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 8,573	7,643	7,200	7,200	7,500 *
UNREIMBURSED COSTS	** 681,926	569,333	710,452	710,452	641,076 *
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
PUDE Public Defender	FLAT 7305	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	50,589	42,470	54,934	54,934	53,539
51015 Mitigation Pay		1,080			3,537
51021 Salary Savings			3,000-	3,000-	
51030 Overtime	300	32	300	300	300
51100 County Contribution FICA	3,633	3,141	3,896	3,896	3,974
51110 County Contribution Retirement	12,537	10,942	13,776	13,776	14,471
51111 Retirement Allowance	4,491	2,396	4,801	4,801	
51120 Co Contribution-Group Insuranc	11,769	10,809	13,065	13,065	14,787
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 83,319	70,870	87,772	87,772	90,608 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	900	900	900	900	950
52090 Household Expense	9,393	2,494	9,000	9,000	9,000
52120 Maintenance Equipment	120				
52135 Software License & Maintenance		44			
52160 Miscellaneous Expense	2,204		3,000	3,000	3,000
52166 General Supplies	146,680	99,470	135,000	135,000	135,000
52170 Office Expenses	836	14	1,000	1,000	1,000
52172 Postage	20	20	100	100	100
52173 Subscription-Publication	6,101	1,694	2,500	2,500	2,500
52180 Professional/Specialized Srvs	13,559	4,137	13,000	13,000	13,000
52260 Utilities	4,065	1,065	4,100	4,100	4,100
TOTAL SERVICES AND SUPPLIES	* 183,878	109,838	168,600	168,600	168,650 *
<b>OTHER CHARGES</b>					
53612 Interfund Copier Rental	1,033				
53683 Interfund Drug Testing	41		50	50	50
TOTAL OTHER CHARGES	* 1,074		50	50	50 *
TOTAL GROSS BUDGET	** 268,271	180,708	256,422	256,422	259,308 *
TOTAL NET BUDGET	** 268,271	180,708	256,422	256,422	259,308 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		211,068	211,068	258,949 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 268,271	180,708	467,490	467,490	518,257 *
<b>USER PAY REVENUES</b>					
47501 Commissary Sales	229,331	114,282	204,500	204,500	204,500
47507 Phone Call Revenue	89,538	55,298	80,000	80,000	80,000
47540 Refund	162				
TOTAL USER PAY REVENUES	* 319,031	169,580	284,500	284,500	284,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned	2,551	2,607	1,800	1,800	1,800

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GENERAL REVENUES	* 2,551	2,607	1,800	1,800	1,800 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		100,204	100,204	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 27,676	181,190	80,986	80,986	231,957 *
TOTAL AVAILABLE FINANCING	** 349,258	353,377	467,490	467,490	518,257 *
UNREIMBURSED COSTS	** 80,987-	172,669-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
CORO Correctional Officer	3375- 4197	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,002,081	877,686	1,222,721	1,142,664	1,156,505
51013 Special Pay	15,919	14,557	18,467	18,467	23,030
51014 Other Pay	4,864	9,028	4,900	4,900	6,400
51015 Mitigation Pay		8,945			10,225
51020 Extra Help	17,391	273			
51021 Salary Savings			30,000-	30,000-	
51030 Overtime	13,428	7,924	7,000	7,000	7,000
51100 County Contribution FICA	78,601	68,846	92,336	92,336	87,740
51110 County Contribution Retirement	184,154	166,998	224,544	224,544	233,715
51111 Retirement Allowance	81,541	49,399	97,460	97,460	2,127
51120 Co Contribution-Group Insuranc	179,890	172,188	249,287	249,287	239,932
51130 Co Contrib Unemploymnt Insrc	969	551			
51150 Interfund Workers Compensation	66,767	82,856	82,856	82,856	75,471
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,645,605	1,459,251	1,969,571	1,889,514	1,842,145 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	17,818	17,198	19,700	19,700	16,300
52051 Security Equipment	10,138	36,000		36,000	
52060 Communications	79,303	53,976	76,200	76,200	76,200
52120 Maintenance Equipment	22,538	30,100	40,500	40,500	43,500
52135 Software License & Maintenance	2,100	2,622	20,910	20,910	3,110
52136 Computer Hardware	2,367	512			500
52170 Office Expenses	362	338	362	362	362
52172 Postage	11				
52173 Subscription-Publication	109	2,440	1,138	1,138	1,138
52200 Rents & Leases Equipment	13,565	13,171	18,637	18,637	25,837
52225 Office Equipment	5,386	807	850	850	550
52232 Employment Training	9,085	9,478	13,045	13,045	10,500
TOTAL SERVICES AND SUPPLIES	* 162,782	166,642	191,342	227,342	177,997 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	3,540	3,190	3,190	3,190	2,241
53602 Interfund Gen Insurance & Bond	232	215	291	291	414
53612 Interfund Copier Rental	1,240	930	1,364	1,364	1,364
53613 Interfund Fleet Admin	1,236		1,146	1,146	1,096
53615 Interfund Fuel & Oil	4,945	2,667	5,643	5,643	7,767
53616 Interfund Vehicle Maintenance	5,791	2,368	10,000	10,000	5,500
53620 Interfd Information Technology	736,550	527,720	902,611	902,611	717,108
53683 Interfund Drug Testing	205	266	250	250	250
53689 Interfund Physical/Drug	224				
TOTAL OTHER CHARGES	* 753,963	537,356	924,495	924,495	735,740 *
<b>CAPITAL ASSETS</b>					
54300 Vehicle, Computer and Modem	35,236	218,769	97,015	330,991	49,860
54300 #0006					24,099
54300 #0007					29,100
TOTAL CAPITAL ASSETS	* 35,236	218,769	97,015	330,991	103,059 *
TOTAL GROSS BUDGET	** 2,597,586	2,382,018	3,182,423	3,372,342	2,858,941 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
INTRAFUND TRANSFERS					
55238 Intrafund Other		66,000-		89,199-	53,199-
TOTAL INTRAFUND TRANSFERS	*	66,000-		89,199-	53,199-*
TOTAL NET BUDGET	** 2,597,586	2,316,018	3,182,423	3,283,143	2,805,742 *
USER PAY REVENUES					
42170 Sheriffs Fees & Permits	6,665	12,740	5,800	5,800	5,600
46169 Fingerprint Fees	82,163	109,662	81,500	81,500	95,000
46170 Civil Process Service	41,218	76,277	36,800	36,800	44,000
46505 Interfund Fingerprints	2,275	1,625	3,025	3,025	2,976
46578 Interfund Trans In-Special Rev	6,829		15,446	15,446	134,642
46598 Inter Tran-In COPS	7,500		47,515	48,235	
47540 Refund	361	313			
TOTAL USER PAY REVENUES	* 147,011	200,617	190,086	190,806	282,218 *
GOVERNMENTAL REVENUES					
45292 St Sheriff 911 Reimbursement	4,790	939	7,200	7,200	7,200
TOTAL GOVERNMENTAL REVENUES	* 4,790	939	7,200	7,200	7,200 *
TOTAL REVENUES	** 151,801	201,556	197,286	198,006	289,418 *
UNREIMBURSED COSTS	** 2,445,785	2,114,462	2,985,137	3,085,137	2,516,324 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DIVC Division Commander	6536- 8007	1.00			
COMA Communications Manager	4771- 5895		1.00	1.00	1.00
PALI Patrol Lieutenant	5934- 7263	1.00	1.00	1.00	1.00
CORO Correctional Officer	3375- 4197	1.00	1.00	1.00	1.00
SHLS Sheriff's Legal Specialist	2849- 3556	2.00	2.00	2.00	2.00
CRRE Criminal Records Tech	2748- 3423	4.00	4.00	3.00	3.00
SUPS Supvg Public Safety Dispatcher	3606- 4485	4.00	4.00	4.00	4.00
PUS2 Public Safety Dispatcher II	3441- 4278	11.00	11.00	11.00	11.00
OR					
PUS1 Public Safety Dispatcher I	3021- 3772				
SECL Secretary - Law	2556- 3183	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 25.00	25.00	24.00	25.00	24.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	305,158	258,809	330,000	330,000	340,149
51013 Special Pay	1,171	592	960	960	
51015 Mitigation Pay		3,010			3,400
51021 Salary Savings			14,000-	14,000-	
51030 Overtime	18	36	2,000	2,000	200
51100 County Contribution FICA	23,146	19,923	24,750	24,750	25,350
51110 County Contribution Retirement	75,899	66,697	82,996	82,996	91,937
51111 Retirement Allowance	27,227	14,604	28,925	28,925	
51120 Co Contribution-Group Insuranc	41,293	35,680	46,388	46,388	49,640
51150 Interfund Workers Compensation	24,865	33,475	33,475	33,475	12,562
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 498,777	432,826	535,494	535,494	523,238 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	5,400	5,400	5,400	5,400	5,700
52051 Security Equipment	87	429	1,400	1,400	1,400
52060 Communications	849	458	1,000	1,000	800
52120 Maintenance Equipment		115			
52232 Employment Training	1,566		1,600	2,018	200
TOTAL SERVICES AND SUPPLIES	* 7,902	6,402	9,400	9,818	8,100 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	621	601	601	601	422
53602 Interfund Gen Insurance & Bond					40
53683 Interfund Drug Testing	164		130	130	130
TOTAL OTHER CHARGES	* 785	601	731	731	592 *
TOTAL GROSS BUDGET	** 507,464	439,829	545,625	546,043	531,930 *
TOTAL NET BUDGET	** 507,464	439,829	545,625	546,043	531,930 *
<b>USER PAY REVENUES</b>					
46203 Security Services		363,599			531,930
47509 Court Reimbursement	499,301		545,625	545,625	
TOTAL USER PAY REVENUES	* 499,301	363,599	545,625	545,625	531,930 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 499,301	363,599	545,625	545,625	531,930 *
UNREIMBURSED COSTS	** 8,163	76,230		418	*
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
COSE Correctional Sergeant	3953- 4883	1.00	1.00	1.00	1.00
CORO Correctional Officer	3375- 4197	5.00	5.00	5.00	5.00
TOTAL BUDGET UNIT POSITIONS	** 6.00	6.00	6.00	6.00	6.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,820,859	2,269,521	3,205,116	3,105,116	2,859,916
51013 Special Pay	38,628	28,792	43,094	43,094	34,240
51014 Other Pay	27,402	17,904	20,951	20,951	47,000
51015 Mitigation Pay		30,220			39,531
51020 Extra Help	9,955	11,909	3,100	3,100	
51021 Salary Savings			122,000-	122,000-	
51022 Reserves	31,843	20,028	21,000	21,000	21,000
51030 Overtime	190,476	130,276	140,000	140,000	140,000
51100 County Contribution FICA	231,040	185,467	251,825	251,825	226,557
51110 County Contribution Retirement	699,165	573,584	793,105	793,105	760,266
51111 Retirement Allowance	256,295	143,760	282,705	282,705	9,819
51120 Co Contribution-Group Insuranc	421,582	364,591	494,771	494,771	480,325
51130 Co Contrib Unemploymnt Insrnc	17,121	507			
51150 Interfund Workers Compensation	160,419	239,517	239,517	239,517	237,789
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,904,785	4,016,076	5,373,184	5,273,184	4,856,443 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	39,910	39,907	42,750	42,750	36,900
52051 Security Equipment	175,570	52,798	49,200	70,292	9,800
52120 Maintenance Equipment	8,958	8,354	16,000	16,000	16,000
52135 Software License & Maintenance	10,762	942	1,622	1,622	1,622
52136 Computer Hardware	35,384	4,991	3,300	5,218	600
52150 Memberships	5,233	1,249	4,735	4,735	4,755
52163 Auditing Fees	1,788				
52170 Office Expenses	27,343	17,695	26,000	26,000	25,500
52172 Postage	276	135			500
52173 Subscription-Publication	9,195	4,370	10,000	10,000	3,000
52180 Professional/Specialized Srvs	156,148	120,326	146,000	146,000	146,000
52187 Canine Protection	15,486	7,929	15,400	15,400	14,000
52220 Small Tools		8			
52225 Office Equipment	14,502	723	1,800	1,800	600
52230 Special Departmental Expense	8,761	3,761	11,000	11,000	9,400
52232 Employment Training	72,171	83,145	105,000	135,657	105,000
52250 Transportation & Travel	5,683	886	8,000	8,000	5,700
52260 Utilities	968	267	960	960	968
TOTAL SERVICES AND SUPPLIES	* 588,138	347,486	441,767	495,434	380,345 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	160,554	161,260	161,260	161,260	114,336
53602 Interfund Gen Insurance & Bond	2,189	1,964	2,539	2,539	2,647
53610 Interfund Postage	7,236	4,652	7,900	7,900	7,900
53611 Interfund Printing	2,912	3,523	2,500	2,500	2,500
53612 Interfund Copier Rental	1,878	1,408	2,065	2,065	2,065
53613 Interfund Fleet Admin	36,964		45,831	45,831	40,565
53615 Interfund Fuel & Oil	174,048	86,048	215,577	215,577	227,724
53616 Interfund Vehicle Maintenance	163,956	77,246	150,000	150,000	154,000
53628 Interfund Admin - Misc Depts		122	150	150	
53683 Interfund Drug Testing	492	653	780	780	780
53689 Interfund Physical/Drug	6,552	4,066	8,345	8,345	8,345

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL OTHER CHARGES	*	556,781	340,942	596,947	596,947	560,862 *
CAPITAL ASSETS						
54300 Capital Asset		97,944	25,905	314,365	314,365	
54300 Vehicle computers and modems	1					25,440
54300 Digital video cameras	2					22,052
TOTAL CAPITAL ASSETS	*	97,944	25,905	314,365	314,365	47,492 *
TOTAL GROSS BUDGET	**	6,147,648	4,730,409	6,726,263	6,679,930	5,845,142 *
INTRAFUND TRANSFERS						
55207 Intrafund Safety Admin		122				
55238 Intrafund Other		127,137-	110,526-	184,057-	184,057-	
TOTAL INTRAFUND TRANSFERS	*	127,015-	110,526-	184,057-	184,057-	*
TOTAL NET BUDGET	**	6,020,633	4,619,883	6,542,206	6,495,873	5,845,142 *
USER PAY REVENUES						
42170 Sheriffs Fees & Permits		1,363				
46114 Admin/Clerical Cost Fee		175	197	275	275	275
46191 Witness Fees		300	300	300	300	300
46202 Small Co Law Enforcement Fund		412,320	281,539	500,000	500,000	400,000
46203 Security Services		11,249	8,268	10,700	10,700	8,200
46205 Law Enforcement Services		76,901	42,861	46,400	46,400	46,400
46505 Interfund Fingerprints			96			
46578 Interfund Trans In-Special Rev		13,613	32,069	52,974	52,974	38,974
46598 Inter Tran-In COPS		66,629		35,400	56,492	197,202
47500 Other Revenue				7,000	7,000	
47503 Contribution From Oth Agency						64,044
47510 Donations		1,100				
47521 Insurance Reimbursement		7,360	18,854			
47540 Refund		14	345			
TOTAL USER PAY REVENUES	*	591,024	384,529	653,049	674,141	755,395 *
GOVERNMENTAL REVENUES						
43225 Victim Restitution		604	1,883			
45111 St Grant		25,512	43,870			
45259 St Post		24,943	22,622	34,000	34,000	25,000
45306 Fed Grant		315-	9,658	2,400	2,400	2,400
TOTAL GOVERNMENTAL REVENUES	*	50,744	78,033	36,400	36,400	27,400 *
GENERAL REVENUES						
43210 Other Court Fines		42				
TOTAL GENERAL REVENUES	*	42				*
OTHER FINANCING SOURCES						
48300 Sale of Excess Property		7,192	336			
TOTAL OTHER FINANCING SOURCES	*	7,192	336			*
TOTAL REVENUES	**	649,002	462,898	689,449	710,541	782,795 *

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: SHERIFF-CORONER (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: POLICE PROTECTION  
 DEPT 2-201 E-22  
 FUND 0015

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
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UNREIMBURSED COSTS	** 5,371,631	4,156,985	5,852,757	5,785,332	5,062,347 *
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ALLOCATED POS. FINANCED BY THIS BUDGET UNIT

