



SUTTER COUNTY

DEVELOPMENT SERVICES DEPARTMENT

Building Inspection
Code Enforcement
Planning

Environmental Health
Fire Services

Engineering
Road Maintenance
Water Resources

PLOT/SITE PLAN CHECKLIST

- Owner's Name
- North Arrow
- Parcel Number
- Proposed structure's setbacks Identified
- Site address
- Septic & Replacement Area per current standard
- Departmental Approval Stamps

- Wells active or abandoned w/in 100' and public wells < 150' from parcel
- Wells located in the County right-of-way may require an encroachment permit.
- Engineers Scale (1"=20', 1"=30' 1"=100' etc. on 11" x 17" paper) * This may not apply to larger parcels*
- Depict existing and proposed structures including dimensions and distances between buildings, including heights of walls and fences.
- Depict all driveway locations (paved and unpaved), easements, sidewalks, curb and gutter, patios, pool decks, carports, covered patios, gazebos, etc.
- Depict all water features including streams, canals, culverts, ditches, lakes, ponds, areas subject to inundation or other body of water (intermittent or perennial) on-site and off-site within 50' of property line.
- If located in a flood hazard area show the 100-year flood elevation and proposed finished floor elevation.
- Adjacent right(s) of way including street names and widths of surfacing.
- Sutter Buttes Overlay Zone – Depict existing & proposed contours at 4' intervals.

DEPARTMENTAL APPROVALS

- Planning Division – Zoning Code compliance
- Environmental Health Division – Septic, water, CUPA
- Public Works Division
 - Encroachment permit Yes No
 - Floodplain indicated Yes No
- Fire Division – Fire Access road
- Sutter CSD Water Yes No
- Community Water Yes No