SHER Sheriff-Coroner	FLAT 11159	1.00	1.00	1.00	1.00	1.00
UNSH Undersheriff	8007- 9733	1.00	1.00	1.00	1.00	1.00
DIVC Division Commander	6536- 8007	2.00	1.00	1.00	1.00	1.00
ADSO Admin Services Officer	5598- 6854	1.00	1.00	1.00	1.00	1.00
PALI Patrol Lieutenant	5934- 7263	1.00	3.00	3.00	3.00	3.00
SHSD Sheriffs Sergeant Det	4400- 5434	6.50	5.50	5.50	5.50	5.50
DESH Deputy Sheriff	3953- 4883	34.00	35.00	35.00	35.00	35.00
EVTE Evidence Technician	3238- 4030	1.00	1.00	1.00	1.00	1.00
EX2L Executive Secretary II - Law	3183- 3921	1.00	1.00	1.00	1.00	1.00
SECL Secretary - Law	2556- 3183	2.00	2.00	2.00	2.00	2.00
TOTAL BUDGET UNIT POSITIONS	**	50.50	51.50	51.50	51.50	51.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53200 Contribution to Other Agencies	33,341	25,728	35,678	35,678	39,582
TOTAL OTHER CHARGES	* 33,341	25,728	35,678	35,678	39,582 *
TOTAL GROSS BUDGET	** 33,341	25,728	35,678	35,678	39,582 *
TOTAL NET BUDGET	** 33,341	25,728	35,678	35,678	39,582 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	** 33,341	25,728	35,678	35,678	39,582 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	141,597	111,357	159,322	159,322	148,083
51013 Special Pay	1,832	1,558	1,680	1,680	1,680
51014 Other Pay	1,303	583			
51015 Mitigation Pay		1,320			1,815
51021 Salary Savings			7,000-	7,000-	
51022 Reserves	2,570	655	4,100	4,100	2,600
51030 Overtime	4,677	943	1,000	1,000	1,400
51100 County Contribution FICA	11,132	8,504	11,900	11,900	11,297
51110 County Contribution Retirement	34,494	28,057	40,374	40,374	40,479
51111 Retirement Allowance	12,409	10,160	14,132	14,132	
51120 Co Contribution-Group Insuranc	27,322	23,397	34,100	34,100	36,923
51130 Co Contrib Unemploymnt Insrc	9				
51150 Interfund Workers Compensation	1,785	1,745	1,745	1,745	3,422
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 239,130	188,279	261,353	261,353	247,699 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	5,487	2,190	4,150	4,150	3,900
52051 Security Equipment	1,434	145	4,000	4,000	2,000
52060 Communications	1,181	1,532	1,000	1,000	1,000
52120 Maintenance Equipment	5,334	3,299	8,000	8,000	6,000
52180 Professional/Specialized Srvs	10				
52232 Employment Training		350	468	468	468
52250 Transportation & Travel	65				
TOTAL SERVICES AND SUPPLIES	* 13,511	7,516	17,618	17,618	13,368 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,873	2,080	2,080	2,080	1,760
53602 Interfund Gen Insurance & Bond	628	819	902	902	837
53613 Interfund Fleet Admin	3,446		8,593	8,593	8,771
53615 Interfund Fuel & Oil	15,166	9,941	20,946	20,946	23,176
53616 Interfund Vehicle Maintenance	10,302	2,417	17,000	17,000	12,000
53683 Interfund Drug Testing	41	82	50	50	50
TOTAL OTHER CHARGES	* 31,456	15,339	49,571	49,571	46,594 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset	20,011				
TOTAL CAPITAL ASSETS	* 20,011				*
TOTAL GROSS BUDGET	** 304,108	211,134	328,542	328,542	307,661 *
TOTAL NET BUDGET	** 304,108	211,134	328,542	328,542	307,661 *
TOTAL USER PAY REVENUES	*				*
<b>GOVERNMENTAL REVENUES</b>					
45111 St Grant		20,532			
45290 St Sheriff Boat Patrol	249,298	194,217	214,800	214,800	214,800
TOTAL GOVERNMENTAL REVENUES	* 249,298	214,749	214,800	214,800	214,800 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
GENERAL REVENUES					
41120 Property Tax Current Unsecured	389				
41121 Prop Tax Current Unsecure Boat	22,249	18,189	29,530	29,530	22,637
TOTAL GENERAL REVENUES	* 22,638	18,189	29,530	29,530	22,637 *
TOTAL REVENUES	** 271,936	232,938	244,330	244,330	237,437 *
UNREIMBURSED COSTS	** 32,172	21,804-	84,212	84,212	70,224 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
SHSD Sheriffs Sergeant Det 4400- 5434	.50	.50	.50	.50	
DESH Deputy Sheriff 3953- 4883	2.00	2.00	2.00	2.00	2.00
TOTAL BUDGET UNIT POSITIONS	** 2.50	2.50	2.50	2.50	2.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	541,835	438,186	585,678	585,678	587,445
51013 Special Pay	8,431	6,695	10,760	10,760	11,730
51014 Other Pay	4,804	4,804	4,900	4,900	4,900
51015 Mitigation Pay		7,420			13,941
51021 Salary Savings			22,000-	22,000-	
51022 Reserves	9,381	6,945	3,900	3,900	3,900
51030 Overtime	27,117	35,285	30,000	30,000	30,000
51100 County Contribution FICA	44,726	37,695	47,400	47,400	48,389
51110 County Contribution Retirement	135,801	113,929	149,561	149,561	161,952
51111 Retirement Allowance	48,896	26,577	52,389	52,389	
51120 Co Contribution-Group Insuranc	81,638	76,036	92,738	92,738	106,371
51150 Interfund Workers Compensation	25,075	32,253	32,253	32,253	60,611
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 927,704	785,825	987,579	987,579	1,029,239 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	8,126	7,200	8,100	8,100	8,550
52051 Security Equipment	68				
52060 Communications	3,739	2,297	3,800	3,800	3,000
52120 Maintenance Equipment	1,750	548	1,000	1,000	1,100
52135 Software License & Maintenance	339	135	350	350	350
52170 Office Expenses	1,154	708	1,000	1,000	1,000
52172 Postage	19				
52173 Subscription-Publication		230	302	302	302
52180 Professional/Specialized Srvs	500				
52225 Office Equipment	77	254	900	900	
52232 Employment Training	1,567	2,414	2,240	2,909	2,240
TOTAL SERVICES AND SUPPLIES	* 17,339	13,786	17,692	18,361	16,542 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	2,553	2,507	2,507	2,507	2,867
53602 Interfund Gen Insurance & Bond			9	9	67
53613 Interfund Fleet Admin	5,268		6,875	6,875	6,030
53615 Interfund Fuel & Oil	26,546	12,008	34,666	34,666	35,372
53616 Interfund Vehicle Maintenance	23,668	9,433	30,000	30,000	25,000
53620 Interfd Information Technology	38,169	20,076	49,838	49,838	37,619
53683 Interfund Drug Testing	82	101	130	130	130
TOTAL OTHER CHARGES	* 96,286	44,125	124,025	124,025	107,085 *
TOTAL GROSS BUDGET	** 1,041,329	843,736	1,129,296	1,129,965	1,152,866 *
TOTAL NET BUDGET	** 1,041,329	843,736	1,129,296	1,129,965	1,152,866 *
<b>USER PAY REVENUES</b>					
47540 Refund	28	68			
TOTAL USER PAY REVENUES	* 28	68			*
<b>GOVERNMENTAL REVENUES</b>					
45562 Live Oak Animal Control	76,239				
45564 Live Oak Police Contract	749,409	660,271	933,111	933,111	927,758

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: SHERIFF LIVE OAK CONTRACT (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: POLICE PROTECTION  
 DEPT 2-208 E-27  
 FUND 0015

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GOVERNMENTAL REVENUES	*	825,648	660,271	933,111	933,111	927,758 *
TOTAL REVENUES	**	825,676	660,339	933,111	933,111	927,758 *
UNREIMBURSED COSTS	**	215,653	183,397	196,185	196,854	225,108 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
PALI Patrol Lieutenant		5934- 7263 1.00	1.00	1.00	1.00	1.00
SHSD Sheriffs Sergeant Det		4400- 5434 1.00	1.00	1.00	1.00	1.00
DESH Deputy Sheriff		3953- 4883 7.00	7.00	7.00	7.00	7.00
TOTAL BUDGET UNIT POSITIONS	**	9.00	9.00	9.00	9.00	9.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,406,043	2,023,149	2,569,204	2,569,204	2,586,211
51013 Special Pay	42,887	35,821	40,041	40,041	45,850
51014 Other Pay	14,079	14,886			46,231
51015 Mitigation Pay		22,975			36,153
51020 Extra Help	21,934	18,957	24,677	24,677	
51021 Salary Savings			106,000-	106,000-	
51022 Reserves	14,472	17,291	9,000	9,000	9,000
51030 Overtime	237,357	89,055	110,000	110,000	110,000
51100 County Contribution FICA	205,349	167,018	203,323	203,323	209,081
51110 County Contribution Retirement	597,949	523,440	641,322	641,322	698,884
51111 Retirement Allowance	216,891	123,690	226,216	226,216	7,107
51120 Co Contribution-Group Insuranc	431,745	378,502	481,395	481,395	518,016
51130 Co Contrib Unemploymnt Insrc	12,393	9,851			
51150 Interfund Workers Compensation	211,218	277,282	277,282	277,282	295,361
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,412,317	3,701,917	4,476,460	4,476,460	4,561,894 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	43,607	42,021	42,300	42,300	33,250
52051 Security Equipment	4,558	10,970	11,000	11,000	
52060 Communications	7,870	3,944	7,600	7,600	7,600
52080 Food	252,933	197,245	354,400	354,400	292,700
52090 Household Expense	117,467	80,651	145,300	145,300	116,600
52120 Maintenance Equipment	21,554	12,500	23,000	23,000	23,000
52135 Software License & Maintenance	17,293	18,331	9,000	27,341	
52136 Computer Hardware	550	137	300	300	
52150 Memberships	3,306				
52155 Alcohol/Drug Analysis	20,939	22,360	23,000	23,000	23,000
52170 Office Expenses	13,638	10,338	13,726	13,726	13,726
52172 Postage		121			200
52173 Subscription-Publication	2,118	6,049	7,500	7,500	7,872
52180 Professional/Specialized Srvs	13,020	6,010	11,500	11,500	4,000
52220 Small Tools	402	2,200	2,000	2,000	
52225 Office Equipment	2,131	1,866	1,750	1,750	
52230 Special Departmental Expense		29			
52232 Employment Training	29,048	22,283	38,000	41,597	38,000
52250 Transportation & Travel	7,570	5,970	10,000	10,000	6,000
52260 Utilities	212,668	184,573	250,000	250,000	230,000
TOTAL SERVICES AND SUPPLIES	* 770,672	627,598	950,376	972,314	795,948 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	15,483	15,729	15,729	15,729	59,165
53602 Interfund Gen Insurance & Bond	3,400	3,152	4,260	4,260	3,922
53611 Interfund Printing	6,779	1,938	2,000	2,000	2,000
53612 Interfund Copier Rental	2,619	1,964	2,881	2,881	2,881
53613 Interfund Fleet Admin	4,509		4,010	4,010	3,837
53615 Interfund Fuel & Oil	10,620	5,528	12,662	12,662	16,279
53616 Interfund Vehicle Maintenance	13,056	4,049	20,000	20,000	12,000
53620 Interfd Information Technology			129,025	129,025	108,683
53638 Interfund Jail Medical	1,522,408		1,601,562	1,601,562	1,621,659

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53650 Interfund A-87 Building Maint.	285,640		314,555	314,555	282,113
53683 Interfund Drug Testing	1,313	1,060	900	900	900
TOTAL OTHER CHARGES	* 1,865,827	33,420	2,107,584	2,107,584	2,113,439 *
CAPITAL ASSETS					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 7,048,816	4,362,935	7,534,420	7,556,358	7,471,281 *
TOTAL NET BUDGET	** 7,048,816	4,362,935	7,534,420	7,556,358	7,471,281 *
USER PAY REVENUES					
42171 Work Furlough Fees	8,263	545	9,100	9,100	300
46156 Booking Fees	47,587	32,493	45,400	45,400	45,400
46191 Witness Fees	40				
46269 Work Release Program Fee	46,367	19,931	52,000	52,000	30,000
46270 Recovered Cost of Care		245			
46272 Institutional Care Jail	57,628	168,805	60,000	60,000	58,000
46289 Medical/Dental Recovery	1,372	785	1,400	1,400	1,400
46313 Other Services	180				
46578 Interfund Trans In-Special Rev			9,000	9,000	9,350
46598 Inter Tran-In COPS	24,549			18,341	38,791
47500 Other Revenue			14,000	14,000	
47540 Refund	342	275			
TOTAL USER PAY REVENUES	* 186,328	223,079	190,900	209,241	183,241 *
GOVERNMENTAL REVENUES					
45240 St Reimbursement STC Training	31,570	26,605	31,570	31,570	31,570
45364 Fed SSA Report-Incentive Pmts	17,200	19,200	19,800	19,800	21,600
45394 Fed Other Aid	45,247	32,984			
TOTAL GOVERNMENTAL REVENUES	* 94,017	78,789	51,370	51,370	53,170 *
GENERAL REVENUES					
43210 Other Court Fines	18,995				14,000
TOTAL GENERAL REVENUES	* 18,995				14,000 *
TOTAL REVENUES	** 299,340	301,868	242,270	260,611	250,411 *
UNREIMBURSED COSTS	** 6,749,476	4,061,067	7,292,150	7,295,747	7,220,870 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DIVC Division Commander	6536- 8007	1.00	1.00	1.00	1.00
CLIE Correctional Lieutenant	5590- 6872	1.00	1.00	1.00	1.00
COSE Correctional Sergeant	3953- 4883	4.00	4.00	4.00	4.00
CORO Correctional Officer	3375- 4197	40.00	40.00	40.00	40.00
CORO Correctional Officer	3375- 4197	1.00	1.00	1.00	1.00
OR					
COTE Correctional Technician	2568- 3190				
COFS Correctional Food Service Supv	2668- 3322	1.00	1.00	1.00	1.00

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: COUNTY JAIL      DEPT 2-301 **E-30**  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA      (CONTINUED)  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2011-12      ACTIVITY: DETENTION AND CORRECTION      FUND 0015

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
FOSW Food Service Worker	2374- 2948	4.00	4.00	4.00	4.00	3.00
SECY Secretary	2720- 3387	1.00				
TOTAL BUDGET UNIT POSITIONS	**	53.00	52.00	52.00	52.00	51.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53222 Court Fine & Forfeiture MOE	644,176	738,211	644,176	644,176	724,000
53224 Court Facilities Payment	106,768	83,139	117,887	117,887	117,887
53225 Court Shared Cost Payment(JOA)	109,311	114,988	125,000	125,000	120,000
TOTAL OTHER CHARGES	* 860,255	936,338	887,063	887,063	961,887 *
TOTAL GROSS BUDGET	** 860,255	936,338	887,063	887,063	961,887 *
TOTAL NET BUDGET	** 860,255	936,338	887,063	887,063	961,887 *
USER PAY REVENUES					
46100 Admin Screening Fee/PC 1463.07	8,972	5,318	9,000	9,000	7,000
46101 Cite Process Fee/PC 1463.07	10,514	7,149	10,500	10,500	9,000
46102 TVS Admin Fee/VC 42007	70,521	53,480	75,000	75,000	70,000
46106 County TVS 17%/VC 42007	8,543	6,388	8,500	8,500	8,000
46113 SB21 Recorder		1,240			50,000
46158 Collection Fee Administration	9,821	4,318	11,000	11,000	9,500
46209 County Recorder Upgrade System		2,589			
47509 Court Reimbursement			500	500	
TOTAL USER PAY REVENUES	* 108,371	80,482	114,500	114,500	153,500 *
GOVERNMENTAL REVENUES					
43206 Co Share Traffic/PC 1463.001	191,722	126,190	200,000	200,000	165,000
43209 Co Share Criminal/PC 1463.001	56,805	25,506	50,000	50,000	34,500
43216 Co Parking Fund/GC 76000(C)	548	440	1,000	1,000	500
43218 County Penalty Assmt/PC 1464	189,946	136,130	205,000	205,000	180,000
43219 77% TVS Fine/VC 42007	276,805	201,251	290,000	290,000	270,000
43224 Seatbelt 30%/VC 27315	47	39	20	20	50
TOTAL GOVERNMENTAL REVENUES	* 715,873	489,556	746,020	746,020	650,050 *
TOTAL REVENUES	** 824,244	570,038	860,520	860,520	803,550 *
UNREIMBURSED COSTS	** 36,011	366,300	26,543	26,543	158,337 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SERVICES AND SUPPLIES</b>					
52110 Criminal Jury Witness Fees	1,048	12	1,500	1,500	1,000
52112 Civil Jury Fees		12			20
52144 Mileage	469	1,145	400	400	1,200
52146 Investigation	89,966	118,649	100,000	100,000	128,255
52147 Psychiatric Exam	15,675	9,784	14,000	14,000	14,500
52180 Professional/Specialized Srvs	2,300	30,398	1,000	1,000	40,000
52188 Prof & Spec Court Reporter		15			
52199 Prof & Spec Conflict Attorneys	463,227	324,926	375,000	375,000	375,000
TOTAL SERVICES AND SUPPLIES	* 572,700	484,926	491,900	491,900	559,975 *
<b>OTHER CHARGES</b>					
53001 Superior Court Services	2,474	1,284	1,500	1,500	1,860
TOTAL OTHER CHARGES	* 2,474	1,284	1,500	1,500	1,860 *
TOTAL GROSS BUDGET	** 575,174	486,210	493,400	493,400	561,835 *
TOTAL NET BUDGET	** 575,174	486,210	493,400	493,400	561,835 *
<b>USER PAY REVENUES</b>					
46174 Additional Suttr Co Court Fees	3,058	1,892	3,000	3,000	2,300
46176 Fees & Costs Municipal Court	959	534	1,000	1,000	700
46180 Small Claims Filing Fee	50	50	20	20	50
46182 Muni Court \$10 Correction Fee	16,069	13,219	12,500	12,500	15,000
46183 Cnty Completed Traffic School	82,302	60,118	90,000	90,000	70,000
TOTAL USER PAY REVENUES	* 102,438	75,813	106,520	106,520	88,050 *
<b>GOVERNMENTAL REVENUES</b>					
43207 Court Admin PC 1463.22A	5,366	3,264	6,000	6,000	4,000
TOTAL GOVERNMENTAL REVENUES	* 5,366	3,264	6,000	6,000	4,000 *
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned	640-				
TOTAL GENERAL REVENUES	* 640-				*
TOTAL REVENUES	** 107,164	79,077	112,520	112,520	92,050 *
UNREIMBURSED COSTS	** 468,010	407,133	380,880	380,880	469,785 *

**Public Works**

**Section F**

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt			7,200	7,200	
52150 Memberships		460			460
52180 Professional/Specialized Srvs		1,756	19,800	19,800	10,000
52260 Utilities	36,798	27,503	38,000	38,000	38,000
TOTAL SERVICES AND SUPPLIES	* 36,798	29,719	65,000	65,000	48,460 *
OTHER CHARGES					
53217 Contrib Oth Agency Yuba City					841,000
53569 Interfund Trans Out-Spec Rev			8,394	8,394	
53601 Interfund Ins ISF Premium	17	382	382	382	212
53620 Interfd Information Technology		1,830			
53628 Interfund Admin - Misc Depts	980				
53670 Interfund Overhead (A-87) Cost	453	251	339	339	411
TOTAL OTHER CHARGES	* 1,450	2,463	9,115	9,115	841,623 *
TOTAL GROSS BUDGET	** 38,248	32,182	74,115	74,115	890,083 *
TOTAL NET BUDGET	** 38,248	32,182	74,115	74,115	890,083 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		801,106	801,106	14,353 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 38,248	32,182	875,221	875,221	904,436 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	34		30	30	30
45270 St Homeowners Property Tax	782	380	800	800	760
45380 Fed Wildlife Refuge	14				
TOTAL GOVERNMENTAL REVENUES	* 830	380	830	830	790 *
GENERAL REVENUES					
41110 Property Tax Current Secured	48,030	28,557	58,000	58,000	54,000
41111 Property Tax Curnt Supplementl	802	192			
41120 Property Tax Current Unsecured	3,495	3,419	3,500	3,500	3,250
41220 Property Tax Prior Unsecured	64	40			
44100 Interest Apportioned	43,858	33,099	20,000	20,000	20,000
TOTAL GENERAL REVENUES	* 96,249	65,307	81,500	81,500	77,250 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 734,060	792,891	792,891	792,891	826,396 *
TOTAL AVAILABLE FINANCING	** 831,139	858,578	875,221	875,221	904,436 *
UNREIMBURSED COSTS	** 792,891-	826,396-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		661	661	1,591 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		661	661	1,591 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	861	647	800	800	850
TOTAL GENERAL REVENUES	* 861	647	800	800	850 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 1,000-	139-	139-	139-	741 *
TOTAL AVAILABLE FINANCING	** 139-	508	661	661	1,591 *
UNREIMBURSED COSTS	** 139	508-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		486	486	1,021 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		486	486	1,021 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	536	403	550	550	540
TOTAL GENERAL REVENUES	* 536	403	550	550	540 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 600-	64-	64-	64-	481 *
TOTAL AVAILABLE FINANCING	** 64-	339	486	486	1,021 *
UNREIMBURSED COSTS	** 64	339-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		507	507	947 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		507	507	947 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	507	381	600	600	520
TOTAL GENERAL REVENUES	* 507	381	600	600	520 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 600-	93-	93-	93-	427 *
TOTAL AVAILABLE FINANCING	** 93-	288	507	507	947 *
UNREIMBURSED COSTS	** 93	288-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,168,264	956,475	1,234,721	1,234,721	1,156,299
51013 Special Pay	2,820	2,925			3,900
51014 Other Pay	6,418		1,500	1,500	
51020 Extra Help	34,290	15,631	20,000	20,000	31,409
51021 Salary Savings			20,000-	20,000-	
51030 Overtime	24,564	9,829	38,500	38,500	37,000
51100 County Contribution FICA	90,493	71,967	90,546	90,546	87,121
51110 County Contribution Retirement	196,670	166,810	213,669	213,669	217,006
51111 Retirement Allowance	90,013	70,028	95,086	95,086	39,151
51120 Co Contribution-Group Insuranc	248,227	232,877	270,406	270,406	305,883
51130 Co Contrib Unemploymnt Insrnc	11,836				
51150 Interfund Workers Compensation	180,963	233,345	233,345	233,345	228,051
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,054,558	1,759,887	2,177,773	2,177,773	2,105,820 *
<b>SERVICES AND SUPPLIES</b>					
52045 Weed Control Chemicals	10,358				
52050 Clothing & Personal	8,140	8,642	10,300	10,300	7,870
52060 Communications	10,614	8,163	10,300	10,300	10,830
52090 Household Expense	21,094	82	25,200	25,200	
52120 Maintenance Equipment	12,758	4,730	12,500	12,500	10,000
52130 Maintenance Structure/Imprvmnt	50,376	68,361	64,585	87,068	40,000
52135 Software License & Maintenance	1,854	1,914	1,900	1,900	1,900
52150 Memberships	230	80	550	550	350
52160 Miscellaneous Expense	3				
52166 General Supplies	224,239	138,641	242,000	242,000	217,500
52170 Office Expenses	1,976	1,780	2,225	2,225	1,780
52173 Subscription-Publication	804	897	1,100	1,100	900
52180 Professional/Specialized Srvs	133,739	118,116	164,200	164,200	151,525
52200 Rents & Leases Equipment	20,385	16,693	28,900	28,900	24,720
52220 Small Tools	8,173	10,293	18,000	18,000	12,990
52225 Office Equipment	510	702	750	750	600
52230 Special Departmental Expense	5,256	877	6,100	6,100	60,189
52232 Employment Training	973	320	2,450	2,450	1,505
52249 Other Equipment	6,024				
52250 Transportation & Travel	476		2,450	2,450	530
52260 Utilities	255,596	213,726	480,000	480,000	400,000
TOTAL SERVICES AND SUPPLIES	* 773,578	594,017	1,073,510	1,095,993	943,189 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	46,075	47,587	47,587	47,587	36,855
53604 Interfd Weed Control Spraying			3,500	3,500	3,500
53608 Interfund Vehicle Rental	65				
53613 Interfund Fleet Admin	10,738		20,052	20,052	18,090
53614 Interfund Misc Non-Road	10,806				
53615 Interfund Fuel & Oil	35,154	19,074	43,571	43,571	49,276
53616 Interfund Vehicle Maintenance	35,537	15,100	29,500	29,500	27,450
53620 Interfd Information Technology	38,413	12,298	37,509	37,509	32,560
53623 Interfund Fingerprints	125				
53628 Interfund Admin - Misc Depts	10,487				

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53647 Interfund Road			3,000	3,000	3,000
53685 Interfund Office Expense	13				
53689 Interfund Physical/Drug	504	67	585	585	585
TOTAL OTHER CHARGES	* 187,917	94,126	185,304	185,304	171,316 *
CAPITAL ASSETS					
54300 Capital Asset	38,595	26,242	35,710	35,710	
TOTAL CAPITAL ASSETS	* 38,595	26,242	35,710	35,710	*
TOTAL GROSS BUDGET	** 3,054,648	2,474,272	3,472,297	3,494,780	3,220,325 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	178	92	204	204	204
55203 Intrafund Printing	671	1,023	700	700	700
55204 Intrafund Copier Rental	925	825	903	903	903
55205 Intrafund Gen Insurance/Bonds	1,729	1,671	2,364	2,364	2,016
55208 Intrafund Drug Testing	164	164	170	170	170
55211 Intrafund Fingerprints	160		200	200	200
55230 Intrafund A-87 Building Maint.	237,040-		221,939-	221,939-	274,035-
55235 Intrafund Administration Svcs	307,485		364,000	364,000	313,695
55238 Intrafund Other	80				
TOTAL INTRAFUND TRANSFERS	* 74,352	3,775	146,602	146,602	43,853 *
TOTAL NET BUDGET	** 3,129,000	2,478,047	3,618,899	3,641,382	3,264,178 *
USER PAY REVENUES					
42120 Lease Income		10			
44208 Maintenance Training Center	5,850	4,200	6,500	6,500	6,500
44212 Rent Training Center Sheriff	6,749	3,300	6,500	6,500	6,500
46558 Interfund A-87 Building Maint.	441,199		444,584	444,584	387,635
47407 Other Sales		24			
47500 Other Revenue	2,307	50-			
47521 Insurance Reimbursement	2,824	3,406			
47540 Refund	394	174			
TOTAL USER PAY REVENUES	* 459,323	11,064	457,584	457,584	400,635 *
GOVERNMENTAL REVENUES					
43225 Victim Restitution		462			
45131 St Other Revenue	11,274	1,167	9,115	9,115	
TOTAL GOVERNMENTAL REVENUES	* 11,274	1,629	9,115	9,115	*
TOTAL REVENUES	** 470,597	12,693	466,699	466,699	400,635 *
UNREIMBURSED COSTS	** 2,658,403	2,465,354	3,152,200	3,174,683	2,863,543 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
BSSU Building Services Supervisor	4132- 5113	1.00	1.00	1.00	1.00
BSLW Building Services Lead Worker	3679- 4552	1.00	1.00	1.00	1.00
BSWH Building Services Worker-HVAC	3478- 4323	3.00	3.00	3.00	3.00
SBSW Senior Bldg Services Worker	3293- 4099	3.00	3.00	3.00	3.00

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: BUILDING MAINTENANCE DEPT 1-700 **F-7**  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED)  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: GENERAL  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: PROPERTY MANAGMENT FUND 0001

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
BSWO Building Services Worker	2948- 3679	2.00	2.00	2.00	2.00	2.00
GRK2 Groundskeeper II	2948- 3679	2.00	2.00	2.00	2.00	2.00
GRKE Groundskeeper I	2644- 3293	2.00	2.00	2.00	2.00	1.00
SUCU Supvg Custodian	2976- 3709	1.00	1.00	1.00	1.00	1.00
LECU Lead Custodian	2644- 3293	1.00	1.00	1.00	1.00	1.00
SRCU Senior Custodian	2374- 2948		3.00	3.00	3.00	3.00
CUMH Custodian-MH Inpatient Unit	2374- 2948	1.00				
CUST Custodian	2241- 2791	15.00	15.00	13.00	15.00	12.00
OFA2 Office Assistant II	2305- 2870	1.00	1.00	1.00	1.00	
TOTAL BUDGET UNIT POSITIONS	**	33.00	35.00	33.00	35.00	30.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt	1,138	21-			
52130 Tisdale Boat Ramp 323				33,129	
52130 Animal Control Facility Design 505	111,720	38,922	357,500	357,500	
52130 HS WELF & SS HVAC DUCT 707	28,461	49,315	51,805	51,805	
52130 HS WELF SS PARKING LOT 1965 LO 709	6-				
52130 REMODEL MAIN JAIL CONTROL RM 804	130,982				
52130 MIN SECURITY SHOWERS REFURB 810	4,037	174,369	8,110	194,230	
52130 REPLACE 3 HVAC HEALTH DEPT 817	7,490				
52130 1130/1160 CIVIC CTR PARK RENOV 822	16,390				
52130 UPGRADE LIBRARY KID'S RESTROOM 825	9,131				
52130 RENOVATE MAIN LIBRARY RESTROOM 826	36,495				
52130 AIRPORT LAYOUT PLAN UPDATE 906	78	63,464	150,000	150,000	71,710
52130 LO RIVERFRONT BOAT LAUNCHING 912	21	21			
52130 ENERGY GRANT PROJECT 1004			150,000	150,000	130,000
52130 WELFARE ROOF 190 GARDEN HWY 1005		24,950	28,500	28,500	
52130 VIDEO SURVEILLANCE CORP YARD 1006		11,123	14,870	14,870	
52130 HVAC JAIL NURSING STATION 1007		5,707	10,500	10,500	
52130 ROBBINS WASTEWATER PLNT UPGRD 1011		28,759	30,000	50,000	
52130 ROBBINS WASTEWATER TREATMENT 1012		5,861		51,300	
52130 MODULAR BUILDING RELOC(ROAD) 1013			24,000	24,000	22,000
52130 HEALTH SERVICE REMODEL 1014				25,298	
52130 1160 Replace Portion of Roof 1201					33,000
52130 YC Boat Launch Sediment Remove 1202					48,000
52130 1130/1160 Parking Lot ADA Impv 1203					56,000
52130 River Gauge Installation/Level 1204					27,000
52130 Tisdale Boat Launch Erosion 1206					35,000
52130 AG VEHICLE PARKING COMPOUND 2601	29,380	2,067		2,067	
52130 Jail Fuel Tank Removal/Replace 9726	129,496	89,609	200,000	200,000	150,000
52130 Road Tank Remediate Samuel Dr 9920	136,790	87,652	165,000	165,000	160,000
TOTAL SERVICES AND SUPPLIES *	641,603	581,798	1,190,285	1,508,199	732,710 *

OTHER CHARGES

53619 Interfund Misc. Transfer	226,353				
53654 Tisdale Boat Ramp 323	2,386				
53654 Animal Control Facility Design 505	2,544	1,243-			
53654 SHERIFF SHOOTING RANGE IMPROV 712	21,751	3,764-			
53654 AIRPORT SECURITY FENCE/LIGHT 713	3,166	1,549-			
53654 HVAC INSTALL @ 275 SAMUELS 802	274				
53654 REMODEL MAIN JAIL CONTROL RM 804	548	274-			
53654 MIN SECURITY SHOWERS REFURB 810	274	137-			
53654 1130/1160 CIVIC CTR PARK RENOV 822	1,801	901-			
53654 RIO OSO FIRE STATION BLDG REPL 823	1,427	714-			
53654 UPGRADE LIBRARY KID'S RESTROOM 825	1,643	821-			
53654 RENOVATE MAIN LIBRARY RESTROOM 826	274	137-			
53654 UPDATE FACILITIES MASTER PLAN 903	9,654	2,464-			
53654 AIRPORT RUNWAY LIGHTING 904	11,851	5,275-			
53654 AIRPORT LAYOUT PLAN UPDATE 906	13,117	6,319-			
53654 WASH RACK & OIL/WATER INSTALL 910	1,027	137-			
53654 LO RIVERFRONT BOAT LAUNCHING 912	28,297	13,879-			

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53654 WHITEAKER HALL WATERLINE	913	3,970	1,985-			
53654 PROP 40 COMBINED PROJECTS	1002	15,083	4,219-			
53654 AG VEHICLE PARKING COMPOUND	2601	2,464				
53654 Jail Fuel Tank Removal/Replace	9726	274	137-			
TOTAL OTHER CHARGES		* 348,178	43,955-			*
CAPITAL ASSETS						
54200 Structures & Improvements		345	21		200,000	
54200 Tisdale Boat Ramp	323		30,668			
54200 SHERIFF SHOOTING RANGE IMPROV	712	254,908	25,315	152,300	152,300	
54200 AIRPORT SECURITY FENCE/LIGHT	713	19				
54200 REPLACE CHILLER W/ HVAC @ JAIL	821		98,913	90,000	116,804	
54200 RIO OSO FIRE STATION BLDG REPL	823	17,259				
54200 AIRPORT RUNWAY LIGHTING	904	46,765		510,000	510,000	547,500
54200 JAIL MIN SECURITY UPGRADE	908	5,410		506,600	506,600	495,000
54200 LO RIVERFRONT BOAT LAUNCHING	912	26,622	913,715	1,091,000	1,091,000	150,000
54200 WHITEAKER HALL WATERLINE	913	15,566				
54200 PROP 40 COMBINED PROJECTS	1002	30,534	363,178	479,477	479,477	
54200 ROBBINS WASTEWATER PLNT UPGRD	1011		32,238			
54200 Ag Commissioner Office Expansn	1205					308,000
54300 Capital Asset			20,526-			
54300 Health WIC Carpet/Linoleum	3		20,526			
TOTAL CAPITAL ASSETS		* 397,428	1,464,048	2,829,377	3,056,181	1,500,500 *
TOTAL GROSS BUDGET		** 1,387,209	2,001,891	4,019,662	4,564,380	2,233,210 *
INTRAFUND TRANSFERS						
55229 Animal Control Facility Design	505	113,680-		357,500-	357,500-	
55229 Jail Control Room Remodel	601	565				
55229 Architech Design Gnl Govt Bldg	608	373				
55229 SHERIFF UPGRADE SHOWER/RESTRM	710	201				
55229 SHERIFF SHOOTING RANGE IMPROV	712	21,243				
55229 REMODEL MAIN JAIL CONTROL RM	804	18,863				
55229 MIN SECURITY SHOWERS REFURB	810	26,192				
55229 REPLACE CHILLER W/ HVAC @ JAIL	821	2,765				
55229 1130/1160 CIVIC CTR PARK RENOV	822	3,017				
55229 RIO OSO FIRE STATION BLDG REPL	823	6,025				
55229 UPGRADE LIBRARY KID'S RESTROOM	825	6,894				
55229 RENOVATE MAIN LIBRARY RESTROOM	826	6,448				
55229 UPDATE FACILITIES MASTER PLAN	903	1,408				
55229 JAIL MIN SECURITY UPGRADE	908	10,340				
55229 WASH RACK & OIL/WATER INSTALL	910	13,157				
55229 WHITEAKER HALL WATERLINE	913	12,126				
55229 Ag Commissioner Office Expansn	1205					308,000-
55229 AG VEHICLE PARKING COMPOUND	2601	864				
55229 Jail Fuel Tank Removal/Replace	9726	10,937				
55229 Road Tank Remediate Samuel Dr	9920	12,188				
TOTAL INTRAFUND TRANSFERS		* 39,926		357,500-	357,500-	308,000-*
TOTAL NET BUDGET		** 1,427,135	2,001,891	3,662,162	4,206,880	1,925,210 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
USER PAY REVENUES					
46152 MIN SECURITY SHOWERS REFURB 810	500				
46152 REPLACE CHILLER W/ HVAC @ JAIL 821		10			
46152 LO RIVERFRONT BOAT LAUNCHING 912	130				
46152 PROP 40 COMBINED PROJECTS 1002	40	1,220			
46152 ROBBINS WASTEWATER PLNT UPGRD 1011		950			
46559 Jail Control Room Remodel 601	565				
46559 HS WELF & SS HVAC DUCT 707			51,805	51,805	
46559 AIRPORT SECURITY FENCE/LIGHT 713	3,184				
46559 REMODEL MAIN JAIL CONTROL RM 804	150,393				
46559 AIRPORT RUNWAY LIGHTING 904	58,616		510,000	510,000	547,500
46559 AIRPORT LAYOUT PLAN UPDATE 906	13,195		150,000	150,000	71,710
46559 WELFARE ROOF 190 GARDEN HWY 1005			28,500	28,500	
46559 VIDEO SURVEILLANCE CORP YARD 1006			14,870	14,870	
46559 MODULAR BUILDING RELOC(ROAD) 1013			24,000	24,000	22,000
46559 HEALTH SERVICE REMODEL 1014				25,298	
46559 Road Tank Remediate Samuel Dr 9920	149,184		165,000	165,000	160,000
46578 HS WELF & SS HVAC DUCT 707	28,461				
46578 SHERIFF SHOOTING RANGE IMPROV 712	297,761		152,300	152,300	
46578 HVAC INSTALL @ 275 SAMUELS 802	274				
46578 MIN SECURITY SHOWERS REFURB 810	30,503		8,110	57,110	
46578 REPLACE CHILLER W/ HVAC @ JAIL 821	2,765		90,000	116,804	
46578 RIO OSO FIRE STATION BLDG REPL 823	24,711				
46578 JAIL MIN SECURITY UPGRADE 908	15,749		506,600	506,600	495,000
46578 WASH RACK & OIL/WATER INSTALL 910	14,184				
46578 WHITEAKER HALL WATERLINE 913	31,661				
46578 ENERGY GRANT PROJECT 1004			8,394	8,394	
46578 HVAC JAIL NURSING STATION 1007			10,500	10,500	
47500 Other Revenue		40			
47500 MIN SECURITY SHOWERS REFURB 810	40-				
47500 LO RIVERFRONT BOAT LAUNCHING 912	40				
47500 PROP 40 COMBINED PROJECTS 1002		40-			
47510 Donations		200,000			
47510 PROP 40 COMBINED PROJECTS 1002			200,000	200,000	
TOTAL USER PAY REVENUES	* 821,876	202,180	1,920,079	2,021,181	1,296,210 *
GOVERNMENTAL REVENUES					
45099 PROP 40 COMBINED PROJECTS 1002		235,346	279,477	279,477	
45111 LO RIVERFRONT BOAT LAUNCHING 912		560,749	1,091,000	1,091,000	150,000
45111 ENERGY GRANT PROJECT 1004			141,606	141,606	130,000
45161 St Boating & Waterways Grant				33,129	
TOTAL GOVERNMENTAL REVENUES	* 796,095	1,512,083	1,545,212	1,545,212	280,000 *
TOTAL REVENUES	** 821,876	998,275	3,432,162	3,566,393	1,576,210 *
UNREIMBURSED COSTS	** 605,259	1,003,616	230,000	640,487	349,000 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	798,435	689,191	906,453	906,453	943,109
51014 Other Pay	18,869	13,278	17,159	17,159	17,159
51020 Extra Help	53,761	36,914	50,100	50,100	50,100
51021 Salary Savings			16,000-	16,000-	
51030 Overtime	3,497		1,500	1,500	1,500
51100 County Contribution FICA	62,409	52,184	71,508	71,508	72,648
51110 County Contribution Retirement	133,814	119,262	156,862	156,862	176,398
51111 Retirement Allowance	62,481	52,224	70,988	70,988	32,337
51120 Co Contribution-Group Insuranc	88,362	84,615	116,647	116,647	125,318
51150 Interfund Workers Compensation	5,526	23,646	23,646	23,646	4,133
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,227,154	1,071,314	1,398,863	1,398,863	1,422,702 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	8,201	8,891	6,000	6,000	6,000
52120 Maintenance Equipment		363	500	500	500
52121 Maintenance Equipment Contract	1,895	950	2,000	2,000	2,000
52130 Maintenance Structure/Imprvmnt	91				
52135 Software License & Maintenance	2,085	1,914	2,200	2,200	2,200
52136 Computer Hardware	10				
52150 Memberships	1,051	1,181	900	900	900
52170 Office Expenses	4,196	4,216	3,500	3,500	3,500
52173 Subscription-Publication	41	135	200	200	200
52180 Professional/Specialized Srvs	979	1,057	5,000	5,000	
52225 Office Equipment	4,347	7,110	350	350	350
52228 Map Supplies & Photocopying		594			600
52230 Special Departmental Expense	10				
52232 Employment Training	2,397	1,250	3,000	3,000	3,000
52250 Transportation & Travel	1,064	582	2,000	2,000	2,000
TOTAL SERVICES AND SUPPLIES	* 26,367	28,243	25,650	25,650	21,250 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	2,565	4,538	4,538	4,538	4,526
53608 Interfund Vehicle Rental		3			
53613 Interfund Fleet Admin	461		573	573	548
53614 Interfund Misc Non-Road	58,417				
53615 Interfund Fuel & Oil	2,029	884	3,121	3,121	1,076
53616 Interfund Vehicle Maintenance	1,514	205	2,750	2,750	410
53620 Interfd Information Technology	26,052	20,195	33,049	33,049	34,084
53623 Interfund Fingerprints	75		75	75	75
53628 Interfund Admin - Misc Depts	5,192				
53685 Interfund Office Expense	13				
53688 Interfund Rents/Leases	540	540			
53689 Interfund Physical/Drug	186	62	70	70	70
TOTAL OTHER CHARGES	* 97,044	26,427	44,176	44,176	40,789 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset			21,000	21,000	
TOTAL CAPITAL ASSETS	*		21,000	21,000	*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	** 1,350,565	1,125,984	1,489,689	1,489,689	1,484,741 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	418	767	525	525	525
55203 Intrafund Printing	669	103	400	400	400
55204 Intrafund Copier Rental	746	1,758	821	821	821
55205 Intrafund Gen Insurance/Bonds	346	326	434	434	455
55211 Intrafund Fingerprints	96		130	130	130
55216 Intrafund Mapping Service		932			
55221 Intrafund Measure M	406-				
55229 Intrafund Plant Acquisition	179,422-				
55235 Intrafund Administration Svcs	603,320-		720,130-	720,130-	708,130-
TOTAL INTRAFUND TRANSFERS	* 780,873-	3,886	717,820-	717,820-	705,799-*
TOTAL NET BUDGET	** 569,692	1,129,870	771,869	771,869	778,942 *
USER PAY REVENUES					
46114 Admin/Clerical Cost Fee	8,820	2,205	8,820	8,820	8,820
46150 Photocopy Charges	361	20	500	500	500
46152 Plan & Engineering Fees	7,952	18,669	9,500	9,500	86,780
46153 Surveyor Parcel Map Fees	4,143	2	6,225	6,225	6,485
46155 Surveyor Lot Line Adjstmnt Fee		249			
46583 Interfund PW Admin Services	90,166		261,473	261,473	154,460
46584 Interfund PW Admin-Road	263,334		332,000	332,000	371,412
47500 Other Revenue		40	725	725	500
47540 Refund	761	30			
TOTAL USER PAY REVENUES	* 375,537	21,215	619,243	619,243	628,957 *
TOTAL GOVERNMENTAL REVENUES	*				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	27				
TOTAL OTHER FINANCING SOURCES	* 27				*
TOTAL REVENUES	** 375,564	21,215	619,243	619,243	628,957 *
UNREIMBURSED COSTS	** 194,128	1,108,655	152,626	152,626	149,985 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PWDI Public Works Director	10160-12336	1.00	1.00	1.00	1.00
DDGS Deputy Dir General Services	7193- 8773	1.00	1.00	1.00	1.00
DDPA Dep Director PW-Admn & Finance	6854- 8356	1.00	1.00	1.00	1.00
ASCI Associate Civil Engineer	6589- 8034	1.00	1.00	1.00	1.00
OR					
ENAR Engineer-Architect	6589- 8034				
ASCI Associate Civil Engineer	6589- 8034	1.00	1.00	1.00	1.00
OR					
PWE2 Public Works Engineer II	5399- 6589				
PWE2 Public Works Engineer II	5399- 6589				
OR					

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: PUBLIC WORKS DEPT 1-920 **F-13**  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED)  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: GENERAL  
 SCHEDULE 9 FOR FISCAL YEAR 2011-12 ACTIVITY: OTHER GENERAL FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
PWE1 Public Works Engineer I	4852- 5937				
PWE2 Public Works Engineer II	5399- 6589	1.00	1.00	1.00	1.00
OR					
PWE1 Public Works Engineer I	4852- 5937				
ENT2 Engineering Technician II	3884- 4797	1.00	1.00	1.00	1.00
ACC2 Accountant II	3929- 4852	1.00	2.00	1.00	2.00
ACC1 Accountant I	3517- 4371		1.00	1.00	1.00
EXS2 Executive Secretary II	3387- 4194	1.00	1.00	1.00	1.00
ACT2 Accounting Technician II	3387- 4194	1.00	1.00	1.00	1.00
ACT1 Accounting Technician I	3032- 3785	1.00	1.00	1.00	1.00
OFA2 Office Assistant II	2305- 2870	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	12.00	14.00	13.00	14.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt			1,800	1,800	1,800
52150 Memberships		140			140
52180 Professional/Specialized Srvs			5,200	5,200	5,200
52260 Utilities	13,637	10,306	18,000	18,000	17,000
TOTAL SERVICES AND SUPPLIES	* 13,637	10,446	25,000	25,000	24,140 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	8	10	10	10	7
53628 Interfund Admin - Misc Depts	2,336				2,500
53670 Interfund Overhead (A-87) Cost	294	167	225	225	235
TOTAL OTHER CHARGES	* 2,638	177	235	235	2,742 *
TOTAL GROSS BUDGET	** 16,275	10,623	25,235	25,235	26,882 *
TOTAL NET BUDGET	** 16,275	10,623	25,235	25,235	26,882 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		1,115	1,115	9,289 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 16,275	10,623	26,350	26,350	36,171 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	18,066	10,566	18,000	18,000	18,000
41223 Prop Tax Special Assmnts Prior	418	202	200	200	200
44100 Interest Apportioned	6,639	5,024	7,000	7,000	6,800
TOTAL GENERAL REVENUES	* 25,123	15,792	25,200	25,200	25,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 7,699-	1,150	1,150	1,150	11,171 *
TOTAL AVAILABLE FINANCING	** 17,424	16,942	26,350	26,350	36,171 *
UNREIMBURSED COSTS	** 1,149-	6,319-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	2,280	1,900	3,200	3,200	3,200
TOTAL SERVICES AND SUPPLIES	* 2,280	1,900	3,200	3,200	3,200 *
OTHER CHARGES					
53650 Interfund A-87 Building Maint.			347	347	
TOTAL OTHER CHARGES	* 0	0	347	347	*
TOTAL GROSS BUDGET	** 2,280	1,900	3,547	3,547	3,200 *
TOTAL NET BUDGET	** 2,280	1,900	3,547	3,547	3,200 *
TOTAL APPROPRIATION FOR CONTINGENCY	* 0	0	4,320	4,320	4,852 *
TOTAL INCREASES IN RESERVES	* 0	0	1,541	1,541	*
TOTAL BUDGET	** 2,280	1,900	9,408	9,408	8,052 *
TOTAL USER PAY REVENUES	* 0	0	0	0	*
TOTAL GOVERNMENTAL REVENUES	* 0	0	0	0	*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	3,141	1,813	3,125	3,125	3,662
41223 Prop Tax Special Assmnts Prior	243	263			
44100 Interest Apportioned	85	85	70	70	70
TOTAL GENERAL REVENUES	* 3,469	2,161	3,195	3,195	3,732 *
TOTAL CANCELLATION P/Y DESIGNATIONS	* 0	0	4,599	4,599	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 425	4,672	1,614	1,614	4,320 *
TOTAL AVAILABLE FINANCING	** 3,894	6,833	9,408	9,408	8,052 *
UNREIMBURSED COSTS	** 1,614-	4,933-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs			300,000	300,000	
TOTAL SERVICES AND SUPPLIES	*		300,000	300,000	*
RESIDUAL EQUITY TRANS-OUT					
56100 Residual Equity Transfer Out					182,759
TOTAL RESIDUAL EQUITY TRANS-OUT	*				182,759 *
TOTAL GROSS BUDGET	**		300,000	300,000	182,759 *
TOTAL NET BUDGET	**		300,000	300,000	182,759 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		19,899	19,899	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		319,899	319,899	182,759 *
USER PAY REVENUES					
46552 Interfund Capital Projects			300,000	300,000	
TOTAL USER PAY REVENUES	*		300,000	300,000	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,871	2,908	3,000	3,000	4,000
TOTAL GENERAL REVENUES	* 3,871	2,908	3,000	3,000	4,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*				157,860 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 13,029	16,899	16,899	16,899	20,899 *
TOTAL AVAILABLE FINANCING	** 16,900	19,807	319,899	319,899	182,759 *
UNREIMBURSED COSTS	** 16,900-	19,807-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	330,283	227,251	292,944	292,944	301,178
51014 Other Pay	69-	1,780	2,400	2,400	2,400
51021 Salary Savings			7,000-	7,000-	
51100 County Contribution FICA	24,411	16,855	21,925	21,925	22,523
51110 County Contribution Retirement	55,357	39,329	51,110	51,110	56,333
51111 Retirement Allowance	25,540	16,592	22,863	22,863	10,205
51120 Co Contribution-Group Insuranc	62,785	47,518	60,111	60,111	68,067
51150 Interfund Workers Compensation	22,443	29,814	29,814	29,814	29,679
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 520,750	379,139	474,167	474,167	490,385 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	1,747	1,143	2,200	2,200	1,750
52060 Communications	1,570	1,326	2,200	2,200	2,100
52090 Household Expense	1,010	823	1,300	1,300	1,200
52116 Rental Vehicle/Fuel & Oil	462	38	500	500	
52117 Rental Vehicle/Parts	140	187	750	750	
52119 Fleet Vehicle Parts	143	589	750	750	750
52120 Maintenance Equipment	8,317	4,973	8,500	8,500	7,000
52121 Maintenance Equipment Contract	924				
52122 Fleet Stock Parts	32,752	34,395	45,000	45,000	43,000
52123 Outside Accident Repair	18,955	16,684	22,882	22,882	21,500
52124 Fuel & Oil	1,889	1,450	3,006	3,006	2,500
52125 Other Dept Fuel & Oil	386,750	319,719	488,581	488,581	549,243
52128 Outside Vehicle Repair	36,547	29,229	35,000	35,000	35,500
52129 Other Parts	170,395	151,705	219,000	219,000	195,000
52135 Software License & Maintenance	4,046	3,879	4,203	4,203	6,000
52150 Memberships		110	100	100	110
52160 Miscellaneous Expense	2,696	2,317	3,800	3,800	3,000
52170 Office Expenses	2,359	1,056	2,100	2,100	2,100
52173 Subscription-Publication	1,624	1,624	3,150	3,150	3,350
52180 Professional/Specialized Srvs	227		100	100	
52199 Prof & Spec Conflict Attorneys		629			
52200 Rents & Leases Equipment		693	950	950	950
52220 Small Tools	1,665	1,001	1,800	1,800	1,800
52225 Office Equipment	108		850	850	500
52230 Special Departmental Expense	483	894	1,500	1,500	2,000
52232 Employment Training	1,520	1,683	4,500	4,500	2,250
52242 Special Dept Exp-Safety/Enviro	6,183	2,947	6,453	6,453	5,000
52249 Other Equipment		2,885	3,000	3,000	
52250 Transportation & Travel	50	32	4,500	4,500	1,000
52260 Utilities	10,356	9,116	15,000	15,000	12,000
TOTAL SERVICES AND SUPPLIES	* 692,918	591,127	881,675	881,675	899,603 *
<b>OTHER CHARGES</b>					
53569 Interfund Trans Out-Spec Rev	14,458				
53601 Interfund Ins ISF Premium	2,625	2,751	2,751	2,751	1,995
53602 Interfund Gen Insurance & Bond	436	15	440	440	64
53610 Interfund Postage	115	31	150	150	150
53611 Interfund Printing	38	246	100	100	100

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53612 Interfund Copier Rental	1,193	803	1,320	1,320	1,320
53620 Interfund Information Technology	10,479	5,165	11,017	11,017	9,722
53623 Interfund Fingerprints			115	115	115
53628 Interfund Admin - Misc Depts			350	350	350
53641 Interfund PW Admin Services	33,503		128,873	128,873	103,964
53665 Interfund Audit Expense	4,552		4,552	4,552	1,960
53670 Interfund Overhead (A-87) Cost	86,782	41,756	56,016	56,016	103,911
53683 Interfund Drug Testing	82	20	90	90	90
53689 Interfund Physical/Drug		191	210	210	210
TOTAL OTHER CHARGES	* 154,263	50,978	205,984	205,984	223,951 *
CAPITAL ASSETS					
54300 Capital Asset		5,856	6,500	6,500	
54302 Depreciation Expense	19,548		20,500	20,500	19,500
TOTAL CAPITAL ASSETS	* 19,548	5,856	27,000	27,000	19,500 *
TOTAL GROSS BUDGET	** 1,387,479	1,027,100	1,588,826	1,588,826	1,633,439 *
TOTAL NET BUDGET	** 1,387,479	1,027,100	1,588,826	1,588,826	1,633,439 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		209,204	209,204	216,038 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 1,387,479	1,027,100	1,798,030	1,798,030	1,849,477 *
USER PAY REVENUES					
46318 Maintenance	22,599	11,223	16,797	16,797	16,000
46510 Interfund Fuel & Oil	439,148	231,764	542,605	542,605	615,168
46511 Interfund Vehicle Maintenance	769,233	379,401	770,413	770,413	777,711
46513 Interfund Vehicle Rental	1,411	137	1,840	1,840	
46565 Interfund Fleet Admin	214,974		247,940	247,940	221,461
47500 Other Revenue	1,588				
TOTAL USER PAY REVENUES	* 1,448,953	622,525	1,579,595	1,579,595	1,630,340 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	6,221	7,736	10,600	10,600	4,462
TOTAL GENERAL REVENUES	* 6,221	7,736	10,600	10,600	4,462 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 140,137	207,835	207,835	207,835	214,675 *
TOTAL AVAILABLE FINANCING	** 1,595,311	838,096	1,798,030	1,798,030	1,849,477 *
UNREIMBURSED COSTS	** 207,832-	189,004			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
FLMS Fleet Maintenance Supervisor	4132- 5113	1.00	1.00	1.00	1.00
HEEQ Heavy Equip Mech	3293- 4099	1.00	1.00	1.00	1.00

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2011-12  
 UNIT TITLE: FLEET MANAGEMENT ISF (CONTINUED)  
 FUNCTION: GENERAL  
 ACTIVITY: PUBLIC WAYS  
 DEPT 4-580 F-19  
 FUND 4580

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
HEEQ Heavy Equip Mech OR	3293- 4099	1.00	1.00	1.00	1.00	1.00
EQM2 Equipment Mechanic II	2948- 3679					
EQM2 Equipment Mechanic II	2948- 3679	2.00	2.00	2.00	2.00	2.00
ACC1 Accountant I	3517- 4371	1.00				
ACL1 Account Clerk I	2442- 3032	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	7.00	6.00	6.00	6.00	6.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	102,777	71,209	132,947	132,947	103,869
51014 Other Pay	1,207				
51020 Extra Help	9,524	5,551			
51021 Salary Savings			3,000-	3,000-	
51100 County Contribution FICA	8,188	5,545	9,833	9,833	7,720
51110 County Contribution Retirement	18,189	13,174	22,997	22,997	19,428
51111 Retirement Allowance	7,970	5,409	10,511	10,511	2,997
51120 Co Contribution-Group Insuranc	25,931	20,177	34,412	34,412	36,829
51130 Co Contrib Unemploymnt Insrnc	6,735	4,903			
51150 Interfund Workers Compensation	695	506	506	506	429
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 181,216	126,474	208,206	208,206	171,272 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	94	50	50	50	50
52060 Communications	2,202	1,600	2,500	2,500	2,500
52150 Memberships	260	115	350	350	350
52170 Office Expenses	995	949	1,500	1,500	1,500
52173 Subscription-Publication			50	50	50
52190 Publication Legal Notice	410	258	600	600	500
52225 Office Equipment	195	345	3,350	3,350	350
52232 Employment Training			500	500	250
52250 Transportation & Travel			500	500	250
52260 Utilities	537	383	700	700	700
TOTAL SERVICES AND SUPPLIES	* 4,693	3,700	10,100	10,100	6,500 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	885	546	807	807	347
53613 Interfund Fleet Admin	147		573	573	548
53615 Interfund Fuel & Oil	2,011	1,045	2,658	2,658	2,868
53616 Interfund Vehicle Maintenance	351	425	1,000	1,000	851
53620 Interfd Information Technology	13,516	8,981	13,744	13,744	13,408
53623 Interfund Fingerprints	50	50			
53651 Interfund Projects	27,680		2,000	2,000	
53685 Interfund Office Expense	7	13			
53689 Interfund Physical/Drug	62	62	105	105	105
TOTAL OTHER CHARGES	* 44,709	11,122	20,887	20,887	18,127 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 230,618	141,296	239,193	239,193	195,899 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	146	243	300	300	300
55203 Intrafund Printing		100			
55204 Intrafund Copier Rental	590	463	637	637	637
55205 Intrafund Gen Insurance/Bonds	34	31	640	640	62
55211 Intrafund Fingerprints	64	64	120	120	120

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
55235 Intrafund Administration Srvs	57,465		64,130	64,130	64,130
TOTAL INTRAFUND TRANSFERS	* 58,299	901	65,827	65,827	65,249 *
TOTAL NET BUDGET	** 288,917	142,197	305,020	305,020	261,148 *
USER PAY REVENUES					
46320 Other Chgs Current Services	48	29			
46578 Interfund Trans In-Special Rev			25,000	25,000	
47540 Refund	973	877			
TOTAL USER PAY REVENUES	* 1,021	906	25,000	25,000	*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL CANCELLATION P/Y DESIGNATIONS	*		56,710	56,710	*
TOTAL REVENUES	** 1,021	906	81,710	81,710	*
UNREIMBURSED COSTS	** 287,896	141,291	223,310	223,310	261,148 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PRCA Procurement/Contract Analyst 3929- 4852			1.00		
PRCA Procurement/Contract Analyst 3929- 4852		1.00		1.00	1.00
BUYR Buyer 3330- 4146	1.00				
CES3 Central Services Assistant III 2644- 3293	1.00	1.00	1.00	1.00	
CES2 Central Services Assistant II 2509- 3119	1.00				
CES1 Central Services Assistant I 2374- 2948					.50
OFA3 Office Assistant III 2581- 3208		1.00	1.00	1.00	1.00
OFA2 Office Assistant II 2305- 2870	1.00				
TOTAL BUDGET UNIT POSITIONS	** 4.00	3.00	3.00	3.00	2.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SALARIES AND EMPLOYEE BENEFITS					
51150 Interfund Workers Compensation		14			
TOTAL SALARIES AND EMPLOYEE BENEFITS	*	14			*
SERVICES AND SUPPLIES					
52159 Copier Paper	173				
52172 Postage	255,985		300	300	300
52180 Professional/Specialized Srvs	161,095	296,084	383,026	383,026	383,026
52200 Rents & Leases Equipment	90,096	82,318	99,595	99,595	99,595
TOTAL SERVICES AND SUPPLIES	* 507,349	378,402	482,921	482,921	482,921 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium		261			135
TOTAL OTHER CHARGES	*	261			135 *
TOTAL GROSS BUDGET	** 507,349	378,677	482,921	482,921	483,056 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	115,398-	92,836-	126,219-	126,219-	123,039-
55203 Intrafund Printing	19,870-	15,144-	25,265-	25,265-	24,675-
55204 Intrafund Copier Rental	21,952-	17,451-	23,481-	23,481-	23,490-
55205 Intrafund Gen Insurance/Bonds	477	441			498
55206 Intrafund Paper and Supplies	65				
55235 Intrafund Administration Srvs	1,696		12,000	12,000	6,387
TOTAL INTRAFUND TRANSFERS	* 154,982-	124,990-	162,965-	162,965-	164,319-*
TOTAL NET BUDGET	** 352,367	253,687	319,956	319,956	318,737 *
USER PAY REVENUES					
44220 Rental of Equipment	2,480	5,939	6,258	6,258	6,258
46306 Copying Services		4,661			
46321 Central Services Postage Reimb	410	45,658	392	392	392
46323 Printing Services	3,094	1,978	1,610	1,610	1,610
46501 Interfund Postage	176,673	83,517	134,580	134,580	134,580
46502 Interfund Printing	55,423	30,111	42,150	42,150	43,875
46503 Interfund Copier Rental	56,313	41,727	59,856	59,856	59,856
47509 Court Reimbursement	69,638		70,000	70,000	58,500
47540 Refund	2				
TOTAL USER PAY REVENUES	* 364,033	213,591	314,846	314,846	305,071 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 364,033	213,591	314,846	314,846	305,071 *
UNREIMBURSED COSTS	** 11,666-	40,096	5,110	5,110	13,666 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52160 Miscellaneous Expense			300	300	300
52170 Office Expenses			200	200	200
52207 Special Dept Exp Fish & Game	6,190	4,413	7,000	7,000	7,000
52225 Office Equipment					1,500
52240 Special Dept Exp-Youth Program	750	500	10,500	10,500	10,500
TOTAL SERVICES AND SUPPLIES	* 6,940	4,913	18,000	18,000	19,500 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	408	475	475	475	385
53610 Interfund Postage	175	110	195	195	195
53641 Interfund PW Admin Services			2,400	2,400	2,400
53688 Interfund Rents/Leases	540	540	540	540	540
TOTAL OTHER CHARGES	* 1,123	1,125	3,610	3,610	3,520 *
TOTAL GROSS BUDGET	** 8,063	6,038	21,610	21,610	23,020 *
TOTAL NET BUDGET	** 8,063	6,038	21,610	21,610	23,020 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		1,777	1,777	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 8,063	6,038	23,387	23,387	23,020 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	6,888	4,869	9,000	9,000	9,000
44100 Interest Apportioned	1,435	1,037	1,500	1,500	1,500
TOTAL GENERAL REVENUES	* 8,323	5,906	10,500	10,500	10,500 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		799	799	10,743 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 11,828	12,887	12,088	12,088	1,777 *
TOTAL AVAILABLE FINANCING	** 20,151	18,793	23,387	23,387	23,020 *
UNREIMBURSED COSTS	** 12,088-	12,755-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51020 Extra Help	3,216	2,676	3,400	3,400	3,500
51100 County Contribution FICA	246	205	260	260	270
51150 Interfund Workers Compensation	7				
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 3,469	2,881	3,660	3,660	3,770 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	175	145	190	190	190
52121 Maintenance Equipment Contract		400	400	400	400
52124 Fuel & Oil	61,529	49,450	80,000	80,000	65,000
52130 Maintenance Structure/Imprvmnt	2,195				
52150 Memberships	35	35	240	240	40
52170 Office Expenses	101	181	360	360	360
52208 Special Dept Expense Resale	3,650		6,000	6,000	
52230 Special Departmental Expense	5,758	262	6,000	6,000	16,600
52242 Special Dept Exp-Safety/Enviro	175	175			175
52250 Transportation & Travel		11			
52260 Utilities	9,941	10,294	12,000	12,000	12,000
TOTAL SERVICES AND SUPPLIES	* 83,559	60,953	105,190	105,190	94,765 *
<b>OTHER CHARGES</b>					
53000 Other Charges	7,535	1,774			
53340 Retire Long-Term Debt	12,820	13,478	13,478	13,478	14,135
53400 Interest Expense	4,841	4,194	4,194	4,194	3,513
53602 Interfund Gen Insurance & Bond	4,842	4,169	5,017	5,017	4,251
53610 Interfund Postage	207	273	500	500	500
53611 Interfund Printing	123		300	300	300
53612 Interfund Copier Rental	78	125	91	91	91
53614 Interfund Misc Non-Road	6,537				
53620 Interfd Information Technology	67				
53628 Interfund Admin - Misc Depts	1,472		5,000	5,000	5,000
53641 Interfund PW Admin Services	35,422		45,000	45,000	35,896
53654 Interfund Plant Acquisition	74,996		660,000	660,000	619,210
53670 Interfund Overhead (A-87) Cost	76,913	58,866	78,519	78,519	30,539
53687 Inter Special Dept Expense	120	120	140	140	140
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 225,973	82,999	812,274	812,274	713,610 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset				30,000	
TOTAL CAPITAL ASSETS	*			30,000	*
TOTAL GROSS BUDGET	** 313,001	146,833	921,124	951,124	812,145 *
TOTAL NET BUDGET	** 313,001	146,833	921,124	951,124	812,145 *
TOTAL APPROPRIATION FOR CONTINGENCY	*			1,356	*
TOTAL INCREASES IN RESERVES	*				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL BUDGET	** 313,001	146,833	921,124	952,480	812,145 *
USER PAY REVENUES					
44210 Rent Land and Buildings	106,354	111,480	119,798	119,798	126,500
44231 Airport Fuel	48,500	53,000	90,000	90,000	65,000
46336 Facility Fee	100	25			
46582 Interfund Misc. Transfer	226,353			30,000	32,414
46609 Interfund Rents/Leases	2,988	3,357	2,988	4,344	3,696
47500 Other Revenue			100	100	
47540 Refund	21	590			
TOTAL USER PAY REVENUES	* 384,316	168,452	212,886	244,242	227,610 *
GOVERNMENTAL REVENUES					
45115 St Aid for Aviation	10,000	10,000			
45374 Fed FAA Grant Impact Project		109,213	701,996	701,996	569,500
TOTAL GOVERNMENTAL REVENUES	* 10,000	119,213	701,996	701,996	569,500 *
GENERAL REVENUES					
41120 Property Tax Current Unsecured	12,085	16,485	15,000	15,000	12,500
44100 Interest Apportioned	932-	812			
TOTAL GENERAL REVENUES	* 11,153	17,297	15,000	15,000	12,500 *
OTHER FINANCING SOURCES					
48500 Long Term Debt Proceeds			96,834	96,834	
TOTAL OTHER FINANCING SOURCES	*		96,834	96,834	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 265,872-	105,592-	105,592-	105,592-	2,535 *
TOTAL AVAILABLE FINANCING	** 139,597	199,370	921,124	952,480	812,145 *
UNREIMBURSED COSTS	** 173,404	52,537-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt	16,693				
52170 Office Expenses	140	221	200	200	450
52180 Professional/Specialized Srvs	13,348	74			
52230 Special Departmental Expense	900	899	1,200	1,200	1,750
52260 Utilities	19,340	14,980	25,000	25,000	20,000
TOTAL SERVICES AND SUPPLIES	* 50,421	16,174	26,400	26,400	22,200 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	1,977	1,631	1,631	1,631	1,596
53613 Interfund Fleet Admin					548
53614 Interfund Misc Non-Road	31,264				
53616 Interfund Vehicle Maintenance	352				
53628 Interfund Admin - Misc Depts	14,508		10,000	10,000	
53647 Interfund Road			30,000	30,000	30,000
TOTAL OTHER CHARGES	* 48,101	1,631	41,631	41,631	32,144 *
TOTAL GROSS BUDGET	** 98,522	17,805	68,031	68,031	54,344 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	368	2	100	100	100
55203 Intrafund Printing			600	600	600
55204 Intrafund Copier Rental	141		115	115	115
55205 Intrafund Gen Insurance/Bonds	316	293	396	396	331
55230 Intrafund A-87 Building Maint.	171,425		157,649	157,649	163,402
55235 Intrafund Administration Srvs	44,629		48,500	48,500	30,874
TOTAL INTRAFUND TRANSFERS	* 216,879	295	207,360	207,360	195,422 *
TOTAL NET BUDGET	** 315,401	18,100	275,391	275,391	249,766 *
USER PAY REVENUES					
44213 Use of Live Oak Park	16,618	8,994	14,000	14,000	14,000
46152 Plan & Engineering Fees	560				
46337 Forfeiture of Deposits	100				
TOTAL USER PAY REVENUES	* 17,278	8,994	14,000	14,000	14,000 *
GOVERNMENTAL REVENUES					
43225 Victim Restitution	125	24			24
45111 St Grant	21,183				
TOTAL GOVERNMENTAL REVENUES	* 21,308	24			24 *
TOTAL REVENUES	** 38,586	9,018	14,000	14,000	14,024 *
UNREIMBURSED COSTS	** 276,815	9,082	261,391	261,391	235,742 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52060 Communications	284	202	300	300	300
52090 Household Expense	12,790	6,390	13,000	13,000	8,000
52130 Maintenance Structure/Imprvmnt	57				
52170 Office Expenses	133		200	200	200
52180 Professional/Specialized Srvs	921	45			
52200 Rents & Leases Equipment	620	485	1,000	1,000	1,000
52260 Utilities	21,160	17,728	25,000	25,000	25,000
TOTAL SERVICES AND SUPPLIES	* 35,965	24,850	39,500	39,500	34,500 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	1,626	1,718	1,718	1,718	18,568
TOTAL OTHER CHARGES	* 1,626	1,718	1,718	1,718	18,568 *
TOTAL GROSS BUDGET	** 37,591	26,568	41,218	41,218	53,068 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	126	101	200	200	200
55203 Intrafund Printing	70	167	70	70	70
55204 Intrafund Copier Rental	70	84	87	87	87
55205 Intrafund Gen Insurance/Bonds	404	374	506	506	422
55230 Intrafund A-87 Building Maint.	41,926		47,733	47,733	62,153
55235 Intrafund Administration Srvs	18,087		26,500	26,500	24,380
TOTAL INTRAFUND TRANSFERS	* 60,683	726	75,096	75,096	87,312 *
TOTAL NET BUDGET	** 98,274	27,294	116,314	116,314	140,380 *
USER PAY REVENUES					
44209 Maintenance Veterans' Building	11,643	9,113	15,000	15,000	12,000
44210 Rent Land and Buildings	525				
44211 Rent Veterans' Building	15,138	11,775	20,000	20,000	18,000
47540 Refund	4				
TOTAL USER PAY REVENUES	* 27,310	20,888	35,000	35,000	30,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 27,310	20,888	35,000	35,000	30,000 *
UNREIMBURSED COSTS	** 70,964	6,406	81,314	81,314	110,380 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,162,805	971,685	1,302,976	1,302,976	1,361,459
51014 Other Pay	1,540	116	10,440	10,440	10,440
51020 Extra Help	45,472	24,571	50,706	50,706	48,000
51021 Salary Savings			23,000-	23,000-	
51030 Overtime	13,931	7,973	23,544	23,544	15,020
51100 County Contribution FICA	92,771	73,251	102,103	102,103	104,289
51110 County Contribution Retirement	193,293	168,312	225,481	225,481	254,648
51111 Retirement Allowance	91,019	72,167	101,308	101,308	44,924
51120 Co Contribution-Group Insuranc	180,286	158,899	213,743	213,743	242,851
51121 Contribution Deferred Comp					655
51130 Co Contrib Unemploymnt Insrnc	32,196	9,953	25,000	25,000	10,000
51150 Interfund Workers Compensation	66,481	80,118	80,118	80,118	105,659
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,879,794	1,567,045	2,112,419	2,112,419	2,197,945 *
<b>SERVICES AND SUPPLIES</b>					
52045 Weed Control Chemicals		88	1,000	1,000	1,000
52050 Clothing & Personal	7,261	7,961	11,625	11,625	7,505
52060 Communications	16,305	13,553	23,300	23,300	16,500
52090 Household Expense	1,955	2,207	3,000	3,000	2,500
52115 Misc Vehicle Maintenance	4,807	3,243	2,000	2,000	2,000
52124 Fuel & Oil	111,644	97,855	150,000	150,000	156,000
52130 Maintenance Structure/Imprvmnt	346	35	5,000	5,000	3,000
52135 Software License & Maintenance	4,776	4,455	4,000	4,000	4,000
52150 Memberships	859	377	575	575	600
52166 General Supplies	338,255	222,586	400,000	400,000	525,300
52170 Office Expenses	3,876	3,679	6,200	6,200	6,200
52173 Subscription-Publication	111	127	800	800	800
52180 Professional/Specialized Srvs	2,338,313	1,629,282	9,833,134	9,992,957	9,198,441
52190 Publication Legal Notice	627		16,800	16,800	7,200
52200 Rents & Leases Equipment	10,211	13,017	25,000	25,000	25,000
52210 Rents/Leases Structures/Ground	1,238	1,200	1,200	1,200	
52214 Special Dept Exp 5th St Bridge	2,378	808	5,000	5,000	5,000
52220 Small Tools	1,298	3,753	8,500	8,500	8,500
52225 Office Equipment	4,177	11,314	2,000	2,000	2,000
52232 Employment Training	1,760	2,407	5,000	5,000	5,000
52234 Spec Dept Exp-Paving Materials	143,924	81,581	200,000	200,000	200,000
52250 Transportation & Travel	4,158	1,653	5,000	5,000	5,000
52260 Utilities	46,027	47,103	48,000	48,000	55,000
TOTAL SERVICES AND SUPPLIES	* 3,044,306	2,148,284	10,757,134	10,916,957	10,236,546 *
<b>OTHER CHARGES</b>					
53000 Other Charges	75	2			
53601 Interfund Ins ISF Premium	129,901	134,805	134,805	134,805	106,654
53602 Interfund Gen Insurance & Bond	7,050	6,931	7,336	7,336	8,676
53604 Interfd Weed Control Spraying					109,700
53607 Interfund PW Admin - Road	278,888		332,000	332,000	371,412
53608 Interfund Vehicle Rental	60		100	100	
53610 Interfund Postage	585	455	700	700	700
53611 Interfund Printing	739	460	400	400	2,125

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
53612 Interfund Copier Rental	1,304	2,234	1,414	1,414	1,414
53613 Interfund Fleet Admin	91,590		49,268	49,268	42,209
53616 Interfund Vehicle Maintenance	285,371	139,526	260,813	260,813	279,051
53620 Interfd Information Technology	45,454	20,226	46,780	46,780	40,608
53623 Interfund Fingerprints	228		425	425	339
53628 Interfund Admin - Misc Depts		143			
53654 Interfund Plant Acquisition	149,184		203,870	203,870	182,000
53659 Interfund Road Ditch Work	64,772		60,000	60,000	60,000
53665 Interfund Audit Expense	5,121		5,121	5,121	2,210
53670 Interfund Overhead (A-87) Cost	139,251	133,209	178,109	178,109	207,679
53683 Interfund Drug Testing	451	433	500	500	500
53685 Interfund Office Expense	13	7			
53688 Interfund Rents/Leases			540	540	540
53689 Interfund Physical/Drug	1,669	131	1,610	1,610	1,610
TOTAL OTHER CHARGES	* 1,201,706	438,562	1,283,791	1,283,791	1,417,427 *
CAPITAL ASSETS					
54300 Capital Asset	155,651	30,000	23,500	53,500	90,000
TOTAL CAPITAL ASSETS	* 155,651	30,000	23,500	53,500	90,000 *
TOTAL GROSS BUDGET	** 6,281,457	4,183,891	14,176,844	14,366,667	13,941,918 *
TOTAL NET BUDGET	** 6,281,457	4,183,891	14,176,844	14,366,667	13,941,918 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*		146,081	146,081	5,000 *
TOTAL BUDGET	** 6,281,457	4,183,891	14,322,925	14,512,748	13,946,918 *
USER PAY REVENUES					
42060 Transportation Permit Oversize	22,758	12,390	30,000	30,000	16,000
42156 Project Permits	21,100	17,950			15,000
46152 Plan & Engineering Fees	1,810	17,313			30,000
46260 Drainage/Water Hook-Up Charges		80			
46510 Interfund Fuel & Oil	5,585				
46559 Interfund Plant Acquisition	121,822	43,954-			
46561 Interfund Misc Non-Road	161,519				5,000
46575 Interfund Admin-Misc Depts	114,135		39,080	39,080	38,000
46582 Interfund Misc. Transfer		30,000		30,000	
46615 Interfund Measure M	3,318				
47407 Other Sales		507			
47500 Other Revenue	4,512	170			
47503 Contribution From Oth Agency	8,443	346			
47521 Insurance Reimbursement	2,279				
47540 Refund	1,181	250			
TOTAL USER PAY REVENUES	* 468,462	35,052	69,080	99,080	104,000 *
GOVERNMENTAL REVENUES					
43225 Victim Restitution	215				

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
45085 ST PROP 1B		2,304,936	1,560,000	1,560,000	
45111 St Grant	82,984				
45120 St Highway Users Tax 2104	973,115	549,318	978,000	978,000	978,000
45121 St Highway Users Tax 2106	170,632	98,967	176,000	176,000	176,000
45122 St Highway Users Tax 2103		900,138			1,300,000
45129 St Prop 111 2105	829,638	470,962	802,000	802,000	802,000
45131 St Other Revenue	50,184				
45135 St Other in Lieu	194				
45241 ST AB2928 Traffic Congestion	1,504,453		1,800,000	1,800,000	
45245 St RSTP Funds	556,150				278,075
45270 St Homeowners Property Tax	4,798	2,382	5,000	5,000	
45306 Fed Grant	651,463				
45373 Fed Bridge Replacement Prgrm	274,384	618,737	2,420,930	2,420,930	1,245,335
45380 Fed Wildlife Refuge	88				
45394 Fed Other Aid	3,188	445,088	1,203,189	1,203,189	2,117,489
45664 Other Governmental Agencies		409,280			
TOTAL GOVERNMENTAL REVENUES	* 5,101,486	5,799,808	8,945,119	8,945,119	6,896,899 *
GENERAL REVENUES					
41110 Property Tax Current Secured	317,697	173,776	275,000	275,000	200,000
41111 Property Tax Curnt Supplementl	4,358	1,141			
41120 Property Tax Current Unsecured	21,410	21,392	20,000	20,000	
41220 Property Tax Prior Unsecured	363	248			
41410 Transportation Tax	178,911		400,000	400,000	668,000
42050 Franchises	340,000				
44100 Interest Apportioned	82,549	82,183	120,000	120,000	150,000
TOTAL GENERAL REVENUES	* 945,288	278,740	815,000	815,000	1,018,000 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	51,392				
48400 Sale of Fixed Assets-Vehicles		4,650			
TOTAL OTHER FINANCING SOURCES	* 51,392	4,650			*
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		141,081	141,081	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 8,134,942	9,014,936	4,352,645	4,352,645	5,928,019 *
TOTAL AVAILABLE FINANCING	**14,701,570	15,133,186	14,322,925	14,352,925	13,946,918 *
UNREIMBURSED COSTS	** 8,420,113-	10,949,295-		159,823	*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
ASPW Asst Dir Public Works	8773-10622	1.00	1.00	1.00	1.00
SECE Senior Civil Engineer	7275- 8858	1.00	1.00	1.00	1.00
ASCI Associate Civil Engineer	6589- 8034	1.00	1.00	1.00	1.00
ROMS Road Maint. Superintendent	5027- 6167	1.00	1.00	1.00	1.00
SRET Senior Engineering Technician	4323- 5289	1.00	1.00	1.00	1.00
PWS2 Public Works Maint Super II	4132- 5113	2.00	2.00	2.00	2.00
PWS1 Public Works Maint Super I	3709- 4591	1.00	1.00	1.00	1.00
PWS1 Public Works Maint Super I	3709- 4591	2.00	2.00	2.00	2.00

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
PWLM Public Works Lead Maint Worker	3478- 4323	2.00	2.00	2.00	2.00	2.00
PWEO Public Works Equip Operator	3293- 4099	6.00	6.00	6.00	6.00	6.00
PWM2 Public Works Maint Worker II	2948- 3679	12.00	12.00	12.00	12.00	12.00
OR						
PWM1 Public Works Maint Worker I	2644- 3293					
OR						
PWMT Public Works Maint Wkr Trainee	2241- 2791					
TOTAL BUDGET UNIT POSITIONS	**	30.00	30.00	30.00	30.00	30.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53200 Contribution to Other Agencies	129,821	89,694	100,000	100,000	150,000
TOTAL OTHER CHARGES	* 129,821	89,694	100,000	100,000	150,000 *
TOTAL GROSS BUDGET	** 129,821	89,694	100,000	100,000	150,000 *
TOTAL NET BUDGET	** 129,821	89,694	100,000	100,000	150,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
41410 Transportation Tax	129,821	89,694	100,000	100,000	150,000
TOTAL GOVERNMENTAL REVENUES	* 129,821	89,694	100,000	100,000	150,000 *
TOTAL REVENUES	** 129,821	89,694	100,000	100,000	150,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	72	121	121	121	49
53648 Interfund Water Resources	269,825		183,600	183,600	234,925
TOTAL OTHER CHARGES	* 269,897	121	183,721	183,721	234,974 *
TOTAL GROSS BUDGET	** 269,897	121	183,721	183,721	234,974 *
TOTAL NET BUDGET	** 269,897	121	183,721	183,721	234,974 *
TOTAL APPROPRIATION FOR CONTINGENCY			15,238	15,238	*
TOTAL INCREASE IN DESIGNATIONS					48,576 *
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 269,897	121	198,959	198,959	283,550 *
<b>USER PAY REVENUES</b>					
46526 Interfund From Zone 6	22,149		3,800	3,800	23,080
46527 Interfund From Zone 7	27,399		4,000	4,000	28,755
46528 Interfund From Zone 4	30,065		13,000	13,000	31,651
46529 Interfund From Zone 5	14,337		8,000	8,000	14,744
46532 Interfund From Zone 8	13,064		4,200	4,200	14,585
46533 Interfund From Zone 9	33,022		4,200	4,200	
46586 Interfund From El Cerrito	702		610	610	610
47543 Contribtn Frm Oth Agcy YC RDA	3,673	2,070	2,400	2,400	2,000
TOTAL USER PAY REVENUES	* 144,411	2,070	40,210	40,210	115,425 *
<b>GOVERNMENTAL REVENUES</b>					
45135 St Other in Lieu	79				
45270 St Homeowners Property Tax	1,902	934	1,900	1,900	1,900
45380 Fed Wildlife Refuge	35				
TOTAL GOVERNMENTAL REVENUES	* 2,016	934	1,900	1,900	1,900 *
<b>GENERAL REVENUES</b>					
41110 Property Tax Current Secured	122,921	66,592	120,000	120,000	120,000
41111 Property Tax Curnt Supplementl	1,772	457			
41120 Property Tax Current Unsecured	8,490	8,394			7,000
41220 Property Tax Prior Unsecured	148	98	8,100	8,100	
44100 Interest Apportioned	4,104	2,435	3,500	3,500	2,900
TOTAL GENERAL REVENUES	* 137,435	77,976	131,600	131,600	129,900 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 11,283	25,249	25,249	25,249	36,325 *
TOTAL AVAILABLE FINANCING	** 295,145	106,229	198,959	198,959	283,550 *
UNREIMBURSED COSTS	** 25,248-	106,108-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		575	575	*
TOTAL INCREASE IN DESIGNATIONS	*				1,213 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		575	575	1,213 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		575	432	500	500
TOTAL GENERAL REVENUES	*	575	432	500	500
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	500-	75	75	75
TOTAL AVAILABLE FINANCING	**	75	507	575	575
UNREIMBURSED COSTS	**	75-	507-		

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53510 Developer Reimbursement			4,000	4,000	13,331
TOTAL OTHER CHARGES	*		4,000	4,000	13,331 *
TOTAL GROSS BUDGET	**		4,000	4,000	13,331 *
TOTAL NET BUDGET	**		4,000	4,000	13,331 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		8,025	8,025	*
TOTAL INCREASE IN DESIGNATIONS	*				3,594 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		12,025	12,025	16,925 *
USER PAY REVENUES					
46260 Drainage/Water Hook-Up Charges	905	274	1,000	1,000	1,000
46268 New Construction Drainage Fees	4,166	1,262	5,000	5,000	4,000
TOTAL USER PAY REVENUES	* 5,071	1,536	6,000	6,000	5,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2,504	1,919	2,250	2,250	2,500
TOTAL GENERAL REVENUES	* 2,504	1,919	2,250	2,250	2,500 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 3,800-	3,775	3,775	3,775	9,425 *
TOTAL AVAILABLE FINANCING	** 3,775	7,230	12,025	12,025	16,925 *
UNREIMBURSED COSTS	** 3,775-	7,230-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53510 Developer Reimbursement					2,200
TOTAL OTHER CHARGES	*				2,200 *
TOTAL GROSS BUDGET	**				2,200 *
TOTAL NET BUDGET	**				2,200 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		22	22	77 *
TOTAL INCREASES IN RESERVES	*				3 *
TOTAL BUDGET	**		22	22	2,280 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	49	37	43	43	50
TOTAL GENERAL REVENUES	* 49	37	43	43	50 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*				2,200 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	70-	21-	21-	21- 30 *
TOTAL AVAILABLE FINANCING	** 21-	16	22	22	2,280 *
UNREIMBURSED COSTS	** 21	16-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		1,131	1,131	2,850 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,131	1,131	2,850 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,556	1,169	1,375	1,375	1,500
TOTAL GENERAL REVENUES	* 1,556	1,169	1,375	1,375	1,500 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 1,800-	244-	244-	244-	1,350 *
TOTAL AVAILABLE FINANCING	** 244-	925	1,131	1,131	2,850 *
UNREIMBURSED COSTS	** 244	925-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	267	839	7,100	7,100	6,400
TOTAL SERVICES AND SUPPLIES	* 267	839	7,100	7,100	6,400 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	8	30	30	30	17
53628 Interfund Admin - Misc Depts			1,500	1,500	300
53653 Interfund Water Agency	30,065		13,000	13,000	31,651
TOTAL OTHER CHARGES	* 30,073	30	14,530	14,530	31,968 *
TOTAL GROSS BUDGET	** 30,340	869	21,630	21,630	38,368 *
TOTAL NET BUDGET	** 30,340	869	21,630	21,630	38,368 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		47,865	47,865	29,534 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 30,340	869	69,495	69,495	67,902 *
USER PAY REVENUES					
46268 New Construction Drainage Fees	364	752			
TOTAL USER PAY REVENUES	* 364	752			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	30,345	16,154	29,000	29,000	29,000
41223 Prop Tax Special Assmnts Prior	793	123	400	400	
44100 Interest Apportioned	7,159	5,337	6,365	6,365	7,000
TOTAL GENERAL REVENUES	* 38,297	21,614	35,765	35,765	36,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 25,408	33,730	33,730	33,730	31,902 *
TOTAL AVAILABLE FINANCING	** 64,069	56,096	69,495	69,495	67,902 *
UNREIMBURSED COSTS	** 33,729-	55,227-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	148	1,017	8,600	8,600	1,700
TOTAL SERVICES AND SUPPLIES	* 148	1,017	8,600	8,600	1,700 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	5	28	28	28	16
53628 Interfund Admin - Misc Depts			1,800	1,800	360
53653 Interfund Water Agency	14,337		8,000	8,000	14,744
TOTAL OTHER CHARGES	* 14,342	28	9,828	9,828	15,120 *
TOTAL GROSS BUDGET	** 14,490	1,045	18,428	18,428	16,820 *
TOTAL NET BUDGET	** 14,490	1,045	18,428	18,428	16,820 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		46,358	46,358	51,538 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 14,490	1,045	64,786	64,786	68,358 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmtns Curnt	14,298	7,906	13,000	13,000	13,000
41223 Prop Tax Special Assmtns Prior	251		300	300	
44100 Interest Apportioned	14,923	11,177	13,000	13,000	13,000
TOTAL GENERAL REVENUES	* 29,472	19,083	26,300	26,300	26,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 23,505	38,486	38,486	38,486	42,358 *
TOTAL AVAILABLE FINANCING	** 52,977	57,569	64,786	64,786	68,358 *
UNREIMBURSED COSTS	** 38,487-	56,524-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	84	189	1,600	1,600	315
TOTAL SERVICES AND SUPPLIES	* 84	189	1,600	1,600	315 *
OTHER CHARGES					
53510 Developer Reimbursement			350,000	350,000	350,000
53601 Interfund Ins ISF Premium	10	181	181	181	97
53628 Interfund Admin - Misc Depts			350	350	70
53653 Interfund Water Agency	22,149		3,800	3,800	23,080
TOTAL OTHER CHARGES	* 22,159	181	354,331	354,331	373,247 *
TOTAL GROSS BUDGET	** 22,243	370	355,931	355,931	373,562 *
TOTAL NET BUDGET	** 22,243	370	355,931	355,931	373,562 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		44,565	44,565	42,069 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 22,243	370	400,496	400,496	415,631 *
USER PAY REVENUES					
46268 New Construction Drainage Fees		789			
TOTAL USER PAY REVENUES	*	789			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	21,883	11,240	22,000	22,000	22,000
41223 Prop Tax Special Assmnts Prior	341	371	300	300	280
44100 Interest Apportioned	11,031	8,245	6,389	6,389	11,000
TOTAL GENERAL REVENUES	* 33,255	19,856	28,689	28,689	33,280 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 360,795	371,807	371,807	371,807	382,351 *
TOTAL AVAILABLE FINANCING	** 394,050	392,452	400,496	400,496	415,631 *
UNREIMBURSED COSTS	** 371,807-	392,082-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	93	1,135	9,600	9,600	1,900
TOTAL SERVICES AND SUPPLIES	* 93	1,135	9,600	9,600	1,900 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	2	35	35	35	20
53628 Interfund Admin - Misc Depts			2,000	2,000	400
53653 Interfund Water Agency	27,399		4,000	4,000	28,755
TOTAL OTHER CHARGES	* 27,401	35	6,035	6,035	29,175 *
TOTAL GROSS BUDGET	** 27,494	1,170	15,635	15,635	31,075 *
TOTAL NET BUDGET	** 27,494	1,170	15,635	15,635	31,075 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		66,914	66,914	32,724 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 27,494	1,170	82,549	82,549	63,799 *
USER PAY REVENUES					
46260 Drainage/Water Hook-Up Charges			500	500	500
TOTAL USER PAY REVENUES	*		500	500	500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	27,797	16,630	30,000	30,000	30,000
41223 Prop Tax Special Assmnts Prior	273	145	50	50	
44100 Interest Apportioned	5,451	4,052	4,870	4,870	5,000
TOTAL GENERAL REVENUES	* 33,521	20,827	34,920	34,920	35,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 41,102	47,129	47,129	47,129	28,299 *
TOTAL AVAILABLE FINANCING	** 74,623	67,956	82,549	82,549	63,799 *
UNREIMBURSED COSTS	** 47,129-	66,786-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	58	2,837	24,000	24,000	7,250
TOTAL SERVICES AND SUPPLIES	* 58	2,837	24,000	24,000	7,250 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	29	17	17	17	10
53628 Interfund Admin - Misc Depts			4,700	4,700	940
53653 Interfund Water Agency	13,064		4,200	4,200	14,585
53670 Interfund Overhead (A-87) Cost		14	18	18	24
TOTAL OTHER CHARGES	* 13,093	31	8,935	8,935	15,559 *
TOTAL GROSS BUDGET	** 13,151	2,868	32,935	32,935	22,809 *
TOTAL NET BUDGET	** 13,151	2,868	32,935	32,935	22,809 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		5,250	5,250	14,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 13,151	2,868	38,185	38,185	36,809 *
USER PAY REVENUES					
46268 New Construction Drainage Fees	1,370		500	500	
TOTAL USER PAY REVENUES	* 1,370		500	500	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	14,237	9,995	14,349	14,349	14,000
41223 Prop Tax Special Assmnts Prior	56	57	100	100	
44100 Interest Apportioned	1,165	869	539	539	1,000
TOTAL GENERAL REVENUES	* 15,458	10,921	14,988	14,988	15,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*				25,308 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 19,020	22,697	22,697	22,697	3,499-*
TOTAL AVAILABLE FINANCING	** 35,848	33,618	38,185	38,185	36,809 *
UNREIMBURSED COSTS	** 22,697-	30,750-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	6		1,000	1,000	1,000
TOTAL SERVICES AND SUPPLIES	* 6		1,000	1,000	1,000 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	2	10	10	10	2
53614 Interfund Misc Non-Road					5,000
53653 Interfund Water Agency	33,022		4,200	4,200	
TOTAL OTHER CHARGES	* 33,024	10	4,210	4,210	5,002 *
TOTAL GROSS BUDGET	** 33,030	10	5,210	5,210	6,002 *
TOTAL NET BUDGET	** 33,030	10	5,210	5,210	6,002 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		89	89	*
TOTAL INCREASE IN DESIGNATIONS	*				4,178 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 33,030	10	5,299	5,299	10,180 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assments Curnt	5,249	3,204	5,243	5,243	5,243
44100 Interest Apportioned	842	163	713	713	180
TOTAL GENERAL REVENUES	* 6,091	3,367	5,956	5,956	5,423 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		12,780	12,780	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 13,502	657-	13,437-	13,437-	4,757 *
TOTAL AVAILABLE FINANCING	** 19,593	2,710	5,299	5,299	10,180 *
UNREIMBURSED COSTS	** 13,437	2,700-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
OTHER CHARGES					
53601 Interfund Ins ISF Premium	1	1	1	1	1
53653 Interfund Water Agency	702		610	610	610
TOTAL OTHER CHARGES	* 703	1	611	611	611 *
TOTAL GROSS BUDGET	** 703	1	611	611	611 *
TOTAL NET BUDGET	** 703	1	611	611	611 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		34	34	198 *
TOTAL INCREASE IN DESIGNATIONS	*		300	300	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 703	1	945	945	809 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45270 St Homeowners Property Tax	10	5	12	12	12
TOTAL GOVERNMENTAL REVENUES	* 10	5	12	12	12 *
GENERAL REVENUES					
41110 Property Tax Current Secured	677	368	700	700	700
41111 Property Tax Curnt Supplementl	11	3			
41120 Property Tax Current Unsecured	47	46	45	45	44
41220 Property Tax Prior Unsecured	1	1			
44100 Interest Apportioned	28	20	25	25	25
TOTAL GENERAL REVENUES	* 764	438	770	770	769 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 92	137-	163	163	28 *
TOTAL AVAILABLE FINANCING	** 866	306	945	945	809 *
UNREIMBURSED COSTS	** 163-	305-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SERVICES AND SUPPLIES</b>					
52130 Maintenance Structure/Imprvmnt	1,784	51	1,600	1,600	550
52170 Office Expenses			50	50	50
52180 Professional/Specialized Srvs	1,889	88	500	500	500
52230 Special Departmental Expense	4,018	3,985	4,000	4,000	4,000
52260 Utilities	313	148	375	375	165
TOTAL SERVICES AND SUPPLIES	* 8,004	4,272	6,525	6,525	5,265 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	61	67	67	67	95
53602 Interfund Gen Insurance & Bond	10	10	13	13	11
53604 Interfd Weed Control Spraying					1,200
53610 Interfund Postage	15	7	15	15	15
53614 Interfund Misc Non-Road	355				
53628 Interfund Admin - Misc Depts	22,089		12,000	12,000	12,000
53641 Interfund PW Admin Services	106		200	200	200
53670 Interfund Overhead (A-87) Cost	319	179	240	240	858
TOTAL OTHER CHARGES	* 22,955	263	12,535	12,535	14,379 *
TOTAL GROSS BUDGET	** 30,959	4,535	19,060	19,060	19,644 *
TOTAL NET BUDGET	** 30,959	4,535	19,060	19,060	19,644 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		175,513	175,513	358,009 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 30,959	4,535	194,573	194,573	377,653 *
<b>USER PAY REVENUES</b>					
46320 Other Chgs Current Services	1,809	2,947	3,240	3,240	3,780
47503 Contribution From Oth Agency	1,489				
TOTAL USER PAY REVENUES	* 3,298	2,947	3,240	3,240	3,780 *
<b>GOVERNMENTAL REVENUES</b>					
45135 St Other in Lieu	1				
45270 St Homeowners Property Tax	29	14	20	20	20
45380 Fed Wildlife Refuge	1				
TOTAL GOVERNMENTAL REVENUES	* 31	14	20	20	20 *
<b>GENERAL REVENUES</b>					
41110 Property Tax Current Secured	1,940	1,052	1,800	1,800	1,800
41111 Property Tax Curnt Supplementl	26	7			
41120 Property Tax Current Unsecured	129	128	120	120	122
41220 Property Tax Prior Unsecured	2	2			
44100 Interest Apportioned	2,444	4,032	1,750	1,750	5,500
TOTAL GENERAL REVENUES	* 4,541	5,221	3,670	3,670	7,422 *
<b>OTHER FINANCING SOURCES</b>					
48300 Sale of Excess Property	185,000				

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL OTHER FINANCING SOURCES	* 185,000				*
TOTAL CANCELLATION P/Y DESIGNATIONS	*		10,834	10,834	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 14,895	187,643	176,809	176,809	366,431 *
TOTAL AVAILABLE FINANCING	** 207,765	195,825	194,573	194,573	377,653 *
UNREIMBURSED COSTS	** 176,806-	191,290-			*

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FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	337,748	281,501	351,113	351,113	274,565
51014 Other Pay	9,067	4,949	7,306	7,306	10,807
51020 Extra Help	8,195	3,464	13,000	13,000	13,000
51021 Salary Savings			6,000-	6,000-	
51030 Overtime	4,520	2,971	1,600	1,600	1,600
51100 County Contribution FICA	27,739	21,648	27,071	27,071	22,258
51110 County Contribution Retirement	55,487	48,714	60,760	60,760	51,355
51111 Retirement Allowance	26,398	21,190	27,452	27,452	9,386
51120 Co Contribution-Group Insuranc	47,449	46,491	52,848	52,848	56,851
51150 Interfund Workers Compensation	1,321	1,784	1,784	1,784	2,115
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 517,924	432,712	536,934	536,934	441,937 *
<b>SERVICES AND SUPPLIES</b>					
52045 Weed Control Chemicals	9,182		16,750	16,750	16,750
52050 Clothing & Personal	724	667	2,025	2,025	2,025
52060 Communications	2,976	2,277	4,500	4,500	3,300
52080 Food	7				
52120 Maintenance Equipment	409	214	1,500	1,500	1,500
52130 Maintenance Structure/Imprvmnt	901	107	1,500	1,500	
52150 Memberships	709	452	742	742	492
52169 Outside Printing	474	2,206	5,000	5,000	5,000
52170 Office Expenses	1,063	113	1,000	1,000	1,000
52173 Subscription-Publication		50	132	132	140
52180 Professional/Specialized Srvs	36,773	96,296	200,000	200,000	95,000
52190 Publication Legal Notice			200	200	200
52200 Rents & Leases Equipment		69	2,500	2,500	2,500
52220 Small Tools	432		1,100	1,100	1,100
52225 Office Equipment	983		400	400	
52230 Special Departmental Expense	3,660	3,725	8,000	8,000	7,650
52232 Employment Training	440	44-	2,000	2,000	1,500
52249 Other Equipment		4,650	4,900	4,900	
52250 Transportation & Travel	1,497	1,928	1,050	1,050	1,250
52260 Utilities	113	521	500	500	500
TOTAL SERVICES AND SUPPLIES	* 60,343	113,231	253,799	253,799	139,907 *
<b>OTHER CHARGES</b>					
53000 Other Charges		2			
53601 Interfund Ins ISF Premium	2,228	2,210	2,210	2,210	1,678
53613 Interfund Fleet Admin	11,368		6,875	6,875	6,578
53614 Interfund Misc Non-Road	52,546				
53615 Interfund Fuel & Oil	8,280	5,459	7,932	7,932	14,841
53616 Interfund Vehicle Maintenance	36,054	19,344	38,000	38,000	36,596
53620 Interfd Information Technology	10,299	6,640	10,519	10,519	9,162
53623 Interfund Fingerprints	50		50	50	50
53628 Interfund Admin - Misc Depts	75,262				
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug	490		350	350	350
TOTAL OTHER CHARGES	* 196,584	33,655	65,936	65,936	69,255 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
CAPITAL ASSETS					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 774,851	579,598	856,669	856,669	651,099 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	385	204	4,000	4,000	1,000
55203 Intrafund Printing	63	54	140	140	150
55204 Intrafund Copier Rental	55	41	61	61	70
55205 Intrafund Gen Insurance/Bonds	515	1,956	546	546	1,194
55208 Intrafund Drug Testing	123	41	90	90	90
55211 Intrafund Fingerprints	64		40	40	40
55235 Intrafund Administration Svcs	173,357		205,000	205,000	268,664
TOTAL INTRAFUND TRANSFERS	* 174,562	2,296	209,877	209,877	271,208 *
TOTAL NET BUDGET	** 949,413	581,894	1,066,546	1,066,546	922,307 *
USER PAY REVENUES					
46152 Plan & Engineering Fees	3,321	2,517			
46509 Interfund Road Ditch Work	64,772		60,000	60,000	60,000
46530 Interfund Water Agencies	269,825		183,600	183,600	234,925
46575 Interfund Admin-Misc Depts	267,333		32,350	32,350	16,920
47503 Contribution From Oth Agency	1,389				
47515 Contrib from othr Agency Sut C			120,000	120,000	175,075
47540 Refund	627				
TOTAL USER PAY REVENUES	* 607,267	2,517	395,950	395,950	486,920 *
GOVERNMENTAL REVENUES					
45111 St Grant	156,911	32,445	140,000	140,000	50,000
TOTAL GOVERNMENTAL REVENUES	* 156,911	32,445	140,000	140,000	50,000 *
TOTAL REVENUES	** 764,178	34,962	535,950	535,950	536,920 *
UNREIMBURSED COSTS	** 185,235	546,932	530,596	530,596	385,387 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DDPW Dep Director PW-Water Resource 7563- 9210	1.00	1.00	1.00	1.00	1.00
ASCI Associate Civil Engineer 6589- 8034	1.00	1.00	1.00	1.00	
PWS1 Public Works Maint Super I 3709- 4591	1.00	1.00	1.00	1.00	1.00
WWSO Water Wastewater System Oper 4099- 5037	1.00	1.00	1.00	1.00	1.00
PWEO Public Works Equip Operator 3293- 4099	1.00	1.00	1.00	1.00	1.00
PWM2 Public Works Maint Worker II 2948- 3679	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 6.00	6.00	6.00	6.00	5.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SALARIES AND EMPLOYEE BENEFITS					
51020 Extra Help	22,995	9,461	26,000	26,000	
51100 County Contribution FICA	1,759	724	1,990	1,990	
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 24,754	10,185	27,990	27,990	*
SERVICES AND SUPPLIES					
52170 Office Expenses			100	100	
52179 Prof & Spec Legislatv Advocacy	108,171	82,639	106,200	106,200	106,200
52180 Professional/Specialized Srvs	590		30,000	30,000	10,000
52213 Special Dept Expense Flood	176,315	337,421	1,100,000	1,100,000	500,000
52230 Special Departmental Expense	759				1,000
TOTAL SERVICES AND SUPPLIES	* 285,835	420,060	1,236,300	1,236,300	617,200 *
OTHER CHARGES					
53620 Interfd Information Technology	460	1,483	1,343	1,343	1,880
53623 Interfund Fingerprints	25				
53689 Interfund Physical/Drug	124				
TOTAL OTHER CHARGES	* 609	1,483	1,343	1,343	1,880 *
TOTAL GROSS BUDGET	** 311,198	431,728	1,265,633	1,265,633	619,080 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	161		500	500	320
55211 Intrafund Fingerprints	32				
TOTAL INTRAFUND TRANSFERS	* 193		500	500	320 *
TOTAL NET BUDGET	** 311,391	431,728	1,266,133	1,266,133	619,400 *
USER PAY REVENUES					
47503 Contribution From Oth Agency	33,796	20,835	31,500	31,500	30,000
TOTAL USER PAY REVENUES	* 33,796	20,835	31,500	31,500	30,000 *
GOVERNMENTAL REVENUES					
45111 St Grant		514,950	1,100,000	1,100,000	500,000
TOTAL GOVERNMENTAL REVENUES	* 514,950	514,950	1,100,000	1,100,000	500,000 *
TOTAL REVENUES	** 33,796	535,785	1,131,500	1,131,500	530,000 *
UNREIMBURSED COSTS	** 277,595	104,057-	134,633	134,633	89,400 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*		575	575	975 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		575	575	975 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	375	282	200	200	300
TOTAL GENERAL REVENUES	* 375	282	200	200	300 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	375	375	375	675 *
TOTAL AVAILABLE FINANCING	** 375	657	575	575	975 *
UNREIMBURSED COSTS	** 375-	657-			*

**Support Services**

**Section G**

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52100 Insurance	61,722	56,997	71,129	71,129	72,962
TOTAL SERVICES AND SUPPLIES	* 61,722	56,997	71,129	71,129	72,962 *
TOTAL GROSS BUDGET	** 61,722	56,997	71,129	71,129	72,962 *
INTRAFUND TRANSFERS					
55205 Intrafund Gen Insurance/Bonds	11,889-	12,513-	14,829-	14,829-	14,788-
TOTAL INTRAFUND TRANSFERS	* 11,889-	12,513-	14,829-	14,829-	14,788-*
TOTAL NET BUDGET	** 49,833	44,484	56,300	56,300	58,174 *
USER PAY REVENUES					
46525 Interfund Gen Insurance/Bonds	44,990	41,028	50,207	50,207	53,181
47503 Contribution From Oth Agency			28	28	44
47509 Court Reimbursement	578	547	724	724	1,125
TOTAL USER PAY REVENUES	* 45,568	41,575	50,959	50,959	54,350 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 45,568	41,575	50,959	50,959	54,350 *
UNREIMBURSED COSTS	** 4,265	2,909	5,341	5,341	3,824 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	433,183	301,449	477,454	477,454	394,491
51013 Special Pay	6,098	4,679	8,235	8,235	8,400
51014 Other Pay	9,680	14,483	16,000	16,000	17,000
51020 Extra Help	20,176	14,261	6,000	6,000	15,000
51021 Salary Savings			8,000-	8,000-	
51030 Overtime	2,827	479			
51100 County Contribution FICA	34,162	24,699	38,057	38,057	32,551
51110 County Contribution Retirement	73,952	55,519	84,048	84,048	75,357
51111 Retirement Allowance	34,403	24,955	38,339	38,339	10,737
51120 Co Contribution-Group Insuranc	60,003	44,109	70,677	70,677	65,963
51121 Contribution Deferred Comp					524
51130 Co Contrib Unemploymnt Insrnc		756			
51150 Interfund Workers Compensation	1,005	1,750	1,750	1,750	4,460
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 675,489	487,139	732,560	732,560	624,483 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	3,141	1,612	4,200	4,200	3,500
52120 Maintenance Equipment			800	800	300
52136 Computer Hardware	48	67	2,000	2,000	
52150 Memberships	345	700	1,165	1,165	850
52158 Printing Supplies	615	405	1,500	1,500	1,500
52170 Office Expenses	5,303	3,940	6,000	6,000	6,000
52173 Subscription-Publication	3,456	3,490	4,000	4,000	3,500
52180 Professional/Specialized Srvs	104,736	66,698	45,000	45,000	60,000
52190 Publication Legal Notice	29,179	13,388	40,000	40,000	30,000
52210 Rents/Leases Structures/Ground	1,535	1,280	1,680	1,680	1,680
52225 Office Equipment	1,941		1,000	1,000	500
52230 Special Departmental Expense	4,837	320	30,000	2,000	2,000
52232 Employment Training	3,986	7,686	25,000	25,000	25,000
52250 Transportation & Travel	3,212	477	10,500	10,500	2,500
TOTAL SERVICES AND SUPPLIES	* 162,334	100,063	172,845	144,845	137,330 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,373	1,450	1,450	1,450	829
53620 Interfd Information Technology	194,828	143,777	156,445	156,445	157,057
53623 Interfund Fingerprints	50		50	50	50
53651 Interfund Projects	348,156	16,990	30,000	30,000	
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug	161		70	70	70
TOTAL OTHER CHARGES	* 544,575	162,217	188,015	188,015	158,006 *
TOTAL GROSS BUDGET	** 1,382,398	749,419	1,093,420	1,065,420	919,819 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	6,103	2,877	5,200	5,200	5,200
55203 Intrafund Printing	1,114	137	1,000	1,000	1,000
55204 Intrafund Copier Rental	1,053	790	1,159	1,159	1,159
55205 Intrafund Gen Insurance/Bonds	89	82	112	112	159
55208 Intrafund Drug Testing	410-	349-	460-	460-	460-

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
55211 Intrafund Fingerprints	896-	192-	1,950-	1,950-	1,950-
TOTAL INTRAFUND TRANSFERS	* 7,053	3,345	5,061	5,061	5,108 *
TOTAL NET BUDGET	** 1,389,451	752,764	1,098,481	1,070,481	924,927 *
USER PAY REVENUES					
46169 Fingerprint Fees		32			
46173 Miscellaneous	91		800	800	
46320 Other Chgs Current Services		30			
46324 Special Dist Hlth Ins Support	3,991	3,043	5,000	5,000	5,000
46338 Consulting Fees		1,390	1,000	1,000	1,000
46505 Interfund Fingerprints	2,345	2,384	3,555	3,555	3,493
46602 Interfund Drug Testing	4,512	4,171	4,670	4,670	4,670
47407 Other Sales		134			200
47500 Other Revenue		80			
47540 Refund	389	16			
TOTAL USER PAY REVENUES	* 11,328	11,280	15,025	15,025	14,363 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 11,328	11,280	15,025	15,025	14,363 *
UNREIMBURSED COSTS	** 1,378,123	741,484	1,083,456	1,055,456	910,564 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
HRDI Human Resources Director	8356-10160 .80	.80	.80	.80	.80
XXXX Assistant Director - Personnel			1.00		1.00
SRPA Senior Personnel Analyst	5299- 6484 1.00	1.00	1.00	1.00	1.00
OR					
PEA2 Personnel Analyst II	4771- 5895				
OR					
PEA1 Personnel Analyst I	4079- 4958				
PEA2 Personnel Analyst II	4771- 5895 .50	.50	.50	.50	.50
PEA2 Personnel Analyst II (LIMITED TERM)	4771- 5895 1.00				
PEA1 Personnel Analyst I	4079- 4958	1.00		1.00	1.00
PEA1 Personnel Analyst I	4079- 4958		1.00		
PEAS Personnel Assistant	3484- 4283 2.00	1.75	1.00	1.75	1.75
PEAS Personnel Assistant	3484- 4283 .75		.75		
OA2C Office Assistant II - C	2652- 3293 1.75	.75	.75	.75	.75
TOTAL BUDGET UNIT POSITIONS	** 7.80	5.80	6.80	5.80	6.80 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,350,333	1,119,229	1,489,608	1,489,608	1,395,231
51013 Special Pay	3,333	993	3,900	3,900	1,560
51014 Other Pay	24,983	9,782	14,987	14,987	17,655
51020 Extra Help	29,866				
51021 Salary Savings			28,000-	28,000-	
51030 Overtime	49,075	36,198	27,000	27,000	23,752
51100 County Contribution FICA	104,700	82,390	113,822	113,822	105,497
51110 County Contribution Retirement	231,890	193,838	258,452	258,452	261,132
51111 Retirement Allowance	108,297	83,692	117,101	117,101	47,913
51120 Co Contribution-Group Insuranc	158,905	144,321	185,399	185,399	189,159
51130 Co Contrib Unemploymnt Insrnc	737	3,097	5,000	5,000	4,999
51150 Interfund Workers Compensation	41,244	55,079	55,078	55,078	54,995
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,103,363	1,728,619	2,242,347	2,242,347	2,101,893 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	48,453	41,102	73,211	73,211	54,684
52120 Maintenance Equipment	62,774	59,494	86,725	86,725	88,190
52135 Software License & Maintenance	577,638	525,734	787,571	787,571	632,599
52136 Computer Hardware	195,625	81,408	251,774	251,774	127,000
52150 Memberships	300	390	1,450	1,450	500
52170 Office Expenses	6,930	4,271	9,500	9,500	9,500
52173 Subscription-Publication	780	255	1,500	1,500	
52180 Professional/Specialized Srvs	629,932	35,907	155,500	155,500	35,000
52225 Office Equipment	13,203	65	8,070	8,070	7,250
52230 Special Departmental Expense	11,113	5,546	39,000	39,000	24,000
52232 Employment Training	9,052		20,000	20,000	2,000
52250 Transportation & Travel	6,560	957	10,000	10,000	2,000
52260 Utilities	2,441	1,060	6,500	6,500	5,000
TOTAL SERVICES AND SUPPLIES	* 1,564,801	756,189	1,450,801	1,450,801	987,723 *
<b>OTHER CHARGES</b>					
53123 Interprogram Labor Charges	303,540	173,382	224,056	224,056	535,027
53601 Interfund Ins ISF Premium	2,928	2,758	2,758	2,758	2,424
53602 Interfund Gen Insurance & Bond	491	911	616	616	1,142
53610 Interfund Postage	189	120	200	200	200
53612 Interfund Copier Rental	1,379	1,034	1,517	1,517	1,517
53613 Interfund Fleet Admin	1,463		2,865	2,865	3,289
53615 Interfund Fuel & Oil	2,569	1,136	2,830	2,830	2,573
53616 Interfund Vehicle Maintenance	6,123	3,244	6,750	6,750	11,360
53623 Interfund Fingerprints			65	65	65
53665 Interfund Audit Expense	5,690		5,690	5,690	2,450
53670 Interfund Overhead (A-87) Cost	194,673	209,576	279,818	279,818	287,429
53687 Inter Special Dept Expense	7				
53689 Interfund Physical/Drug	62		105	105	105
TOTAL OTHER CHARGES	* 519,114	392,161	527,270	527,270	847,581 *
<b>CAPITAL ASSETS</b>					
54302 Depreciation Expense	146,566		197,915	197,915	167,244
TOTAL CAPITAL ASSETS	* 146,566		197,915	197,915	167,244 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
TOTAL GROSS BUDGET	** 4,333,844	2,876,969	4,418,333	4,418,333	4,104,441 *
TOTAL NET BUDGET	** 4,333,844	2,876,969	4,418,333	4,418,333	4,104,441 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		250,290	250,290	501,575 *
TOTAL INCREASE IN DESIGNATIONS	*		112,625	112,625	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 4,333,844	2,876,969	4,781,248	4,781,248	4,606,016 *
USER PAY REVENUES					
46123 Interprogram Labor Charges	303,540	173,382	224,056	224,056	535,027
46320 Other Chgs Current Services	10,202	7,187			7,363
46325 Data Processing Services	42				
46512 Interfund Projects	713,736	33,360	73,000	73,000	25,000
46515 Interfd Information Technology	3,275,948	2,269,261	4,079,139	4,079,139	3,510,669
47500 Other Revenue			8,254	8,254	
47540 Refund	245	54			
TOTAL USER PAY REVENUES	* 4,303,713	2,483,244	4,384,449	4,384,449	4,078,059 *
GOVERNMENTAL REVENUES					
43204 Judgements/Damages & Settlemnt	8,975	38,026			
TOTAL GOVERNMENTAL REVENUES	* 8,975	38,026			*
GENERAL REVENUES					
44100 Interest Apportioned	7,439	16,405			
TOTAL GENERAL REVENUES	* 7,439	16,405			*
TOTAL CANCELLATION P/Y DESIGNATIONS	*				129,347 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 410,512	284,174	396,799	396,799	398,610 *
TOTAL AVAILABLE FINANCING	** 4,730,639	2,821,849	4,781,248	4,781,248	4,606,016 *
UNREIMBURSED COSTS	** 396,795-	55,120			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DIIT Dir of Information Technology	8356-10160	1.00	1.00	1.00	1.00
DDIT Deputy Dir Info Technology	7193- 8773	1.00	1.00	1.00	1.00
ADSO Admin Services Officer	5598- 6854	1.00	1.00	1.00	1.00
SYAS Systems Analyst Supervisor	6569- 7985	2.00	2.00	2.00	2.00
PRA3 Programming Analyst III	5937- 7275	1.00	1.00	1.00	1.00
PRA3 Programming Analyst III	5937- 7275	3.00	3.00	3.00	3.00
OR					
PRA2 Programming Analyst II	5399- 6589				
NWA2 Network Administrator II	5399- 6589	2.00	2.00	2.00	2.00
NWA1 Network Administrator I	4852- 5937		1.00	1.00	1.00
ITS3 Info Tech Support Spclst III	4605- 5649	3.00	2.00	2.00	2.00

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
ITS3 Info Tech Support Spclst III OR	4605- 5649	1.00	1.00	1.00	1.00	1.00
ITS2 Info Tech Support Spclst II	4146- 5127					
SYA2 Systems Administrator II	4605- 5649	1.00	1.00	1.00	1.00	1.00
SYA2 Systems Administrator II OR	4605- 5649	1.00	1.00	1.00	1.00	1.00
SYA1 Systems Administrator I	4371- 5399					
COM2 Computer Operator II OR	3478- 4323	2.00	2.00	2.00	2.00	2.00
COM1 Computer Operator I	3119- 3884					
EXS1 Executive Secretary I	3032- 3785	1.00	1.00	1.00	1.00	
TOTAL BUDGET UNIT POSITIONS	**	20.00	20.00	20.00	20.00	19.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
SERVICES AND SUPPLIES					
52100 Insurance	444,506	446,368	546,720	546,720	378,173
52180 Professional/Specialized Srvs	2,250	2,250	2,250	2,250	2,250
52193 Prof & Spec Services Admin	67,049	45,149	35,000	35,000	70,000
52204 Contract Services		1,824			
TOTAL SERVICES AND SUPPLIES	* 513,805	495,591	583,970	583,970	450,423 *
OTHER CHARGES					
53474 Judgement & Damages 09-10	282,000				
53475 Judgement & Damages 10-11			298,000	298,000	
53476 Judgement & Damages 11-12					150,000
53628 Interfund Admin - Misc Depts	176,278	99,923	99,923	99,923	99,923
53665 Interfund Audit Expense	4,552		4,552	4,552	1,960
53670 Interfund Overhead (A-87) Cost	14,112	14,967	19,996	19,996	49,777
TOTAL OTHER CHARGES	* 476,942	114,890	422,471	422,471	301,660 *
TOTAL GROSS BUDGET	** 990,747	610,481	1,006,441	1,006,441	752,083 *
TOTAL NET BUDGET	** 990,747	610,481	1,006,441	1,006,441	752,083 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 990,747	610,481	1,006,441	1,006,441	752,083 *
USER PAY REVENUES					
46523 Interfund Ins ISF Premium	630,148	678,871	678,871	678,871	568,032
TOTAL USER PAY REVENUES	* 630,148	678,871	678,871	678,871	568,032 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	33,099	25,099	30,000	30,000	30,000
TOTAL GENERAL REVENUES	* 33,099	25,099	30,000	30,000	30,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		331,027	331,027	78,865 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 294,042	297,570	33,457-	33,457-	75,186 *
TOTAL AVAILABLE FINANCING	** 957,289	1,001,540	1,006,441	1,006,441	752,083 *
UNREIMBURSED COSTS	** 33,458	391,059-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	196,801	178,831	229,978	229,978	214,406
51014 Other Pay	2,685	1,797	4,500	4,500	4,675
51020 Extra Help	19,378				
51021 Salary Savings			4,000-	4,000-	
51030 Overtime	11				
51100 County Contribution FICA	16,410	13,645	17,636	17,636	16,646
51110 County Contribution Retirement	36,118	30,800	39,798	39,798	40,105
51111 Retirement Allowance	16,851	13,738	17,991	17,991	6,608
51120 Co Contribution-Group Insuranc	25,251	25,878	32,466	32,466	35,119
51121 Contribution Deferred Comp					131
51130 Co Contrib Unemploymnt Insrnc	8,820		730	730	
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 322,325	264,689	339,099	339,099	317,690 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,464	1,396	1,500	1,500	1,500
52100 Insurance	1,362,781	1,954,880	1,918,148	1,918,148	1,700,590
52150 Memberships	100	300	1,000	1,000	700
52170 Office Expenses	459	399	500	500	500
52173 Subscription-Publication	2,343	801	1,700	1,700	1,700
52180 Professional/Specialized Srvs	29,009	18,013	40,000	40,000	36,000
52210 Rents/Leases Structures/Ground	384	320	400	400	400
52230 Special Departmental Expense	129	190	1,500	1,500	1,000
52250 Transportation & Travel	3,193	834	4,000	4,000	4,000
TOTAL SERVICES AND SUPPLIES	* 1,399,862	1,977,133	1,968,748	1,968,748	1,746,390 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	988	1,035	1,035	1,035	661
53602 Interfund Gen Insurance & Bond					14
53611 Interfund Printing	100				
53612 Interfund Copier Rental	473	355	1,122	1,122	1,122
53620 Interfd Information Technology	4,372	2,014	4,294	4,294	4,424
53623 Interfund Fingerprints	57		115	115	115
53665 Interfund Audit Expense	4,552		4,552	4,552	1,960
53670 Interfund Overhead (A-87) Cost	8,098	11,802	15,878	15,878	25,464
TOTAL OTHER CHARGES	* 18,640	15,206	26,996	26,996	33,760 *
TOTAL GROSS BUDGET	** 1,740,827	2,257,028	2,334,843	2,334,843	2,097,840 *
TOTAL NET BUDGET	** 1,740,827	2,257,028	2,334,843	2,334,843	2,097,840 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 1,740,827	2,257,028	2,334,843	2,334,843	2,097,840 *
<b>USER PAY REVENUES</b>					
46339 Interfund Workers Comp Premium	1,443,650	1,928,923	1,928,545	1,928,545	1,976,129
46575 Interfund Admin-Misc Depts	176,278	99,923	99,923	99,923	99,923

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2009-10	ACTUAL EXPEND. 4-30-11	ADOPTED BUDGET 2010-11	ADJUSTED BUDGET 4-30-11	CAO RECOMMEND 2011-12
46610 Interfund Physical/Drug	25,074	18,013	32,965	32,965	32,965
47503 Contribution From Oth Agency	437		378	378	395
47540 Refund	76				
TOTAL USER PAY REVENUES	* 1,645,515	2,046,859	2,061,811	2,061,811	2,109,412 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,038	3,184	30,000	30,000	6,000
TOTAL GENERAL REVENUES	* 5,038	3,184	30,000	30,000	6,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 333,305	243,032	243,032	243,032	17,572-*
TOTAL AVAILABLE FINANCING	** 1,983,858	2,293,075	2,334,843	2,334,843	2,097,840 *
UNREIMBURSED COSTS	** 243,031-	36,047-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
HRDI Human Resources Director 8356-10160	.20	.20	.20	.20	.20
RIMA Risk Manager 6484- 7943	1.00	1.00	1.00	1.00	1.00
PEA2 Personnel Analyst II 4771- 5895	.50	.50	.50	.50	.50
SACO Safety Coordinator 3929- 4852	1.00	1.00	1.00	1.00	.60
PEAS Personnel Assistant 3484- 4283	.25	.25	.25	.25	.25
OA2C Office Assistant II - C 2652- 3293	.25	.25	.25	.25	.25
TOTAL BUDGET UNIT POSITIONS	** 3.20	3.20	3.20	3.20	2.80 *